



# OGDEN PREPARATORY ACADEMY

## Monthly Administrative Board Report

Date: March 10, 2022

### Events

#### 1. Recent Events

- a. Feb 17-18: Family Conferences
- b. Feb 21: Presidents Day, no school

#### 2. Upcoming Events

- a. March 11: Virtual Day - Data dive/planning for teachers and staff
- b. March 17: Last day of 3rd quarter
- c. March 18: No School
- d. April 4-8: Spring Break

### Academics

#### 1. Extended Learning

- a. Afterschool Opportunities
  - i. Junior High: Drop-in program for students. Student athletes are required to attend should they fall below eligibility requirements. We have three after-school tutors and average about 15 students per session, not including student athletes. The tutors have refined the process of how they work with students and are finding more success. Mr. Zundel tracks the amount of time in tutoring and how that impacts grades.
  - ii. Elementary:
    1. Maintaining numbers
- b. Summer Jumpstart Academy
  - i. In the beginning stages of planning for summer learning program(s).

#### 2. Mid-year Assessments

- a. [Data Report](#)
- b. WIDA testing will complete March 10
  - i. Assessment measures annual progress in English Language Proficiency
  - ii. We currently have 294 students who will be tested.

#### 3. Fridays at the Junior High

- a. Teachers are appreciating the time to work with students in a smaller setting.

For those who are required to attend and don't, we are making personal phone calls to families.

#### 4. Accreditation

- a. Thank you to the Board Members who participated in the Accreditation Panel!
- b. We received the detailed Accreditation Report from Cognia (attached).
  - i. We received passing scores of either "Improving" or "Impacting" on ALL domains and sub measures!
  - ii. Total score (IEQ): 341
    1. 5-year average of all schools assessed: 278.34 – 283.33
    2. *"An IEQ of 275+ indicates the institution is reaching the impact level and is engaged in practices that are sustained over time and are becoming ingrained in the culture of the institution."*
  - iii. The Accreditation Team had a lot of positive things to say about OPA. A few highlights included:
    1. Use of data in decision making
    2. Institution-wide leadership focus and opportunities
    3. Equity and inclusion for all students
    4. Innovative and rigorous lesson planning
  - iv. The team identified one areas of potential improvement:
    1. Narrow the number of programs or initiatives. In doing so, provide more follow-up training and PD on important initiatives to ensure actions and processes are implemented with fidelity and confidence by teachers and staff on all levels.
    2. Admin recently met at our March Monthly Meeting to review the report and brainstorm ideas on how to make improvements in this area.

#### 5. Scheduling for FY23

- a. The Junior High is moving to a 5x5 schedule in order to allow students to attend Math and ELA daily. Jr High leadership is currently revising the bell schedule and making a plan to communicate the change to students and families.
- b. The counselors will be helping students select their courses for next year in March.

#### 6. Elementary Schedule FY23

- a. Strong focus on as much uninterrupted instruction as possible in order to maximize core instruction
- b. Specials
  - i. Grades K-4 - 30 minutes per day
  - ii. Grades 5-6 - 45 minutes per day
- c. Spanish
  - i. Grades K-3 - 30 minutes, twice per week
    1. Complete focus on oral language acquisition
    2. Conversations!
  - ii. Grades 4-6 Exposure - 45 minutes, twice per week

- iii. Grades 4-6 Intensive - 45 minutes, 4 days per week
    - 1. One class per grade
    - 2. Social studies
  - iv. EOY Assessments
    - 1. Grades 3-9 will take AAPPL assessment
      - a. Interpersonal Learning and Speaking
      - b. Students given individual scores, levels, next steps
      - c. Will play a role in creating grade 4-6 classes
7. Elementary Math (K-5) Curriculum Adoption Plan
- a. Three highly rated programs have been selected to review and evaluate
  - b. An adoption committee has formed and an evaluation rubric has been created
  - c. Sample kits are currently with the committee members for use

### Signature Programs

- 1. AVID (Advancement Via Individual Determination)
  - a. All ninth graders visited the OWTC to explore options for high school and post high school career paths.. We have scheduled a career day for all students and will be asking for presenters.
- 2. LIA (Latinos in Action)
  - a. The LIA conferenced is scheduled for Wednesday, March 9 at WSU
- 3. Leader in Me
  - a. Schoolwide Goals
    - i. Reading - 80% of students will read 20 minutes, 5 days per week
    - ii. Math - 80% of students will complete the weekly grade level-recommended time on a school math program (i-Ready, Zearn, etc.)
  - b. LIM lessons taught weekly in every classroom
- 4. OPA Athletics
  - a. The girls basketball season has ended. Boys soccer and boys baseball will be beginning soon.

