



Ogden Preparatory Academy Elementary
Positive Behavior Support Action Plan

Action Step	Responsible Person	Deadline	Necessary Resources	Result/Comments
Team Composition: Creation of a PBIS support team that meets quarterly to discuss data, feedback, and make changes to the PBIS system within the elementary school.	Rylee Kiernan	August 2022	N/A	Please see page 5 in <i>PBIS Educators Handbook</i> for PBIS elementary team members for the 2022-2023 school year.
Team Operating Procedures: Create a schedule for quarterly meetings.	Rylee Kiernan	August 2022	Google Calendar invites	1st meeting held on October 24. The agenda was sent and minutes were taken
Teaching Expectations: Create a formal system for teachers and staff members to teach schoolwide expectations.	Rylee Kiernan	August 2022	<i>PBIS Educators Handbook</i> <i>PD Time</i>	Handed out books at back to school week and discussed the PBIS program. Revisit monthly at elementary building meetings
Behavioral Expectations: Teach the core foundations to students.	All staff	Ongoing	Classroom expectations <i>PBIS Educators Handbook</i>	Observations done by Kasey and coaches to ensure behavioral expectations have been taught.
Problem Behavior	Rylee Kiernan	August 2022	<i>PBIS Educators</i>	Please see <i>PBIS Educators</i>



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Definitions: Clear measurable and observable definitions of common problem behaviors seen in the elementary school			<i>Handbook</i>	<i>Handbook</i> pages 24-25 for definitions
Discipline Policies: Ensure all staff members are aware of how to respond to problem behaviors through discipline, if necessary.	Rylee Kiernan Kasey Kennington Teryl Young Amy Kiernan	August 2022 (ongoing coaching and practice)	RCD Training Leader in Me Program <i>PBIS Educators Handbook</i>	Please see <i>PBIS Educators Handbook</i> pages 22 for correcting feedback Schoolwide RCD training during back-to-school week Monthly practice during faculty meetings
Professional Development: Create a schedule that has opportunities for learning of positive behavior system, questions, and techniques to use in the classroom.	Rylee Kiernan Kasey Kennington Stephanie Wright	Main plan August 2022 Ongoing	Time to present PD Opportunities for modeling and coaching set out from <i>PBIS Educators Handbook</i>	PBIS Presentation during back to school week Tier 1 behavior support presentation on September 16
Faculty Involvement: Faculty are shown discipline, fidelity, and annual data to create plans	SLT Team PBIS Team	May of each year to go over results August of each year to set goals for	Results from TFI survey Discipline and Fidelity Data	Shared TFI results in August of 2022.



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for the future of the PBIS system.		implementation of program in the coming year		
Student/Family/Community Involvement: Create annual opportunities for students, family, and community to reflect on the program and make recommendations.	PBIS Team Principal Communication	Ongoing	Community Involvement Letter asking for donations Survey	Received donations from: Nature Center, Oatly, Ice Sheet Emailed over 50 companies asking for donations
Discipline Data: Quarterly review of discipline data in Educators Handbook. Data is organized by frequency of problem behavior events by behavior, location, time of day, and individual student.	All staff enters data Kasey Kennington and Teryl Young review	Ongoing	Educators Handbook online	Ensure all staff members know the difference between major/minor problem behaviors and all offenses are put into the system.
Fidelity Data: Data tracked by PBIS team that shows which students are being	Rylee Kiernan PBIS Team	Ongoing with reports created weekly, monthly,	Google Sheet with data, weekly ticket reports	Results shared with PBIS Team and SLT to distribute information to the remainder of



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rewarded, what staff members are participating, and how to improve the fidelity of the program.		and yearly		the staff.
Feedback and Acknowledgement: Create a section in the end of year TFI survey to ask for feedback on the implementation of the PBIS system within the elementary school for the 2022-2023 school year.	Rylee Kiernan	May 2022	TFI Survey and Results Informal Conversations	Initial TFI in May 2022 2nd TFI in May 2023 Goals: Each staff member gives 8 tickets per month.
Annual Evaluation: Discipline, fidelity, feedback, and survey results will be reviewed and shared with staff, families, and community in an understandable format. The data will be able to be compared BOY to EOY.	Rylee Kiernan to send survey PBIS Team to review results	May of each year	TFI Survey and Results	Prepare data and meeting date for May of 2023