APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Thursday January 30, 2020 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
N. Bowsher, S. Shupe, S. Zwygart, T. D'Hulst, W. Davis

Directors Absent
J. Rojas, S. Ballard

Ex Officio Members Present
D. Deem, K. Kennington, S. Mathers

Guests Present
Elizabeth Callison, Erin Preston, S. Adams, T. Young

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

T. D'Hulst called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jan 30, 2020 at 4:36 PM.

C. Approve Minutes

N. Bowsher made a motion to approve the minutes from OPA Board Meeting on 12-12-19.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No public in attendance.

B. Opportunities for Public Comment on Fee Schedule and Waiver Policies

No pubic members in attendance.

III. Finance

A. Financial Review

Spencer reviewed the financial statement ending December 31, 2019; 50% of the way through the fiscal year.
New policy on funding the PTIF fund has increased our local funding significantly.
State revenue numbers have been adjusted. There will be another adjustment coming on local replacement funds.

B. JH Bathroom Stall Replacement

W. Davis made a motion to approve the bathroom stall replacement $14,120.18.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. Enter Closed Session

S. Shupe made a motion to go into closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
S. Zwygart seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. D'Hulst	Aye
J. Rojas	Absent
S. Ballard	Absent
S. Zwygart	Aye
N. Bowsher	Aye
S. Shupe	Aye
W. Davis	Aye

B. Exit Closed Session

W. Davis made a motion to leave closed session.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Ballard	Absent
N. Bowsher	Aye
S. Zwygart	Aye
W. Davis	Aye
T. D'Hulst	Aye
J. Rojas	Absent
S. Shupe	Aye

V. School Update

A. State of the School and Goals

Administration reviewed the Administrative Board Report with the Board.
W. Davis made a motion to move to a closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Davis	Aye
T. D'Hulst	Aye
S. Zwygart	Aye
J. Rojas	Absent
S. Shupe	Aye
N. Bowsher	Aye
S. Ballard	Absent

N. Bowsher made a motion to come out of closed session.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Davis	Aye
J. Rojas	Absent
S. Shupe	Aye
T. D'Hulst	Aye
S. Zwygart	Aye
S. Ballard	Absent
N. Bowsher	Aye

The Board will move forward with the proposed Administrative Plan.
Introductory email of Stephanie will be sent out.
Remove the job posting.
The Board would like job descriptions (include responsibilities for accountability), self evaluations, and goals (SMART goals regarding enrollment and improvement) for each Administration position.

Metrics the Board would like an update on:

- Academics
  - Data tracking
  - Action plan
- Parent and Community Communication
- Administrative Enrollment Plan

Erin will stay on for support.

B. Report Card and Self Reporting Indicators

N. Bowsher made a motion to approve SRIs.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.
S. Shupe made a motion to table remaining items to February board meeting.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. OPA Administrative Survey

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:49 PM.

Respectfully Submitted,
T. D'Hulst