APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday August 18, 2022 at 4:30 PM

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell, M. Swenson, S. Mejeur, S. Zwygart, W. Davis (remote)

Directors Absent
None

Directors who arrived after the meeting opened
S. Zwygart

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez, S. Mathers

Guests Present
Angela McPhee, S. Adams, S. Wright, T. Young

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 18, 2022 at 4:32 PM.

C. Approve Minutes

M. Swenson made a motion to approve the minutes from July's meeting.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No items.

E. Consent Calendar

J. Howell made a motion to approve the consent calendar.
M. Swenson seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. Financial Review

Update presented by Spencer Adams.

- Everything on track with the approved budget.
- Discussed revenue - largely based on last year's enrollment, which is an estimate.
- Discussed the board budget line and what it is used for.

III. Administrative Report

A. Administrative Board Report

Junior High

- AVID Summer Institute - A team of teachers went to training. Focus on academic language which is part of our in our school improvement plan. We want to provide good instructional services for our language learners.
- Started new 5 by 5 schedule.
- Leadership team went to a training over the summer. Focus on PBIS this year at both buildings.
- New courses offered this year
- Fall Sports is starting
- Teresa Hislop - a finalist for teacher of the year.

Elementary

- Restructured the leadership team.
- Leader in Me - Plan to better incorporate it into all leadership teams.
- ELD - designated class for time added this year.

District

- Early Childhood Center - moving forward. Working on all the documentation needed.
- Teacher Retention Rate. Discussed the shortage this year and getting those positions filled.
- Added a facilities manager, to focus just on the building.
- Sound system finished, playground slide repaired. Basketball hoops in progress. All LED lights are finished.
- Garden Plan - service project students will help get it done
- Discussed enrollment numbers and student retention rates.

B. Early Learning Plan

S. Zwygart arrived at 4:45 PM.
S. Zwygart made a motion to approve the Early Learning Plan as proposed.
M. Swenson seconded the motion.
Early Learning Plan -

Some updates for the new year.

- Lexia is a new software program used
- Diagnostics now required
- Progress monitoring now required

New Intervention plan - using SPIRE and formalized i-ready resources for tier 2.

Discussed the goals for this year.

The board **VOTED** to approve the motion.

C. Spain Trip

M. Swenson made a motion to approve the Spain Trip for this school year.
J. Howell seconded the motion.
Discussed the tradition and experience of the Spain Trip for the 9th graders. It hasn't been possible the past couple of years becuse of COVID. OPA would like to go forward with this year.

The board **VOTED** to approve the motion.

IV. Policies

A. Policy Updates

M. Swenson made a motion to approve the four policies as presented.
J. Howell seconded the motion.
Discussion on the weapons policy:

- Cannot have a weapon,
  - stipulations with concealed carry laws of Utah
    - cannot ask or have someone identify if they have a permit

The board **VOTED** to approve the motion.

V. Other Business

A. Board Member Discussion; Board Co-Chair/Treasurer

Mark Swenson will be the Vice Chair/Treasurer for this year.

B. Required Trainings

Trainings are in Trello for the new year.

Discussed how hot it is on the playground. Proposed we get a sun shade, solar shade to add. Add an idle free signs to the parking lot.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:18 PM.

Respectfully Submitted,
S. Mejeur