Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on February 18, 2026 at 1:39 PM MST

Date and Time

Thursday February 19, 2026 at 4:30 PM MST

Location

1487 Lincoln Avenue

Ogden UT 84404

Board Room (ECC upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:30 PM**
A.	Record Attendance		Sara Mejeur	1 m
B.	Call the Meeting to Order		Sara Mejeur	
C.	Approve Minutes	Approve Minutes	Sara Mejeur	1 m

Approve minutes for OPA Board of Directors Meeting on January 15, 2026

		Purpose	Presenter	Time
D.	Opportunity for Public Input	Discuss	Sara Mejeur	5 m

Opportunity for input regarding the Fee Schedule.

II. Finance — 4:37 PM

		Purpose	Presenter	Time
A.	Budget Review	Discuss	Spencer Adams	10 m
B.	Chromebook purchase FY27	Vote	Debbie Deem	5 m

Each year we purchase chromebooks for the 5th grade. These devices follow the students through to the 9th grade when they have the opportunity to keep them.

III. Administrative Business — 4:52 PM

		Purpose	Presenter	Time
A.	Administrative Board Report	FYI	Administration	10 m
B.	FY25 School Land Trust Plan Amendment	Vote	Debbie Deem	5 m

Originally we had requested up to $10,000 to create manipulative centers for the Elementary classrooms. This project has been delayed for multiple reasons.

We purchase Math Diagnostic tools for both the Junior High and the Elementary.

It is proposed that the manipulative centers be removed from the plan, and the plan expanded to include the i-Ready diagnostic site license. (MAP diagnostic is already included.)

		Purpose	Presenter	Time
C.	Policies	Vote	Debbie Deem	5 m

- Curriculum Adoption, Appeal, and Review Policy
  - Added supplemental material section.
- AI Policy - new

		Purpose	Presenter	Time
D.	PBIS Plans Approval	Vote	Debbie Deem	5 m
E.	4-day Student School Week	Vote	Debbie Deem	15 m

IV. Other Business — 5:32 PM

		Purpose	Presenter	Time
A.	Discussion	Discuss	Debbie Deem	5 m

	Purpose	Presenter	Time
V. **Closing Items**			**5:37 PM**
A. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for OPA Board of Directors Meeting on January 15, 2026

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday January 15, 2026 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board Room (ECC upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas, J. Zepeda, P. Valiente, S. Mejeur, S. Zwygart

Directors Absent
None

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Non Voting Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present

A. McPhee, S. Adams, T. Bingham, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jan 15, 2026 at 4:54 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 12-11-25.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Opportunity for Public Input

No public present

E. Ratify previous meetings' votes; June-December

S. Zwygart made a motion to ratify previous meetings' votes from June 2025 to December 2025.
B. Lucas seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Budget Review

Metrics are above our covenants; however, we are a little short of our goals. We expect some savings through the end of the year.

State funds are flowing in per usual. Federal funds typically delay for reimbursement toward the end of the year.

B. Finance Training

- Spencer reviewed the budget summary page, and explained the allotment process.
- School runs off estimations from July to November. The State issues actual balances in November, and we make adjustments.

> • Restricted and nonrestricted funds were explained.
>
> • Enrollment drives most of the revenue.

Executive Session was not required.

III. Administrative Business

A. Administrative Board Report

Administration reviewed the report.

B. Policies

S. Zwygart made a motion to approve the 3 policies (2 new, 1 update).

B. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Discussion

Crossing guard isn't stopping left turns on 15th and Lincoln. Please talk with the guard to follow the process.

Undercooked food reports; Debbie will check with the Kitchen manager to ensure procedures are being followed. The orange chicken is great. Our school lunch is the best in the area!

V. Closing Items

A. Adjourn Meeting

J. Zepeda made a motion to adjourn.

S. Zwygart seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

D. Deem

Coversheet

Opportunity for Public Input

Section:	I. Opening Items
Item:	D. Opportunity for Public Input
Purpose:	Discuss
Submitted by:	
Related Material:	7.16.POL Fee Schedule (EN) - Google Docs.pdf

OGDEN PREPARATORY **A C A D E M Y** **Official Policy**	
7. Students	
7.16.POL Fee Schedule	
Effective/Revision Date: 05/15/2025	**Page 1 of 5**

Fee Name	Amount
Course/Grade Related Fees (Curricular)	
Endurance Training/year ¶ *VASA membership; Sports program pays balance of membership.*	$8.00/month
Credit Recovery	$25/semester
Advanced Placement Testing Fees *(not to be waived)*	Varies by test
Personal Discretionary Expenses **(not to be waived)**	
PE Uniform Shirt - 1 item	8.00
PE Uniform Shirt - 2 items	15.00
Yearbook Elementary, Soft Cover	17.00
Yearbook Elementary, Hard Cover	22.00
Yearbook Junior High	24.00
Class Change Fee	10.00
Replacement Name Tag*	5.00
Replacement Headphones*	178.00
Replacement Binder*	$25.00
Replacement Planner*	$7.00

Replacement or Repair for Chromebook**	Up to $343
Lost or damaged books	Cost of book
Extracurricular Opportunities	
School Dances	Varies $1-$5
Lagoon School Day	Varies $45-$65

After Hours Program Monthly Charge
    Daily (services end at 5 pm)
    Minimum Days only (services end at 3 pm)
	
	$200
	$20

Optional Fundraising Opportunities	
Uniform Free Day	$2 grades 7-9 $1 grades PreK-6
Expeditionary Learning Opportunities (Co-Curricular)	
Spain Field Trip** *Air and bus travel; lodging; food; tuition; tour guides; entrance fees*	$4,000
West Coast Science Expedition** *Fuel expenses; entrance fees; lodging fees; supplies; tours*	$400~~350~~.00
Southern Utah Science Expedition** *Fuel expenses; entrance fees; lodging fees; supplies; tours*	$100.00

Work alternatives to payment are available.

** Amounts reflect maximums; individual amounts may vary depending on actual costs, student count, trip fees, and fundraising revenues.

Fee Limits
Curricular Fees
Per Student : $75
Per Family: $150

Personal Discretionary Expenses
No Limits

Expeditionary Learning Opportunities
    1. No Limits

7.16.POL Fee Schedule	
Effective/Revision Date: 05/15/2025	Page 2 of 5

2. Service Requirements:
   a. Science Expeditionary Learning Opportunities (Oregon and Escalante): Each trip has a 2 hour service project requirement for all attendees.
   b. Spain Trip:
      i. All attendees must participate in group planned service and fundraising activities. No more than 20 hours.
      ii. Individual fundraising opportunities are also provided. Hours may vary.

Student Device (chromebook) Repair Costs
- *Part costs are wholesale costs and may be subject to change based on availability.*
- *These costs are based on the device being reparable in house. Additional costs or replacement may be required for extensive damages.*
- *Repairs will only be made if the cost is less than replacement.*

Item	Amount
Casing	$20.00
Battery	$65~~25~~.00
Radiator	$22.00
WiFi Card	$25.00
Motherboard	$150.00
Speakers	$25~~0~~.00/pair
USB Board (if applicable)	$35.00
Trackpad	$35.00
Keyboard	$60.00
Display Bezel	$20.00
Display	$90~~130~~.00
Camera	$15.00
Keys	$0.10/each
Labor	$40.00/hour

[Fee Collections](#)

7.16.POL Fee Schedule	
Effective/Revision Date: 05/15/2025	Page 3 of 5

- OPA will make attempts to collect any negative balance through parent notifications; however, the balance is the responsibility of the parent/guardian with or without notification.
- Parents/Guardians of OPA students agree to pay all amounts owed within 30 days of when amounts are incurred. Delinquent accounts may be referred to a debt collection agency.
- Collection proceedings can be stopped by making a payment on the account, or establishing a payment plan with the OPA finance secretary.
- In the event any amount is referred to a debt collection agency, the parents/guardians will be responsible for a collection fee of up to 33.33% of the principal amount owing as well as any related attorney fees and court costs as allowed by Utah Code.

Document History

Approved:	unknown	
Revised:	06/16/2016	
	06/14/2017	*Added: Ultimate Frisbee, Environmental Science, Biology, Weight Training;*
		Equalized electives; Simplified/increased yearbook; Removed robotics.
	07/19/2017	*Changed the PE shirt fee to $8, made the PE shorts optional.*
	06/13/2018	*Changed the Endurance Training Fee to $8/month; $72/year due to VASA membership costs*
	06/12/2019	*Added Credit Recovery at $25/semester.*
		Removed Grade level fees to increase transparency.
		Added Student and Family maximums.
		Added additional fees to make the schedule more inclusive.
	08/15/2019	*Reduced the cost of Junior High Yearbook to reflect actual costs.*
		Added replacement earbud costs.
	03/19/2020	*Removed course specific charges except Endurance Training and Weight*
		training facility fees. Added one grade level fee. Added spend plan information, and service and fundraising requirements for trips.
	05/21/2020	*Increased grade level fee to account for chromebook check out. Increased*
		individual and family maximums to correspond to grade level fee increase.
	03/11/2021	*Added Chromebook repair costs, adjusted some fees as needed, and corrected*
		trip descriptions.

7.16.POL Fee Schedule	
Effective/Revision Date: 05/15/2025	Page 4 of 5

07/14/2021	*Removed class fees and sports fees.*
03/10/2021	*Updated category names to reflect reporting language; adjusted some fees due to changes in costs.*
03/09/2023	*Vasa membership charges removed. Replacement planner removed.*
09/14/2023	*Raised yearbook prices due to increased costs. Effective October 19, 2023.*
03/14/2024	*Increased free dress to $2, increased West Coast trip to $350.*
06/13/2024	*Adjusted some fees to meet expenses. Added Binder replacement.*
05/15/2025	*Adjusted some fees to meet expenses.*

Legal References

7.16.POL Fee Schedule	
Effective/Revision Date: 05/15/2025	Page 5 of 5

Coversheet

Budget Review

Section: II. Finance
Item: A. Budget Review
Purpose: Discuss
Submitted by:
Related Material: January 2026 Budget Summary.pdf
                        January 2026 Budget Detail.pdf

