



OGDEN PREPARATORY ACADEMY

Monthly Administrative Board Report

Date: January 12, 2022

Events

1. Recent Events

- a. January 6: Final Boys Basketball game
- b. January 7: Virtual day
- c. January 7: FY23 re-enrollment is open

2. Upcoming Events

- a. January 12: Parent Canvas/Vaccination Clinic 5:30-6:30 pm
- b. January 18: 3rd quarter begins
- c. January 19: 2nd quarter report cards sent home

Academics

1. Extended Learning

a. Afterschool Opportunities

- i. Junior High: Dalton Zundel will facilitate this program. We have posted positions for staff to run it under his direction. The current plan is for it to run from 3:00pm-5:00pm M-Th and 12:30pm-5:00pm Friday. Daily activities will include the following
 1. Movement/Exercise
 2. Snack
 3. Organized tutoring, potentially aligned with AVID
 4. Helproom/homework room staffed with subject level experts
- ii. Elementary:
 1. Maintaining numbers
 2. \$250 raised for Animal Shelter

2. Assessment Data

- a. The administrative team will be reviewing the CTTs data dives and other assessment data this month. We will discuss further in February.

3. Mid-year Assessments

- a. The assessments have begun for both math and reading

4. Friday Learning Options

- a. Virtual Fridays - Students will complete an assignment via Canvas. For the junior high, that assignment will be submitted via Homeroom and will encompass all classes. If assignment is completed, they will be marked present for the day. Teachers will use this time for data dives, curriculum planning and professional development. Proposed dates: Jan 7, March 11 and May 13
- b. Intervention “C Day” Fridays
 - i. In person attendance is mandatory only for students with D and F grades in any of their classes. We can alternate A/B days and teachers can work with students in a smaller class setting.
 - ii. The state has an attendance waiver in place for the remainder of the year which would allow us to put this into effect.
 - iii. Those who aren’t required to attend may still do so for enrichment/enhancement

5. Accreditation

- a. OPA is in an Accreditation Review year, which means we are preparing documentation of our ability to provide all aspects of a high quality education for a national review board.
- b. The Accreditation visit will take place in February.

Signature Programs

1. AVID (Advancement Via Individual Determination)
 - a. Our AVID liaison recently met with Mr. Sanchez to review progress within the AVID Excel class. She was impressed that we are implementing academic language strategies, such as word banks and language scripts, schoolwide.
2. LIA (Latinos in Action)
 - a. LIA students began tutoring in the elementary on Monday, October 11th.
 - b. We have a series of visits scheduled with our regional LIA manager who will provide us feedback
3. Leader in Me
 - a. Schoolwide Goals
 - i. Reading - 80% of students will read 20 minutes, 5 days per week
 - ii. Math - 80% of students will complete the weekly grade level-recommended time on a school math program (i-Ready, Zearn, etc.)
 - b. LIM lessons taught weekly in every classroom
4. OPA Athletics
 - a. We just finished the boys basketball season and will be moving into girls basketball. Athletes are being held to rigorous academic, attendance, and behavioral standards.

Finance and Compliance

1. Submissions

- a. Title 1A and the DMI (economically disadvantaged, \$221,000) have been submitted. We have some policies to update as a result of some new requirements. We use this funding for the salaries of Math and ELA interventionists/Teaching Assistants.
- b. Title III (EL, \$20,000) has been submitted. We had 15 students test proficient on the English assessment (WIDA Access 2.0) last year. We have 295 students receiving direct language services. We use this funding to supplement the salaries of those directly involved in EL instruction and compliance.
- c. Title II Part A (Teacher Development, \$35,000) has been submitted. We use this funding to supplement the salaries of our coaching staff.
- d. Fee Certificate of Compliance is complete. Attached Statistical Analysis and Risk Assessment. Risk assessment score = 0.
- e. UPEFS Indirect Cost tool certified and submitted.
- f. Self Reporting Indicators for the School Report card. We are allowed to submit
 2.
 - i. Part of the mission of Ogden Preparatory Academy is to provide a challenging curriculum which nurtures Academic Excellence. OPA achieves this mission, in part, by providing rigorous courses for students including an honors program, advanced placement courses, and advanced Spanish. For the 2021-2022 school year, 43% of OPA Junior High students are enrolled in at least one advanced course.
 - ii. The mission of Ogden Preparatory Academy includes opportunities for students to develop their characters and grow as individuals. OPA has 3 signature programs that address these mission foci. The Leader in Me program which incorporates the 7-Habits of Highly Effective People to help students develop leadership skills. The AVID program provides curricular supports for students and teachers to help students develop academic and lifelong learning skills. The Responsibility Centered Discipline program supports students in learning to take responsibility for their learning and their actions. Additional information regarding these programs and others that support OPA's mission can be found on the school website, www.ogdenprep.org.
 - g. December Data Submission finalized. 126 students with IEPs.
 - h. Workers Compensation Application submitted.
 - i. Digital Teaching and Learning Grant renewed.
 - j. Teachers and Students Success Act (TSSA) funding was approved.

