



**Ogden Preparatory Academy
Monthly Administrative Board Report**

Date: March 11, 2021

Events

1. Recent Events

- a. February 24th: Big Smiles Dentist

2. Upcoming Events

- a. March 18: minimum day, dismissal at 12:15 pm
- b. March 19: No school, end of 3rd quarter

Academics (Kasey and Stephanie)

1. Online Learning and COVID-19 updates

- a. Elementary
 - i. Friday Virtual Learning

	Virtual Friday Activities/expectations	Average Participants per class
Kinder	Intervention kids come in, Google Meet live lesson, Canvas assignments, CTT meeting, planning, PD	Google Meets: 9 Intervention: 4
1st	Intervention kids come in or meet virtually, no live Google Meets (got real good at it, same kids were coming and weren't getting a lot out of it, packets and virtual work sent home). Looking at bringing in more students (tier 2).	Google Meets: N/A Intervention: 7
2nd	Google meets on Friday, review math or virtual field trips. Others do online work only (no Google Meets). Have invited kids into the building. Almost all kids have been doing work online over the weekend.	Google Meets: 10 (meets are recorded and posted for those who can't make the live sessions).

		Interventions: 5
3rd	Google meets in the morning, assigned homework (iReady, reading, imagine learning, etc.) Intervention students come in for 2 hour blocks.	Meets - 8-12 students Interventions - 6-8 per class
4th	Google Meets regularly (on goguardian from 8-noon), Hutchings no Meets (very poor attendance), haven't invited students for interventions yet.	Meets - 12-17 Interventions - 1-2
5th	Do not have scheduled Google Meets (lack of participation) but do have open times where students can get on and get help from teachers.	$\frac{2}{3}$ - $\frac{3}{4}$ of students completing Friday work. A few hold small group or one-on-one meetings with students. Few in person...yet.
6th	Google meets/Go Guardian in the morning for live lessons or tutoring help. Have invited and encouraged students to come in but have not received more than 2 in-person interventions.	Meets - 10-12 students Interventions - 2 or fewer.

ii. Updated online teacher expectations

1. Office hours cancelled, daily live sessions implemented
2. New parent communication; not bloomz
3. Participate in CTT meetings

b. Junior High:

i. Goblin Valley Field Trip. It was proposed that the Spring Science trip to Goblin Valley be a family trip to allow for social distancing and separation should someone become ill. Any activity promoted by a school employee/associate at school or using school resources is a school sponsored activity.

1. Considerations:

- a. Although the trip is a "family trip" and not a "field trip" it is still a school sponsored event.

- b. We must consider equity. Any student who is eligible should be allowed to attend. A family trip would exclude many students.
 - c. It is the second to last week of school, and there are behavior concerns with multiple substitutes in the building.
 - d. No field trips or assemblies are being held. This could be exempt because we are able to maintain separation with the driving and camping; however, that distinction would need to be clear.
 - 2. After much discussion and consideration, we informed Teresa we would not be moving forward with the Goblin Valley Field Trip as an OPA sponsored activity this spring.
- ii. JH Schedule report and recommendations for Q4
 - 1. At the beginning of the Board Agenda for this meeting is the JH schedule report that was presented in the Admin Board Report last month last, but not discussed by the Board at that meeting.

Signature Programs (Kasey and Stephanie)

- 1. AVID (Advancement Via Individual Determination)
 - a. Strategy of the Month: Interactive notebooks
 - i. Teachers trained by a regional AVID representative on 3/5/2021
 - ii. Teachers will begin implementation this week
- 2. Professional Development
 - a. Teachers are continuing to work on their Professional Education Pathways based on their personalized plans. Some common areas of focus include English as a Second Language Certification, collaborative learning, and reaching and teaching students living in trauma.
- 3. LIA (Latinos in Action)
 - a. Tutoring has resumed at the Elementary with COVID procedures in place.

Finance and Compliance (Debbie)

- 1. OPA Board surveys were sent to parents and staff on 3/4/2021.
- 2. USBE School Fees did a risk assessment. Our score was 0, so we are very low risk. See attached documents for specific details. Basically, our fees are low, and we process and honor fee waivers.
- 3. Submissions
 - a. ESSER II. We have been allotted \$733,423.66 in ESSER II funds.
 - b. Accreditation. We are up for an accreditation review in the 2021-2022 school year. We have submitted the required paperwork to start that process. Katherine Witt is heading up the accreditation team.
- 4. Special Education

- a. We received our annual RDA Letter and assessment. (See attached for details.)
We received a risk level 1, which is the best.
- b. The Special Education Policy and Procedure manual is under review to be approved on or before our October Board meeting.

Operations (Debbie)

- 1. Human Resources
 - a. New staff members:
 - i. Paul Rhoades: Junior High TA and Substitute
 - ii. James Rhodes: Junior High TA
 - iii. Joshua Kirk: Junior High TA
- 2. Technology
 - a. Safety and Loss Prevention.
 - i. We had a few headphones damaged.
 - ii. We had a TA receive a minor injury on the playground.
- 3. Food Service.
 - a. Free lunch and breakfast is served and available to all including pick up each week day.
- 4. Enrollment
 - a. Marketing
 - i. We will be advertising in the Valpak distribution at the end of March.
 - ii. We have an add in the Standard Examiner’s magazine for people new to the area. (date of distribution, unknown)
 - iii. Our marketing manager, Boone, is working on postings to improve parent engagement.
 - b. FY21 Current numbers and Enrollment Plan

Grade	K	1	2	3	4	5	6	7	8	9	All
October 1	98	94	105	104	95	111	103	112	105	112	1039
March 10	95	92	100	98	92	104	96	109	103	111	1000
Goal enrollment	100	100	100	100	100	108	108	115	115	115	1061
Lottery Pull target	105	110	110	110	110	115	115	120	120	120	1135

- c. Lottery: (as of 03/10/2021)

OGDEN PREPARATORY ACADEMY						
Grade	I	A	GWL	SWL	TWL	FWL
K	5	120	5	0	0	0
1	2	30	2	0	0	0
2	3	23	3	0	0	0
3	10	19	7	3	0	0
4	2	16	1	1	0	0
5	14	14	13	1	0	0
6	9	19	7	2	0	0
7	5	32	5	0	0	0
8	2	21	2	0	0	0
9	4	17	4	0	0	0
Totals:	56	311	49	7	0	0

- d. Re-enrollment for FY22 is in progress. The lottery is open for receiving applicants for FY22. Secretaries are contacting families who have not completed re-enrollment. Families on this year's lottery are being contacted to move to next year's lottery.
- i. Enrollment numbers as of March 10, 2021

K	1	2	3	4	5	6	7	8	9
79	96	96	101	97	92	102	100	109	105

- e. FY22 Lottery as of 03/10/2021 (opened 01/01/2021)

OGDEN PREPARATORY ACADEMY						
Grade	I	A	GWL	SWL	TWL	FWL
K	1	89	1	0	0	0
1	1	13	1	0	0	0
2	0	12	0	0	0	0
3	0	4	0	0	0	0
4	0	6	0	0	0	0
5	0	4	0	0	0	0
6	0	5	0	0	0	0
7	1	19	1	0	0	0
8	0	4	0	0	0	0
9	0	5	0	0	0	0
Totals:	3	161	3	0	0	0