Financial Summary
as of January 31, 2025

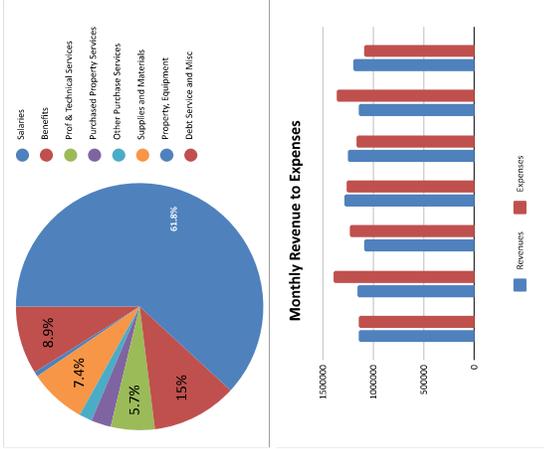*58.3% through the Year*

BUDGET REPORT

	Year-to Date Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	984	984	984	
Revenue				
1000 Local	$ 612,965	$ 929,606	$ 959,088	64%
3000 State	$ 7,397,447	$ 12,768,516	$ 12,967,518	57%
4000 Federal	$ 269,313	$ 1,087,221	$ 1,101,434	24%
Total Revenue	$ 8,279,725	$ 14,785,343	$ 15,028,040	55%
Expenses				
100 Salaries	$ 5,203,966	$ 8,969,851	$ 9,111,942	57%
200 Benefits	$ 911,199	$ 1,619,239	$ 1,645,707	55%
300 Prof & Technical Services	$ 526,969	$ 708,018	$ 845,952	62%
400 Purchased Property Services	$ 236,546	$ 364,000	$ 383,000	62%
500 Other Purchase Services	$ 94,442	$ 260,517	$ 250,517	38%
600 Supplies and Materials	$ 722,754	$ 1,099,700	$ 1,096,752	66%
700 Property, Equipment	$ 69,629	$ 90,000	$ 92,165	76%
800 Debt Service and Misc	$ 732,872	$ 1,300,736	$ 1,309,736	56%
Total Expenses	$ 8,498,377	$ 14,412,061	$ 14,735,771	58%
Net Income from Operations	$ (218,652)	$ 373,282	$ 292,269	
Operating Margin	-2.6%	2.5%	1.9%	

EXPENSES

Pie chart legend:
- Salaries (61.8%)
- Benefits (8.9%)
- Prof & Technical Services (7.4%)
- Purchased Property Services
- Other Purchase Services (5.7%)
- Supplies and Materials (15%)
- Property, Equipment
- Debt Service and Misc

Monthly Revenue to Expenses
- Revenues
- Expenses

RATIOS

	Actual	Goal	Covenants
Operating Margin	1.94%	2.50%	
MADS (Modified Acc)	1.24	1.3	1.10
Days Cash on Hand	199	100	30
Unrestricted DCOH	198	100	30
Building Payment %	9%	20%	

CASH

Ending Cash Balance	$ 8,042,840
Ending Unrestricted Cash Balance	$ 7,989,562
Days Cash on Hand	199

Bank Account
- High
- Low
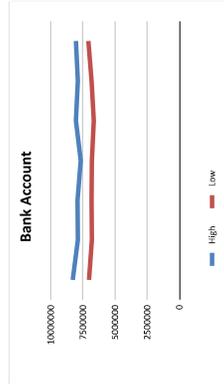
RESERVES

	Actual Ytd	Forecast
Last Year Reserve Balance	$ 2,398,744	$ 2,398,744
Reserves Added this Year	$ (218,652)	292,269
Project 1	$ -	$ -
Expenses from Reserves		
HVAC Economizers	$ (162,018)	$ (162,018)
Project 2	$ -	$ -
New Reserve Balance	$ 2,018,074	$ 2,528,995

ENROLLMENT

	A	S	O	N	D	J	F	M	A	M
Pre-K/DC	56	53	53	53	54	54	55			
K	105	99	100	98	98	100	100			
1	107	106	105	103	104	104	102			
2	97	95	96	95	92	94	92			
3	109	106	107	107	106	106	105			
4	88	82	83	80	82	83	84			
5	105	101	101	100	103	103	100			
6	107	92	94	93	94	96	99			
7	114	103	103	101	101	103	102			
8	92	85	85	84	83	82	82			
9	107	100	101	100	99	100	97			
Total	1031	969	974	962	962	971	963	0	0	0

Enrollment bar chart values: 969, 974, 962, 962, 971, 963

Created by Red Apple

OGDEN PREPARATORY ACADEMY

Actuals as of: *January 31, 2025* Percentage of Year: 58.3%

Budget Detail Report

	FY25 Actuals (984 Students)	FY26 Actuals (985 Students)	FY26 Budget (985)	Changes (-0 Students)	FY26 Forecast (974)	% of Forecast
Revenue						
1000 Local						
1510 Interest on Investments	$ 434,905	$ 250,213	$ 400,000	$ -	$ 400,000	62.6%
1600 Lunch Program (Students & Adults)	$ 87,115	$ 45,956	$ 80,000	$ -	$ 80,000	57.4%
1710 Student Sales	$ 24,280	$ 17,223	$ 25,000	$ -	$ 25,000	68.9%
1710 Art Expo	$ -	$ -	$ -	$ -	$ -	0.0%
1740 Student Fees	$ -	$ -	$ -	$ -	$ -	0.0%
1745 Trips (Co-Curricular Fees)	$ 63,941	$ 35,727	$ 80,000	$ -	$ 80,000	44.7%
1747 Free Dress (Extra-Curricular Fees)	$ 6,078	$ 3,831	$ 4,106	$ -	$ 4,106	93.3%
1760 Fines	$ 2,399	$ 1,183	$ 1,300	$ -	$ 1,300	91.0%
1770 Fundraisers	$ 14,045	$ 6,691	$ -	$ -	$ -	0.0%
1340 Preschool Revenue	$ 233,692	$ 146,002	$ 241,200	$ -	$ 241,200	60.5%
1820 Afterschool Revenue (Daycare)	$ 8,320	$ 80	$ 8,000	$ -	$ 8,000	1.0%
1910 Rental of Facility	$ 13,408	$ 6,865	$ 10,000	$ -	$ 10,000	68.7%
1920 Contributions & Donations	$ 7,549	$ 14,146	$ 30,000	$ -	$ 30,000	47.2%
1920 Employer Childcare Startup Grant	$ -	$ -	$ -	$ -	$ -	0.0%
1930 Gain on Sale of Assets	$ 1,236	$ -	$ -	$ -	$ -	0.0%
1990 Medicaid	$ 41,481	$ 79,482	$ 50,000	$ 29,482	$ 79,482	100.0%
1990 Miscellaneous	$ 26,404	$ 5,566	$ -	$ -	$ -	0.0%
Total 1000:	$ 964,853	$ 612,965	$ 929,606	$ 29,482	$ 959,088	63.9%
3000 State						
0.3005 Regular School Prgm K	$ 354,459	$ 251,533	$ 431,177	$ 23	$ 431,200	58.3%
0.3010 Regular School Prgm 1-12	$ 3,445,814	$ 2,222,802	$ 3,830,149	$ (49,032)	$ 3,781,117	58.8%
0.3020 Professional Staff	$ 248,865	$ -	$ -	$ -	$ -	0.0%
31.1205 Special Education -- Add-On	$ 933,425	$ 597,181	$ 999,185	$ 24,554	$ 1,023,739	58.3%
31.1210 Special Education -- Self-Contained	$ 45,818	$ 62,694	$ 107,476	$ -	$ 107,476	58.3%
31.1220 Special Education -- Extended Year	$ 5,193	$ 3,274	$ 5,613	$ -	$ 5,613	58.3%
31.1225 Special Education - Impact Aid	$ 15,680	$ 11,202	$ 19,204	$ -	$ 19,204	58.3%
31.1278 Special Education- Extended Year Stipend	$ 1,725	$ 2,760	$ -	$ 2,760	$ 2,760	100.0%
31.5201 Class Size Reduction K-8	$ 340,474	$ 219,988	$ 373,901	$ 2,905	$ 376,806	58.4%
31.5344 Enhancement for At-risk students	$ 405,849	$ 266,179	$ 453,355	$ 1,612	$ 454,967	58.5%
31.5901 CTE College & Career Awareness	$ 6,082	$ -	$ 4,674	$ -	$ 4,674	0.0%
32.0500 Charter School Base Amount	$ 108,604	$ 65,986	$ 115,115	$ (3,105)	$ 112,010	58.9%
32.5310 Flexible Allocation	$ 2,414	$ 234,351	$ 403,458	$ (2,736)	$ 400,722	58.5%
32.5619 Charter School Local Replacement	$ 3,002,852	$ 2,081,716	$ 3,573,580	$ (39,908)	$ 3,533,672	58.9%
34.5651 Educator Professional Time (HB 396)	$ 144,405	$ 149,694	$ 144,405	$ (23,144)	$ 121,261	123.4%
34.5659 Educator Support Prof Bonus	$ -	$ 114,617	$ -	$ 114,617	$ 114,617	100.0%
34.5665 Grow Your Own Teacher	$ -	$ -	$ 40,000	$ 15,940	$ 55,940	0.0%
33.5331 Gifted and Talented	$ 7,632	$ -	$ 7,121	$ -	$ 7,121	0.0%
33.5805 Early Literacy (K-3)	$ -	$ -	$ -	$ -	$ -	0.0%
34.5807 SHiNE (formerly TSSP)	$ 8,942	$ 21,322	$ -	$ 36,552	$ 36,552	58.3%
34.5868 Teacher Materials and Supplies	$ 22,230	$ 21,043	$ 22,230	$ (1,187)	$ 21,043	100.0%
34.5876 Educator Salary Adjustment	$ 743,984	$ 534,271	$ 920,763	$ (13,686)	$ 907,077	58.9%
33.5911 EL Software Grant	$ -	$ -	$ -	$ -	$ -	0.0%
35.5420 School Land Trust	$ 150,926	$ 153,154	$ 153,154	$ -	$ 153,154	100.0%
35.5655 Digital Teaching & Learning	$ 50,607	$ -	$ 38,167	$ (1)	$ 38,166	0.0%
35.5666 Professional Learning	$ 6,221	$ -	$ 7,465	$ -	$ 7,465	0.0%
35.5678 TSSA	$ 265,618	$ 198,140	$ 339,669	$ -	$ 339,669	58.3%
35.5679 Student Health & Counseling	$ -	$ -	$ 51,919	$ 3,103	$ 55,022	0.0%
Mental Health Add-On Grant (Carry-Fwd)	$ -	$ -	$ -	$ -	$ -	0.0%
38.0500 School Fees PEESRA	$ -	$ 14,956	$ -	$ 14,956	$ 14,956	100.0%
38-5618 Early Interactive Software Program (EISP)	$ 24,335	$ -	$ 19,650	$ -	$ 19,650	0.0%
38.5654 Period Products in Schools	$ 113	$ -	$ -	$ -	$ -	0.0%
38.5673 Substance Abuse	$ 4,000	$ 4,000	$ 4,000	$ -	$ 4,000	100.0%
38.5674 Suicide Prevention	$ 1,000	$ 1,000	$ 1,000	$ -	$ 1,000	100.0%
38.5697 LETRS Professional Development	$ -	$ -	$ -	$ -	$ -	0.0%
38.5813 Stipends for Future Educators	$ 2,947	$ 3,000	$ -	$ 3,000	$ 3,000	100.0%
38.5846 Innovation Grant	$ 50,000	$ -	$ -	$ -	$ -	0.0%
Professional Educator Licensure Grant	$ -	$ -	$ -	$ -	$ -	0.0%
38.5914 School Safety Specialist Stipend Grant	$ -	$ -	$ -	$ 3,000	$ 3,000	0.0%
School Safety and Support Grant (SRO)	$ 137,079	$ -	$ 144,446	$ -	$ 144,446	0.0%
School Safety and Support Grant (Facilities)				$ 10,245	$ 10,245	0.0%
38.8070 Liquor Tax (Lunch Program)	$ 86,081	$ 48,367	$ 150,000	$ -	$ 150,000	32.2%
3990 GEARUP		$ 103,516	$ 122,800	$ 54,533	$ 177,333	58.4%
CSI		$ -	$ 198,888	$ -	$ 198,888	0.0%
URAPT				$ 44,000	$ 44,000	0.0%
38.5672 Prevention Block Grant	$ -	$ 10,701	$ 85,953	$ -	$ 85,953	12.4%
Total 3000:	$10,623,374	$ 7,397,447	$12,768,516	$ 199,002	$ 12,967,518	57.0%
4000 Federal						
42-7230 GEER II (Unpaid Lunch)	$ 8,332	$ -	$ -	$ -	$ -	0.0%
45-4522 IDEA Preschool	$ -	$ -	$ 3,575	$ -	$ 3,575	0.0%
45-4524 IDEA	$ -	$ -	$ 185,487	$ -	$ 185,487	0.0%
45.4524 PIP	$ -	$ -	$ -	$ -	$ -	0.0%
45-8075a NSLP - Free & Reduced	$ 329,252	$ 176,272	$ 330,000	$ -	$ 330,000	53.4%
45-8075b National School Lunch Program	$ 60,830	$ 32,817	$ 75,000	$ -	$ 75,000	43.8%
45-8075c NSLP - Breakfast	$ 58,900	$ 29,647	$ 75,000	$ -	$ 75,000	39.5%
45-8075d Supply Chain Assistance	$ -	$ -	$ -	$ -	$ -	0.0%
45-8075e Kitchen Equipment Grant	$ -	$ -	$ -	$ -	$ -	0.0%
45-8076 Cash in Lieu	$ 1,394	$ 962	$ -	$ 962	$ 962	100.0%
45-8077 Child & Adult Day Care	$ 10,761	$ 12,302	$ -	$ 12,302	$ 12,302	100.0%
45-8079a After School Program	$ 5,718	$ 4,567	$ 11,060	$ -	$ 11,060	41.3%
45-8079b Fresh Fruits and Vegetables	$ 57,293	$ 12,746	$ 34,959	$ -	$ 34,959	36.5%
45-8079b Local Food for Schools	$ 10,120	$ -	$ -	$ -	$ -	0.0%
45-8080 Pandemic EBT	$ -	$ -	$ -	$ -	$ -	0.0%
48.7801 Title I - Remedial Services	$ -	$ -	$ 285,489	$ 1,138	$ 286,627	0.0%
48.7860 Title II - MAPP	$ -	$ -	$ 9,050	$ -	$ 9,050	0.0%
48.7860 Title II	$ -	$ -	$ 30,958	$ (567)	$ 30,391	0.0%
48.7880 Title III A - English Lang Acq	$ -	$ -	$ 27,686	$ (1,230)	$ 26,456	0.0%
48.7905 Title IV Supporting Effective Instruction	$ 18,388	$ -	$ 18,957	$ 1,608	$ 20,565	0.0%
Total 4000:	$ 560,988	$ 269,313	$ 1,087,221	$ 14,213	$ 1,101,434	24.5%
Total Revenue:	$12,149,215	$ 8,279,725	$14,785,343	$ 242,697	$ 15,028,040	55.1%

