



**Official Policy
of
Ogden Preparatory Academy**

3. Fiscal Management

3.05.POL E-Rate Record Retention Policy

Effective/Revision Date: 09/11/2013

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It is the policy of Ogden Preparatory Academy (the School) to retain all E-Rate records for a period of five (5) years after the last date of service in accordance with FCC Fifth Report and Order (Para. 47, FCC 04-190, Adopted August 4, 2004).

Document History

Approved: 09/11/2013

Legal References

FCC Fifth Report and Order (Para. 47, FCC 04-190, Adopted August 4, 2004)