APPROVED

# Ogden Preparatory Academy

# Minutes

## OPA Board Meeting

**Date and Time**
Thursday February 22, 2018 at 4:30 PM

**Location**
1415 Lincoln Ave; Ogden, UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

**Directors Present**
L. D'Hulst, N. Bowsher, S. Ballard, S. Shupe, T. D'Hulst

**Directors Absent**
N. Neider

**Ex Officio Members Present**
A. Perez, K. Kennington, S. Mathers

**Guests Present**
Monty Hardy, S. Adams

### I. Opening Items

**A.**

**Record Attendance and Guests**

### B. Call the Meeting to Order

S. Ballard called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 22, 2018 at 4:30 PM.

### C. Approve Minutes

S. Shupe made a motion to approve minutes from the OPA Board Meeting on 01-18-18 OPA Board Meeting on 01-18-18.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Reports

### A. Financial Report

Reported by Spencer Adams:
- Revenue: We are 100% funded, with over $130,000 from our original, anticipated budget. The UCA was just approved (2/22/18).
- Expenses: Close to projected. Attachments with additional data included.

Overall, the financial outlook and adherence to the budget is excellent and OPA is on track.

### B. CEO Report

DIBELS Report
Leader in Me update with quotes for continued participation
SAGE Opt-out discussion and alternative assessment
March 14th Walk Out: CEO presented a variety of ideas regarding how to structure this
We have plans for reunification (drills and emergency plans). Staff will be trained next week and then parents/kids will drill twice per year.
Facilities report (replacement windows and doors were addressed)

Attachments included in the agenda

### C. Academic Excellence Committee

Meeting 2/14/2018
**Attendees**: Samantha Shupe, Stephanie Mathers, Amie Campbell
**Discussion**:

- Reviewed goals.
- Discussed defining Academic Excellence.

- Talked about DIBELs Literacy and Math. Stephane got feedback from teachers about Honors Classes. Organizing a Task Force. Main areas of feedback is there is a lack of application process where reading levels, attendance ELL,SPED and 504s are taken in consideration. Having a policy to put new enrollment kids in regular class and then see how student performs. Removal process for kids not meeting standards and having admin support.
- Discussed new literacy program Reading Wonders state is seeing growth from this. Admin getting presentation 3/1 minimally will be $60,000 but can be upwards to $100,000.  Will need to budget.

**Follow-up Items:**
Get feedback from Amie and Stephanie regarding Academic Excellence definition so the board can vote on it. Finalize Academic Dashboard. Get feedback from Honors task force.

### D. CEO Support and Eval Committee

Not discussed in open session during this meeting.

### E. Development Committee

Not Discussed

### F. Facility Committee

Not discussed.

### G. Finance Committee

Monty Hardy came to report some options for expansion/extra space based on ending this year with 88 days cash on hand. He projects that we will be taken off a negative outlook for S&P. He brought a board proposal and discussed several options. Portables cost money up front, which impact cash on hand and therefore may not be viable. A better option would be to finance a 10,000 square foot addition to the building over portables. He suggests the Finance Committee RFP some proposals so more accurate data can be obtained. Red Apple has a fee to manage projects and are available.

### H. Governance Committee

Not discussed.

### I. Closed Session - Open

N. Bowsher made a motion to Open Closed Session.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**
N. Neider  Absent

**Roll Call**

| | |
|---|---|
| S. Shupe | Aye |
| N. Bowsher | Aye |
| S. Ballard | Aye |
| T. D'Hulst | Aye |
| L. D'Hulst | Aye |

### J. Closed Session - End

S. Shupe made a motion to End Closed Session.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| N. Bowsher | Aye |
| N. Neider | Absent |
| L. D'Hulst | Aye |
| T. D'Hulst | Aye |
| S. Shupe | Aye |
| S. Ballard | Aye |

### K. Explore Building Improvements Vote

L. D'Hulst made a motion to explore RFP.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Ballard | Aye |
| S. Shupe | Aye |
| N. Neider | Absent |
| L. D'Hulst | Aye |
| T. D'Hulst | Aye |
| N. Bowsher | Aye |

## III. Board Training

### A. Roadmap to Responsiblity

Kasey Kennington presented an overview of the schools new behavioral program: Responsibility Centered Discipline. Topics included school foundations, closing exits, and successes up to this point.

### B. Aguilas F.L.Y.

Mathers presented Slides made by Katherine Witt regarding Aguilas FLY.

## IV. Policy Updates

### A.

**Tuition Reimbursement Policy**

S. Shupe made a motion to Pass Tuition Reimbursement.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Other Business

### A. Purchase 30 Chromebooks and Management Licenses

N. Bowsher made a motion to Purchase Chromebooks for 7500.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Door Repair

N. Bowsher made a motion to Repair doors for $5,686.00.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. 2018-19 OPA Calendar

N. Bowsher made a motion to Approve the 2018-2019 calendar.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Solar Amplify Worx

Solar Amplify Worx came to present solar option (attachment in agenda); this company works with a variety of Red Apple schools.
N. Bowsher made a motion to Proceed with deeper analysis and review; submit a non-binding letter of intent.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Adjourn Meeting

S. Shupe made a motion to adjourn the meeting.
T. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
S. Mathers