OGDEN PREPARATORY ACADEMY

| Actuals as of: *January 31, 2025* | Percentage of Year: 58.3% |

Budget Detail Report

		(984 Students) FY25 Actuals	(985 Students) FY26 Actuals	985 FY26 Budget	(-0 Students) Changes	974 FY26 Forecast	% of Forecast
Expenses							
100 Salaries							
121	Principals and Assistants	$ 629,244	$ 453,398	$ 812,257	$ -	$ 812,257	55.8%
131a	Teachers	$ 3,450,106	$ 2,358,290	$ 3,937,899	$ 43,103	$ 3,981,002	59.2%
131f	Stipends (Sports, other)	$ 38,456	$ 37,343	$ 30,000	$ 15,000	$ 45,000	83.0%
131g	End of Year Bonus / Returning Bonus	$ 43,928	$ 33,890	$ 57,950	$ (306)	$ 57,644	58.8%
131h	Christmas Bonus	$ 71,772	$ 70,815	$ 82,000	$ -	$ 82,000	86.4%
131j	Stipends (Greensheets)	$ 2,613	$ 2,178	$ 6,000	$ -	$ 6,000	36.3%
131k	Stipends (flow through: ESY, School Safety)	$ 12,909	$ 3,143	$ 5,000	$ 5,760	$ 10,760	29.2%
131k	Educator Support Prof Bonus	$ -	$ 95,125	$ -	$ 114,617	$ 114,617	83.0%
131k	Stipends (SHiNE)	$ -	$ 10,090	$ -	$ 36,552	$ 36,552	27.6%
131l	HB 396 Educator Professional Time Stipend	$ 69,351	$ 31,579	$ 110,000	$ -	$ 110,000	28.7%
131a	Preschool Teachers	$ 166,328	$ 104,842	$ 207,162	$ (362)	$ 206,800	50.7%
131c	Special Education Director & Teachers	$ 559,840	$ 374,937	$ 713,684	$ 14,141	$ 727,825	51.5%
132a	Substitute Teachers	$ 112,142	$ 58,356	$ 95,000	$ (7,105)	$ 87,895	66.4%
132b	PTO Cash out	$ (28,530)	$ (6,180)	$ 15,000	$ (5,000)	$ 10,000	-61.8%
142a	Counselor & Social Worker	$ 229,271	$ 171,204	$ 302,183	$ -	$ 302,183	56.7%
142b	Occupational Therapist	$ 26,764	$ 13,629	$ 26,000	$ 5,324	$ 31,324	43.5%
143	Nurse	$ 302	$ -	$ 1,000	$ -	$ 1,000	0.0%
145	Librarian	$ 153,208	$ 114,499	$ 201,875	$ -	$ 201,875	56.7%
152	Secretarial & Clerical	$ 234,506	$ 163,702	$ 281,077	$ -	$ 281,077	58.2%
161a	Special Education TA	$ 384,832	$ 290,725	$ 490,444	$ 55,766	$ 546,210	53.2%
161b	General Ed and At-Risk TA	$ 134,803	$ 61,294	$ 26,742	$ 73,258	$ 100,000	61.3%
161c	Title I TA	$ 398,222	$ 239,527	$ 552,645	$ (142,645)	$ 410,000	58.4%
161d	Early Literacy (K-3) TA	$ -	$ -	$ -	$ -	$ -	0.0%
161e	Land Trust TA	$ 44,379	$ 23,177	$ 100,208	$ (45,360)	$ 54,848	42.3%
161f	Early Intervention TA	$ -	$ -	$ -	$ -	$ -	0.0%
161g	After School Program (Prev Block Grant)	$ -	$ 47,614	$ 103,505	$ (23,505)	$ 80,000	59.5%
161h	Preschool Aides	$ 91,964	$ 39,383	$ 90,745	$ -	$ 90,745	43.4%
182	Facility Support	$ 60,900	$ 45,524	$ 74,024	$ 2,854	$ 76,878	59.2%
184	IT Support	$ 125,005	$ 85,813	$ 148,129	$ -	$ 148,129	57.9%
191	Food Service	$ 431,720	$ 280,069	$ 499,322	$ -	$ 499,322	56.1%
	Total 100:	$ 7,444,035	$ 5,203,966	$ 8,969,851	$ 142,091	$ 9,111,942	57.1%
200 Benefits							
220	Social Security	$ 555,991	$ 381,415	$ 708,674	$ 11,226	$ 719,900	53.0%
230	Retirement	$ 162,377	$ 114,555	$ 184,758	$ 15,242	$ 200,000	57.3%
241	Group Insurance	$ 494,171	$ 349,928	$ 595,541	$ -	$ 595,541	58.8%
242	Waiver Benefit	$ 98,125	$ 49,750	$ 96,000	$ -	$ 96,000	51.8%
270	Worker's Compensation Fund	$ 14,900	$ 9,517	$ 19,266	$ -	$ 19,266	49.4%
280	Unemployment Insurance	$ 12,269	$ 6,034	$ 15,000	$ -	$ 15,000	40.2%
	Total 200:	$ 1,337,833	$ 911,199	$ 1,619,239	$ 26,468	$ 1,645,707	55.4%
300 Prof & Technical Services							
310	Other Contracted Services	$ 36,250	$ -	$ 80,000	$ (60,000)	$ 20,000	0.0%
320	Substitute Services	$ 1,608	$ 2,618	$ 5,000	$ -	$ 5,000	52.4%
330	Employee Training & Development	$ 107,587	$ 112,844	$ 100,000	$ 60,000	$ 160,000	70.5%
352	Audit Services	$ 23,823	$ 11,582	$ 23,000	$ -	$ 23,000	50.4%
345	Business Manager Services	$ 82,511	$ 54,082	$ 92,718	$ -	$ 92,718	58.3%
347	Mental Health (Weber Health Services)	$ 6,889	$ 3,750	$ 7,500	$ -	$ 7,500	50.0%
347	Speech Therapy	$ 238,139	$ 169,050	$ 289,800	$ -	$ 289,800	58.3%
347	Psychology / Behavior	$ 11,456	$ 6,805	$ 12,000	$ -	$ 12,000	56.7%
349	Legal	$ 8,117	$ 63,990	$ 10,000	$ -	$ 10,000	639.9%
350	IT Services	$ 66,016	$ 42,725	$ 88,000	$ (6,512)	$ 81,488	52.4%
350	SRO	$ 140,176	$ 59,523	$ 144,446	$ -	$ 144,446	41.2%
	Total 300:	$ 722,572	$ 526,969	$ 708,018	$ (6,512)	$ 845,952	62.3%
400 Purchased Property Services							
410	Garbage / Sewer / Water	$ 45,742	$ 41,127	$ 61,000	$ 19,000	$ 80,000	51.4%
423	Cleaning & Custodial Services	$ 121,000	$ 77,000	$ 132,000	$ -	$ 132,000	58.3%
424	Lawn Care & Snow Removal	$ 22,614	$ 3,704	$ 35,000	$ -	$ 35,000	10.6%
430	Repairs / Maintenance / Monitoring	$ 204,704	$ 114,715	$ 135,000	$ -	$ 135,000	85.0%
442	Rental of Equipment & Vehicles	$ 552	$ -	$ 1,000	$ -	$ 1,000	0.0%
443	Lease of Copy Machines	$ -	$ -	$ -	$ -	$ -	0.0%
450	Construction Services	$ -	$ -	$ -	$ -	$ -	0.0%
	Total 400:	$ 394,612	$ 236,546	$ 364,000	$ 19,000	$ 383,000	61.8%
500 Other Purchase Services							
517	Trips	$ 50,508	$ 7,186	$ 100,000	$ -	$ 100,000	7.2%
518	Field Trips (Bussing & Entrance Fees)	$ 21,839	$ 10,819	$ 30,000	$ (5,000)	$ 25,000	43.3%
518	Student Activities - Aguilas Bussing	$ -	$ -	$ 1,200	$ -	$ 1,200	0.0%
518	Sports (Bussing, Fees, Tri, Weight Training)	$ 18,237	$ 8,260	$ 21,000	$ -	$ 21,000	39.3%
520	Property & Liability Insurances	$ 58,005	$ 50,777	$ 68,268	$ -	$ 68,268	74.4%
530	Communication (Phone & Internet)	$ 15,360	$ 9,883	$ 15,049	$ (0)	$ 15,049	65.7%
540	Marketing	$ 2,174	$ 4,832	$ 5,000	$ -	$ 5,000	96.6%
560	After School Scholarships	$ -	$ -	$ -	$ -	$ -	0.0%
580	Travel / Per Diem	$ 16,727	$ 2,685	$ 20,000	$ (5,000)	$ 15,000	17.9%
	Total 500:	$ 182,850	$ 94,442	$ 260,517	$ (10,000)	$ 250,517	37.7%

