APPROVED

Ogden Preparatory Academy

Minutes

Board Meeting

Date and Time
Thursday April 20, 2017 at 4:30 PM

Location
1415 Lincoln Ave, Ogden, Utah

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
L. D'Hulst, N. Bowsher, N. Neider, S. Ballard, S. Shupe

Directors Absent
V. Aston

Ex Officio Members Present
A. Campbell, D. Deem, J. Rempfer, K. Kennington

I. Opening Items

A. Call the Meeting to Order

N. Neider called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Apr 20, 2017 at 4:36 PM.

B.

Record Attendance and Guests

Monte Hardy from Red Apple also joined the meeting.

C. Approve Minutes

S. Shupe made a motion to approve minutes from the Board Meeting on 03-16-17 Board Meeting on 03-16-17.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Closed Session

A. Call for vote into Closed Session

S. Ballard made a motion to go into closed session for a contract review.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Neider	Aye
S. Shupe	Aye
N. Bowsher	Aye
S. Ballard	Aye
L. D'Hulst	Aye
V. Aston	Absent

B. Exit Closed Session

N. Bowsher made a motion to exit closed session.
S. Ballard seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. D'Hulst	Aye
N. Neider	Aye
S. Shupe	Aye
N. Bowsher	Aye
V. Aston	Absent
S. Ballard	Aye

III. CEO Report

A. CEO Report

SAGE Summative begins Monday, April 24. EOY DIBELS will be finished by end of May.
We have teachers scheduled to go to AVID training in May and July.
Administration is working on evaluations.

1 additional year with State Assessment to Achievement. We have customized it to our school.
Teacher interview and hiring process: there is one offered position we are waiting to hear from. Some teachers are negotiating their agreements.
Summer hours were reviewed.
Student registration will be for all grades on August 7 and 8. Students will be available for tours. OPAPO will be included as well.
New teacher orientation will be August 9-11.
All staff returns August 14. School starts August 21.
Enrollment is currently at 1103. We are working to reduce the average class sizes of the lower grades (K-2). We had high retention for next year.

OPAPO has a Spring Fiesta on April 28. OPAPO is working on recruitment. Spain trip multi-cultural dinner will be part of the Spring Fiesta. Proceeds will support the Spain and Washington D.C. trips.
Eagle Team Leaders lead the school in the S.O.A.R. pledge each day.
Wildly Important Goals (W.I.G.S): Goal of reading minutes was 3 million. We are well over those minutes. Gum is the reward.
Young Runners Club is active; working on the Fun Run. There will be a car wash and bake sale in conjunction with the Fun Run.
Special Education department is working hard to get all the IEP meetings and testing completed. They are doing a great job and being flexible.
We are developing a Severe Unit for next year for high-needs students.
We have some great teachers.
YMCA Family Night was last week. They have been great to work with.
Soccer is doing well.
Trips:
Spain trip students leave May 11.
Washington D.C. students leave May 15.
Dominican Republic students were stranded in New York for a few days. Had a great experience. EFT trip insurance covered hotel, food and sight seeing. A parent provided limo service and Phantom of the Opera tickets.
Triathlon team left for the RAGE today. 12 students are involved.
YMCA is offering tutoring at $25/week 2 days/week.
New discipline procedure for organizational detentions. Students now serve during lunch on a cleaning crew. Detentions have been reduced significantly.
Awards assemblies are on the master calendar. Secondary assembly will be May 22. We are looking at highlighting 9th graders.
Field days are on the master calendar. Secondary students are going to the Solomon Center.
Lagoon will be May 17. We are taking 200 students based on Aguilas of Excellence participation.

We will review the planner before submitting.
We will remove lunch prices from the planner. We will review lunch pricing and propose any necessary changes to the Board in June. Administration is currently reviewing cost saving changes in the cafeterias.

IV. Policies

A. 7.18 Discipline and Behavior Policy

S. Shupe made a motion to approve Discipline and Behavior policy.
N. Bowsher seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board on Track

A. New item

Sam recalls that the yearly fee was going to be reduced significantly from the starting cost.
Steve thinks this structure is valuable to keep the Board focused and creates a portal for communication to help increase GRAMMA protection.

S. Shupe made a motion to approve the Board on Track contract not to exceed $12,345.25.
S. Ballard seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Facility

A. Firewall Purchase

S. Ballard made a motion to approve firewall purchase.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Governance

A. Governance Training

Nancy did training on Governance.
Nancy explained the oversight function of the Board.
The Board is a collective.
Nancy will do a brief training monthly.

B. Determination of New Board Member

S. Ballard made a motion to post the Board member position and collect resumes of prospective candidates by the end of May to be ready to vote in June.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Configuration (Succession Plan)

S. Shupe made a motion to table the Board Succession plan until June's Board meeting.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Other Business

A. Other

Board retreat will be June 15.
Agenda:
- Normal Board Meeting.
- Dinner.
- Board Discussion/Planning.

Prepare for Board assessment, watch for the email. Board member commitments re-signed. Discussion of committee structure. Administration will present school goals.

UPACS conference is June 6-7. Admin/school leadership: $125. Early registration ends May 12. Sam will send a link for registration.

IX. Closing Items

A. Adjourn Meeting

S. Ballard made a motion to adjourn the meeting.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:18 PM.

Respectfully Submitted,
N. Neider