APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday May 18, 2023 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404
Junior High Library

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell, S. Mejeur, S. Zwygart (remote)

Directors Absent
M. Swenson, W. Davis

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez, S. Mathers

Guests Present
S. Wright, T. Young

I. Opening Items

A.

Call the Meeting to Order

B. Record Attendance

C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 04-13-23.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No public input.

E. Ratify votes from February and March meetings.

Tabled for next month.

F. Calendar Adjustments

J. Howell made a motion to approve the calendar adjustments as listed.
S. Zwygart seconded the motion.
Discussed the proposed updates to next year's school calendar.
The board **VOTED** to approve the motion.

II. Finance

A. Financial Review

Debbie Deem discussed the documents that Spencer Adams provided for the board report.

B. Transfer money to a CD.

We will table this until next month.

C. Fraud Risk Assessment

We did pass our Fraud Risk Assessment.

- We discussed that we do fill it out ourselves and then submit it.

D. Audit Committee

We discussed who our audit committee is. We currently have it just as the board members serving for this committee. We will keep it like this, rather than creating a sub committee.

E.

Playground Ground Cover

J. Howell made a motion to approve the ground cover plan for turf as described.
S. Zwygart seconded the motion.
Discussed the pros and cons after last month with the ground cover. We are recommending to do the turf, rather than the pour in place. It is significantly cheaper. Turf should last for 20 years, which is longer than the alternative. And the maintenance pricing would be the same for either option.
The board **VOTED** to approve the motion.

F. Outdoor Classroom

J. Howell made a motion to approve the outdoor classroom space.
S. Zwygart seconded the motion.
In this plan, we discussed how the tables will be attached to the pavillion ground, so they will be easy to clean and will stay put.
The board **VOTED** to approve the motion.

G. Safe And Civil Schools Foundations Program

J. Howell made a motion to approve the Safe and Civil Schools program.
S. Zwygart seconded the motion.
Shevon discussed the proposed plan to continue work with Safe and Civil Schools. The outcome is to improve the JH school environment. This is the multi-year coaching experience, so it will be ongoing. There are grants that have been written to help with paying for this plan, but we haven't received them yet.
The board **VOTED** to approve the motion.

H. UEPC Bridgeworks Turnaround Support

J. Howell made a motion to approve the UEPC Turnaround support as listed.
S. Zwygart seconded the motion.
Discussed the plan to work with UEPC. They have come in and done observations and a needs assessment. The plan is to continue working on a customized plan and coaching for the elementary.
The board **VOTED** to approve the motion.

I. Something To Talk About FY24 Contract

J. Howell made a motion to approve the Speech Language Services increase.
S. Zwygart seconded the motion.
New contract for Speech services.
There is an increase, but it is based on hours and number of students.
The board **VOTED** to approve the motion.

J. Jamf 4 year agreement

J. Howell made a motion to approve Jamf for the 4 year agreement.

S. Zwygart seconded the motion.
Device management systems for staff devices. This is cheaper than JumpCloud which is what we used in the past. Jamf is more suitable and will work a lot better.
The board **VOTED** to approve the motion.

K. Math Manipulatives

S. Zwygart made a motion to approve the purchase of the math manipulatives.
J. Howell seconded the motion.
We have grant money in place to pay for these manipulative kits.
The board **VOTED** to approve the motion.

L. Furniture and Supplies Purchases

J. Howell made a motion to approve the $250,000 for furniture as listed on the agenda.
S. Zwygart seconded the motion.
Discussed the list of our furniture needs for classrooms. Asking for $250,000 for our new furniture needs. This money is in the bond.

There are also furniture needs for the Preschool and Daycare furniture needs
The kitchen equipment
The board **VOTED** to approve the motion.

M. ELLevation Renewal

J. Howell made a motion to approve the ELLevation renewal.
S. Zwygart seconded the motion.
We do have grant money to pay for this platform again.
The board **VOTED** to approve the motion.

N. Projectors for ECC and JH Gyms

J. Howell made a motion to approve the recommended projectors.
S. Zwygart seconded the motion.
Recommend going with the more expensive options, because it has a lot more features that would add a lot to the schools. Would like to get 3, but may not if it's not in the budget.
The board **VOTED** to approve the motion.

III. Administrative Report

A. Administrative Board Report

Highlights we discussed:

- Boys Soccer won the Championship. It was a great game.
- Spain Trip - everyone made it there safe.

- AVID graduation is next Tuesday night

B. Update school vision

Would like to shorten the vision. Everyone will review and we can discuss at the June 8th meeting.

IV. Executive Session

A. Motion to enter an executive session to protect the privacy of an individual.

This was skipped. Did not need to enter closed session.

B. Motion to exit the Executive Session

This was skipped. Did not need to exit closed session.

C. New Board Member

J. Howell made a motion to approve Brenda Gerena as new OPA board member.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

V. Policy Updates

A. Policy Updates

J. Howell made a motion to approve changes to both handbooks.
S. Zwygart seconded the motion.
1. Student Handbook

- Discussed a few major changes for students and it is now aligned with the safe school policy

2. Benefits Handbook

- Will grandfather those for the health waiver
- Preschool and Daycare pricing for employees

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:11 PM.

Respectfully Submitted,
S. Mejeur