APPROVED

Ogden Preparatory Academy

Minutes

Board Meeting

Date and Time
Thursday February 23, 2017 at 6:00 PM

Location
1415 Lincoln Ave, Ogden, Utah

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Directors Present
L. D'Hulst, N. Neider, S. Ballard, S. Shupe, S. Sluis, V. Aston

Directors Absent
N. Bowsher

Directors who arrived after the meeting opened
S. Shupe

Ex Officio Members Present
A. Campbell, D. Deem, J. Rempfer

I. Opening Items

A. Call the Meeting to Order

N. Neider called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 23, 2017 at 6:10 PM.

B. Record Attendance and Guests

Scott Sluis was able to attend.
Observers:
Teryl Young
Pearson Wade (observing for BSA merit badge)

C. Approve Minutes

S. Sluis made a motion to approve minutes from the Board Meeting on 01-19-17 Board Meeting on 01-19-17.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Closed Session

A. Enter Closed Session

S. Ballard made a motion to move to a closed session to discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.
S. Shupe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
L. D'Hulst	Aye
V. Aston	Aye
S. Ballard	Aye
N. Bowsher	Absent
S. Shupe	Aye
S. Sluis	Aye
N. Neider	Aye

B. Exit Closed Session

S. Sluis made a motion to exit closed session.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. CEO Support And Eval

A. CEO Report

- School Improvement Plan. Please review. School Improvement Plan was written with accreditation and compliance factors in mind. The entire plan will be reviewed annually by administration. The administration will review one goal each month.
- Elementary report was shared.
- DIBELS reports. We have hit our goal at MOY that we need to be at for EOY.
- Curriculum. 8th grade expeditionary cross-curricular model. Goal is to give students experiences they wouldn't have access to. Some traditional teachers are having difficulty embracing the concept. The program is being re-worked.
- Enrollment dropped slightly. We are working on pulling additional students.
- Calendar will be ready for vote at the March Board meeting.
- Re-enrollment is at 996 (sans kindergarten). First lottery pull was February 22. Email acceptance letters will be sent on February 24.
- Kindergarten will stay with the same model next year as this year: 5 sections. We are working to have lower grade levels drop closer to 110.
- USBE is implementing a kindergarten assessment system which includes a readiness assessment. Amie and Janet Scalise were included in the creation of that assessment.

S. Shupe arrived.
J. Rempfer arrived.

- Capacity. We have reached our limit of enrollment growth. Teachers are concerned about the class sizes in first and second grades.
- Accreditation. Amie has had a chance to visit other schools as part of their accreditation, which has been a great learning experience. We have all our information and data. The Board will meet with the accreditation team on March 27th from 3:30-4:00 pm. Please review the rubric and school improvement plan.
- Legislative watch: Assessment changes, high school grade configurations, tax increase for teacher salaries, school accountability, alumni sibling preference and kindergarten funding.
- Measuring student growth is done with SAGE, DIBELS, Benchmarks and CTT data collection meetings. We would like to find a formative testing system. Next year 9th grade will not have the SAGE test. 3rd through 8th will continue with a SAGE-like test.
- We are not anticipating a large impact from possible dissolution of US Department of Education.
- Amie is serving on a compliance committee to create a school evaluation rubric for early prediction of schools in trouble.

Josh Rempfer's Elementary Report

- Penney wars, raised money for charity.
- Literacy nights for each grade, very successful.
- Elementary Lighthouse team led by Kim Briggs is doing a great job.

- Parent Teacher Conferences were last week. Lower attendance at the Spring conferences.
- Child Assessment Team meetings are being held right now. Cut off for that is March 15th due to the 45 day window for assessing students recommended for Special Education testing. Outside contractors are brought in for evaluation as needed.
- Teryl is the representative for all the IEP meetings with few exceptions.
- 5/6 grades went to Nordic Valley to ski last week. Great experience for students.
- Upcoming events:
    - Science Fair next week, Monday and Tuesday, 8-11 am
    - YMCA family night, March 2
    - Spaghetti Dinner Fundraiser, March 3

Last Thursday, a Day without Immigrants.
Secondary Kitchen staff and 195 students did not come to school/work on Thursday.
Mrs. Hillan worked to run both kitchens.

IV. Finance

A. Discuss Financial Statements

Finance documents were reviewed briefly.

V. Policies

A. 1.01 Bylaws

Updates were made last year that were not reflected in this version. Debbie was tasked to find the revised/updated policy and make adjustments. A new vote may not be necessary.
S. Shupe made a motion to table the bylaws policy.
L. D'Hulst seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Special Education Policy and Procedures Manual

S. Ballard made a motion to approve Special Education Policies and Procedures Manual.
S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 5.01 OPA Food Service Program and Safety Plan

S. Shupe made a motion to approve the OPA Food Service Program and Safety Plan.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.

6.01 Employee Immigration Policy

S. Ballard made a motion to approve the Employee Immigration Policy.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 6.08 Background Check Policy

Background checks are continuously checked, so there is not a need to get new background checks.
S. Shupe made a motion to Approve Background Check Policy.
S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 7.03 Dress Code Policy

S. Ballard made a motion to approve Dress Code Policy.
S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. 7.07 Safe School Policy

Training should be done on this policy.
Steve will add to the retreat agenda.
S. Sluis made a motion to approve Safe School Policy.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. 7.09 Notification of Rights under FERPA for Elementary and Secondary Schools

S. Sluis made a motion to approve.
S. Shupe seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. 7.10 Civil Rights Policy

S. Sluis made a motion to approve.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. 8.03 Parent Involvement Policy

V. Aston made a motion to approve.
S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. 8.05 Pandemic Influenza Plan

V. Aston made a motion to approve.

S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. 8.06 Grievance Policy (Parents)

S. Sluis made a motion to approve.
V. Aston seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Review BOT Task and OKRs

This agenda item was not discussed due to lack of time.

VII. Closing Items

A. Adjourn Meeting

S. Ballard made a motion to adjourn the meeting.
S. Sluis seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
D. Deem