APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday December 10, 2020 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404
Library

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Howell (remote), M. Ward, S. Mejeur (remote), T. D'Hulst, W. Davis

Directors Absent
N. Bowsher, S. Zwygart

Ex Officio Members Present
A. Perez, D. Deem, K. Kennington, S. Mathers

Guests Present
Elizabeth Callison, S. Adams, S. Wright, T. Young

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

W. Davis called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Dec 10, 2020 at 4:38 PM.

C. Approve Minutes

T. D'Hulst made a motion to approve the minutes from OPA Board of Directors Meeting on 10-29-20.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No members of the public chose to comment.

III. New Board Member

A. New Board Member

T. D'Hulst made a motion to approve Jessica Howell as a member of the Ogden Preparatory Academy Board of Directors.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Financial Review

Spencer Adams reviewed the financial report as of November 30, 2020.

- State has adjusted the allotment based on enrollment.
- Revenues should be set for the year; however, the State can make adjustments on December and January allotments. We should only see small changes.
- Expenses have out spent revenues the last few months, particularly due to reimbursable grants from the Federal Government. Days cash on hand is still strong.
- PPE and Coronavirus Relief Grants were submitted for reimbursement today.
- Statistics are looking good.

B. Audit Review

Spencer referenced the audit report.

- Audit was positive. Healthy budget.
- Net assets is in a good position.
- No findings on the report.

V. School Update

A. Pandemic Related School Schedule

T. D'Hulst made a motion to continue with current schedule from Semester 1 to Semester 2 with the option of online students to move to in person by request.
S. Mejeur seconded the motion.
78 elementary students are choosing to return to in person. The Board inquired on capacity for bringing students into the buildings. Kasey is confident that the balance of students can be accommodated.
The schedule could be changed at any time. We could review at each Board meeting.
The Board would like to visit the continuation of some type of online offering post pandemic conditions.
Tyler questioned how the online students are doing. Kasey has been monitoring elementary grades, but is looking forward for the MOY assessments in iReady and DIBELS to get a standard assessment.
Stephanie has audited grades and has seen online students having a higher passing rate. There are many variables involved with that.
Andrew reported that our infrastructure could support an online component.
We will build a team to create a plan for continuing an online learning option. Bill would like to participate on the planning team.
The board **VOTED** unanimously to approve the motion.

B. Quarantine Policy Discussion

T. D'Hulst made a motion to amend the current COVID quarantine policy as discussed.
M. Ward seconded the motion.
Debbie reviewed the suggested revisions to the policy based on threat levels.
The Board discussed the risk level of altering the policy from 14 days to 10 days. CDC states that 14 days is safest.
Students will remain at 14 day quarantine.
Staff can use the rapid test and return regardless of where the exposure occurs. Will also apply to travel.

The board **VOTED** unanimously to approve the motion.

C. Administrative Board Report

Administration reviewed the Board Report.

D.

Executive Session to Discuss Directors' Evaluations and Bonus recommendations.

T. D'Hulst made a motion to move to closed session to protect the privacy of an individual in the JH library.
S. Mejeur seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Bowsher	Absent
T. D'Hulst	Aye
S. Zwygart	Absent
W. Davis	Aye
S. Mejeur	Aye
M. Ward	Aye
J. Howell	Aye

T. D'Hulst made a motion to come out of closed session.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Bowsher	Absent
S. Mejeur	Aye
M. Ward	Aye
W. Davis	Aye
T. D'Hulst	Aye
S. Zwygart	Absent
J. Howell	Aye

E. Administrative Fall Evaluations and Bonus Proposal

T. D'Hulst made a motion to approve Fall evaluations as discussed.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Policies

A. Donation of Personal Time Off Policy

T. D'Hulst made a motion to approve the Donation of Personal Time Off Policy changes.
M. Ward seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Committee Reports

A. Governance

We have a new board member, Jessica Howell.

B.

Academic Excellence

Kasey and Molly will meet after Middle of Year testing data is collected.

C. Development

Survey

- The administration may need leadership training. The administrative team is working on participating in leadership training together and separately.
- There were some concerns about CANVAS. There are some great resources on CANVAS. The learning curve was steep and seems to be getting better. Stephanie and Drew can reach out to teachers to offer live support. Jeremy Coleman helps teachers build out their CANVAS courses. A different system would not solve the issues.
- Concern on following distancing protocols. There was a concern with a small group. We have encouraged staff to follow protocols.
- Behavior concerns at the Elementary. Kasey and Teryl will look into it.

Tyler inquired regarding staff morale and attitude. Seems to be good. The soft closure went well.

VIII. Other Business

A. Discussion

No other business.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
W. Davis