



Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on December 13, 2023 at 1:21 PM MST

Date and Time

Thursday December 14, 2023 at 4:30 PM MST

Location

1487 Lincoln Avenue
Ogden UT 84404
Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Call the Meeting to Order		Sara Mejeur	
B. Record Attendance		Sara Mejeur	1 m
C. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on November 9, 2023			
D. Opportunity for Public Input			5 m
E. Approval of new Board member	Vote	Sara Mejeur	5 m

	Purpose	Presenter	Time
II. Finance			4:42 PM
A. Financial Review	FYI	Spencer Adams	5 m
B. ECC Playground Expansion	Vote	Debbie Deem	5 m
<p>We propose installing a 30x92 cement pad to expand the hard surface area of the ECC playground. This area will be painted with activities suitable for young students. We propose installing a turf area adjacent to the cement pad for additional playground equipment. Additionally, a turf bike path will be installed around the perimeter of the play area.</p> <p>Cement contractors were contacted; however, we were unable to get responses or bids. J&J Pools were contacted and provided the bid of \$33,120 for the concrete work. This is \$12/sqft. This is significantly cheaper than other cement work we have had done previously. J&J Pools' references and previous work has been reviewed favorably.</p> <p>Three companies were contacted for turf proposals, 2 responded. Purchase Green is the lowest bid at \$41,632. Purchase Green installed the other turf areas at the school. Their work was satisfactory, and they were good to work with.</p> <p>We request the Board approve the expansion of the play area at the ECC with concrete and turf installed by J&J Pools and Purchase Green.</p>			
C. Elementary Stage Curtains	Vote	Debbie Deem	5 m
<p>The Elementary Stage has served many purposes over the years including storage and office space.</p> <p>We propose installing a stage curtain system to improve the look of the area as well as make it serviceable as a stage.</p> <p>The curtain system will include a front curtain and valance in Navy Blue with a 3 sided curtain behind in black. A plan view is attached.</p> <p>2 vendor bids are attached.</p> <p>OPA Administration request the Board approve the installation of the Elementary stage curtains by Huish's for \$29,990.</p> <p>Huish's bid was lower; their references were good; they are local to Utah.</p>			
D. Cabinets for the ECC Kitchen	FYI	Debbie Deem	5 m

	Purpose	Presenter	Time	
	We sent out for bids for installing some cabinetry in the ECC kitchen and cafeteria. We received 3 bids. The contractor who installed the cabinetry in the rest of the building returned a bid for under \$5,000. This cabinetry will give the Kitchen staff work and storage space in a student friendly and aesthetically pleasing way.			
E.	Google Suite Licensing	Vote	Debbie Deem	5 m
	Licensing is required annually to operate all the Google Suite functions for students and staff. We pay for staff licenses, and student licenses are free.			
	We purchased our chromebooks from Bluum, so we would like to purchase the licenses from Bluum. License costs are non-varying. Cost for 175 Staff licenses: \$7,906.50			

III. Executive Session 5:07 PM

A.	Enter Executive Session	Vote	Sara Mejeur	5 m
	...To protect the privacy of an individual.			
B.	Exit Executive session	Vote	Sara Mejeur	5 m
C.	Student Discipline Decision	Vote	Sara Mejeur	5 m

IV. Administrative Business 5:22 PM

A.	Administrative Board Report	FYI	Debbie Deem	5 m
B.	Something To Talk About amendment	Vote	Debbie Deem	5 m

We were just going to have an SLT be added a 2nd day, but instead we decided to lessen that time and just add 2 hours a week to the current time she already has (8 hours now instead of 6 hours) to help manage the 80 students on the caseload. This results in 5 days of work of SLP and 4 days SLT to manage 85-90 students.

The caseload is now 110 students which is too much for the current plan to manage. We propose to bring in a 2nd team of a SLP and SLT for 16 hours (8 hours SLP and 8 hours SLT a week) to manage 20-25 students. All of this is in-person therapy.

