APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Thursday December 12, 2019 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Rojas, N. Bowsher, S. Ballard, S. Shupe, S. Zwygart, T. D'Hulst, W. Davis

Directors Absent
None

Directors who arrived after the meeting opened
S. Zwygart

Ex Officio Members Present
D. Deem, K. Kennington, S. Mathers

Guests Present
Elizabeth Callison, Steve Finley

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. D'Hulst called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Dec 12, 2019 at 4:32 PM.

C. Approve Minutes

N. Bowsher made a motion to approve minutes from the OPA Board Meeting on 10-24-19 OPA Board Meeting on 10-24-19.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No Public Comment.

III. Board Training

A. Math Outreach

C. David Walters from WSU was in attendance to present some options for support in mathematics.
S. Zwygart arrived.

IV. Finance

A. Financial Review

Steve Finley was in attendance from Red Apple to review the financial update.
State approvals in Utah Grants is still lagging, so there are not many updates to revenues.
Interest income is increasing due to PTIF transfers.
It looks like charter schools will be staying with the FASB principles of finance.

B. S&P Ratings Report

C. FY19 Audit Report

The waitlist is low.
Marketing is a good idea.

V. School Update

A. State of the School and Goals

- Enrollment
  - Currently at 1044. The class sizes are good.
- Teacher evaluations are just finishing. It has been good to meet with the teachers.
- OPAPO is stressing building community this year.
  - Potluck at the park was not attended well.
  - Day of the Dead. Attended well.
  - Cookies and Kris Kringle. Attended well.
  - Spanish concert at the Christmas lights was well attended.
- Junior High has started a Math lab, before and after school and integrated in some classes.. There are 46 students identified.
- Utah Shakespeare Company is coming to present a suicide prevention play for the Junior High on 12/13 at 8:45 am.
- 9th grade went to Weber Applied Technology College this year.
- Kent's Kitchen has been working for 2 years to help the students with food.
  - 2233 pantry packs given out.
  - Granola bars and school supplies given to students daily.
  - Grab and go hygiene supplies.
  - 1-night emergency kits are new to the program.
- The Elementary Kitchen does pantry packs as well.
- Junior High passing rate contest. Actively tracking and announcing passing rates. Goal is 85%.
- Beth Callison reported on proficiency rates for Special Education.
  - There has been some regression. The State is intending to use this year as a baseline.
  - Added 1 special education coordinator this year and 1 special education behavior teacher.

Steve Finley and Elizabeth Callison left early.

B. Exhibit A

N. Bowsher made a motion to approve changes to exhibit A.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.
Bill will attend the State meeting on January 14.

VI. Executive Session

A. Enter Closed Session

S. Ballard made a motion to move to closed session to To discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shupe	Aye
S. Zwygart	Aye
T. D'Hulst	Aye
S. Ballard	Aye
W. Davis	Aye
N. Bowsher	Aye
J. Rojas	Aye

B. Exit Closed Session

S. Ballard made a motion to exit closed session.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shupe	Aye
S. Ballard	Aye
T. D'Hulst	Aye
W. Davis	Aye
S. Zwygart	Absent
N. Bowsher	Aye
J. Rojas	Aye

C. Principal Evaluation and Bonus

N. Bowsher made a motion to approve bonus for principal as discussed.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.
Board would like to post the position for principal for job interview. 45 day posting to finish by the end of January.
Interview in February.
Survey to parents and teachers for current administration.
Erin will do an evaluation of structure.

VII. Board Training

A. Community Council/Land Trust Training

Bill Davis presented a training on Land Trust.
We need a procedure on the website for our Land Trust posted on our website.
Committee must review and approve digital and physical safety procedures and policies.

Minutes must be posted. (currently being done)
Names and contact information needs to be on the website. (currently being done)
Land Trust funds should be done based on data.
Each meeting an agenda item to discuss Land Trust plans.

VIII. Academic Excellence

A. Academic Committee Report

Nothing to report this month. Waiting for MOY scores for iReady and DIBELS.

IX. Governance

A. Governance Committee Report

Recruitment for new board members.
Looking for 2 new board members starting in January-February.
Nick will present the plan in January.

X. Policies

A. CNP Procurement and Code of Conduct Policy

N. Bowsher made a motion to approve procurement and code of conduct policy.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Wellness Policy

S. Shupe made a motion to approve the changes the wellness policy.
J. Rojas seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Data Governance Plan

N. Bowsher made a motion to approve data governance plan.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
T. D'Hulst