APPROVED

Ogden Preparatory Academy

Minutes

OPA Remote Board Meeting

Date and Time
Thursday May 21, 2020 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
N. Bowsher (remote), S. Shupe (remote), S. Zwygart (remote), T. D'Hulst (remote)

Directors Absent
J. Rojas, S. Ballard, W. Davis

Ex Officio Members Present
D. Deem, K. Kennington (remote), S. Mathers (remote)

Guests Present
Elizabeth Callison, M. Ward (remote), S. Adams (remote), S. Mejeur (remote), S. Wright (remote), T. Young (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

N. Bowsher called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday May 21, 2020 at 4:33 PM.

C. Approve Minutes

S. Shupe made a motion to approve the minutes from OPA Remote Board Meeting on 04-16-20.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Ratify New Board Members

T. D'Hulst made a motion to approve Sara Mejeur and Molly Ward as Board Members.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No public comment.

III. Finance

A. Financial Review

Budget Report as of end of April.
Adjusted local revenue to reflect anticipated receipts particularly in trips.
Federal funds should come in next 2 allotments.
We are waiting for the legislature to make final appropriation decisions.
We are in a strong financial position.
Discussed budget possibilities for finishing FY20 and FY21.

B. Add Stephanie Mathers as a signer on the checking account

S. Zwygart made a motion to add Stephanie Mathers as a signer on the checking account.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Speech Services for FY21

S. Zwygart made a motion to approve Something to Talk About for $124,680 for FY21.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Board OnTrack Renewal

S. Shupe made a motion to approve the Board On Track renewal for $4,995.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. HVAC Unit #30 Repair or Replace

T. D'Hulst made a motion to approve the repair of unit #30 from CFM for the maximum of $4,883.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Bleachers for Junior High Gym

S. Shupe made a motion to table approvals for bleachers and playground.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Playground

IV. School Update

A. State of the School and Goals

Kasey, Stephanie and Debbie reviewed the Administrative Board Report.
Samantha Shupe has asked that we follow up with families who select "Pass" grades to inform them of any possible consequences.
Our RDA letter for Special Education has improved.

V. Administration

A. OPA Administration and Evaluation Structure

S. Shupe made a motion to approve the OPA Administration structure policy with accompanying templates with amendment of adding language to the policy that if the committee recommendation fails to pass the full Board, then the full Board shall re-evaluate; amend the Evaluation Form to include a SMART goal section.
T. D'Hulst seconded the motion.
Discussed forms and policy. When we use the forms there may need to be changes moving forward. Nick will prepare a communication to parents.
The board **VOTED** unanimously to approve the motion.

VI. Academic Excellence

A. Academic Committee Report

T. D'Hulst made a motion to table all committee votes.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Policies

A. Employee Conflict of Interest and Employment of Relatives Policy and Disclosure Form

S. Shupe made a motion to approve Employee conflict of interest and employment of relatives policy.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Educator Exit and Engagement Surveys

S. Zwygart made a motion to approve the Educator Exit and Engagement Surveys.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Fee Schedule

S. Shupe made a motion to approve the new fee schedule.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

S. Shupe made a motion to adjourn.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
N. Bowsher