APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday February 9, 2023 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404
JH Library

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell (remote), M. Swenson (remote), S. Mejeur, S. Zwygart

Directors Absent
W. Davis

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez (remote), S. Mathers

Guests Present
S. Adams, S. Wright, T. Young (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 9, 2023 at 4:30 PM.

C. Approve Minutes

J. Howell made a motion to approve the January 12, 2023 meeting minutes.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Opportunity for Public Input

No input.

E. Opportunity for Public Input on the FY24 Fee Schedule

No input.

II. Finance

A. Financial Review

- Discussed revenue and expenses
    - Of note, Spencer explained the Oct 1 count of enrollment how it is an estimate and that it is trued up in the Jan/Feb timeline
- Discussed our ratios
    - Meeting the bond covenants
- Currently looking at areas to trim for next year, without ESSER funds.
- Discussed the current legislation and updates for next year.
    - Question about what the WPU is.

B. Utah Engineering HVAC Control Upgrade

S. Zwygart made a motion to To move forward with the HVAC Control Upgrade for $12,000 if we don't already have it.
J. Howell seconded the motion.
Debbie presented the information about the HVAC upgrade.
Of note:

- Can be controlled, so it would be centralized
- Error notifications
- Air will gradually ramp up
- Monitors the air quality, and will

There are incentives and rebates from Dominion Energy and Rocky Mountain to do this. Our portion would cost only $12,000 and we have submitted a grant that we hope to pay for it. There should be cost savings with this new system.

- We will make sure that they aren't already installed.

The board **VOTED** unanimously to approve the motion.

C. Phone System and Service

S. Zwygart made a motion to To approve the recommended Les Olsen quote for phones.
J. Howell seconded the motion.
Debbie presented the options for new phone system.
Of Note

- Les Olsen is the preferred quote because it is cloud based and it includes the phones and the service, and the service of using the phones.
- Discussed just staying with VLCM and how much that would cost to just add on to the new building.

The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. Motion to enter an executive session to protect the privacy of an individual.

S. Zwygart made a motion to enter a closed session to protect the privacy of an individual.
J. Howell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Swenson	Aye
S. Zwygart	Aye
S. Mejeur	Aye
J. Howell	Aye
W. Davis	Absent

B. Motion to exit the Executive Session

S. Zwygart made a motion to exit the closed session.
J. Howell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mejeur	Aye
J. Howell	Aye

Roll Call

S. Zwygart Aye
W. Davis Absent
M. Swenson Aye

C. Opportunity to vote on new Board Member(s).

S. Zwygart made a motion to To add Esteban Trevino as a voting member to the Ogden Preparatory Academy Board of Directors.
J. Howell seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Administrative Report

A. Administrative Board Report

Elementary

- Upcoming Family Conferences
- Another Family Engagement Night for February
- Reported on LIM (Leader in Me) Conference in Vegas
    - Great contacts and new ideas to use at OPA, including family engagement
    - Plan to push to become a Lighthouse school next year

Junior High

- WIDA Testing for our ML students ongoing currently

District

- Current grants we are working on
- Special Education Monitoring Visit
- Worker's Comp renewal

Early Childhood Center

- Fees - matched to the
    - Looking at some more grants to help offset these costs
    - Discussed how it compares, received feedback
    - More grant possibilities moving forward

Facilities

- Long-Term solution for the mud
    - Sod, mesh, and turf
- Interim

- Block off the mud, block off the lanes w/ barriers to keep off the mud for pick up

B. School Land Trust Plan, FY24

S. Zwygart made a motion to approve the FY24 School Land Trust Plan.
J. Howell seconded the motion.
Debbie presented the draft plan. Discussed the purpose of this plan and what we do with them.

The board **VOTED** unanimously to approve the motion.

V. Policy Updates

A. Policy Updates

J. Howell made a motion to to approve the policies as reviewed.
S. Zwygart seconded the motion.

- Safe School Policy
  - What we have been working on with the updates
  - What the CMT is and changes moving forward
  - Have the board become be an appeal process
  - It will be ready for review in March.
- Stephanie Mathers reviewed the policy updates and revisions.
  - School Improvement - combining multiple plans
  - Background Check - up for aged review
  - Cash Handling - an additional procedure added

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
S. Mejeur

Documents used during the meeting

None