This will increase the current Speech Therapy agreement by \$28,232 for a total of \$233,000

	Purpose	Presenter	Time
V. Policy Updates			5:32 PM
A. Policy Updates	Vote	Stephanie Mathers	5 m
1. Child Abuse and Neglect Prevention and Reporting Policy updates			
VI. Other Discussion			5:37 PM
A. Discussion	Discuss	Sara Mejeur	5 m
VII. Closing Items			5:42 PM
A. Adjourn Meeting	Vote	Sara Mejeur	

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for OPA Board of Directors Meeting on November 9, 2023

APPROVED



OGDEN PREPARATORY
ACADEMY

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time

Thursday November 9, 2023 at 4:30 PM

Location

1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present

B. Gerena, J. Howell, S. Mejeur, S. Zwygart

Directors Absent

M. Swenson

Ex Officio Members Present

D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Non Voting Members Present

D. Deem, K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present

Angela McPhee, S. Adams, S. Wright, T. Young

I. Opening Items

A. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Nov 9, 2023 at 4:44 PM.

B. Record Attendance

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from last month OPA Board of Directors Meeting on 10-12-23.

J. Howell seconded the motion.

The board **VOTED** to approve the motion.

D. Opportunity for Public Input

II. Finance

A. Financial Review

Spencer Adams

- Presented our Finance Training and
- Updated us on the Finance review, as of end of October

Discussion Points

- Revenue
 - Process of Reimbursements
 - ESSER funds, this is our last year to spend them
 - ADM: Average Daily Membership
 - Prior year, per grade. Determine the average, weight it based on grade-level
 - Kindergarten weight updated this year, however no longer getting OEK Funds
- Expenses
 - Discussed the different categories
 - AFR - Annual Financial Report and the Final Audit Report
 - Expenses that will be Capitalized
 - Capitalization Forecast column added to our financial review sheet
- Questions
 - Spencer explained what Bond Covenants are

- Our return on our CDs
- MADS - comparing expenses and income to bond payments

- Proposal of New Goals discussion

B. Annual Finance Training

See discussion notes above for our Training that was done in conjunction with the Finance Review.

C. Chromebook Purchase

S. Zwygart made a motion to approve the touchscreen chromebook purchase for \$28,050 from Bluum.

J. Howell seconded the motion.

Touch-Screen Devices for the Kindergarten.

Discussed the comparison forms of bids for Chromebooks.

The board **VOTED** to approve the motion.

D. Sod project extension

J. Howell made a motion to approve the sod project extension for \$6,145.

B. Gerena seconded the motion.

Covering dead areas and finishing a spot. Ogden Lawn and Garden has been doing our projects and they always come in as the lowest bid.

The board **VOTED** to approve the motion.

III. Executive Session

A. Enter Executive Session

J. Howell made a motion to enter executive session to protect the privacy of an individual.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Mejeur Aye

J. Howell Aye

B. Gerena Aye

S. Zwygart Aye

M. Swenson Absent

B. Exit Executive session

J. Howell made a motion to exit executive session.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Mejeur Aye

B. Gerena Aye

M. Swenson Absent

S. Zwycart Aye

J. Howell Aye

C. Student Discipline Decision

S. Zwycart made a motion to approve the decision made in the closed session regarding the individual student.

J. Howell seconded the motion.

The board **VOTED** to approve the motion.

D. Student Discipline Decision

Not discussed.

E. Director Evaluation

J. Howell made a motion to approve the director evaluation.

B. Gerena seconded the motion.

Discussed the evaluation form.

The board **VOTED** to approve the motion.

IV. Administrative Business

A. Administrative Board Report

Discussed the Board Report

- ECC
- Lockdown Drill
- Elementary
- Teaching and Learning
- Operations
- Business
- Withdraws - we do track the reasons why.

B. Digital Citizenship and Safety Plans Review

Safety Plan Review

- Standardized Procedures that are practiced in routine.
 - SRP - Standard Response Protocol.

- Posted, students and teachers are trained, we conduct drills
- Safety Team meets together with representatives from each building.

Digital Citizenship Plan Review

- What Digital Citizenship at the JH
- What Digital Citizenship at the Elementary

C. LEA Specific Licenses

S. Zwygart made a motion to approve the request for LEA specific licenses for the teachers listed.

J. Howell seconded the motion.

Discussed the LEA licenses that still need to be awarded.

The board **VOTED** to approve the motion.

V. Policy Updates

A. Policy Updates

S. Zwygart made a motion to approve the policy changes as listed.

J. Howell seconded the motion.

Discussed the updates to the following Policies:

- Purchasing and Disbursement
- Wellness Policy
- FMLA Policy

The board **VOTED** to approve the motion.

