APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday February 10, 2022 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
M. Swenson (remote), M. Ward, S. Mejeur (remote), S. Zwygart, T. D'Hulst, W. Davis (remote)

Directors Absent
J. Howell

Directors who arrived after the meeting opened
S. Mejeur, T. D'Hulst

Ex Officio Members Present
A. Perez, D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
E. Callison, S. Adams, S. Wright, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Zwygart called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 10, 2022 at 4:35 PM.

C. Approve Minutes

W. Davis made a motion to approve the minutes from OPA Board of Directors Meeting on 01-12-22.
M. Ward seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No public comments.

E. Opportunity for Public Input on FY23 Fee Schedule

No public comments.

II. Finance

A. Financial Review

Spencer Adams went through the finance update.

Overall on track, and will continue to monitor.
Discussed the contingency line on the budget detail. It isn't tied to a specific line/budget. If we don't use it, it goes into net income.

B. Copy Machine

Taken off the agenda.
T. D'Hulst arrived at 4:45 PM.
S. Mejeur arrived at 5:09 PM.

III. Administrative Report

A. Buiilding

W. Davis made a motion to Authorize OPA Administration to start the RFP process.
M. Ward seconded the motion.
Clint Biesinger and Jordan Hardy were in attendance representing Round Table Funding.

We have wanted to build on for a long time, space is tight. We have explored various options. The most cost effective method would be to build a new building in the front field.

The plan is to create a 2-story 25,000 sq ft. building. The space will allow us to expand into preschool. The current buildings will also be able to move classes over, to relieve the space burden. We would like it ready by Fall of '23.

Proposal - RFP for a Financial Advisor to run the project and also procure an architect. There are some different options to finance.

Round Table Finance are here, they helped research feasibility on this project.

Discussion Points:
-How will we fund the preschool?
-How would food service work?
-How will Pick up and drop off work?
-Will there still be enough outside/green space?
-Are there different funding options available from the state that we can take advantage
-Discussed the current Outstanding Bond, debt burden etc.
-Cost of the RFP process? What point in the process will it start costing money?
-Who will be making the RFP?
-Design Build - do we want a combined RFP? What method do we want to pursue?
-What timeline do we want to engage in with the RFPs?
The board **VOTED** to approve the motion.

B. Administrative Board Report

Junior High

- After School Program Update
  - Attendance - Impact for those students
    - Revised system for students
      - Goals, Tasks etc. to find more impact for students
- C-Days Update
  - Only have had one Friday - with the majority or students assigned.
  - Teacher Teams - strengths, what supports are needed
  - Clarification of the day focus
  - Discussion of concerns, changes needed
- Starting to look at a 5 x 5 Schedule for next year. Still would only have 8 classes, but students would have ELA and Math every day. We are gathering research on the successes of this, we have a need based on our school data. The teacher

team have discussed the pros and cons, with the majority of teachers are on board.

Elementary

- Family Conferences - Next week, there will be the option to be in person or virtual.
- Summer Jump Academy - Starting to plan for this summer. Discussed changes.
- Mid-Year Assessments - Just finishing up. Seeing the growth, and the teachers are digging into the data to make instructional decisions. Data will be available next month.

District

- Accreditation Summary
- Worker's Compensation - Rates will be lower next year
- Review of COVID numbers
- Staffing - new health teacher at the JH
- State Audit. Of note, our administrative costs are lower than most, with our instructional costs higher.

C. Continuation of Distance Learning

M. Ward made a motion to Request a charter amendment for continued distance learning program.
S. Mejeur seconded the motion.
We have been having a waiver for virtual learning the past two years.

For the future, we will need to we want to continue virtual learning days we need
The board **VOTED** to approve the motion.

D. Employee Of the Month

Highlight our great staff here at OPA.

E. RCD Training

Summary and Overview of our RCD program.

- 4 Foundations/Expectations for staff and students
- RCD process

IV. Other Business

A. Other Discussion Items

Board Trainings on Trello.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,
S. Zwygart