Ogden Preparatory Academy

Ogden Preparatory Academy Board of Directors Meeting - VIRTUAL

Published on October 29, 2026 at 12:04 PM MDT

Date and Time

Thursday October 29, 2026 at 2:30 PM MDT

Location

1487 Lincoln Avenue
Ogden UT 84404

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**2:30 PM**
	A. Record Attendance		Brittany Lucas	1 m
	B. Call the Meeting to Order		Brittany Lucas	
	C. Opportunity for Public Input	Discuss	Brittany Lucas	5 m
II.	**Administrative Business**			**2:36 PM**
	A. Elementary Walk in Cooler Repair	Vote	Debbie Deem	5 m
	B. ELLevation Renewal	Vote	Stephanie Wright	5 m

		Purpose	Presenter	Time
C.	LEA License Requests	Vote	Debbie Deem	5 m
III.	**Closing Items**			**2:51 PM**
A.	Adjourn Meeting	Vote	Brittany Lucas	

Coversheet

Elementary Walk in Cooler Repair

Section:	II. Administrative Business
Item:	A. Elementary Walk in Cooler Repair
Purpose:	Vote
Submitted by:	
Related Material:	Procurement Comparison Form WIC 2026.pdf Jensen Estimate #184659.pdf

OGDEN PREPARATORY ACADEMY

Official Form

3. Fiscal Management

3.06.TPL.1 Procurement Comparison Form

Effective/Revision Date: 05/11/2020 | **Page 1 of 2**

Item(s) and/or Service(s) being procured
Elementary Walk in Cooler Repair

Vendor #1	Total Cost/time frame	Date Received
Jensen refrigeration	$14,104.19 3-5 days	10/8/26
Contact Name	Contact Number/Email	Website/other
Lance	801-425-6958	
Specific Characteristics of Proposal		
We have worked with them before. Definitely my first recommendation		

Vendor #2	Total Cost	Date Received
American refrigeration	NA	10/13/26
Contact Name	Contact Number/Email	Website/other
NA	801-394-3729	
Specific Characteristics of Proposal		
Called and left a message describing the scope of work and no call back		

Vendor #3	Total Cost	Date Received
Superior ind refrigeration	NA	10/13/26
Contact Name	Contact Number/Email	Website/other
NA	801-630-5211	
Specific Characteristics of Proposal		
Called and left a message describing the scope of work and no call back		

Document History

Approved: 05/11/2020

Legal References

ESTIMATE

Estimate Total	$14,104.19

DBA: Jenson Lighting Maintenance
P.O. Box 1745, Draper, UT 84020
Phone 877.220.8606
Estimate questions: service@jensoncompanies.com
Billing questions: accounting@jensoncompanies.com

Estimate #	**184659**
Estimate Date	10/8/2026
Customer PO	

BILL TO

Ogden Preparatory Academy
1415 Lincoln Ave
Ogden, UT 84405

SERVICE LOCATION

Ogden Prep - Elementary
1415 Lincoln Ave
Ogden, UT 84404

SCOPE OF WORK

Proposal to install new condenser and evaporator for the WIC

EQUIPMENT

None listed

CONTRACT DETAILS

Jenson Refrigeration is pleased to offer pricing to install a new condenser and evaporator for the WIC that is not holding temperature and decommission and dispose of the old unit. Lead time is estimated at 3-5 business days.
75% Down payment due upon approval

Qty	Description	Unit Amount	Tax	Total
12	Lance, Labor to install new condenser and evaporator for the WIC and decommission and dispose of old unit.	105.00	Y	1,260.00
12	Tech 2, Labor to install new condenser and evaporator for the WIC and decommission and dispose of old unit.	105.00	Y	1,260.00
4	Equipment start up and calibration.	105.00	Y	420.00
4	Crane Operator.	219.00	Y	876.00
1	Condensing Unit	4,525.74	Y	4,525.74
1	Evaporator	3,045.55	Y	3,045.55
1	Disconnect	352.70	Y	352.70
1	3/8 Ball Valve	133.76	Y	133.76
1	7/8 Ball Valve	183.98	Y	183.98
4	Fuse	9.56	Y	38.24
1	Refrigerant Equipment Reclaim & Disposal	225.00	Y	225.00
3	Weld	88.00	Y	264.00
2	Nitrogen Gas	38.00	Y	76.00
2	Leak Detector	33.00	Y	66.00
2	Vacuum	36.00	Y	72.00
10	Estimated Freon R448A Per Pound	52.00	Y	520.00
1	Copper Pipe & Fittings	347.89	Y	347.89
1	Electrical & Materials	190.33	Y	190.33
1	Crane Charge	97.00	Y	97.00
2	Truck Charge	75.00	Y	150.00

