APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday July 21, 2022 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404
Library

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
J. Howell (remote), S. Mejeur, S. Zwygart

Directors Absent
M. Swenson, M. Ward, W. Davis

Ex Officio Members Present
D. Deem

Guests Present
S. Wright, T. Young

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

S. Zwygart called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jul 21, 2022 at 4:39 PM.

C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 05-19-22.
S. Mejeur seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

S. Mejeur made a motion to approve the minutes from OPA Board of Directors Meeting - Electronic on 05-27-22.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

E. Opportunity for Public Input

No public in attendance.

II. Executive Session

A. Enter Closed Session

N/A
Skip this section.

B. Exit Closed Session

N/A
Skip this section.

C. New Board Member

III. Finance

A. Financial Review

Went over the financial metrics

- Operating Margin

Discussed net income target goal, and how we want to monitor throughout the year, and not go below that.

B. Financing Resolution

J. Howell made a motion to approve the financing resolution.
S. Mejeur seconded the motion.
Presented by Brandon Johnson
Approves authorization to start expansion project

Question discussed - the information that has to be shared, it is done through Zions. It isn't different than what we are already doing. This just formalizes the process.

The board **VOTED** to approve the motion.

C. Furniture purchases

S. Mejeur made a motion to approve furniture purchases for $13,657.65 from Schools In and $11,148.62 from School Speciality.
J. Howell seconded the motion.
For new desks and chairs.
Discussed the different vendors and options that were looked at.
The board **VOTED** to approve the motion.

D. Reading Diagnostic purchase

J. Howell made a motion to approve the Star Assessment Diagnostic for up to $13,000.
S. Mejeur seconded the motion.
Went through the two different assessment options and the recommendations.
The board **VOTED** to approve the motion.

IV. Administrative Report

A. Administrative Board Report

- Discussed the Safe and Civil Schools Conference in July. Multiple sessions were attended.
- August 8th - bond meeting can be done via zoom. We do need a board member
- AVID Institute is next week
- New Positions for new school year
- Grow Your Own Grant was awarded for Cohort 2
- School Safety Update
    - Active Shooter Drill was in the Spring. Feedback from Police

    - Each monthly faculty meeting we focus on something, with an in-depth training at beginning of year to staff
    - Monthly drills
    - Doors are locked and managed closely
    - Make sure teachers are coached on how to discuss and talk about the drills, as well
- Early Learning Building updates
- Teacher Resources
- Teacher Evaluation Data
- Teacher Retention
    - SPED restructure
- Sound System at Elementary getting installed
- Summer Lunch Waiver - Now we can do drive thru pickup
- Student Membership - Last year and current numbers

B. FY23 School Plan

S. Mejeur made a motion to approve the FY 23 School Plan.
J. Howell seconded the motion.
This year, we consolidated it all into one School Plan.
The plan was drafted based on our scores and needs. Feedback from the school leadership team.

- JH: 5 x 5 new schedule with Math, ELA everyday
- Elementary: reduced specials times
- Continued use of Academic Language, ML learner strategies
- Teach Like a Champion best practices focus for teachers
- Targeted intervention plan, new TA plan
- Focus on SPEd and ML students
- Plans to help boost student ownership and SEL strategies

The board **VOTED** to approve the motion.

C. FY23 Parent-Student Handbook

S. Mejeur made a motion to approve the FY23 Parent-Student Handbook.
J. Howell seconded the motion.
Changes of note:

- Some changes to dress code language for jackets.
- defined bullying, addresses "play-fighting"

Discussed Daily Schedule
Doors open at 7:40 for breakfast.

The board **VOTED** to approve the motion.

V. Policies

A. Policy Updates

J. Howell made a motion to approve the Social Media Policy.
S. Mejeur seconded the motion.
Social Media Policy
Discussed and looked through the policy. There is guidance of how to monitor our social media accounts and how the marketing manager will proceed.
The board **VOTED** to approve the motion.

VI. Board Leadership

A. FY23 Board Leadership

J. Howell made a motion to approve new board leadership, with Sarah Mejeur as the new chair and Molly Ward as the co chair/treasurer.
S. Mejeur seconded the motion.
New Board Leadership:

Chair: Sarah Mejeur
Co Chair/Treasurer: Molly Ward
The board **VOTED** to approve the motion.

VII. Other Business

A. Required Trainings

New Trello cards with the meetings to do again for the new year:
Open Meetings
School Land Trust

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:28 PM.

Respectfully Submitted,
S. Zwygart