APPROVED

Ogden Preparatory Academy

Minutes

OPA Remote Board Meeting

Date and Time
Thursday April 16, 2020 at 4:30 PM

Location
For instructions on accessing the remote meeting, please contact Stephanie Wright, swright@ogdenprep.org

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
N. Bowsher (remote), S. Shupe (remote), S. Zwygart (remote), T. D'Hulst (remote), W. Davis (remote)

Directors Absent
J. Rojas, S. Ballard

Ex Officio Members Present
D. Deem, K. Kennington (remote), S. Mathers (remote)

Guests Present
S. Adams (remote), S. Wright (remote), T. Young (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Davis called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Apr 16, 2020 at 4:33 PM.

C. Approve Minutes

N. Bowsher made a motion to approve the minutes from OPA Board Meeting on 03-19-20.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No public present for comment.

III. Finance

A. Financial Review

Spencer Adams reviewed the current financial statement.

1. Local revenue is showing red due to the trips reimbursements. We will adjust the forecast.
2. We are above the goal for our budget detail by over $100,000. That will adjust as we adjust the forecast of various line items.
3. S&P is putting all schools on a negative outlook due to the current economy. This is not a downgrade. 4% savings is a good goal, closer to 5% will be helpful.
4. We discussed having new employee paychecks start on August 20, rather than September 5.

B. Repair or Replacement of HVAC unit #30

Board members asked about warranty on a new item.
We do have a service agreement with the company.
Table. Get 2 quotes, and warranty information.
N. Bowsher made a motion to Table to next meeting to get additional quotes.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. School Update

A. State of the School and Goals

Administration reviewed the Administrative Board Report and discussed changes due to the end of year dismissal.

B. E-Rate

Stephanie Wright reviewed the bids for E-Rate from three companies.
Frubu
NetDiverse
H-Wire
The Board asked multiple questions of clarification. Bill Davis will work with Stephanie Wright to finalize the agreement.

Spencer Adams left the meeting.
N. Bowsher made a motion to approve the Frubu proposal up to $23,000.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Executive Session

A. Enter Closed Session

N. Bowsher made a motion to enter closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
S. Shupe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Shupe	Aye
W. Davis	Aye
S. Zwygart	Aye
J. Rojas	Absent
N. Bowsher	Aye
T. D'Hulst	Aye
S. Ballard	Absent

B. Exit Closed Session

S. Zwygart made a motion to exit closed session.
T. D'Hulst seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Ballard	Absent
N. Bowsher	Aye
T. D'Hulst	Aye

Roll Call

J. Rojas	Absent
S. Zwygart	Aye
W. Davis	Aye
S. Shupe	Aye

VI. Academic Excellence

A. Academic Committee Report

Nothing to report.

VII. Growth and Development

A. Development Committee Report

Nothing to discuss.

VIII. Governance

A. Governance Committee Report

Nothing to report.

IX. Policies

A. Pandemic Plan

N. Bowsher made a motion to approve Pandemic Plan Policy.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Other Business

A. Discussion

2 new board members were interviewed for open positions.
Molly E. Ward
Sara Mejeur
Will ratify positions in May.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
W. Davis