Actuals as of: *January 31, 2025*   Percentage of Year: 58.3%

Budget Detail Report

		(984 Students) FY25 Actuals	(985 Students) FY26 Actuals	985 FY26 Budget	(-0 Students) Changes	974 FY26 Forecast	% of Forecast
600	Supplies and Materials						
610	Classroom/ Legislative Supplies	$ 56,628	$ 47,262	$ 50,000	$ -	$ 50,000	94.5%
610	SpEd Supplies	$ 19,863	$ 6,617	$ 15,000	$ -	$ 15,000	44.1%
610	Preschool Supplies	$ 2,525	$ 1,723	$ 8,000	$ (2,000)	$ 6,000	28.7%
610	After School (Hope Squad - Prevention Block	$ -	$ -		$ -		0.0%
610	Event Supplies	$ 16,886	$ 7,406	$ 17,500	$ -	$ 17,500	42.3%
610	Sports Supplies	$ 4,167	$ 1,240	$ 5,000	$ -	$ 5,000	24.8%
610	Clubs	$ 8,475	$ 6,662	$ 9,000	$ -	$ 9,000	74.0%
610	Yearbooks	$ 10,007	$ 6,052	$ 6,000	$ 52	$ 6,052	100.0%
610	Art Expo	$ -	$ -	$ -	$ -	$ -	0.0%
610	Aguilas & 7 Habits	$ 7,203	$ 11,732	$ 10,000	$ -	$ 10,000	117.3%
610	OPA Apparel / Concessions	$ 29,400	$ 36,986	$ 30,000	$ 6,986	$ 36,986	100.0%
610	Staff Meals / Appreciation / Prof Dev	$ 26,910	$ 12,184	$ 30,000	$ -	$ 30,000	40.6%
610	Counseling / Cultural Supplies	$ 177	$ 30	$ 200	$ -	$ 200	15.0%
610	Board Expenses	$ 3,904	$ -	$ 4,000	$ -	$ 4,000	0.0%
610	Office Supplies	$ 52,627	$ 32,723	$ 50,000	$ -	$ 50,000	65.4%
610	Non Food Kitchen Supplies	$ 40,134	$ 33,852	$ 25,000	$ 15,000	$ 40,000	84.6%
621	Natural Gas	$ 28,231	$ 2,102	$ 40,000	$ -	$ 40,000	5.3%
622	Electricity	$ 83,914	$ 59,757	$ 85,000	$ -	$ 85,000	70.3%
630	Lunch Program Food & Supplies	$ 510,353	$ 274,349	$ 515,000	$ (15,000)	$ 500,000	54.9%
641	Curriculum	$ 89,698	$ 116,988	$ 105,000	$ 11,988	$ 116,988	100.0%
644	Library	$ 16,917	$ 31,498	$ 15,000	$ -	$ 15,000	210.0%
650	Technology Related Supplies	$ 6,040	$ 2,977	$ 10,000	$ -	$ 10,000	29.8%
670	Educational Software	$ 50,469	$ 10,034	$ 30,000	$ (15,000)	$ 15,000	66.9%
680	Maintenance Supplies	$ 16,716	$ 11,165	$ 25,000	$ (5,000)	$ 20,000	55.8%
680	Cleaning Supplies (BEAR)	$ 15,676	$ 9,415	$ 15,000	$ -	$ 15,000	62.8%
	Total 600:	$ 1,096,920	$ 722,754	$ 1,099,700	$ (2,974)	$ 1,096,726	65.9%
700	Property, Equipment						
710	Land and Site Improvement	$ 14,791	$ 10,675	$ 10,000	$ 675	$ 10,675	100.0%
720	Buildings	$ -	$ -	$ -	$ -	$ -	0.0%
733	Furniture and Fixtures	$ 27,448	$ 13,840	$ 20,000	$ (2,000)	$ 18,000	76.9%
733	ECC Furniture and Fixtures	$ -	$ -	$ -	$ -	$ -	0.0%
734	Technology Related Hardware	$ 75,152	$ 26,314	$ 40,000	$ -	$ 40,000	65.8%
735	Non-Bus Vehicle - SRO Car	$ 60,918	$ -	$ -	$ -	$ -	0.0%
736	Technology Related Software	$ 10,049	$ 16,868	$ 10,000	$ 6,868	$ 16,868	100.0%
739	Equipment	$ -	$ 622	$ -	$ 622	$ 622	100.0%
739	Kitchen Equipment	$ 6,528	$ 1,310	$ 10,000	$ (4,000)	$ 6,000	21.8%
	Total 700:	$ 194,886	$ 69,629	$ 90,000	$ 2,165	$ 92,165	75.5%
800	Debt Service and Misc						
810	Dues and Fees	$ 37,177	$ 41,871	$ 35,000	$ 9,000	$ 44,000	95.2%
812	Banking Fees	$ 8,710	$ 5,990	$ 8,500	$ -	$ 8,500	70.5%
850	Bond - Restricted Assets	$ 972,459	$ 684,827	$ 1,237,236	$ -	$ 1,237,236	55.4%
850	Contingency	$ -	$ -	$ 20,000	$ -	$ 20,000	0.0%
890	Miscellaneous	$ 1,660	$ 184	$ -	$ -	$ -	0.0%
	Total 800:	$ 1,020,006	$ 732,872	$ 1,300,736	$ 9,000	$ 1,309,736	56.0%
	Total Expenses:	$12,393,714	$ 8,498,377	$14,412,061	$ 179,238	$ 14,735,745	57.7%	$ -

	FY25	FY26 Actuals	FY26 Budget		FY26 Forecast	
Net Income:	$ (244,499)	$ (218,652)	$ 373,282	$ 63,458	$ 292,295	$ 120,000.00
				MADS Goal 1.30	1.24	1.10
Reserve Funds Used in Year:				Goal w/respect to MADS	$ 371,171 Diff:	$ (78,876.15)
Fund Reserve:						
					119986	
					$ 172,309	$ 52,308.65
					1.13	

Coversheet

Chromebook purchase FY27

Section: II. Finance
Item: B. Chromebook purchase FY27
Purpose: Vote
Submitted by:
Related Material: 2026 Chromebook Procurement Comparison Form.pdf
                      Les Olsen Chromebooks FY27.pdf
                      BLUUM Chromebooks FY27.pdf
                      Pine_Cove_Consulting. Chromebooks FY27.pdf

OGDEN PREPARATORY
A C A D E M Y

Official Form

3. Fiscal Management	
3.06.TPL.1 Procurement Comparison Form	
Effective/Revision Date: 05/11/2020	**Page 1 of 2**

Items and/or services being procured
Chromebooks: 120 total

Vendor #1	Total Cost/time frame	Date Received
Les Olson Company	$32,880.00	02/05/2026
Contact Name	Contact Number/Email	Website/other
Wade Barrus	8016212323/wbarrus@lesolson.com	www.lesolson.com
Specific Characteristics of Proposal		

- HP Chromebook Fortis G1m
- Google device licenses included.
- Overall good devices, solid durability

Vendor #2	Total Cost	Date Received
Bluum	$32,760.00	2/11/2026
Contact Name	Contact Number/Email	Website/other
Adil Moledina	1.888.226.5727/Adil.Moledina@bluum.com	www.bluum.com
Specific Characteristics of Proposal		

- Asus CR11
- Google device licenses included
- Not bad devices; however, they are on the fragile side of things.

Vendor #3	Total Cost	Date Received
Pinecove consulting	$42,986.32	1/28/2026
Contact Name	Contact Number/Email	Website/other
Kyle Thompson	sales@pinecc.com 800-432-0346	https://www.pinecc.com/
Specific Characteristics of Proposal		
- Dell 3120 Chromebooks—these are our current devices of our school fleet. - Larger HDD then the other options - Google device licenses included		

Specific documents to support bids should be attached to this form.
- ❏ Check if a second form is attached for additional vendor proposals. If completing digitally, additional vendor fields may be copied and pasted above in lieu of an additional form.

OPA Employee Contact Name	Date of Review
Michael Berube	2/12/2026
Considerations for Decision	
I recommend we select the Les Olson option. Overall costs have gone up for the Dell Chromebooks; to mitigate this, switching to a secondary brand is required. HPs will give us the best bang for our buck, as well as provide us the durability we require.	
Vendor Selected	Date of Approval

Document History
Approved: 05/11/2020

Legal References

3.06.TPL.1 Procurement Comparison Form	
Effective/Revision Date: 05/11/2020	Page 2 of 2

L LES OLSON **IT**

YOUR OFFICE

TECHNOLOGY PARTNER

A custom proposal prepared for:

Ogden Preparatory Academy

Attn: Michael Berube

Prepared By

Wade Barrus
Managed IT Solutions

wbarrus@lesolson.com

801-621-2323

www.lesolson.com

3244 South 300 West
Salt Lake City, UT 84115

801-486-7431

LES OLSON IT

YOUR OFFICE TECHNOLOGY PARTNER

QUOTE

Number	MITQ222899
Date	Jan 28, 2026

Sold To	Ship To	Your Sales Rep
Ogden Preparatory Academy Michael Berube 1415 Lincoln Ave Ogden, UT 84404	**Ogden Preparatory Academy** Michael Berube 1415 Lincoln Ave Ogden, UT 84404	**Wade Barrus** 801-621-2323 wbarrus@lesolson.com

| **Phone** | (801) 695-5925 | **Phone** | (801) 695-5925 | |

Here is the quote you requested.