VI. Other Discussion

A. Discussion

December Board Meeting - would like to schedule for December 14th.

VII. Closing Items

A. Adjourn Meeting

J. Howell made a motion to adjourn the meeting.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
S. Mejeur

Coversheet

ECC Playground Expansion

Section: II. Finance
Item: B. ECC Playground Expansion
Purpose: Vote
Submitted by:
Related Material: J&J Pools bid.pdf
turf_for_ecc_.pdf
OgdenprepTrailPlaygroundProposal.pdf
Estimate_5138_from_Rocky_Mountain_Artificial_Turf.pdf

Juan Ambriz (J & J Pools)
 557 N 840 E
 Ogden UT 84404

Ogden Preparatory Academy
 1487 Lincoln Avenue
 Ogden UT 84404



Juan Ambriz (J & J Pools)
 (385) 205-7641
 ambrizjuan71@icloud.com

Invoice#: INV003
Issued: 12/11/2023
Due: 12/11/2023

UNPAID

Invoice Total:
\$33,120.00

Item Description	Price	Quantity	Total
30 x 92 Concrete Pad			
This includes: Dirt removal, leveling, gravel pour, wire mesh lay, compacting, and pouring of concrete, 4 inch thickness. Labor included in price.	\$12.00	2,760.00	\$33,120.00

Subtotal \$33,120.00
Total \$33,120.00
Balance Due **\$33,120.00**



**Official Form
of
Ogden Preparatory Academy**

3. Fiscal Management

3.06.TPL.1 Procurement Comparison Form

Effective/Revision Date: 05/11/2020

Page 1 of 2

Item(s) and/or Service(s) being procured

Turf bike path and pad

Vendor #1	Total Cost/time frame	Date Received
Purchase green	\$41,632	11/15/23
Contact Name	Contact Number/Email	Website/other
Johnny	Johnny.Ramirez@purchasegreen.com (385)333-3147	
Specific Characteristics of Proposal		
Worked with them before		
Vendor #2	Total Cost	Date Received
Rocky mountain turf	\$52,263.41	11/13/23
Contact Name	Contact Number/Email	Website/other
	801) 808-0015	artificialturfutah.com
Specific Characteristics of Proposal		
Vendor #3	Total Cost	Date Received
HMR landscaping		
Contact Name	Contact Number/Email	Website/other

Specific Characteristics of Proposal		
No call back		

Specific documents to support bids should be attached to this form.

- Check if a second form is attached for additional vendor proposals. If completing digitally, additional vendor fields may be copied and pasted above in lieu of an additional form.

OPA Employee Contact Name	Date of Review
Wyatt dangel	
Considerations for Decision	
Purchase green	
Vendor Selected	Date of Approval

Document History

Approved: 05/11/2020

Legal References

3.06.TPL.1 Procurement Comparison Form	
Effective/Revision Date: 05/11/2020	Page 2 of 2



Path to Prosperity, LLC-Salt Lake City
 3696 West 900 South Unit F
 Salt Lake City, UT 84104
 (801) 528-6500

Store: **Salt Lake City**
 Proposal Date: **11/15/23** **Proposal is good for 30 days** **License #** **0**
 Customer: Ogden Prep
 Street Address: 1487 Lincoln Ave
 City, State, Zip: Ogden Prep, UT 84404
 Phone Number: (801)6757823
 Email Address: wdangle@ogdenprep.org

Scope	Units	Price Per Unit	Ext. Price
Approximately 4004 Sq Ft of Ultra Play with Putting Green - Emerald putting green and a None intermediate/fringe installed in accordance with the installation methodology described below.	4,004	\$ 10.41	\$ 41,682

Infill Included: **Premium Infill Lawn and Premium Infill Golf** 4000 LBS

****GRASS OPTIONS ARE FOR REFERENCE PURPOSES ONLY - BASED UPON COMPARING SUBSTITUTE GRASSES FOR LAWN AREA 1 - PRICE MAY VARY DUE TO DIFFERING GRASS WIDTH, PROJECTS WITH MULTIPLE GRASS TYPES AS WELL AS OTHER FACTORS. PLEASE REACH OUT TO AN INSTALLATION REPRESENTATIVE FOR AN EXACT PRICE**

