APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Thursday August 15, 2019 at 4:30 PM

Location
1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
S. Shupe, S. Zwygart, T. D'Hulst, W. Davis

Directors Absent
J. Rojas, N. Bowsher, S. Ballard

Ex Officio Members Present
D. Deem, K. Kennington, S. Mathers

Guests Present
Jessie Lundell, S. Adams

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

T. D'Hulst called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 15, 2019 at 4:37 PM.

C. Approve Minutes

S. Zwygart made a motion to approve minutes from the Electronic OPA Board Meeting on 07-02-19 Electronic OPA Board Meeting on 07-02-19.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Opportunity for Public Comment

No one in attendance for comment.

III. Finance

A. Financial Review

- One month into fiscal year.
- Financial outlook is strong.
- Revenue is higher than expenses.
    - Received entire School Land Trust monies.
    - Federal funds start being received in November.
- Goal this year is 4% savings. We are exceeding this goal at this time.
- Budgeted conservatively.
- Days cash on hand is strong and trending upwards.

B. Technology Purchases

W. Davis made a motion to approve the purchases for technology of chromebooks and charging carts. $17,988 and $49,350.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Smart Board Purchases

S. Shupe made a motion to approve the purchase of the smart boards for the $20,713.20.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. School Land Trust

S. Shupe made a motion to approve the School Land Trust amendments.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Digital Teaching and Learning Grant Budget Approval

S. Zwygart made a motion to approve the Digital Teaching and Learning grant budget.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. School Update

A. State of the School and Goals

- Reviewed Cami Parry's math vision and goals.
- Instructional Coaches
  - Cami Parry - Math
  - Lauretta Hill - Literacy
  - Amy Kiernan - Behavior
  - Hannah Hill - Behavior
- Teachers are back this week. Teachers have liked the structure of the professional development and work time.
  - Teachers are enthusiastic.
  - Great collaboration.
- Focus
  - Academic Excellence
  - Individual Growth
  - Character Development
  - Relationships, trust and being where your feet are.
- RCD training today. Trainer was impressed with the new staff.
- Leader in Me
  - Annie MacKay, Marie Torres, Jerri Johnson
  - New teacher training coming up in September and October.
- OPAPO
  - Jessie Lundell new OPAPO president. Focus in narrowing the gap between families (affluence and culture).
  - Meet 7:00 pm, 1st Tuesday of every month.
  - September 11: Family pot luck and activity. Will have a raffle for fundraising.
- Back to School night next Thursday.

B. Exhibit A

Original charter has become somewhat irrelevant. State requested we write an Exhibit A to refine the charter.
Stephanie reviewed the Exhibit A.

Board members would like to wait to approve the Exhibit A until we get additional feedback from the State.
Stephanie will follow-up with the State.
Board will call an electronic meeting to revisit if necessary.

No vote at this time.

C. School Improvement Plan

Stephanie Mathers reviewed the School Improvement Plan.

School Improvement Plan was developed in the template that was approved by the Board in June.

- Goals:
  - Professional Development
  - Math
  - Reading
  - School Environment

V. Executive Session

A. Enter Closed Session

S. Zwygart made a motion to go to closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Ballard	Absent
N. Bowsher	Absent
W. Davis	Aye
S. Shupe	Aye
J. Rojas	Absent
S. Zwygart	Aye
T. D'Hulst	Aye

B. Exit Closed Session

S. Shupe made a motion to come out of closed session.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shupe	Aye
S. Ballard	Absent

Roll Call

N. Bowsher	Absent
T. D'Hulst	Aye
J. Rojas	Absent
S. Zwygart	Aye
W. Davis	Aye

VI. Academic Excellence

A. Academic Committee Goals

- Professional Development is scheduled out for the year.
- Will involve Cami Parry, Lauretta Hill for discussing math and literacy discussions.
- Will look at the impact of Teaching Assistants.
- Will review the use of Master Teacher.
- Want to establish weekly minute goals for math instruction and power hours.

VII. Growth and Development

A. Development Goals

Researching and reviewing information to determine what should come next.
Stefanie would like guidance and to review past goals.
Stefanie will meet with administration to start a discussion.

VIII. Governance

A. Governance Goals

Will review in September.

IX. Policies

A. Special Education Policy and Procedures Manual

W. Davis made a motion to approve the Special Education Policy and Procedures Manual.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. FY20 Fee Schedule

S. Zwygart made a motion to approve the Fee Schedule Change.
W. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Other Business

A. Discussion

Discussion on trips.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
T. D'Hulst