Terms	P.O. Number	Ship Via
NET 30		

Qty	Description	Unit Price	Ext. Price
	HP Chromebook		
120	HP Fortis G1m 11.6" Rugged Clamshell Chromebook - HD - Octa-core (ARM Cortex A76 + Cortex A55) - 4 GB - 32 GB Flash Memory - English Keyboard - Jet Black - Smart Buy - MediaTek Kompanio 520 Chip - 1366 x 768 - ChromeOS - ARM Mali G52 MP2 Graphics - Front Camera/Webcam - IEEE 802.11ax Wireless LAN Standard	$244.00	$29,280.00
120	HP Care Pack Onsite Support with Predictive Detection Alerts - 3 Year - Warranty - 9 x 5 x Next Business Day - On-site - Exchange - Parts	$97.00	$11,640.00
	Google License		
120	Google Chrome - License - 1 License - Academic	$30.00	$3,600.00

Special orders are non refundable/non returnable. Special orders are items that are not in stock items or are manufactured for a specific customer or project.

SubTotal	$44,520.00
Tax	$0.00
Shipping	$0.00
Total	**$44,520.00**

Please contact me if I can be of further assistance.

Created on 02/05/26 14:10:31 by Les Olson Company

Quote

#400406

Bluum USA, Inc.
1771 Energy Park Drive
Suite 100
St Paul MN 55108
www.bluum.com

02/11/2026

Bill To
Accounts Payable
OGDEN PREPARATORY ACADEMY
1487 Lincoln Ave.
Ogden UT 84404

Ship To
Michael Berube
OGDEN PREPARATORY ACADEMY
1415 Lincoln Ave.
Ogden UT 84404

Memo:

Expires	Sales Rep	Contract	Terms
02/20/2026	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
120	**Product Required** CR1100CKA-YZ142 Asus Chromebook CR1 CR1100CKA-YZ142 11.6" Rugged Chromebook - HD - 1366 x 768 - Intel Celeron N5100 Quad-core (4 Core) 1.10 GHz - 4 GB Total RAM - 32 GB Flash Memory - Dark Gray	Asus	$239.00	$28,680.00
120	**CROSSWDISEDUNEW** Google Chrome OS Management Console License, Education	Google	$31.50	$3,780.00

Please note that our tariff policy is outlined within our Terms and Conditions, which govern all sales and agreements. By proceeding with this order, you acknowledge and agree to the terms and conditions, including any applicable tariffs or fees that may apply.

**Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.

Subtotal	$32,460.00
Tax Total	$0.00
Shipping Cost	$300.00
Total	$32,760.00

Thank you,

Adil Moledina

E: adil.moledina@bluum.com

bluum.com

400406

1 of 2

bluum™

Quote

#400406

Bluum USA, Inc.
1771 Energy Park Drive
Suite 100
St Paul MN 55108
www.bluum.com

02/11/2026

To accept this quotation, sign here : _____

Printed Name/Title/Date : _____

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions. For quotes over $25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.

400406

2 of 2

+1 800-432-0346 | www.pinecc.com | sales@pinecc.com
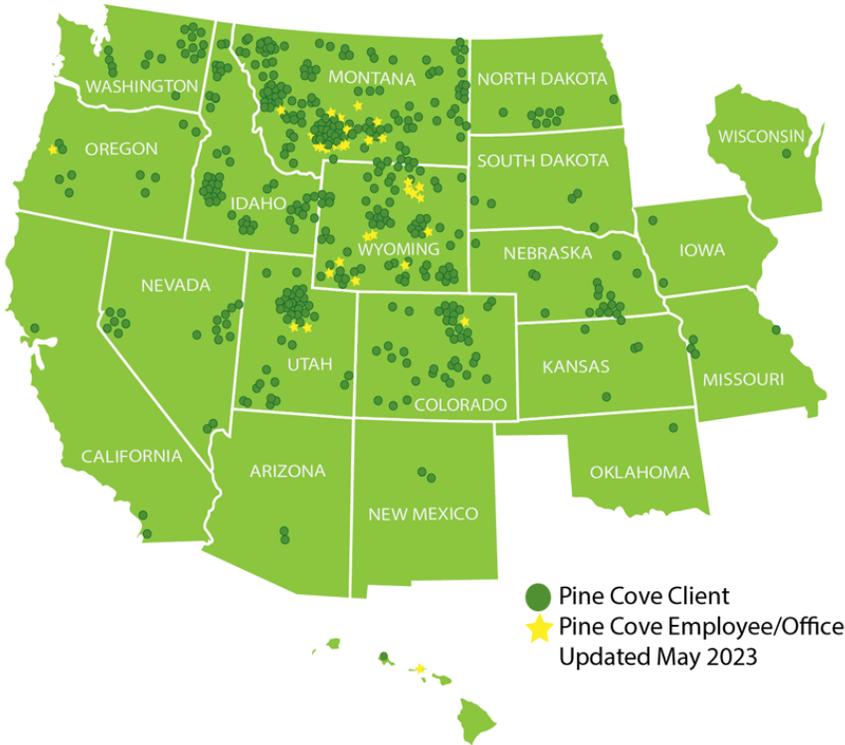
● Pine Cove Client
★ Pine Cove Employee/Office
Updated May 2023

CYBERSECURITY | NETWORKING | COMMUNICATION | PHYSICAL SECURITY | MANAGED SERVICES | STUDENT SAFETY |

We have prepared a quote for you:

Chromebooks

Quote # 012031
Version 1

Prepared for:

Ogden Preparatory Academy

Michael Berube
mberube@ogdenprep.org

Chromebooks

Description		Price	Qty	Ext. Price
Dell Chromebook 3120 64 GB eMMC, on-board E4 Power Cord 1M for US Bottom Door WLAN 4 GB: LPDDR5, 4800 MT/s (onboard) 11.6", Non-Touch, HD, Anti-Glare, HD RGB Cam, mic 1Y Mail In Service-Disti SnS		$324.92	120	$38,990.40
Google Chrome OS Management Console License, Education		$32.07	120	$3,848.40
Shipping, Handling and Insurance		$147.52	1	$147.52

Subtotal: **$42,986.32**

▶ Terms

Payment Terms

Product Invoicing

- Products will be invoiced upon shipment (Down payment may apply to new customers)
- Payment for products is due upon receipt of the invoice.

Professional Services Payment

- A deposit equal to 50% of the total service cost is required 30 days prior to the project start date, which is established upon signing the project agreement.
- The remaining balance is invoiced upon project completion, with payment due upon receipt.

General Terms

- **Late Payments**: Late payments may incur additional charges.
- **Dispute Resolution**: If you have any disputes regarding an invoice, please notify us within 10 days of receipt. The undisputed portion of the invoice is due.

By agreeing to these terms upon signing the project agreement, you affirm your commitment to adhere to the outlined payment schedule.

Flexible Negotiation: If the standard payment schedule does not meet your needs, we are open to discussing and negotiating alternative arrangements that benefit both parties.

Chromebooks

Prepared by:	Prepared for:	Quote Information:
Pine Cove Consulting	**Ogden Preparatory Academy**	**Quote #: 012031**
sales@pinecc.com	1415 Lincoln Ave	Version: 1
800-432-0346	Ogden, UT 84404	Delivery Date: 01/28/2026
	Michael Berube	Expiration Date: 02/13/2026
	(801) 695-5925	
	mberube@ogdenprep.org	

Quote Summary

Description	Amount
Chromebooks	$42,986.32
Total:	**$42,986.32**

This proposal shall not be used for the creation of RFP/RFQ documents, by the customer.

TERMS: Due on receipt of invoice.

Access to the customer portal for online payment is @ https://pinecc.connectboosterportal.com

Applicable fees and taxes not included.

Coversheet

Administrative Board Report

Section: III. Administrative Business
Item: A. Administrative Board Report
Purpose: FYI
Submitted by:
Related Material: Administrative Board Report February 2026.pdf

ADMINISTRATIVE BOARD REPORT

February 2026

OGDEN PREPARATORY
A C A D E M Y

Early Childhood Center

Happenings:

- Acadience math skills are our current big focus in Kindergarten. We have been watching PM data, and our teachers are making great progress! We are currently at 55% of students on track to meet their goal in NNF. We are working with Sean our coach to support teachers and students.
- Des Ta Te the Eagle came and visited, and our students learned all about our national symbol!
- We had a visit from Boots and Bunkers to learn about fire safety.
- We celebrated 100 days of school!!

ADMINISTRATIVE BOARD REPORT

February 2026

OGDEN PREPARATORY ACADEMY

Elementary Updates

- **Attendance**
  - Admin teaching Second Step lesson for January winners
  - March Madness begins soon!
- **WIDA**
  - Almost done
  - No data yet
- **RISE Interim**
  - Math or ELA (6th doing both)
  - Mimicks RISE test
  - Data used to gauge where students are
  - November's interim used last data dive

ADMINISTRATIVE BOARD REPORT

February 2026

OGDEN PREPARATORY
A C A D E M Y

Junior High

- **Field Trips:**
  - **7th graders took a trip to the Utah State Capitol**
  - **8th graders went snow-shoeing and cross country skiing at North Fork's Environmental Center**
  - **9th graders took a tour of NUAMES while visiting the WSU campus**
  - **National Junior Honor Society (NJHS) completed a service project at a local veterans home.**
- **We are getting ready for a March attendance challenge among classes: March Madness**
- **Champion Teacher: Mrs. Draper (Building Sub)**

ADMINISTRATIVE BOARD REPORT
February 2026

OGDEN PREPARATORY ACADEMY

Family Engagement

3rd Grade Literacy Night
Wax Museum

Family Team Dance

4th Grade Literacy Night - *Debate*
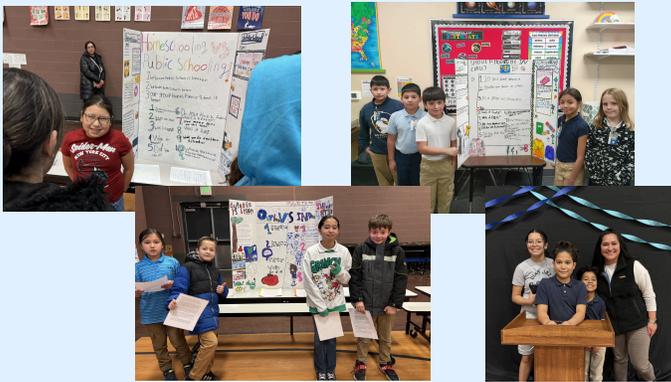
Family Book Club Wrap Party

