



Official Policy of Ogden Preparatory Academy

8. Parents and Community

8.03.POL Parent and Family Engagement Policy

Effective/Revision Date: 01/24/2019

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It is the policy of the Ogden Preparatory Academy Board, in partnership with parents and families and in accordance with state and federal guidelines, to establish a parent and family engagement procedural framework.

Ogden Preparatory Academy (**the School**) regards parent and family engagement as vital to the academic success of students. Parents and families are the initial teachers of children and serve as partners with the school on helping students achieve academic success.

The School will build family capacity and foster strong parent and family engagement by taking the following actions:

- Employ a Family Engagement Coordinator to facilitate meaningful opportunities for parents to interact with and advise the school throughout the school year.
- Form a Family Engagement Committee, led by the Family Engagement Coordinator, to meet regularly and provide feedback, suggestion, and coordination on a variety of school related issues.
- Provide periodic family activities to engage students and families.
- Conduct at least one comprehensive parent survey per year, with additional, smaller surveys conducted as needed.

The Family Engagement Coordinator and the Family Engagement Committee will involve parents and families in a variety of school activities.

- The Family Engagement Coordinator will submit an annual report of successful parent and family activities to School Administration.
- The www.ogdenprep.org website will maintain information about a list of volunteer opportunities for parents and families to access.
- School Principals will provide communication to families, which will include volunteer and involvement activities.
- Teachers will inform parents about volunteer opportunities related to their classroom.

As a Title 1 School, Ogden Preparatory Academy will use Title 1 structures and requirements to increase parent and family engagement and student achievement:

- Develop and distribute a School-Family Compact describing the responsibilities of the school, the parent, and the student for improved student achievement.
- Hold an annual Title 1 Meeting to inform parents and families of OPA Title 1 activities and the parent and family rights to be engaged in the education of their student(s).
- The Administration will annually report to the OPA Board regarding how the Title I funds and other funds were used to support effective parent and family engagement.

- Follow all other Title 1 regulations and requirements.

The School will engage families in the process of ongoing school review and improvement.

- OPA will share the achievement data from the school with families.
- The School will make annual survey data available to both families and the Board of Directors.
- Using the structure of the Family Engagement Committee, the School will invite input from families regarding the School's academic goals and annual School Improvement Plan

OPA will engage parents and families in the development of the OPA School Plan.

- OPA Administration will review parent survey data when developing the School Improvement Plan.
- Members of the Family Engagement Committee will have the opportunity to review information about and drafts of OPA's School Plan.
- The OPA Board will give final approval of the School Plan in an open public meeting.

The School will provide coordination and technical assistance to promote quality parent and family engagement activities.

- OPA will provide annual training to teachers on effective parent and family engagement strategies.
- The School will provide information and training on the use of digital tools available for families.
- The School will take steps to make technology available to all students and families.
- The School will take steps to ensure that technology and other documentation is available in the home language of each family.

OPA will coordinate parent and family engagement strategies with other programs.

- School Administration will meet quarterly to discuss plans and coordinate efforts across grade levels and programs.
- OPA will discuss evidence-based instructional practices, character development frameworks, and behavioral support systems with families.

~~OPA will engage parents and families in the development of the OPA School Plan.¶~~

- ~~● OPA will invite two parents to participate in the development of the plan. Information, including academic data, State and Federal allocations, personnel, and instructional strategies will be given to parent representatives two weeks prior to the meeting for review.¶~~
- ~~● OPA Administration will review parent survey data when developing the School Improvement Plan.¶~~

- ~~Members of the Family Engagement Committee will have the opportunity to Parents of OPA will review information about and drafts of, attend scheduled meetings and give input into the development of OPA's School Improvement plans.¶¶~~
- ~~The OPA Board will give final approval of the school plan in an open public meeting.¶¶~~

~~OPA will engage families in the process of ongoing school review and improvement.¶¶~~

- ~~OPA will share the achievement data from the school with families.¶¶~~
- ~~OPA will invite input from families regarding LEA (Local Education Agency) and school academic goals of the School.¶¶~~
- ~~OPA will discuss evidence-based instructional practices, character development frameworks, and behavioral support systems with families.¶¶~~

~~The School OPA will provide coordination and technical assistance to promote quality parent and family engagement activities.¶¶~~

- ~~OPA will provide annual training to teachers on effective parent and family engagement strategies.¶¶~~
- ~~The School will provide information and trainings on the use of digital tools available for families.~~

~~OPA will build the school and family capacity for strong parent and family engagement.¶¶~~

- ~~Schedule an annual parent and family engagement seminar to build effective strategies.¶¶~~
- ~~Employ a Family Engagement Coordinator to facilitate meaningful opportunities for parents to interact with and advise the school throughout the school year.¶¶~~
- ~~In accordance with Title I requirements, develop and distribute a Parent Compact describing the responsibilities of the school, the parent, and the student for improved student achievement.¶¶~~
- ~~Hold an annual Title I Mmeeting to inform parents and families of OPA Title I activities and the parent and family rights to be engaged in the education of their student(s).¶¶~~
- ~~The school will provide monthly or periodic family activities to engage students and families.~~

~~OPA will coordinate parent and family engagement strategies with other programs.¶¶~~

- ~~Representatives from other programs (i.e., Head Start and Special Education) will be encouraged to co-sponsor the annual seminar with Title I.¶¶~~
- ~~School OPA Aadministration will meet at least twice a year to discuss plans and coordinate efforts.¶¶~~
- ~~Each Fall and Spring, families will be encouraged to complete a parent and family survey that will elicit feedback on current activities and request input for future efforts.¶¶~~
- ~~At the beginning of the new school year, School OPA Aadministration will provide a summary of the parent and family survey with its plans to address identified needs and recommendations.¶¶~~
- ~~OPA will discuss evidence-based instructional practices, character development frameworks, and behavioral support systems with families.¶¶~~

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~~OPA administration will encourage The Family Engagement Coordinator and the Family Engagement Committee OPAPO to engage parents and families in a variety of school activities.¶~~

- ~~● The Family Engagement Coordinator OPAPO will submit an annual report of successful parent and family activities to OPA administration.¶~~
- ~~● In the annual training for administrators and teachers, OPA will share identified successful parent and family activities; OPA will share ideas with OPAPO.¶~~
- ~~● The Administration principal will annually report to the OPA Board and OPAPO regarding how the Title I funds and other funds were used to support effective parent and family engagement.¶~~
- ~~● The ogdenprep.org website will maintain information about a list of volunteer possibilities for parents and families to access.¶~~
- ~~● Teachers will inform parents about include volunteer opportunities related to their classroom. possibilities on their blogs for parents and families to access.¶~~

Document History

Approved: Unknown

Revised: 03/12/2014

02/23/2017 *Clarified responsibilities between school personnel and OPAPO.*

11/9/2018 *Name changed from Parent Involvement Policy; no vote necessary.*

01/24/2019 *Updated language to include families and engagement.*

Add reference to annual title 1 meeting and inclusion of parents in establishment of policy.

Legal References