APPROVED

Ogden Preparatory Academy

Minutes

OPA Board Meeting

Date and Time
Tuesday October 17, 2017 at 4:30 PM

Location
1415 Lincoln Ave; Ogden, UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
L. D'Hulst, N. Bowsher, N. Neider, S. Ballard, S. Shupe

Directors Absent
None

Directors who arrived after the meeting opened
L. D'Hulst

Directors who left before the meeting adjourned
N. Neider

Ex Officio Members Present
A. Campbell, D. Deem

Guests Present

S. Adams

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Ballard called a meeting of the board of directors of Ogden Preparatory Academy to order on Tuesday Oct 17, 2017 at 4:33 PM.

C. Approve Minutes

Under committees, change Board Members to Committee Members.
N. Bowsher made a motion to approve minutes from the OPA Board Meeting on 08-24-17 with changes as noted. OPA Board Meeting on 08-24-17.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Financial Review

Financial summary as of September 30, 25% through the year.
Federal funds can be requested beginning in January.
700 expenses are typically front loaded with the beginning of the year.
Watching the 400 expenses as we go forward to determine if adjustments need to be made.
Board requested training on Rainy Day accounts.
Days Cash on Hand is up to 87.
Shifted some money from curriculum to professional development to cover the Roadmap to Responsibility books that were provided to staff.

B. IT Consultant

Sheldon Hinkson does consulting work with the IT department. He wants access to the soccer fields and gym for his teams as compensation for consulting.
S. Shupe made a motion to approve the retainer agreement with Sheldon Hinkson.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive (Closed) Session

A. Enter Executive (closed) Session

N. Bowsher made a motion to enter executive session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
N. Neider seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Bowsher	Aye
S. Ballard	Aye
N. Neider	Aye
S. Shupe	Aye
L. D'Hulst	Absent

L. D'Hulst arrived.

B. Exit Executive (closed) Session

N. Neider made a motion to exit executive session.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Neider	Aye
N. Bowsher	Aye
S. Ballard	Aye
L. D'Hulst	Aye
S. Shupe	Aye

IV. New Board Member

A. Vote on new Board Member Candidate

N. Bowsher made a motion to invite Tyler D'Hulst to the Board.
N. Neider seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tyler will be notified and oriented by the Governance committee.
N. Neider left.

V. Reports

A. CEO Report

- October count was 1087.
- Roadmap to Responsibility: Working on a Parent training.
- Leader in Me:
  - Sonnet VanPatten is taking the lead this year. She is doing a fantastic job.
  - Sonnet has been working with students and teachers to build Red Ribbon Week.

    - Amie has helped build the Junior High Curriculum for LIM. We are beta testing that curriculum in the leadership class.
- Junior High Student Council
    - Built Red Ribbon Week for the Junior High.
    - Costume dance on October 27
- Behavior modification
    - We have several students with extreme need for behavior modification.
    - We have one paraprofessional who will be trained, and we are looking for at least one more.
- Data
    - PACE grade hasn't changed. Posted on our website.
    - School Transformation Team reviewed the data and drilled in to see who needed impact. They have been working on moving those students.
    - DIBELS BOY scores are in. Waiting to disseminate when the data can be aggregated for privacy.
- English Learner Program
    - English Language Development is being taught at the Elementary by classroom teachers. They will be meeting to determine strategies for meeting the needs of the English Learners.
- Mathematics
    - All teachers are focusing on Math.
- SAGE: new vendor for the SAGE assessments; however, won't change for the school.
- Maintenance
    - New oven for Junior High.
    - New maintenance man to work on miscellaneous maintenance needs.
- Redwoods trip went well.
- Fun Run went well.
- Parent Teacher Conference for Elementary Wednesday and Thursday this week. All students are off minimum day on Wednesday, and no school Thursday and Friday.

VI. Policy Approval

A. UCA

N. Neider made a motion to approve the UCA.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. K-3 Reading Program

N. Neider made a motion to approve the K-3 reading program.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

N. Bowsher made a motion to adjourn the meeting.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,
S. Ballard