APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday March 10, 2022 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Howell (remote), M. Ward (remote), S. Mejeur (remote), S. Zwygart, T. D'Hulst

Directors Absent
M. Swenson, W. Davis

Directors who arrived after the meeting opened
S. Mejeur

Ex Officio Members Present
A. Perez, D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
E. Callison, S. Adams, S. Wright, T. Young (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Zwygart called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Mar 10, 2022 at 4:40 PM.

C. Approve Minutes

T. D'Hulst made a motion to approve the minutes from OPA Board of Directors Meeting on 02-10-22.
M. Ward seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No public comments.

E. Consent Calendar

Table until next month.

F. Employee of the Month: January

Highlight our wonderful staff!
S. Mejeur arrived at 5:09 PM.

II. Executive Session

A. Enter Closed Session

T. D'Hulst made a motion to Enter a closed session to protect the rights of an individual.
M. Ward seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
W. Davis	Absent
J. Howell	Aye
S. Mejeur	Absent
M. Ward	Aye
M. Swenson	Absent
T. D'Hulst	Aye
S. Zwygart	Aye

B. Exit Closed Session

T. D'Hulst made a motion to Exit Closed Session.

M. Ward seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
T. D'Hulst	Aye
W. Davis	Absent
S. Mejeur	Aye
S. Zwygart	Aye
J. Howell	Aye
M. Ward	Aye
M. Swenson	Absent

C. Student Discipline

T. D'Hulst made a motion to Proceed with the plan as discussed in closed session.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

D. Construction Proposals

T. D'Hulst made a motion to Approve the construction proposals as discussed in closed session.
M. Ward seconded the motion.

- Round Table RFP - score of 90
    - No second proposal provided.
- Silver Peak RFP - score of 50
    - Second proposal received 43 points.
- Stout RFP - score of 100
    - Second proposal received 99 points.

The board **VOTED** to approve the motion.

III. Finance

A. Financial Review

Looking at end of February budget - 66% of the way through the year.

- Operating Margin
- Revenues
- Expenses
- Enrollment

Starting to work on next year's budget.

B. AVID Annual Agreement

J. Howell made a motion to approve AVID agreement for the new year.
S. Mejeur seconded the motion.
Renew our contract.
The board **VOTED** to approve the motion.

C. Student Photography and Yearbook Provider for FY23

T. D'Hulst made a motion to approve Lifetouch as our Photography and Yearbook Provider.
J. Howell seconded the motion.
We switched to a new company this year - Bell. We are not happy with various things, and haven't gotten great customer service.

We would like to go back to Lifetouch for next year. The yearbook prices will be a couple dollars more.
The board **VOTED** to approve the motion.

D. Spanish Assessment

T. D'Hulst made a motion to approve the Spanish Assessment testing.
S. Mejeur seconded the motion.
Purpose: To get an assessment to match with OPA teaching Spanish. We want to see how students are progressing and improving in their Spanish.

The plan is to use the data for the teachers to inform their instruction. It will also be able to assist with the vertical curriculum as they are building it. It can also help with class placement.

Discussed the Spanish standards.

Test grades 3-9 in the verbal assessment. (This is the assessment that the state uses for dual immersion). We will need to pay for this every year. We can look into something to pay for it
The board **VOTED** to approve the motion.

E. Panorama

T. D'Hulst made a motion to approve the purchase of the Panorama system.
S. Mejeur seconded the motion.
A comprehensive platform to pull in student data information all into one place. Discussed all the benefits and usage this will give.

The board **VOTED** to approve the motion.

F. Red Apple Agreement Extension

S. Mejeur made a motion to approve the project management agreement with Red Apple.
J. Howell seconded the motion.
Extension on our Red Apple agreement - this will allow them to assist with requirements on the construction of the new building.
The board **VOTED** to approve the motion.

IV. Administrative Report

A. Administrative Board Report

Junior High

- Moving forward with the 5x5 schedule for next year. Leadership team is working on finalizing this and the plan to communicate with students and parents.
- Course selections are going out to students for next year
- AVID students went to the OWTC for a nice career fair
- LIA conference at Weber State
- Girls Basketball season is over - they won 1 game.
- Boys Soccer will be starting next
    - Baseball team - not moving forward, there isn't enough interest with it

Elementary

- Some updates to the schedule for next year. Want longer, uninterrupted blocks for the core subjects. Spanish and Specials class time have adjusted.
- K-5 Math Curriculum search as started

Grants
-technology grant to get i-ready for next year
-kitchen grant for equipment for the new building

- Based on the feedback from our Accreditation, we are currently working on Restructuring Leadership system in the school. We want to streamline for next year. This will allow us to be more focused.
- APPEL Audit
- Donors Choose - district page
- Pavilion - cement will start in the next couple of weeks
- Sound system
- Food Service - All the waivers are going away. Lunch will be resuming normal for summer lunch this year.
    - Lunch balances for 9th graders: can be transferred or it can be refunded.

B. Special Education Annual Report

RDA Letter - compliance and performance of the special education.

Tier data score- Dropped to a 3. Will be receiving support from USBE for next year.

Went through and discussed all the indicators.

- State Assessment Participation
- State Assessment Proficiency
- Alternate Assessment Proficiency
- Gap Calculation (gened vs sped students)
- Suspension and expulsion rates
- Access to general curriculum
- Parent involvement
- Disproportionality
- Child Find/Initial Evaluation Timelines
- Secondary transition plans

C. FY23 School Calendar

T. D'Hulst made a motion to approve the 22-23 Ogden Preparatory Academy calendar with a change to the instructional days and hours.
M. Ward seconded the motion.
Major change - Minimum day dismissal changed back to 12:45

180 days and 990 hours requirement. - We meet the days and are over the hours.
The board **VOTED** to approve the motion.

D. FY23 School Land Trust Plan

T. D'Hulst made a motion to approve the School Land Trust plan.
J. Howell seconded the motion.
Will be using this for Math.
The board **VOTED** to approve the motion.

E. OPA Salary Schedules

T. D'Hulst made a motion to approve the salary schedules as attached.
S. Mejeur seconded the motion.
Needed to update to be more competitive with neighboring districts.
The board **VOTED** to approve the motion.

V. Policies

A. FY23 Fee Schedule

T. D'Hulst made a motion to approve the fee schedule as listed in the agenda.
S. Mejeur seconded the motion.
The board **VOTED** to approve the motion.

B. OPA Benefit Handbook

T. D'Hulst made a motion to approve the benefits handbook changes.
M. Ward seconded the motion.
A few updates for the new year.
Of note: hourly employees - 5 days PTO they can use whenever instead of 5 holidays.
The board **VOTED** to approve the motion.

C. Policy Updates

T. D'Hulst made a motion to approve all the policies as listed in the agenda.
J. Howell seconded the motion.
Went through and summarized the new policy changes.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,
S. Zwygart