### Finance and Compliance

- 1. Submissions
  - a. School Land Trust Final Report for FY21.
  - b. STEM Grant for Math Software, i-Ready for FY23.
  - c. Kitchen Equipment Grant. Proofer cabinet and tables for the JH kitchen; Oven, Hood, Refrigerators, Freezer, Serving Tables, Sinks for the new kitchen.
- 2. Finance
  - a. PTIF 01/01-01/31:
    - i. Ending Balance: \$2,674,000.97
    - ii. Interest earned January: \$885.65
    - iii. Transfers: none

b. S&P review meeting was held March 1. The review team was very pleased with the information we provided on our financial outlook. They commented on the strength of our 2021 finances. They will send a final report.

c.

## Operations

### 1. COVID and Quarantines

a. Continue to follow the WMHD and UDOH guidelines.

i. We have testing kits and N95 masks available for students and staff.

ii. Interruptions due to COVID have been minimal.

### 2. Human Resources

a. USBE audited our APPEL program. The APPEL program is how we support and verify that teachers needing certification outside a University program are meeting the certification requirements.

i. Stephanie Wright did a fabulous job putting together a website to showcase our documentation for the employees we recommended for licensure.

ii. We recommended 4 employees through the APPEL Program: Tara Hoffman, Zach Ordonez, Jessica Sotelo, and Ramiro Ceja. All these candidates had extensive experience and education and needed the final step to get their license.

iii. Moving forward, there were a few items of improvement in documenting evidence for future candidates. We have already implemented systems to support the implementation of those suggestions. The APPEL program is new to Utah and this audit was helpful in fine tuning our processes.

b. Donors Choose. We now have a district landing page for our teachers' projects: <https://www.donorschoose.org/ogdenprep>. We had 14 teachers receive funded projects in February for a receipt of over 150 items.

### 3. Facilities Update

a. Pavilion - Coordinating with contractors to begin the work.

b. Sound System - Electrical has been updated; parts are on order.

### 4. Food Service

a. Free lunch and breakfast continues through the end of the school year.

b. Summer lunch requires in person offerings. Students must be present.

### 5. Enrollment

a. FY22 Current numbers and Enrollment Plan (as of 03/04/2022)

i. We opened re-enrollment, and the secretaries have been working with families to assist in completion. Beckie Reisen has been running the lottery for openings.

Grade	K	1	2	3	4	5	6	7	8	9	All
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October 1	104	96	100	109	96	100	110	105	112	105	1037
Mar 4, 2022	101	95	98	107	96	99	104	105	113	102	1020
FY21 March 10, 2021	95	92	100	98	92	104	96	109	103	111	1000
Enrollment for FY23	79	100	91	99	108	96	98	108	104	114	997
Goal enrollment	100	100	100	100	100	105	105	110	110	110	1040
Lottery Pull target	105	110	110	110	110	115	115	120	120	120	1135

b. Annual Withdrawals

- i. 2017: 76
- ii. 2018: 70
- iii. 2019: 58
- iv. 2020: 77
- v. 2021: 94
- vi. 2022 to date: 64

c. FY22 Lottery as of 03/04/2022

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Grade	I	A	GWL	SWL	TWL	FWL
K	32	104	23	9	0	0
1	1	40	1	0	0	0
2	1	44	1	0	0	0
3	3	31	2	1	0	0
4	0	31	0	0	0	0
5	3	26	2	1	0	0
6	5	22	3	2	0	0
7	2	52	2	0	0	0
8	1	34	1	0	0	0
9	0	20	0	0	0	0
<b>Totals:</b>	<b>48</b>	<b>404</b>	<b>35</b>	<b>13</b>	<b>0</b>	<b>0</b>

d. FY23 Lottery as of 03/04/2022

OGDEN PREPARATORY ACADEMY						
Grade	I	A	GWL	SWL	TWL	FWL
K	0	93	0	0	0	0
1	1	13	1	0	0	0
2	1	4	1	0	0	0
3	1	8	1	0	0	0
4	1	4	1	0	0	0
5	0	4	0	0	0	0
6	2	3	2	0	0	0
7	1	17	1	0	0	0
8	0	2	0	0	0	0
9	0	1	0	0	0	0
<b>Totals:</b>	<b>7</b>	<b>149</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>

6. FY22 Student Retention:

FY21 Grade	FY22 Grade	# Students Re-Enrolled FY21	FY20 Ending Enrollment	% Re-Enrolled
0	1	72	92	78.26%
1	2	85	93	91.40%
2	3	94	101	93.07%
3	4	82	98	83.67%
4	5	86	92	93.48%
5	6	97	104	93.27%
6	7	81	95	85.26%
7	8	94	108	87.04%
8	9	96	100	96.00%
		<b>787</b>	<b>883</b>	<b>89.13%</b>

FY21: 91.21%

FY20: 86.8%

FY19: 87.74%