APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday August 12, 2021 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Howell, M. Ward, S. Mejeur, S. Zwygart

Directors Absent
N. Bowsher, T. D'Hulst, W. Davis

Directors who arrived after the meeting opened
M. Ward

Ex Officio Members Present
A. Perez (remote), D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
E. Callison, S. Adams, S. Wright, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Zwygart called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 12, 2021 at 4:51 PM.

C. Approve Minutes

M. Ward made a motion to approve the minutes from OPA Board of Directors Meeting on 07-14-21.
S. Mejeur seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Consent Calendar

II. Finance

A. Financial Review

Finance Review.

- There is a new report format. Went through each section.
- Working on the audits to close out FY21
- Currently have only the month of July's financials in FY22
- Discussed revenues/interest
- Discussed expenses - went through the major categories
- Totals will reflect the end of the previous month (for YTD)
- Discussed Financial Metrics - we are in a good position
- Discussion about restricted cash vs unrestricted cash

M. Ward arrived at 4:55 PM.

B. Go Guardian

J. Howell made a motion to approve goguardian for the quoted amount.
S. Mejeur seconded the motion.
There rates were raised from last year.

GoGuardian is heavily implemented in the schools - and is how we do our content filtering. There isn't any other good option as an alternative product.
The board **VOTED** unanimously to approve the motion.

C. i-Ready Site License

S. Mejeur made a motion to approve the iready quote.
J. Howell seconded the motion.
Usually receive a grant for this product (to pay half of the site license). However, we missed it this year. So we need to pay the whole site license this year.
The board **VOTED** unanimously to approve the motion.

D. Air Purifiers

J. Howell made a motion to approve the CFM bid for the RFP filters.
M. Ward seconded the motion.
We would like to add air purifiers to the hvac units (46) in both buildings.

There are two different vendor options. The products are both are COVID safe.

Recommendation is for CFM - it is less expensive but still an effective system. Discussion on the differences between the two. After research, the products are comparable.
The board **VOTED** unanimously to approve the motion.

III. Administrative Report

A. Targeted School Improvement (TSI) Presentation and Plan

S. Mejeur made a motion to approve the TSI plan.
M. Ward seconded the motion.
TSI - Targeted School Improvement.
Any school in the lowest 5% of any subgroup is put into TSI. You have three years to show growth. We are in TSI for our SWD and ELL student groups.

Discussed our TSI plan. We have two years to show growth in these subgroups.

- Goals
- Strategies
  - Effective use of Teaching Assistants
  - Student personal education plans
  - Effective Tier 1 instruction

The board **VOTED** unanimously to approve the motion.

B. Administrative Board Report

- Academics -
  - New afterschool programs the school is getting started
    - Elementary and Jr High will be slightly different
    - Tutoring portion that will align with classes
    - Clubs/Activities

        - Snacks/Recess. (Will use after school snack program).
        - Working on getting it staffed
        - Target start date: Sept 13th
        - Discussed flexibility at Jr High for attendance
        - Discussed days to attend (may not be every day of the week).
        - Discussed use of older students to serve at the elementary
- AP Photo -
    - All students passed the AP photo test last year - students will qualify for 3-6 college credits and are certified as adobe professionals
- Signature Programs -
    - Using strategy of the quarter
    - Expanding into the elementary (it's not just a Jr High program!)
- Awarded Purple Star School -
    - Military-friendly school.
    - There are plaques that we are planning on displaying
    - Discussed what this entails
    - There will be staff professional development on how to support military families
- COVID -
    - Keep it simple
    - Three rules that we follow
    - Consequences that must be followed
    - Vaccination clinic at back to school night
    - Discussion about getting N95 masks
- HR -
    - A lot of new staff and employees
- Food Service -
    - Lunch will be waived again - but we want to make sure to still get our free and reduced forms filled out (This is how we get different funds).
- Enrollment -
    - Looking very good.
    - Waitlist has increased from last year

C. Early Learning Plan

J. Howell made a motion to approve the early learning plan for FY22.
S. Mejeur seconded the motion.
Three parts for the learning plan.
The board **VOTED** unanimously to approve the motion.

D. School Land Trust Plan Revision

M. Ward made a motion to approve the amendment to the school land trust.
J. Howell seconded the motion.

There have been updates for the School Land Trust so we need to approve the amendment.
The board **VOTED** unanimously to approve the motion.

E. ESSER II Revision

S. Mejeur made a motion to approve the revision of the ESSER II Revision.
M. Ward seconded the motion.
Our original plan was to spend half this year and half next year. However with ESSER III, there is a need for us to spend all the ESSER II this year.

(Cannot request ESSER III until we receive all of ESSER II).

Our ESSER II Plan is
The board **VOTED** unanimously to approve the motion.

F. ESSER III Plan

S. Mejeur made a motion to approve the ESSER III plan.
M. Ward seconded the motion.
ESSER III Plan -

Intervention Allocation

- Summer Jump - for 3 years
- After school tutoring/intervention - for 2 years
- Credit Recovery Program
- Student intervention during regular school day

The rest would follow similar to the ESSER II plan
Or, there is an idea for

Idea - Land and Site Improvements

- Build an early learning building in the front field (start Pre-K, K)

The board **VOTED** unanimously to approve the motion.

G. Quarantine Policy

J. Howell made a motion to approve the new quarantine policy.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A.

Academic Excellence Committee Discussion

No discussion.

V. Governance

A. Governance Committee Discussion

No discussion.

VI. Growth and Development Committee

A. Growth and Development Committee Discussion

No discussion.

VII. Other Business

A. Other Discussion Items

Nothing to discuss.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
S. Zwygart