



**Official Form  
of  
Ogden Preparatory Academy**

**3. Fiscal Management**

**3.06.TPL.1 Procurement Comparison Form**

**Effective/Revision Date:** 05/11/2020

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**Item(s) and/or Service(s) being procured**

Workflow Management Systems to replace the current form system on the website.

Vendor #	Total Cost/time frame	Date Received
BambooHR	\$2,841 UpFront \$1491.60 Monthly (\$17,899.20 annually)	2/11/2021
Contact Name	Contact Number/Email	Website/other
Colton Barteit	cbarteit@bamboohr.com	bamboohr.com
Specific Characteristics of Proposal		
Human Resource Information System, Recruitment, Onboarding, Offboarding, Document Management, Forms & Workflows, Signatures, Announcements, Employee Self Portal, Mobile App. Time Off, Requisitions, Evaluation management, Professional Development record keeping. I demoed this product. I find it to be the best overall product. With its flexible month to month pricing, it makes the most sense to me as well. All the other vendors require yearly commitments.		

Vendor #2	Total Cost/time frame	Date Received
Interact Intranet Portal	\$4,250 Upfront \$13,860 Annually	2/24/2021
Contact Name	Contact Number/Email	Website/other
Karen Howe	karen.howe@interact-intranet.com	interact-intranet.com
Specific Characteristics of Proposal		
Employee Intranet Portal, Content Management, Onboarding, Offboarding, Document Management, Forms & Workflows, A Verification System, Announcements, Employee Self Portal, Mobile App. Time Off, Requisitions. Professional Development. I demoed the product. I was not impressed with their workflow system.		

<b>Vendor #3</b>	Total Cost	Date Received
Kissflow	\$9600/Annually	1-30-2021
Contact Name	Contact Number/Email	Website/other
Sales	N/A	<a href="https://www.kissflow.com/">https://www.kissflow.com/</a>
Specific Characteristics of Proposal		
Strictly a Forms management tool. User interface is difficult and not user friendly for our staff.		
<b>Vendor #4</b>	Total Cost	Date Received
Tallyfy	\$49,500/Annually	1-30-2021
Contact Name	Contact Number/Email	Website/other
Sales	N/A	<a href="https://tallyfy.com/">https://tallyfy.com/</a>
Specific Characteristics of Proposal		
Comparable features set to others.		

<b>Vendor #5</b>	Total Cost	Date Received
ProcessMaker	\$17,928/Annual	1-30-2021
Contact Name	Contact Number/Email	Website/other
Sales	N/A	
Specific Characteristics of Proposal		
Comparable features set to others.		

<b>Vendor #6</b>	Total Cost	Date Received
Monday.com	\$19,800/Annually	1-30-2021
Contact Name	Contact Number/Email	Website/other
Sales	N/A	<a href="https://monday.com/">https://monday.com/</a>

Specific Characteristics of Proposal
Generic Project Management System that could be tailored to meet most needs of HR, IT, etc. Not designed simply for workflow management.

<b>Vendor #7</b>	Total Cost	Date Received
Trello Business Class	\$19,701/Annually	1-30-2021
Contact Name	Contact Number/Email	Website/other
Sales	N/A	<a href="https://trello.com/">https://trello.com/</a>
Specific Characteristics of Proposal		
Generic Project Management System that could be tailored to meet most needs of HR, IT, etc. Not designed simply for workflow management.		

Specific documents to support bids should be attached to this form.

- Check if a second form is attached for additional vendor proposals. If completing digitally, additional vendor fields may be copied and pasted above in lieu of an additional form.

OPA Employee Contact Name	Date of Review
Andrew Smith	
Considerations for Decision	
Bamboohr is the most financially manageable and flexible. I also found that the workflow management portion of the product is much easier to use than competitors. I would recommend BambooHR to replace our current Workflow Management System at OPA.	
Vendor Selected	Date of Approval

Document History

Approved: 05/11/2020

Legal References

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