Option 1: Premium Infill	PREMIUM INFILL ALREADY INCLUDED	4,004	\$ -	\$ -
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The base price above reflects the use of 42 pieces of 1x4x20' bend-a-board and corresponding stakes

Option 3: Shock Pad or AirDrain GeoCell	SHOCK PAD/AIRDRAIN NOT APPLICABLE	-	\$ -	\$ -
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Option 4: Gopher wire	No	-	\$ -	\$ -
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Option 5: Weed Abatement	No	-	\$ -	\$ -
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PROPOSAL IS BASED UPON PRIVATE LABOR RATES / EXCLUDES PREVAILING WAGE RATES

Estimator Notes:

Proposal includes turn key install of play ground and bike track with Bend-A-Board along the perimeter

ARTIFICIAL GRASS INSTALLATION METHODOLOGY:

* **Excavation** is typically 2" to 3" below finished grade on most installations. If project is already at the appropriate grade or this work is to be done by owner/others, this is reflected in above pricing.

* **Install Sub-Base** a Class II road base, crushed miscellaneous base or equivalent. On putting greens, the top 1" is decomposed granite.

* **Install Commercial grade weed barrier**

* **Basic Artificial Grass Installation** - Perimeter secured with 5" or 6", 40DD, 4GA bright common nails every 3" to 6". The field is secured with 5" or 6" nails every 2' to 3' on center. Seams secured with 5" or 6" nails every 6" along the seam or 6" tall, 1" wide flat head sod staples. Infilled with #16 grit silica sand @ 1 lb. per sq.ft. unless otherwise noted.

* **Premium Artificial Grass Installation** - Perimeter framed with bend-a-board, a 1.5" X 1.5" composite material that allows for securing the perimeter of your installation with a pneumatic staple gun. Perimeter secured with 1", 18GA galvanized staples, field is secured with 5" or 6" nails every 2' to 3' on center. Seams are secured with 12" wide non-woven seaming tape and Supreme Seam moisture cured seaming glue along with nails or staples. Infilled with 1 lb. per sq.ft of Premium Infill IF selected/indicated above.

* **Infill** – Typical installation is 1 lb. per sq.ft. for residential lawns or light traffic commercial area lawns. Putting Greens require infill to achieve the desired STIMP speed – typically 9 to 11 - and usually would require 1 to 1.5 lbs. per sq.ft. Putting Green installations, and commercial installations or for heavy traffic applications, the infill requirement may be adjusted based upon pile height, face weight, yarn Dtex and expected foot traffic. Your Estimator will advise you of any special needs.

* **Cleanup** – Removal of all job related debris and materials. Cut remnants can be provided upon request before we leave the jobsite; all unused materials are the property of Purchase Green and will be returned to our warehouse.

* **Warranty** – **Request a copy of our labor and material warranty prior to signing your installation contract.**

Residential Warranty with Basic Installation Method - 3 years labor; Limited Lifetime Warranty and Customer Loyalty Program for product.

Residential Warranty with Premium Installation Method - 8 year labor; Limited Lifetime Warranty and Customer Loyalty Program for product.

Commercial Warranty – 1 year labor; Limited Lifetime Warranty and Customer Loyalty Program for product.

*****Ground Cover has a 3 year product warranty on residential installations and a 1 year warranty on commercial installations*****

*****MELTING CAUSED BY LOCALIZED HEATING FROM REFLECTIVE SURFACES WILL NOT BE COVERED BY WARRANTY. BE SURE TO REVIEW YOUR WARRANTY FOR SPECIFICS**KNOW WHAT IS COVERED*****

*****BE SURE TO REVIEW YOUR PRODUCT WARRANTY FOR YOUR PRORATION SCHEDULE*****

* **Maintenance** –Request our Maintenance FAQ document. **Premium Installations** are provided with a Free Turf Broom at project completion.



