APPROVED

Ogden Preparatory Academy

Minutes

OPA June Board Meeting

Date and Time
Wednesday June 12, 2019 at 4:00 PM

Location
1415 Lincoln Avenue; Ogden, UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
J. Rojas, L. D'Hulst, N. Bowsher, S. Ballard, S. Shupe, S. Zwygart, T. D'Hulst

Directors Absent
W. Davis

Directors who arrived after the meeting opened
L. D'Hulst, S. Zwygart

Directors who left before the meeting adjourned
L. D'Hulst

Ex Officio Members Present
D. Deem, K. Kennington, S. Mathers

Guests Present

S. Adams, T. Young

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Deem called a meeting of the board of directors of Ogden Preparatory Academy to order on Wednesday Jun 12, 2019 at 4:06 PM.

C. Approve Minutes

S. Shupe made a motion to approve minutes from the OPA April Board Meeting on 04-18-19 OPA April Board Meeting on 04-18-19.
J. Rojas seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

S. Shupe made a motion to approve minutes from the OPA Board of Directors Meeting on 06-05-19 OPA Board of Directors Meeting on 06-05-19.
S. Ballard seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Financial Review

Reviewed FY19 final budget. This includes everything to date and an allowance for anticipated June expenses.
Days Cash on Hand: 118
Operating Margin: 4.6% We anticipate a possible increase.

B. Approve FY19 Budget

S. Ballard made a motion to the FY19 final budget.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve FY20 Budget

For FY20, we are budgeting based on an enrollment of 1071. Current enrollment is 1106.
Legislature increased several funding line items and adjusted others.
Administration reviewed the expense items in the budget and looked for savings and new initiatives.

After the S&P Review it was determined that the operating margin goal could be moved to 4%.
T. D'Hulst made a motion to approve the FY20 initial budget.
S. Ballard seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Early Literacy Plan

Stephanie reviewed the Literacy Plan.
S. Shupe made a motion to approve Early Literacy Plan for School Year 2019-2020.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Something To Talk About Speech Contract

S. Zwygart arrived.
Board would like us to get bids for FY21.
S. Ballard made a motion to approve the Something to Talk About Contract.
T. D'Hulst seconded the motion.
The board **VOTED** to approve the motion.

F. AVID District Director

S. Zwygart made a motion to approve the funding of a AVID District Director.
J. Rojas seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Leader in Me

S. Ballard made a motion to approve the Leader In Me agreement.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Board Training

A. Statistical Review

Board reviewed statistics on the following:

- Teen Pregnancy
- Child Sexual Abuse
- Sexually Transmitted disease and infections
- number of pornography complaints or other instances reported

IV. Reports

A. Academic Excellence Committee Report

Stephanie reviewed the Math data.
The Board suggested a WSU teacher training option that is available.
The Administration has several measures in place to help with the Math scores.
L. D'Hulst arrived.

V. Administration

A. Enter Closed Session

T. D'Hulst made a motion to to enter closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shupe	Aye
T. D'Hulst	Aye
J. Rojas	Aye
N. Bowsher	Aye
W. Davis	Absent
S. Ballard	Aye
S. Zwygart	Aye
L. D'Hulst	Aye

B. Exit Closed Session

T. D'Hulst made a motion to exit closed session.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Ballard	Aye
S. Shupe	Aye
S. Zwygart	Aye
L. D'Hulst	Absent
J. Rojas	Aye
W. Davis	Absent
T. D'Hulst	Aye
N. Bowsher	Aye

L. D'Hulst left.

C. Administration Agreements

S. Ballard made a motion to approve an agreement for the interim Principal as discussed.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Administration Consultation Agreement

No longer under consideration.

E. CMT Representation

Stephanie reviewed the CMT process.
Nancy Neider has filled this role previously. Josue Rojas has also served on a CMT.
2 Board representatives are requested.
Stefanie Zwygart, Josue Rojas, and Tyler D'Hulst are willing to serve on the CMT as needed.

F. Interim Policy Resolution

S. Ballard made a motion to approve the June 12, 2019 Board Resolution.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Discrimination Lawsuit

Reviewed the discrimination mediation that is coming up. Board decided that a vote was not necessary to follow the recommendation of the insurance company.

VI. Policies

A. Approve FY20 Fee Schedule

T. D'Hulst made a motion to approve FY20 Fee schedule.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve lunch and breakfast costs

S. Zwygart made a motion to approve the meal prices for FY20.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve School Improvement Plan Framework

S. Shupe made a motion to approve the framework for school improvement plan.
S. Ballard seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Time and Effort Policy

S. Ballard made a motion to approve the time and effort policy.
J. Rojas seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Audit Policy

J. Rojas made a motion to approve the audit policy as amended.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Alternate Language Services Policy

T. D'Hulst made a motion to approve the alternate language services policy.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Business Travel and Expense Reimbursement Policy

S. Zwygart made a motion to approve the Business Travel and Expense Reimbursement policy.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Leadership

A. Change in Board Leadership

S. Ballard made a motion to that the Board Leadership make the following changes: Nick Bowsher will be the Past Board Chair; Tyler D'Hulst will be the Board Chair; Bill Davis will be the Vice Chair. Stefanie Zwygart will be Board Secretary, and Samantha Shupe will be Board Treasurer.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
N. Bowsher