JENSON REFRIGERATION

ESTIMATE # 184659 (continued)

Subtotal	$14,104.19
Sales Tax	$0.00
Estimate Total	**$14,104.19**

TERMS & CONDITIONS

PRICING & DELIVERY: Pricing and estimated lead times may change due to tariffs, market conditions, shortages, or shipping delays. Delivery and completion dates are estimates. Jenson Refrigeration will promptly notify the customer of changes.
TARIFFS: Additional tariff charges actually billed to Jenson Refrigeration for this project's equipment or materials, and not included here, will be added to the final invoice and paid by the customer. Documentation is available upon request. Other price increases require the customer's written approval before affected orders or work proceed.
SCOPE: Work, equipment, and materials not expressly included are excluded and will not be provided without a written change order approved by both parties, including price and schedule adjustments. This also applies to additional work required by unforeseen conditions.
EXCLUSIONS: Unless expressly included, freight will be billed separately if required, and diagnostic services will be invoiced separately.

REPRESENTATIVE SIGNATURE **REPRESENTATIVE NAME** **DATE**

Coversheet

ELLevation Renewal

Section: II. Administrative Business
Item: B. ELLevation Renewal
Purpose: Vote
Submitted by:
Related Material: OgdenPrepEllevationEssentials2026.pdf

Curriculum Associates, LLC Price Quote - Q-69434

Version: 1
Quote Date: 10/5/2026
Quote Expiration Date: 10/31/2026

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 (“Company”) has been prepared for the Customer Name identified as “Customer” below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at https://ellevationeducation.com/platform-legal-notices.

Company:	Curriculum Associates, LLC	Customer:	Ogden Preparatory Academy, UT
Representative:	Adam Howard	Contact Name:	Stephanie Wright
Email:	adam.howard@ellevationeducation.com	Email:	swright@ogdenprep.org
Phone:	617-307-5755	Phone:	801-627-3066
Address:	153 Rangeway Road, North Billerica, MA 01862	Address:	1415 Lincoln Avenue, Ogden,UT 84404
Start Date:	10/1/2026	End Date:	9/30/2027

Subscription Fees

Product	Quantity	Unit Price	Discount	Total Fees
Ellevation Essential	274	Minimum	10 %	$15,480.00
			Subscription Savings:	$1,720.00
			Subscription Total:	$15,480.00

Services Fees

Product	Quantity	Unit Price	Total Fees
Essential Upgrade Data/Implementation	1	$688.00	$688.00
		Services Total:	$688.00

Total Investment - Q-69434

Savings Total:	$1,720.00
Grand Total:	$16,168.00

Invoicing Schedule: Up Front, In Full Payment Term: Net 30 Contract Term: 12

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: adam.howard@ellevationeducation.com.

Powered by BoardOnTrack

Coversheet

LEA License Requests

Section: II. Administrative Business
Item: C. LEA License Requests
Purpose: Vote
Submitted by:
Related Material: FY27 LEA License Requests.pdf

OGDEN PREPARATORY ACADEMY

LEA License Requests
FY27

Teacher Name	License or Endorsement Needed	Status
James Rhodes	Social Studies Composite Endorsement (renewal)	• Completed Professional Educator License • Completed Anthropology Endorsement • Working toward Social Studies Composite endorsement
Millie Price	Visual Art Endorsement (renewal)	• Professional Educator License • Endorsements in Biology and History • Working toward Visual Art Endorsement
Ramsay Andersen	English as a Second Language Endorsement (renewal)	• Professional Educator License • Working in the ESL Endorsement Cohort
Audrey Child	Secondary License and Science Composite Endorsement	• Elementary Professional Educator License • Working on Secondary License • Working on Science endorsement
Kasey Kennington	Elementary License	• Secondary License • PE and Spanish Endorsements • Working on Elementary License
Jessica Nateras	Secondary License and Reading Endorsement	• Elementary Professional Educator License • Works as JH Reading Interventionist • Working on Reading endorsement
Jennifer Waller-Solis	Elementary License	• Submitted paperwork for Associate License to USBE • Needs to pass the Math Praxis
Suzy Hinsley	School Counselor College and Career Readiness Endorsement	This is a relatively new endorsement that Utah is requiring school counselors to have. Suzy is working on the requirements.
Angela Lopez	School Counselor College and Career Readiness Endorsement	This is a relatively new endorsement that Utah is requiring school counselors to have. Angela is working on the requirements.