2. Finance

- a. PTIF 11/1-11/30:
 - i. Ending Balance: \$2,671,513.03
 - ii. Interest earned October: \$751.43
 - iii. Interest earned November: \$763.13
 - iv. Transfers: none

Operations

1. COVID and Quarantines
 - a. Continue to follow the WMHD and UDOH guidelines.
 - i. We have testing kits and N95 masks available for students and staff.
 - ii. We are implementing the updated guidelines, which reduces isolation and quarantine times based on symptoms and testing.
2. Human Resources
 - a. Unfortunately, we lost our Kitchen Director, Sherlene Hillan. Miriam Rodriguez and Yessica Espinoza were being trained to eventually take over Sherlene's role. They have stepped up with great trepidation and superior support from Rebecca Kiernan and USBE.
 - b. Angeles Crespo Fisher, Elementary Spanish teacher, resigned. The Spanish teachers have reorganized their schedules to absorb the classes.
 - c. Angela McPhee has returned as a long term sub for 2nd grade. After the substitute position ends, she will work with Elementary interventions, Title III, Digital Teaching and Learning, Assessment, coaching and certification.
 - d. Josh Kirk was hired to teach the 7th grade ELA classes. Josh is working towards a teaching degree in History and has been a teaching assistant at OPA for a couple years.
 - e. Anthony Mendoza, a former OPA student, has been hired as the Technical Coordinator.
 - f. Amie Melton has been hired as a Special Education Coordinator. She was previously teaching 5th grade.
 - g. Emma Draper, one of our 5th grade teaching assistants, has been hired to teach 5th grade. Emma is currently in the Elementary Education program at WSU.
 - h. Russell Caw has been hired to assist with maintenance in lieu of hiring a handyman contractor.
 - i. Several Teaching assistants have been hired.
 - i. Erin Zepeda
 - ii. Brandon Charlton
 - iii. Jordan Oaks
 - iv. Makayla Satterlee
 - v. Joslyn Peters
3. Facilities Update
 - a. CO detector installation complete.
 - b. Pavilion - Met with contractors, and work will commence depending on the weather. The cement contractor will add a cement retaining wall due to the grade of the garden area.
 - c. USBE conducted a food service review on October 12. The nutrient analysis completed by the State agency through NutriKids Software, for the menu review week of September 27 – October 1, 2021, indicated full compliance of calories, % total calories from saturated fat, and sodium targets.

d. Free lunch and breakfast continues through the end of the school year.

4. Enrollment

a. FY22 Current numbers and Enrollment Plan (as of 01/06/2022)

Grade	K	1	2	3	4	5	6	7	8	9	All
October 1	104	96	100	109	96	100	110	105	112	105	1037
January 6	102	94	100	107	97	98	106	103	112	105	1024
FY21 Jan 12	97	92	103	100	93	106	99	111	104	111	1016
Goal enrollment	100	100	100	100	100	105	105	110	110	110	1040
Lottery Pull target	105	110	110	110	110	115	115	120	120	120	1135

b. Annual Withdrawals

- i. 2017: 76
- ii. 2018: 70
- iii. 2019: 58
- iv. 2020: 77
- v. 2021: 94
- vi. 2022 to date: 52

c. FY22 Lottery as of 01/06/2022

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Grade	I	A	GWL	SWL	TWL	FWL
K	29	104	23	6	0	0
1	0	38	0	0	0	0
2	1	41	1	0	0	0
3	6	28	6	0	0	0
4	3	27	3	0	0	0
5	1	26	1	0	0	0
6	3	22	3	0	0	0
7	7	46	7	0	0	0
8	3	30	3	0	0	0
9	0	20	0	0	0	0
Totals:	53	382	47	6	0	0

5. FY22 Student Retention:

FY21 Grade	FY22 Grade	# Students Re-Enrolled FY21	FY20 Ending Enrollment	% Re-Enrolled
0	1	72	92	78.26%
1	2	85	93	91.40%
2	3	94	101	93.07%
3	4	82	98	83.67%
4	5	86	92	93.48%
5	6	97	104	93.27%
6	7	81	95	85.26%
7	8	94	108	87.04%
8	9	96	100	96.00%
		787	883	89.13%

FY21: 91.21%
FY20: 86.8%
FY19: 87.74%