APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Thursday February 20, 2020 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Rojas, S. Ballard, S. Shupe, S. Zwygart, T. D'Hulst, W. Davis

Directors Absent
N. Bowsher

Ex Officio Members Present
D. Deem, K. Kennington, S. Mathers

Guests Present
Erin Preston, S. Wright

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

T. D'Hulst called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 20, 2020 at 4:37 PM.

C. Approve Minutes

S. Shupe made a motion to approve the minutes from OPA Board Meeting on 01-30-20.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No public in attendance.

B. Opportunity for Public Comment on Fee Schedule and Waiver Policies.

No public in attendance.

III. Finance

A. Financial Review

53% of the way through the year.

a lot of yellow - right where we need to be
Ahead of schedule for interest. On track to keep this trend and help the bottom line.

No change in federal funds.
Expenses - Spain trip plane tickets is now included.
Revenues exceeded expenses
Ratios are looking great

Questions-
What does the Single day of cash on hand represent?

B. Health Curriculum approval and purchase

Grant for the new Health curriculum. The current one is very outdated.

Stephanie Mathers got the grant. And collaborated with the Health Teacher.

ELL things included in the curriculum

Health is very strict in the health curriculum in the state of Utah. This curriculum is approved

All money given, we put into the budget and pay it from there.

Seeking approval.

Question
This is coming to approval only because of the dollar amount?
Anything to be aware about on the tracking of the grant process? No, very easy to take out and use.
Once you use the money, what is required to give back to the State? There are goals and timelines included in the plan from using the curriculum. Do not have to report anything back to the State.
Waiting until money is in the account to purchase.

Purchase in the Spring. Expected to roll out next fall.

W. Davis made a motion to Approve purchase of health curriculum. $14213.
S. Ballard seconded the motion.
The board **VOTED** to approve the motion.

IV. School Update

A. Administrative Board Report

- Explanation of iReady typical growth goals.
- Correlation Report - why grades K, 3, 6 are moving into red. Expected to see scores go down Midyear because they are tested on the full year. CTT are meeting to take this data and identify these students to identify interventions.
    - After school Tutoring - for the older grades (4-6)
    - Math specialist will pull intervention 10 mins during computer class time. (K-6)
    - Is lack of computers a factor for not logging enough minutes?
    - Example of 3rd grade who use it for homework, they log more minutes.
    - Correlation of more time logged to meet abilities?
    - K, 4, 6 are the areas of concern based on the report. There are new teachers in 4,6 getting familiar with curriculum/schedules. Kinder has a lot of reasons.
    - How do we move the low performers to have them get a lot of growth? Lows are growing, going from a red to a "pink."
- Dibels scores - grades 1, 4, 5. Increase in red, decrease in blue. Concerning to see drops in the middle of the year.

- Do expect it in first grade, because the nature of the test.
- 4th grade - probably look at the novice nature of the team.
- The reds aren't moving like they should. That is going to be the focus in the CTTs.
  - Changing up the groups for intervention
  - restructuring power hours

- APR Indicators - change in transition for next year on the report says it will be this year, but it actually will not be until next year. Look at new info in Trello.
- Job Descriptions - The roles . It is a work in progress
  - For areas for overlap: is there there the individual in charge?
    - usually the overlap is from building to building
- Spanish
- Science Fair - have the requirements changed? It is required for all 8th grade, and only honors students.
- Enrollment - Why has it dropped again? Do we need to pull new students to fill seats in the Junior High?

B. Kindergarten class sizes and configuration for FY21

- Class size of half day kindergarten are smaller because usually take students elsewhere.
- It will help with marketing to have parents be sure if they have half day or full day
  - The testing (KEEP) takes place in August. It will still be done at the same time.
  - The state sets the window. The teachers set up appointments.
- Will have to up the size of class up to 25.
- The teachers are aware of the need for this and are ok.

No Vote needed.

C. FY21 Calendar

Based on the survey results from parents and teachers. Built the calendar around it.
S. Zwygart made a motion to Approve FY 20 21 Calendar.
W. Davis seconded the motion.
The board **VOTED** to approve the motion.

V. Executive Session

A. Enter Closed Session

S. Shupe made a motion to To discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Exit Closed Session

T. D'Hulst made a motion to Exit Closed Session.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

C. Closed Meeting Discussion Vote

No vote needed.

VI. Board Training

A. Open and Public Meetings and Governance Training

- Open and Public Meetings Act.
  - Suggestion: Contents of what you are reporting on the public notice.
  - Emergency Meetings - Don't have to do 24 hr notice, but you do need to post content later.
  - Electronic Meeting - must have a public "anchor location"
  - Recordings posted - within 3 days. Reasonably available. If anyone asks for it.
  - Closed session recordings- Cannot delete. Character and Competence doesn't need to be recorded, but it is recommended. If you choose to turn off recorder at this time, there has to be a record in writing of what was discussed. Download and keep them forever. Anyone not in the closed session cannot access it.
    - Note who you are inviting into closed session.
    - Can move into a different location when going into closed session

VII. Academic Excellence

A. Academic Committee Report

No report.

VIII. Growth and Development

A. Development Committee Report

No report.

IX. Governance

A. Governance Committee Report

No report.

X. Policies

A. Business Travel Policy

Business Travel - to add a minimum mileage.
Need to see the redline before vote.

B. Enrollment and Lottery Policy

Wait to vote.

XI. Other Business

A. Discussion

No further discussion required.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
T. D'Hulst