More fun Social Media Posts

Story Time -
ECC Read Aloud Videos
Watch them on our YouTube channel

ADMINISTRATIVE BOARD REPORT

February 2026

OGDEN PREPARATORY
A C A D E M Y

Teaching & Learning

MOY ASSESSMENT

	Assessment	Actual	1/15 Goal
	Star Reading		
Grade 4	**50%** of students will meet or exceed their SGP Growth Goal (50)	51%	50%
Grade 5	**50%** of students will meet or exceed their SGP Growth Goal (50)	49%	50%
Grade 6	**50%** of students will meet or exceed their SGP Growth Goal (50)	66%	50%
Grades 7-9	**40%** of students will have a SGP of 66 or higher	38%	40%
	MAP Growth		
Grades 7-9	60% of students will meet their projected growth goal for the middle of the year benchmark.		
	iReady Diagnostic		
Grade 1	**25%** will meet or exceed the typical growth goal.	26%	25%
Grade 2	**25%** will meet or exceed the typical growth goal.	32%	25%
Grade 3	**22%** will meet or exceed the typical growth goal.	9%	22%
Grade 4	**20%** will meet or exceed the typical growth goal.	16%	20%
Grade 5	**20%** will meet or exceed the typical growth goal.	17%	20%
Grade 6	**27%** will meet or exceed the typical growth goal.	47%	27%
	Acadience Reading		
Kinder	55% will meet or exceed the typical growth goal.	60%	55%
Grade 1	63% will meet or exceed the typical growth goal.	68%	63%
Grade 2	60% will meet or exceed the typical growth goal.	67%	60%
Grade 3	55% will meet or exceed the typical growth goal.	55%	55%
	Acadience Math		
Kinder	55% will meet or exceed the typical growth goal.	96%	55%
Grade 1	63% will meet or exceed the typical growth goal.	95%	63%
Grade 2	80% will meet or exceed the typical growth goal.	91%	80%
Grade 3	40% will meet or exceed the typical growth goal.	94%	40%

ADMINISTRATIVE BOARD REPORT
February 2026

Operations

- State submissions:
  - Grants
- Personnel
  - Aimee Melton, our Special Education Director, is moving to Maryland. We have hired Katie Jacobson as our new Director.
  - Henry DeMars, 3rd grade teacher, has resigned. Rebecca Burningham is a new 3rd grade teacher.
- Back Fence
  - The north fence of the soccer field was torn out. We do not know when or how. We are working with the Insurance to get it repaired.

FY27 Enrollment

Grade	I	A	GWL	SWL	TWL	FWL
PS	17	0	9	7	1	0
K	1	96	1	0	0	0
1	8	0	7	1	0	0
2	10	0	7	3	0	0
3	6	0	5	1	0	0
4	5	0	3	2	0	0
5	5	0	4	1	0	0
6	3	0	3	0	0	0
7	15	0	10	5	0	0
8	5	0	3	2	0	0
9	1	0	1	0	0	0
Totals:	**76**	**96**	**53**	**22**	**1**	**0**

Grade:	PK	K	1	2	3	4	5	6	7	8	9	Total
Future	2	71	95	102	92	104	84	101	97	103	82	933

PTIF (Public Treasurer's Interest Fund)
December 31, 2025

Beginning Balance:	$6,466,972.98
Transfer:	$0.00
Interest:	$21,189.35
Ending Balance:	$6,488, 162.33

	Lacking MMR	Exemption
Students	20	20
Staff	32	1

ADMINISTRATIVE BOARD REPORT
February 2026

Data

Enrollment

Grade	Daycare	Pre-K	K	1	2	3	4	5	6	7	8	9	All	
FY26 Feb	24	31	100	102	92	105	84	100	99	102	82	97	1018	963
FY25 Feb	17	26	105	94	101	89	92	99	107	88	100	91	1009	966
October 1	25	28	100	105	95	108	83	101	94	103	85	101	1028	975

Waitlist- 2025-2026

OGDEN PREPARATORY ACADEMY						
Grade	I	A	GWL	SWL	TWL	FWL
PS	4	60	4	0	0	0
K	2	162	2	0	0	0
1	23	17	20	3	0	0
2	3	41	3	0	0	0
3	0	29	0	0	0	0
4	0	32	0	0	0	0
5	0	49	0	0	0	0
6	2	45	2	0	0	0
7	1	64	1	0	0	0
8	2	25	2	0	0	0
9	2	29	2	0	0	0
Totals:	39	553	36	3	0	0

Trends

	2021	2022	2023	2024	2025
October 1	1039	1037	1023	1017	984
End of year	994	1014	992	968	954
Difference EOY-BOY	-45	-23	-31	-49	-30
Students withdrawn over the year	94	78	100	109	115
Grades with biggest losses:	K; 2; 3; 5; 6	8;9	5;7;8;9	K;3;5;6;7;8;9	5; 6; 7; 8; 9

Teacher Retention	
2018	83.00%
2019	87.00%
2020	90.00%
2021	87.14%
2022	89.47%
2023	85.54%
2024	84.21%
2025	83.54%
2026	95.95%

Student Re-enrollment %	
2019	87.74%
2020	86.80%
2021	91.21%
2022	89.13%
2023	92.79%
2024	96.33%
2025	96.59%
2026*	89.53%

*Used September enrollment

Annual Withdrawals	
2017	76
2018	70
2019	58
2020	77
2021	94
2022	78
2023	100
2024	109
2025	115

Year	Attendance Percentage
FY18	95.16%
FY19	95.19%
FY20	94.89%
FY21	94.99%
FY22	88.82%
FY23	88.84%
FY24	90.22%
FY25	90.75%

Coversheet

FY25 School Land Trust Plan Amendment

Section: III. Administrative Business
Item: B. FY25 School Land Trust Plan Amendment
Purpose: Vote
Submitted by:
Related Material: FY26 School Land Trust Plan.pdf

OGDEN PREPARATORY
A C A D E M Y

School Land Trust Plan
2025-2026

Critical Need
The critical need for OPA is in Math, specifically with our Hispanic, Students with Disabilities, and Economically Disadvantaged subgroups.

Goals:
1. 55% of Junior High students will meet or exceed their typical growth goal on the math diagnostic tool.
2. 65% of Elementary students will meet or exceed their typical growth goal on the math diagnostic tool.
Academic Areas: Mathematics
Measurements: 1. A math diagnostic will be administered at the beginning (BOY), middle (MOY), and end of the year (EOY). Following the BOY diagnostic, growth goals will be set for each student: Typical Growth for grades K-6, and Conditional Growth Percentiles (CGPs) for grades 7-9. The EOY diagnostic results will determine whether these goals have been achieved.
Action Plan Steps: 1. We will employ a Math Coach to work with all math teachers to improve Teacher Clarity and Tier 1 instruction. ($38,500)   2. We will employ 3 math intervention paraprofessionals, 2 at the elementary and 1 at the JH, to provide Tier 2 and Tier 3 interventions to increase support for diverse student needs. ($63,000)   3. We will continue to employ an additional math teacher to enable students to have math instruction everyday in grades 7 through 9. ($75,000)   4. We will provide relevant, ongoing professional development for teachers to increase rigor in Tier 1 instruction and strengthen Collaborative Teaching Teams (CTTs) ($42,000)   5. We will purchase math diagnostic tools to assess student growth progress. ($4,460)   6. We will purchase materials and supplies to increase student collaboration, discourse, and problem-solving ($10,000)

OPA School Land Trust Plan, 2025-2026

Approved by OPA Board of Directors: 03/17/2025

Expenditures:

Category	Description	Estimated Cost
People and Professional Development	Certified Level 4 Math Coach; Three Math intervention paraprofessionals; Additional Math teacher; Professional Development training for teachers (fees & stipends)	$148,154
Books, Ebooks, online curriculum/ subscriptions	Math diagnostics tool; materials for student collaboration and discourse;	$8,000
	Total	$153,154

Proposed Amendment 2/2026:

Action Plan Step #5:
1. Original: We will purchase math diagnostic tools to assess student growth progress. ($4,460)
2. Proposed: We will purchase math diagnostic tools to assess student growth progress. ($4,460 MAP; $10,326 i-Ready site license upgrade)

Action Plan Step #5:
1. Original: We will purchase materials and supplies to increase student collaboration, discourse, and problem-solving ($10,000)
2. Proposed: Remove.

Expenditures:

Category	Description	Estimated Cost
People and Professional Development	Certified Level 4 Math Coach; Three Math intervention paraprofessionals; Additional Math teacher; Professional Development training for teachers (fees & stipends)	$139,154
Books, Ebooks, online curriculum/ subscriptions	Math diagnostics tools: MAP, i-Ready	$14,000
	Total	$153,154

OPA School Land Trust Plan, 2025-2026

Approved by OPA Board of Directors: 03/17/2025

Coversheet

Policies

Section: III. Administrative Business
Item: C. Policies
Purpose: Vote
Submitted by:
Related Material:
4.08.POL_Curriculum_Adoption,_Appeal_and_Review_-_Google_Docs.pdf
9.11.POL Artificial Intelligence Usage Policy.pdf

Official Policy	
4. Curriculum and Instruction	
4.08.POL Curriculum Adoption, Appeal, and Review	
Effective/Revision Date: 01/16/2025	**Page 1 of 3**

Policy

Ogden Preparatory Academy (OPA) will adopt learning materials that are in alignment with the content and instructional philosophies of the Utah State Core Curriculum and the Utah Effective Teaching Standards. These materials will be used as the principal instructional resource and will provide comprehensive coverage of the course content. Additionally, all adopted instructional programs must be in alignment with the OPA's adopted mission and goals, state laws, and the State Board of Education rules.

Definitions

1. "Learning material" means any learning material or resource used to deliver or support a student's learning in any school setting, and includes reading, including textbooks, reading materials, videos, digital materials, websites, and other online applications and live presentations. This includes in-classroom collections, sometimes referred to as "Classroom Libraries."
2. "Instructional Material" means learning material that the Ogden Preparatory Academy Board of Directors (Board) adopts and approves for use. Instructional Materials are the resources used by educators to promote student learning and may include digital and/or print resources.
3. "Supplemental Learning Material" means learning material that:
   a. An educator selects for classroom use; and
   b. The Board has not considered and adopted, approved, or prohibited for classroom use.

