APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Thursday January 18, 2018 at 4:30 PM

Location
1415 Lincoln Avenue; Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
L. D'Hulst, N. Bowsher, N. Neider, S. Ballard, T. D'Hulst

Directors Absent
S. Shupe

Ex Officio Members Present
A. Campbell, D. Deem, K. Kennington

Guests Present
S. Adams

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

S. Ballard called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jan 18, 2018 at 4:32 PM.

C. Approve Minutes

N. Bowsher made a motion to approve minutes from the OPA Board Meeting on 12-14-17 OPA Board Meeting on 12-14-17.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

T. D'Hulst made a motion to approve minutes from the Board Hearing on 01-10-18 Board Hearing on 01-10-18.
N. Neider seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public comment.

III. Finance

A. Financial Review

Spencer Adams reviewed the financial summary and detail as of December 31, 2017.

- Revenue:
  - Local revenues are doing well; anticipating exceeding the budget.
  - State funds are on track.
  - Federal funds are behind, but that is normal.
    - We had to do additional work on the UCA for Title I, that was completed this week.
- Expenses:
  - Garbage/Water/Sewer is typically front loaded. We anticipate that balancing out over the Winter months.
  - Cleaning and Custodial Services was front loaded from the Summer deep clean; however, that will not happen again.
  - Repairs and Maintenance will need to be increased.
  - 700s are typically front loaded, so we are not concerned.

When we establish the budget for the following fiscal year, we are conservative with enrollment calculations.
We intentionally dropped our enrollment this year.
Days Cash on Hand has improved significantly, and we anticipate continued improvement.

IV. Reports

A. CEO Report

- Academic Activities
  - MOY DIBELS is in progress.
  - Literacy: we are studying literacy, because our DIBELS scores are amazing, but our SAGE scores don't match. Amie has surveyed and discussed a school-wide curriculum with Elementary teachers. Teachers don't want a scripted curriculum; however, most teachers are in favor of a curriculum.
    - New curriculum is estimated at $60,000 up front cost; minimal continued costs.
  - SAGE Interim testing is being done by some classes.
- Facilities
  - Administrative keys have been changed.
  - Exterior doors have been taken off the Master key system.
  - Mag Locks are on the agenda. Mag Locks will be added to the exterior doors. We are proposing to do the Junior High this year, and schedule the Elementary for next year. Junior High has some problem doors and is rented.
    - $5,000 Junior High
    - $10,000 Elementary
- Sports
  - Basketball is taking place now.
  - Soccer is on the way. Coached by Braun Pacheco and Adam Hutchings.
    - Next year, soccer will be split into Boys and Girls teams.
  - Young Runners has reduced their schedule due to winter weather.

V. Business Items

A. Mag Locks for Exterior Doors

Proposal to do the Mag Locks on the Junior High for $5,169 installed.
N. Neider made a motion to approve the Peak Alarm cost of $5,169 for installation of Mag Locks at the Junior High.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Board Training

A. Open Meeting Law Training

Debbie reviewed the Open and Public Meetings Act.
Steve requested the board trainings be put into a template and maintained in an electronic folder and physical record. Spreadsheet with all trainings, file location and date of trainings.

VII. Closing Items

A. Adjourn Meeting

N. Bowsher made a motion to adjourn the meeting.
N. Neider seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:19 PM.

Respectfully Submitted,
S. Ballard