APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday April 13, 2023 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell, M. Swenson (remote), S. Mejeur, S. Zwygart

Directors Absent
E. Trevino, W. Davis

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
Brenda Gerena, E. Callison, S. Wright, T. Young

I. Opening Items

A.

Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Apr 13, 2023 at 5:12 PM.

B. Record Attendance

C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 03-09-23.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting, Electronic on 03-23-23.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Opportunity for Public Input

No public and no public input.

F. Ratify votes from February and March meetings.

There are only 3 board members in person. Will ratify next month.

II. Finance

A. Financial Review

Presented by Debbie Deem. She went over the budget summary report.
Also the budget detail report was discussed. At this time we also discussed the student count and next year's enrollment.

B. No Red Ink

S. Zwygart made a motion to approve the noredink invoice for $5,600.
J. Howell seconded the motion.
Stephanie Mathers discussed what this program is and at this time would like to renew for next school year. We discussed that it is just for Junior High students and this will be our fourth year using it.
The board **VOTED** to approve the motion.

C. Playground Turf - Elementary

Would like to put artificial turf underneath the Elementary and ECC playgrounds. Debbie presented the third bids received for this. Discussed how hot the turf can become. We have plans to have the sunshades up and to irrigate it to help keep it cool.

We discussed other options like the foam, which would be twice the price. Also discussed are the long-term durability, subgrades, and the fall rating for them. Maintenance to upkeep this would also be an additional cost in the future. So we will table this for now to look more into the foam vs the turf on annual upkeep and cleanup to get more information.

III. Administrative Report

A. Administrative Board Report

Reviewed and discussed the April board report.

- Elementary Updates
- Junior High Updates
- Teaching & Learning
- Special Education
- Finance
- Operations
    - Human Resources
    - Enrollment

B. FY24 Calendar

J. Howell made a motion to approve the new FY24 calendar.
S. Zwygart seconded the motion.
Of note - Changing the minimum days to Wednesday instead of Friday. Discussed the pros for this and the impact on the parents and the students. Also discussed the professional development teacher days.
The board **VOTED** to approve the motion.

Roll Call

J. Howell	Aye
M. Swenson	No
S. Zwygart	Aye
S. Mejeur	Aye
E. Trevino	Absent
W. Davis	Absent

C. Proposed Employee Benefit Changes

In the past, we offer a stipend to staff who decline benefits. It is not something we have to do, and we would like to not to do this starting next year. We discussed if there will be any issues with staff and if it could end up being more expensive. We did look into

grandfathering in, or doing a tenure. We will continue to look at numbers and come up with other options, like putting it at the end of the year.

We we would like to to add a Daycare assistance benefit. Discussed how they will be required to apply for DWS.

We will table this vote to update the benefits next month after looking more into the options for the medical stipends.

IV. Executive Session

A. Motion to enter an executive session to protect the privacy of an individual.

S. Zwygart made a motion to enter into closed session to protect the privacy of an individual.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Howell	Aye
S. Mejeur	Aye
W. Davis	Absent
S. Zwygart	Aye
E. Trevino	Absent
M. Swenson	Aye

B. Motion to exit the Executive Session

J. Howell made a motion to exit closed session.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Zwygart	Aye
J. Howell	Aye
E. Trevino	Absent
S. Mejeur	Aye
W. Davis	Absent
M. Swenson	Aye

C. Director Evaluation

J. Howell made a motion to approve what discussed in closed session.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.
Mark Swenson left early.

V. Policy Updates

A. Policy Updates

S. Zwygart made a motion to approve the three policies as discussed.
J. Howell seconded the motion.
These two were up for aged review. Stephanie Mathers presented the changes. We did discuss for the tuition reimbursement and about how were are trying to make this equitable.

- Tuition Reimbursement
- Employee Immigration

Safe School Policy
Stephanie Mathers presented the updates. There have been a lot of changes for this. We also have input from our attorney with recommendations.

- Of note - transfering power to CMT Process for the hearings
  - Board is the only one who has power to expel, if recommended from the CMT
- State updates

Once the redline changes are updated, the order will be changed into a more logical workflow. As things are finishing up, we plan to bring it back for further review as well.

Today's vote is to approve the current changes presented at this time.
The board **VOTED** to approve the motion.

VI. Other Discussion

A. Discussion

- Would like to add a June Board Meeting. Will choose a date at a later time
- Upcoming Trainings that we need to get scheduled. Would like approval on exploring the options and getting things booked.
- Furniture requests - it will be big and we will bring an approved price range and then from there start the ordering.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,
S. Mejeur