Purchase Green Limited Lifetime Warranty

Purchase Green carries products that utilize the highest quality materials and the latest manufacturing techniques in the production of artificial grass. Purchase Green warrants that if the artificial grass/putting green surface that it provides proves to be defective in materials or manufacturing workmanship resulting in premature wear during normal use of the product or suffers significant fade, breakdown or degradation due to exposure to natural ultraviolet rays within the same period, Purchase Green will at its sole option, either 1) repair or replace the affected area without charge to the Purchaser or 2) issue a credit equal to the cost of the replacement synthetic grass material for the area giving rise to the claim according to the following proration schedule:

Residential projects: Years 1-8 (100%); Years 9-12 (50%); Years 13-15 (25%); Years 16+ (15%)

Commercial projects: Years 1-8 (100%); Years 9-10 (50%); Years 11+ (15%)

In the event that Purchase Green elects to issue a credit in lieu of repair or replacement, said credit shall only apply to the affected area of synthetic grass giving rise to the claim. The credit shall be issued to the customer as a percentage off the replacement cost of a new synthetic grass of the same or comparable quality. The credit will be good only towards the purchase of Purchase Green synthetic grass directly from Purchase Green. There will be no cash payment.

If there is deemed to be a valid warranty claim AND the original product IS available, replacement product will be provided (in accordance with the above proration schedule) to cover the area giving rise to the claim however there is a very high probability there will be a dye lot variation. This is a normal condition and does not give rise to additional claims. The customer does have the option of simply receiving a credit in lieu of the replacement product to be applied against the purchase of another Purchase Green product.

If there is deemed to be a valid warranty claim AND the original product IS NO LONGER available the customer will receive a credit in accordance with the proration schedule to be applied against another Purchase Green product. The amount of the credit will be based upon the original purchase price.

All warranties deemed to be valid on purchases more than 12 years old would receive credits in accordance with the proration schedule and terms above. Replacement of product will not be considered.

Any credit issued that is applied against the purchase of new Purchase Green product(s) will be applied against the published retail price at the time of the purchase of replacement product. It can be used in conjunction with standard published promotions (such as volume discounts) but it can't be used in conjunction with any other promotional offers to include retail/hot buy promotions, contractor or stocking dealer discounts, clearance pricing, etc.

Warranty claims are limited to the original purchase price of materials furnished by Purchase Green and DO NOT include any labor costs associated with replacing an installed product. Purchase Green artificial grasses & artificial putting greens are guaranteed against defects as listed above subject to the below terms and conditions:

1. Customer must register their Limited Lifetime Warranty and Loyalty Program within 60 days of the original purchase date.
2. To register the customer must provide the following information:
 - a. Project owner / Warranty Owner first name and last name
 - b. Address of installation
 - c. Purchase Green product
 - d. Name of supplier (e.g. Purchase Green store, licensed installer, licensed retailer, etc.)
 - e. Original Invoice number of purchase from Purchase Green
 - f. Original Invoice date of purchase from Purchase Green
 - g. Name of Purchaser (may be the same as or different from the project owner)
 - h. Copy of receipt of original purchase if not purchased directly from Purchase Green (e.g. a copy of your receipt from the reseller/retailer or your installation agreement/contract)

1.This information comes from a Tencate/Thiolon Product Advisory April 2011 – their yarn is used in our Nature's Sod Advanced & Premier but the content is relevant for all artificial grasses. Tencate is one of the world's premier yarn extrusion companies

2.Purchase Green specifically manufactures its products with green (as opposed to black) backings to minimize heat absorption.

i. Who installed your Purchase Green product(s)?

If end-user did not purchase the product directly from Purchase Green but rather through a licensed installer or a licensed reseller of Purchase Green products be sure to obtain the above information from your installer/supplier as that information will be required to register for your Limited Lifetime Warranty & Loyalty Program.

3. This warranty is transferrable as long as the customer has a Warranty Transfer Certificate from Purchase Green.

The following are specifically covered against and within the scope of this warranty:

- UV degradation which for the purposes of this warranty shall be deemed to have occurred should the original tensile strength of the product decrease by more than 50%, the fiber thickness has decreased by more than 50% or the pile height has shrunk by more than 25%
- Stability of backings, yarns and Tuft Bind
- Products, which have been repaired or replaced by Purchase Green, shall have a remaining Warranty of the balance and according to the proration schedule of the original warranty period.