Instructional Materials Adoption

1. OPA Administration shall develop procedures for the adoption of primary instructional materials. Procedures shall provide for the following:
   a. school-wide participation in instructional materials adoption cycle;
   b. establishment of an instructional materials adoption schedule;

      c.   review of state recommended instruction materials (RIMs) and

      d.   identification of the instructional materials most appropriate for use at OPA;

      e.   identification of funding for the adoption process, implementation and professional development costs;

      f.   identification of funding for new primary instructional materials adoption and support material costs;

      g.   coordination to ensure efficiency and price advantage in the purchasing process of the primary instructional materials adoption; and

      h.   establishment of procedures for the reuse or disposal of instructional materials.

2. Utah Core Standards alignment
   a. Primary instructional materials must align with the Utah Core Standards.
   b. Supplemental or supportive materials must support OPA standards and the Utah Core Standards.
   c. Free materials are subject to the same requirements as purchased materials.
3. The public shall have an opportunity to provide input on the curriculum selection in at least one (1) open Board meeting prior to adoption.
4. Appeal Policy for Community Members. Should a community member (parent, student) have a concern with the curriculum materials being used, the process for appeal is as follows.
   a. Teacher
      i. Every effort shall be made to resolve issues between the teacher and the community member.
      ii. Substitute materials may be provided if reasonable and available.
   b. Administration
      i. If the situation is not resolved with the teacher, a conference shall be held with the teacher, the community member, and an administrator.
   c. Board
      i. If the situation is not resolved with the administration, the community member or administrator may submit a request to the OPA Board of Directors for review.
5. OPA will comply with the USBE sensitive materials guidance. Any book or resource on the Objective Sensitive Materials List shall be removed from use at OPA in all libraries and classrooms.

Supplemental Learning Material

OPA Administration will develop guidelines for the adoption and use of all learning material including supplemental learning material.

4.08.POL Curriculum Adoption, Appeal, and Review	
Effective/Revision Date: 01/16/2025	Page 2 of 3

All materials used in the classroom shall comply with state and federal laws and rules.

Document History

Approved: 02/18/2021   *Initial creation*

Revised: 01/16/2025

Legal References

53G-10-103

4.08.POL Curriculum Adoption, Appeal, and Review	
Effective/Revision Date: 01/16/2025	Page 3 of 3

OGDEN PREPARATORY ACADEMY **Official Policy**	
9. Information Systems	
9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	**Page 1 of 7**

1. Purpose   1
2. Definitions   1
3. Guiding Principles for AI Use   2
4. Staff Use of Artificial Intelligence (AI)   4
5. Student Use of Artificial Intelligence (AI)   5
6. Compliance and Alignment with Existing Policies   6

1. **Purpose**

   This policy governs the responsible use of Artificial Intelligence (AI) at Ogden Preparatory Academy, applying to all aspects of the school's operations. This includes classroom instruction, school management, and all systemwide activities. The policy applies to all students, staff, administrators, and third parties who develop, implement, or interact with AI technologies used for educational, administrative, or operational purposes. By adopting a balanced and informed approach, we aim to promote the benefits of AI, safeguard our community, and adapt to ongoing changes in technology and educational practice.

2. **Definitions**
   a. **Artificial Intelligence (AI)**: Digital tool that performs tasks typically requiring human intelligence, such as reasoning, learning, problem-solving, or language understanding.
   b. **Academic Integrity:** Honesty, trust, fairness, respect, and responsibility in academic work, including giving credit to sources and presenting genuine original work.
   c. **Agency**: The capacity of students and teachers to make their own choices and judgments, even when using AI.

d. **Bias**: Systematic errors or prejudices in AI models or data that cause the AI to produce unfair, inaccurate, or unbalanced outcomes, potentially disadvantageing certain individuals or groups.

e. **Compliance**: Adhering to all applicable laws, regulations, and policies.

f. **Critical Consumer**: A user who reviews, verifies, and reflects on AI-generated content before use.

g. **Data Minimization**: The practice of collecting, using, and sharing only the smallest amount and types of personal or sensitive data necessary for the intended educational purpose when interacting with AI tools.

h. **Data Privacy**: Protection of personal and confidential information from unauthorized access or use.

i. **Documentation** (with respect to a student's AI usage): A student's written record detailing when, how, and which AI tools were used during their work. This includes specifying the AI tool, describing its role or assistance, and noting how the output was incorporated or modified.

j. **Generative AI:** Tools that produce new content (text, images, music, etc.) based on learned patterns from data.

k. **Machine Learning:** A subset of AI where tools learn from data without explicit programming.

l. **Metadata Dictionary**: The official school record of all vetted and approved technology tools, including AI tools. Also referred to as the White List.

m. **Personally Identifiable Information (PII)**: Data that can be used to identify a specific individual (name, ID number, address, etc.).

n. **Walled Garden Environment**: A controlled digital setting where access to AI tools, data, and content is restricted and monitored by the school to protect privacy, ensure security, and comply with policies. Only approved users, resources, and applications are allowed within this secure environment.

3. **Guiding Principles for AI Use**

   a. Purpose of Artificial Intelligence usage

      i. To assist students in gaining the knowledge and skills needed to understand, evaluate, and use artificial intelligence responsibly. This includes recognizing how AI works, its benefits and risks, and applying critical thinking when interacting with AI tools.

      ii. AI literacy empowers students and staff to use AI effectively, address potential risks, and prepare for a technology-driven future.

   b. Security, Privacy, and Safety

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 2 of 7

     i. All AI tools must undergo a formal review for compliance with federal and state privacy laws (e.g., FERPA, COPPA), Ogden Preparatory's data protection policies, and security standards before use.

     ii. Only AI tools listed in the school's approved metadata dictionary may be used.

     iii. Staff and students may not enter confidential or personally identifiable information into unapproved AI tools.

     iv. Data minimization is required: share only the minimum necessary information for educational purposes.

     v. AI tools must clearly disclose when users are interacting with AI versus a human.

     vi. Third-party vendors and contractors must meet the same privacy and security standards as internal tools.

     vii. The school will not use AI in ways that compromise teacher or student privacy, or allow unauthorized data collection.

     viii. Any AI tool found to be non-compliant must be reported immediately to School Administration and barred from use until compliant.

     ix. Sharing confidential or personal data with AI systems is only allowed with proper notice and consent.

     x. Security and privacy protocols will be reviewed at least annually and updated as needed.

     xi. Ongoing training for staff and students will promote security, privacy, and responsible AI use.

c. Academic Integrity and Ethical Use

     i. Honesty, trust, fairness, respect, and responsibility are essential for all members of our school community. Students and educators are expected to use AI tools in ways that support learning and uphold academic integrity.

          1. This means giving proper credit to all sources and AI tools used, being honest in presenting work as genuinely their own, and using AI responsibly and ethically.

          2. All users must ensure that their use of AI aligns with our school's values and honor code.

d. Community Engagement and Transparency

     i. The school will clearly communicate this AI policy to families and the community.

     ii. Stakeholders can provide ongoing feedback on AI use.

     iii. The school will be transparent about how AI is used.

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 3 of 7

      iv.   Data privacy information is available through our Data Governance Plan and Metadata Dictionary.

  e. AI will be used to support, not replace, human judgment.

      i.   Students and staff remain responsible and accountable for all academic and organizational decisions.

      ii.   AI may offer recommendations or enhance efficiency, but humans will always lead, review, and critically evaluate AI-generated content.

      iii.   Educators retain responsibility for teaching, mentoring, assessing, and inspiring learners.

  f. Promote AI Literacy:

      i.   The school will provide training and support to help staff and students develop AI literacy. Instruction will cover

         1. How AI works,

         2. Appropriate and effective use,

         3. The risks of AI usage, including recognizing and responding to bias, misinformation, and the need to verify AI-generated information.

         4. Adapting instruction as students gain access to AI tools.

4. Staff Use of Artificial Intelligence (AI)

  a. Authorized Uses

      i.   Staff may use approved AI tools to support teaching, learning, and school operations, provided such use aligns with school policy, privacy regulations, and professional judgment.

      ii.   All AI-generated content must be reviewed and critically evaluated by staff before use.

  b. Prohibited Uses

      i.   Staff are prohibited from using AI tools in ways that violate privacy laws, compromise student or staff confidentiality, or conflict with school policy and ethical standards. This includes, but is not limited to:

         1. Entering personally identifiable or confidential information into unauthorized AI systems;

         2. Using AI to plagiarize, cheat, or misrepresent work;

         3. Enabling or participating in bullying, harassment, or discrimination through AI-generated content; and

         4. Relying on AI to replace professional judgment or core educational responsibilities.

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 4 of 7

    c. Vetting all AI-Generated Content
        i. Staff must always review and critically reflect on all AI-generated content before use to ensure:
            1. Compliance with privacy and data protection policies;
            2. Accuracy and Relevance;
            3. Alignment to core standards;
            4. Educational Equity and to remove bias;
            5. Pedagogical Soundness.
        ii. Staff shall appropriately source & cite AI usage when applicable.
    d. Educator Responsibilities with respect to student usage
        i. Use approved digital citizenship practices and standards
        ii. Provide appropriate supervision
        iii. Ensure appropriate internet content filtering
        iv. Model ethical AI use
            1. Discuss how you use AI
            2. Importance of personal learning and discovery
            3. Importance of being a critical consumer
        v. Set clear expectations for student use and documentation
            1. Provide assignment-level guidance so students understand permitted AI involvement.
                a. Clearly specify expectations for each assignment using these categories: AI-Free, AI-Assisted, AI-Enhanced, or AI-Generated.
                b. Teach and require students to cite and document all AI assistance according to school and classroom guidelines.

5. **Student Use of Artificial Intelligence (AI)**
    a. Authorized Curricular Uses
        i. Researching class-related topics or gathering sources as permitted by the assignment
        ii. Drafting, outlining, or generating ideas for essays, projects, or presentations, with proper attribution
        iii. Reviewing, summarizing, or organizing class materials as permitted by the teacher
        iv. Practicing subject-specific skills (e.g., math, science, language arts) with AI-powered tools

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 5 of 7

      v.   Receiving personalized feedback, suggestions, or tutoring from approved AI applications

     vi.   Collaborating on projects or problem-solving using AI, under teacher supervision

    vii.   Completing AI-based assignments or activities as directed by the teacher

   viii.   Creating visual aids or presentations for coursework

     ix.   Using accessibility features (e.g., text-to-speech, translation) to support learning needs

b. Student Responsible Use

      i.   Students are subject to all school policies and procedures, and applicable laws. All actions involving AI must comply with these requirements at all times.

     ii.   Students shall use AI tools to support learning and uphold academic integrity.

    iii.   Students must be transparent about AI use in academic work by documenting and appropriately citing any AI assistance, following school and classroom guidelines.

    iv.   Students shall develop critical thinking skills to evaluate AI-generated content for both accuracy and bias.

     v.   Students remain responsible and accountable for all work produced regardless of the level of AI usage.

c. Student Prohibited Uses (Academic Dishonesty or Misuse)

      i.   Using AI to plagiarize, cheat, or submit AI-generated content as original work without proper attribution or permission

     ii.   Using AI to deceive, mislead, or violate academic integrity policies;

    iii.   Inputting or sharing any Confidential or Protected Data with AI tools

    iv.   Using AI in an attempt to bypass network filters or other security measures

     v.   Using AI in a manner inconsistent with school or classroom directions.

     vi.   Using AI to engage in cyberbullying, illegal, unsafe, or harmful content/activities.

d. Disciplinary Action

      i.   See Student Handbook.

