

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board Meeting

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### Date and Time

Tuesday October 17, 2017 at 4:30 PM

### Location

1415 Lincoln Ave; Ogden, UT 84404

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VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

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### Directors Present

L. D'Hulst, N. Bowsher, N. Neider, S. Ballard, S. Shupe

### Directors Absent

*None*

### Directors who arrived after the meeting opened

L. D'Hulst

### Directors who left before the meeting adjourned

N. Neider

### Ex Officio Members Present

A. Campbell, D. Deem

### Non Voting Members Present

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A. Campbell, D. Deem

### **Guests Present**

S. Adams

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Ballard called a meeting of the board of directors of Ogden Preparatory Academy to order on Tuesday Oct 17, 2017 at 4:33 PM.

### **C. Approve Minutes**

Under committees, change Board Members to Committee Members.

N. Bowsher made a motion to approve minutes from the OPA Board Meeting on 08-24-17 with changes as noted. OPA Board Meeting on 08-24-17.

S. Shupe seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Financial Review**

Financial summary as of September 30, 25% through the year.

Federal funds can be requested beginning in January.

700 expenses are typically front loaded with the beginning of the year.

Watching the 400 expenses as we go forward to determine if adjustments need to be made.

Board requested training on Rainy Day accounts.

Days Cash on Hand is up to 87.

Shifted some money from curriculum to professional development to cover the Roadmap to Responsibility books that were provided to staff.

### **B. IT Consultant**

Sheldon Hinkson does consulting work with the IT department. He wants access to the soccer fields and gym for his teams as compensation for consulting.

S. Shupe made a motion to approve the retainer agreement with Sheldon Hinkson.

L. D'Hulst seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Executive (Closed) Session**

### **A.**

### **Enter Executive (closed) Session**

N. Bowsher made a motion to enter executive session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.

N. Neider seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Ballard Aye

N. Neider Aye

L. D'Hulst Absent

S. Shupe Aye

N. Bowsher Aye

L. D'Hulst arrived.

### **B. Exit Executive (closed) Session**

N. Neider made a motion to exit executive session.

N. Bowsher seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

L. D'Hulst Aye

S. Ballard Aye

N. Neider Aye

S. Shupe Aye

N. Bowsher Aye

## **IV. New Board Member**

### **A. Vote on new Board Member Candidate**

N. Bowsher made a motion to invite Tyler D'Hulst to the Board.

N. Neider seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tyler will be notified and oriented by the Governance committee.

N. Neider left.

## **V. Reports**

### **A. CEO Report**

- October count was 1087.
- Roadmap to Responsibility: Working on a Parent training.
- Leader in Me:
  - Sonnet VanPatten is taking the lead this year. She is doing a fantastic job.

- Sonnet has been working with students and teachers to build Red Ribbon Week.
- Amie has helped build the Junior High Curriculum for LIM. We are beta testing that curriculum in the leadership class.
- Junior High Student Council
  - Built Red Ribbon Week for the Junior High.
  - Costume dance on October 27
- Behavior modification
  - We have several students with extreme need for behavior modification.
  - We have one paraprofessional who will be trained, and we are looking for at least one more.
- Data
  - PACE grade hasn't changed. Posted on our website.
  - School Transformation Team reviewed the data and drilled in to see who needed impact. They have been working on moving those students.
  - DIBELS BOY scores are in. Waiting to disseminate when the data can be aggregated for privacy.
- English Learner Program
  - English Language Development is being taught at the Elementary by classroom teachers. They will be meeting to determine strategies for meeting the needs of the English Learners.
- Mathematics
  - All teachers are focusing on Math.
- SAGE: new vendor for the SAGE assessments; however, won't change for the school.
- Maintenance
  - New oven for Junior High.
  - New maintenance man to work on miscellaneous maintenance needs.
- Redwoods trip went well.
- Fun Run went well.
- Parent Teacher Conference for Elementary Wednesday and Thursday this week. All students are off minimum day on Wednesday, and no school Thursday and Friday.

## VI. Policy Approval

### A. UCA

N. Neider made a motion to approve the UCA.

N. Bowsher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. K-3 Reading Program

N. Neider made a motion to approve the K-3 reading program.

N. Bowsher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Adjourn Meeting**

N. Bowsher made a motion to adjourn the meeting.

L. D'Hulst seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,

S. Ballard