Exclusions include:

- Warranty does NOT cover **PG Ground Cover**. PG Ground cover comes with a standard, non-prorated 3 year warranty. Other terms and conditions apply.
- Warranty does not cover **"remnant" sales** – such sales made in-store or online and are specifically sold "as-is". They are sold at significant discount because they come with NO WARRANTY.
- WARRANTY DOES NOT COVER ANY TYPE OF MATTING ON THIS PRODUCT, REGARDLESS OF THE CAUSE.
- Damages caused by improper cleaning agents, exposure to chemicals containing elements from the halogen group (such as chlorine, fluorine, bromine, iodine), herbicides, pesticides, chemical run-off from neighboring properties and topical applications with a PH less than five (5) or greater than nine (9)
- Artificial grass installations that do not have proper drainage
- Abuse and or misuse; Normal wear & tear.
- Damages caused by vehicular traffic
- Product that has been replaced, repaired, altered, or installed by any person other than a properly licensed and trained artificial grass installer. This warranty does not cover the installation of the artificial grass or any issues stemming from the installation. This warranty does not cover any damage resulting from repair or attempted repair by anyone other than Purchase Green or its authorized agents, retailers, subcontractors or installation partners.
- Damaged, directly or indirectly, by acts of vandalism, machinery, animals, fire, chemical spills, acts of God, excessive static or dynamic loads, faulty or improper subsurface preparation, or subsurface failure.
- Damage resulting from localized heating (most often caused by highly reflective surfaces such as energy efficient or reflective windows & glass doors and/or smooth white surfaces). In this scenario the reflected energy usually reaches the turf as a narrow band (10-25cm) of reflected heat and may reach temperatures in excess of the deformation point of most plastics used in the synthetic turf industry. This is something to be particularly aware of when installing artificial grass that faces south or east and that is exposed to sunlight between 11:30 am and 2:00 pm adjacent to highly reflective surfaces.
- The unrolled artificial grass/putting green roll should not be left uncovered in direct sunlight. This is particularly important for stocking dealers. The secondary backing may absorb heat and the temperature of the top layer may exceed 194 Degrees F resulting in severe localized, uneven shrinkage. A plastic wrapping must be used for outdoor storage of the roll or it should be stored in a shaded area when rolled up. As an example – the temperature inside the top layer of an artificial grass roll with black secondary coating left in the sun at 90 Degree ambient for 3 hours will be over 160 degree F. °
- Damaged caused by leaving any heat-absorbent material on the artificial grass during daylight hours such as clear or dark plastic sheeting, etc. These products absorb heat at a higher rate than the artificial grass and may cause localized shrinkage of the fibers as the temperature may exceed the artificial grass stabilization temperature. .
- Slight color changes will occur over the lifetime of this artificial grass product and is not considered a warrantable issue.

Purchase Green commits to handling all warranty claims promptly and professionally conditional upon the purchaser's account being in good standing at the time of the claim. All claims by the purchaser made under the terms of this warranty must be made in writing prior to the expiration of the warranty period and within thirty (30) days of learning of the suspected failure/defect.

1.This information comes from a Tencate/Thiolon Product Advisory April 2011 – their yarn is used in our Nature's Sod Advanced & Premier but the content is relevant for all artificial grasses. Tencate is one of the world's premier yarn extrusion companies

2.Purchase Green specifically manufactures its products with green (as opposed to black) backings to minimize heat absorption.



Purchase Green Installation Warranty

This is a labor warranty provided by and for installations performed by Purchase Green and is provided to the original purchaser (“Owner”). The specific length of this warranty will be as indicated on your separate Installation Agreement or Installation Contract and will vary from one installation to the next depending upon your chosen artificial grass product, artificial grass infill, and selected installation method. This warranty specifically excludes any portion of work performed by others if such is a necessary component of an artificial grass installation (examples include excavation, sub-base preparation, backfill, etc. that may have been performed by the Owner or by other contractors hired by the Owner.)

The following are specifically covered against and within the scope of this warranty:

- Seams
- Sub-base preparation (when performed by Purchase Green and specifically excludes sub-base failures resulting from improper native soil compaction performed by others and/or a result of improper backfill and compaction in adjacent areas performed by others; examples include areas adjacent to recently installed/modified walls, pools, etc.)
- Finished edge of the perimeter
- Any labor associated with a product warranty claim during the **LABOR warranty period**. *In situations where the product warranty period extends beyond the labor warranty period any labor costs associated with a product warranty would be the responsibility of the Owner when outside of the labor warranty period.*
- In the event that a valid warranty claim is made and the original product is no longer available the customer will have the choice of replacing the **affected area** with a similar product or receive a credit equal to the cost of the repair of the affected area. In the event that Owner elects to receive a credit in lieu of repair or replacement, said credit shall apply to the affected area of the product giving rise to the claim. Minor color or die lot variations may exist between replacement product and the originally installed product and are not indicative of a defective product.
- This warranty is not transferrable and is extended only to the original purchaser of the product.