6. Compliance and Alignment with Existing Policies

   a. Children's Online Privacy Protection Rule (COPPA)

   b. Family Educational Rights and Privacy Act (FERPA)

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 6 of 7

c. Privacy Act of 1974
d. Protection of Pupil Rights Amendment (PPRA)
e. Utah State Code §53G-7-1003: Internet Policy
f. Utah State Code §53E-9-3: Student Data Protection
g. Utah State Code §53E-9-2: Student Data Privacy (aka "Utah FERPA")
h. Utah State Code §53G-10-103: Sensitive Instructional Materials
i. Utah State Code §63G-2: Governmental Records and Management Act (GRAMA)
j. Government Data Privacy Act
k. Utah Admin Code R277-613-2 regarding Cyberbullying
l. Utah Admin Code R277-495 regarding policies for Electronic Devices in Public Schools
m. Utah Admin Code R277-487 regarding Student Data Protection
n. Ogden Preparatory Academy (OPA) policies

Document History

Legal References

9.11.POL Artificial Intelligence Usage Policy	
Effective/Revision Date:	Page 7 of 7

Coversheet

PBIS Plans Approval

Section: III. Administrative Business
Item: D. PBIS Plans Approval
Purpose: Vote
Submitted by:
Related Material: Positive Behavior Plan-OPA.pdf
                      25-26 Positive Behavior Plan-OPA.pdf

Ogden Preparatory Academy
Positive Behavior Plan

Ogden Preparatory Academy (OPA) lies just south of 12th street in Ogden, Utah. For nearly 20 years, Ogden Preparatory Academy has been a charter school dedicated to providing a quality education for those underserved in our community. As a school that serves a diverse population of students from many different backgrounds and unique cultures, OPA is not immune to the conditions that contribute to misbehavior, including the use of electronic cigarettes, alcohol, and drugs. OPA continues to implement a Positive Behavior Plan to help students feel connected to their school and their community, as this is the best way schools can fight against underage use of tobacco, drugs, and alcohol.

<div align="center">

Ogden Preparatory Academy
Every Student, Every Teacher, Every Day

</div>

Positive Behavior Plan

Section 1: Implementation of Positive Behavior Interventions and Supports (PBIS)

PBIS is not a program, but a commitment to changing the culture within a school. This involves three levels of identifying students who require their level of support. Tier 1 includes all students in the participation of school wide initiatives that promote positive interactions between students and staff. Following Tier 1 is Tier 2 that identifies students with additional needs that require more staff intervention to correct unwanted behavior, but rewarding correct behavior. Last, Tier 3 identifies students who require the highest level of support from staff. One of the first steps in implementing PBIS into a school is taking the Tiered Fidelity Inventory (TFI). The TFI is a survey of a school and a measurement to see how well a school implements PBIS practices at each tier. Here are the action steps for each tier being implemented for the TFI this school year:

Tier 1 Action Plan for PBIS

- ☐ Reinforcement of OPA's school-wide expectations: Be Respectful, Be Responsible, Be Prepared, and Be Safe.
- ☐ Actively teach school-wide expectations to students in the classroom
- ☐ Implementation of a School-Wide Positive Behavioral Acknowledgment Program
- ☐ Training for staff on creating positive relationships with students through Relational Capacity, 5:1 Positive Interactions, and more Tier 1 Practices
- ☐ Creation of a Positive Behavior Interventions and Supports Coordinator to assist in the implementation of PBIS.
- ☐ Increase parent, student, and staff involvement through communication and opportunities to provide feedback and input.

Tier 2 Action Plan for PBIS

- ☐ Creation of a Tier 2 team that identifies and creates action steps to address students who need additional support for behavior.
- ☐ Monitor and track student behavior.
- ☐ Provide parents with additional resources to help support and reward positive behavior at home.

Tier 3 Action Plan for PBIS

- ☐ Create a process for identifying Tier 3 students when the need arises.
- ☐ Create an action plan for providing additional services to students who require Tier 3 services.

Section 2- Teaching Social Emotional Resilience

Part of OPA's mission to create a positive culture and promote student welfare to increase the likelihood of their success and minimize the risk of turning to drugs and alcohol is creating a calendar for teaching social and emotional resilience. These lessons are administered in several ways including: virtually, in-class, reteaching opportunities, review, and community building exercises. Here are the action steps OPA is currently taking to teach social and emotional development:

Social Emotional Learning Lessons Action Plan

- ☐ Planning, preparing, and practicing a Red Ribbon Week for students
- ☐ Setting aside time in Homeroom class to teach students about the importance of character development, bullying prevention, and other social skills topics (Second Step).
- ☐ Creation and expansion of a social skills class for students who have been identified as needing additional support and teaching of interpersonal skills.

Section 3- Extracurricular Activities and Volunteer Opportunities

Aside from the implementation of school wide systems, procedures, and teaching strategies, students need an alternative avenue to express themselves. Extracurricular activities and volunteer opportunities are exceptional ways for students to participate in activities that interest them. These opportunities come at a time when students are most vulnerable to peer pressure to partake in actions that can be detrimental to their health and wellbeing. Here are the action steps that OPA is currently completing to provide more opportunities for students to participate in:

Extracurricular Activities and Volunteer Opportunities

- ☐ Access to and growth of Latinos In Action, Student Government, AVID Elective, and Hope Squad
- ☐ Further implementation and growth of the Student Athletic Program.
- ☐ Growing opportunities for after school activities including clubs, associations, organizations, and other communal activities.
- ☐ Include parents in organizations that give parents a voice in their schools, but also help parents handle negative behavior that can affect the home as well the school community.

Ogden Preparatory Academy
Positive Behavior Plan

Ogden Preparatory Academy (OPA) lies just south of 12th street in Ogden, Utah. For nearly 20 years, Ogden Preparatory Academy has been a charter school dedicated to providing a quality education for those underserved in our community. As a school that serves a diverse population of students from many different backgrounds and unique cultures, OPA is not immune to the conditions that contribute to misbehavior, including the use of electronic cigarettes, alcohol, and drugs. OPA continues to implement a Positive Behavior Plan to help students feel connected to their school and their community, as this is an effective way for schools to discourage underage use of tobacco, drugs, and alcohol and to help students make behavior choices that will lead to academic success..

<div align="center">

Ogden Preparatory Academy
Every Student, Every Teacher, Every Day

</div>

Positive Behavior Plan

Section 1: Implementation of Positive Behavior Interventions and Supports (PBIS)

PBIS is not a program, but a commitment to changing the culture within a school. This involves three levels of identifying support. . Tier 1 includes all students in the participation of school wide initiatives that promote positive interactions between students and staff. Tier 2 identifies students with additional needs that require more staff intervention to correct unwanted behavior, while rewarding correct behavior. Last, Tier 3 identifies students who require the highest level of support from staff.

One of the first steps in implementing PBIS into a school is taking the Tiered Fidelity Inventory (TFI). The TFI is a survey of a school and a measurement to see how well a school implements PBIS practices at each tier. Here are the action steps for each tier being implemented for the TFI this school year:

Tier 1 Action Plan for PBIS

- ☐ Reinforcement of OPA's school-wide expectations: Be Respectful, Be Responsible, Be Prepared, and Be Safe through assemblies, video announcements, PBIS tickets, Gotcha Tickets, Culture Keepers Advisory Board, class contests, and the student store.
- ☐ Actively teach school-wide expectations to students in the classroom
- ☐ Training for staff on creating positive relationships with students through Relational Capacity, 5:1 Positive Interactions, and more Tier 1 Practices
- ☐ Use of a Positive Behavior Interventions and Supports Coordinator to assist in the implementation of PBIS.
- ☐ Monthly requirement that junior high teachers send positive postcards to parents and students via USPS.
- ☐ Increase parent, student, and staff involvement through communication and opportunities to provide feedback and input.

Tier 2 Action Plan for PBIS

- ☐ Use the Aguilas Behavior Support (ABS) team to identify and support Tier 2 students .
- ☐ Monitor and track student behavior using EdHandbook..
- ☐ Provide parents with additional resources to help support and reward positive behavior at home.

Tier 3 Action Plan for PBIS

- ☐ Use the Aguilas Behavior Support (ABS) team to identify and support Tier 3 students .
- ☐ Supports for Tier 3 students include: 2x10 positive interactions with assigned faculty and staff, break passes, Daily Behavior Reports with an administrator, and/or Behavior Contracts with an administrator.

Section 2- Teaching Social Emotional Resilience

Part of OPA's mission to create a positive culture and promote student welfare to increase the likelihood of their success and minimize the risk of turning to drugs and alcohol is creating a calendar for teaching social and emotional resilience. These lessons are administered in several ways including: virtually, in-class, reteaching opportunities, review, and community building exercises. Here are the action steps OPA is currently taking to teach social and emotional development:

Social Emotional Learning Lessons Action Plan

- ☐ Planning, preparing, and practicing a Red Ribbon Week for students
- ☐ Setting aside time in Homeroom class to teach students about the importance of character development, bullying prevention, and other social skills topics.
- ☐ Creation and expansion of a social skills class for students who have been identified as needing additional support and teaching of interpersonal skills.

Section 3- Extracurricular Activities and Volunteer Opportunities

Aside from the implementation of school wide systems, procedures, and teaching strategies, students need an alternative avenue to express themselves. Extracurricular activities and volunteer opportunities are exceptional ways for students to participate in activities that interest them. These opportunities come at a time when students are most vulnerable to peer pressure to partake in actions that can be detrimental to their health and wellbeing. Here are the action steps that OPA is currently completing to provide more opportunities for students to participate in:

Extracurricular Activities and Volunteer Opportunities

- ☐ Access to and growth of Latinos In Action, Student Government, AVID Elective, National Junior Honor Society, and Hope Squad.
- ☐ Further implementation and growth of the Student Athletic Program, including a cheer squad..
- ☐ Growing opportunities for after school activities including clubs, associations, organizations, and other communal activities.
- ☐ Service projects as criteria for eligibility for several field trips

☐ <mark>Connections with Ogden City for activities such as cemetery clean up, Arbor Day tree planting, and an adopted section of the River Parkway</mark>

☐ Include parents in organizations that give parents a voice in their schools, but also help parents handle negative behavior that can affect the home as well the school community.