DRAFT

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday January 12, 2023 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell, M. Swenson (remote), S. Mejeur, S. Zwygart

Directors Absent
W. Davis

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
S. Adams, S. Wright

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jan 12, 2023 at 4:40 PM.

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 11-10-22.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 12-08-22.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

E. Opportunity for Public Input

No public input.

We discussed if there is any feedback yet on our updated fee schedule.

F. Opportunity for Public Input on the FY24 Fee Schedule

We discussed if there is any feedback yet on our updated fee schedule. None have been received thus far.

II. Finance

A. Financial Review

Presented by S. Adams.

- All state funding is trued up.
- Local revenue - received 82% of our forecast.
- Discussed line 1510 - we have brought in a lot of interest.
- Expenses - discussed what was in the yellow.
- Discussed the reserve section on the report.
- No questions on the budget. Very happy with where everything is.

B. New Math Curriculum

J. Howell made a motion to approve the 3 year quote for the ready math curriculum.
S. Zwygart seconded the motion.
Discussed how many years we would want to use this program. We went with the three year for budget purposes.
The board **VOTED** to approve the motion.

III. Executive Session

A. Enter closed session.

J. Howell made a motion to enter a closed session to protect the privacy of an individual.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Swenson	Aye
J. Howell	Aye
S. Zwygart	Aye
S. Mejeur	Aye
W. Davis	Absent

B. Exit Closed Session

J. Howell made a motion to exit closed session.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Zwygart	Aye
W. Davis	Absent
J. Howell	Aye
S. Mejeur	Aye
M. Swenson	Aye

C. Student Discussion Determination

S. Zwygart made a motion to move forward with the decision during closed session.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

IV. Administrative Report

A. Administrative Board Report

Discussed the following topics in the report

- Family Engagement Night on January 25th
    - Parent Education
- Leader in Me

- Conference in February. They will be able to visit Leader in Me Schools
- Professional Development
  - Increasing academic discourse. Aligns with the school goals.
- Boys Basketball season is over. Discussed the team
- Girls Basketball season is starting.
- Looking for Grants to support the continuation of after school program.
  - utah afterschool network - uan is a resource we can look into
- FY24 calendar draft is out. Looking for feedback.
- TSI - We have been added in for two new demographic groups.
  - Plan working with the state closely to work on some things. We will be sharing those things. The good news is that the state has added support that we are starting to get.
- 101 on the preschool enrollment list
- There are 4 preschool rooms. But it has been requested to do one as a daycare. We have a lot of staff members with young children. We are exploring at looking at these options right now.
- School Nurse - will be starting and can support staff
- Jessica Deer- new JH ELA teacher
- Looking for long term substitutes (for FMLA leave)
- Translated all registration into Spanish. Plan to expand all the policies

B. Board On Track Usage

S. Zwygart made a motion to stop using boardontrack as our board meeting tool.
J. Howell seconded the motion.
We are currently only using it for agenda and minute management. We can do that with a little bit more work.

Do we want to explore extra features or move forward without it? It's about $5-6,000.
Discussed this. Perhaps use a Google Drive.
The board **VOTED** to approve the motion.

C. FY24 School Land Trust Plan

Tabled for now.

V. Policies

A. Policy Updates

S. Zwygart made a motion to to approve the three policies as discussed.
J. Howell seconded the motion.
1. Time and Effort Policy

- Discussed what it is, however nothing has changed. it was under

2. Video Surveillance of School Property

- Discussed how we currently use this
- We would like to add permission to allow a law enforcement officer access in the case of an emergency, as needed.

3. POL that is specific to 9th grade - Credits are counted towards graduation

- Some is already implemented, but wanted it official
- 2 pathways for students
  - Gap extension plan
  - Credit recovery

The board **VOTED** to approve the motion.

VI. Other Business

A. Required Trainings

Discussed the required trainings.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM.

Respectfully Submitted,
S. Mejeur