



**Official Policy
of
Ogden Preparatory Academy**

5. Facilities

5.07.POL OPA Personal Use of School Equipment Policy

Effective/Revision Date:

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Purpose:

Ogden Preparatory Academy has equipment that is used for a variety of reasons. OPA strives to provide appropriate and adequate equipment to the staff to support in completing and maintaining the facilities as well as providing the best instructional experience possible.

In order to provide an effective educational program, school equipment will be utilized for its intended use. School equipment will remain on campus for use in operational and instructional settings. However, if the principal, an administrator, or their designee deems it appropriate, equipment may be checked out to an OPA Employee for the development, enhancement, and enrichment of the goals and objectives of the school providing that the use of the equipment is related to the employee's duties.

Users should use it responsibly and appropriately. Each user is responsible for the equipment being used and should establish and enforce appropriate procedures to govern the use.

Ogden Preparatory Academy equipment may be used in connection with rental of school facilities.

Document History

Approved:

Legal References