Exclusions include:

- Abuse and or misuse; Normal wear & tear
- Product that has been replaced, repaired, altered, or installed by any person other than Purchase Green.
- Damaged, directly or indirectly, by acts of vandalism, machinery, animals, fire, chemical spills, acts of God, excessive static or dynamic loads, faulty or improper subsurface preparation (performed by others), subsurface failure (performed by others), or the use of unauthorized fluids or cleaning methods
- Damage resulting from localized heating (most often caused by highly reflective surfaces such as energy efficient or reflective windows & glass doors and/or smooth white surfaces such as white vinyl fences). In this scenario the reflected energy usually reaches the turf as a narrow band (10-25cm) of reflected heat and may reach temperatures in excess of the melting point of most plastics used in the synthetic turf industry. This is something to be particularly aware of when having artificial grass installed on the South or East side of the home and that is exposed to sunlight between 11:30 am and 2:00 pm. **We will look for this with you and attempt to point out any potential issues however ultimate burden and responsibility for this rests with the owner as they are the only ones that know when and what type of windows were installed.**
- Damaged caused by leaving any heat-absorbent material on the artificial grass during daylight hours such as clear or dark plastic sheeting, etc. These products absorb heat at a higher rate than the artificial grass and may cause localized shrinkage of the fibers as the temperature may exceed the artificial grass stabilization temperature.¹
- This warranty does not apply to damage resulting from failure to provide reasonable maintenance including failure to clean the product as necessary

Init

Purchase Green commits to handling all warranty claims promptly and professionally conditional upon the purchaser's account being in good standing at the time of the claim. All claims by the purchaser made under the terms of this warranty must be made in writing prior to the expiration of the warranty.

Replacement of a product or component does not renew the warranty period or otherwise affected the original warranty or warranty period.

1. [This information comes from a Tencate/Thiolon Product Advisory April 2011 – their yarn is used in our Nature’s Sod Advanced & Premier but the content is relevant for all artificial grasses. Tencate is one of the world’s premier yarn extrusion companies](#)

Rocky Mountain Artificial Turf

226 W 12650 S
 Draper, UT 84020 US
 +1 8018080015
 sales@rmturf.com
 www.artificialturfutah.com



Estimate

ADDRESS	ESTIMATE	5138
Wyatt Dangel	DATE	11/13/2023
1435 Lincoln Ave		
Ogden		

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Playground Package - Go Play Turf	Includes: base work, 4 inches soil removal, 4 inches of hard pack, Go Play Turf 1 inch pile height, 55 oz face weight, infill, and installation	4,779.18	10.9356438	52,263.41
RM55 - Go Play	Go Play Turf - 1 inch pile height, 55 oz face weight	5,538	3.18	
Base Work	Includes 4 inches of soil removal, 4 inches of aggregate material and bringing the boards in	3	3,037.00	
Core Infill	Green Diamond Core Infill (50lb bags)	192	13.55	
Turf Installation, Equipment, and Supplies	Turf Installation- Labor, Equipment, and Supplies	3	3,037.00	
Hard Pack 3/8" - Aggregate Material	3/8" Crushed Gravel per Cubic Yard	59	61.00	
Soil Removal	Soil Removal per Cubic Yards	59	103.00	
Concrete Edges (Treated 2x4)	Treated Perimeter Boards - Per Linear Feet	924.45	3.63	
Artificial Turf Seam Tape	Artificial Turf Seam Tape - Per linear feet	168	0.46	
Artificial Turf Adhesive	Artificial Turf Adhesive	3	239.98	

Ogden Preparatory Academy (OPA) Premium Installation Go Play Turf Surface 30x90 ft area + 6 ft walkway	SUBTOTAL	52,263.41
	TAX	0.00
	TOTAL	\$52,263.41


Accepted By

Accepted Date

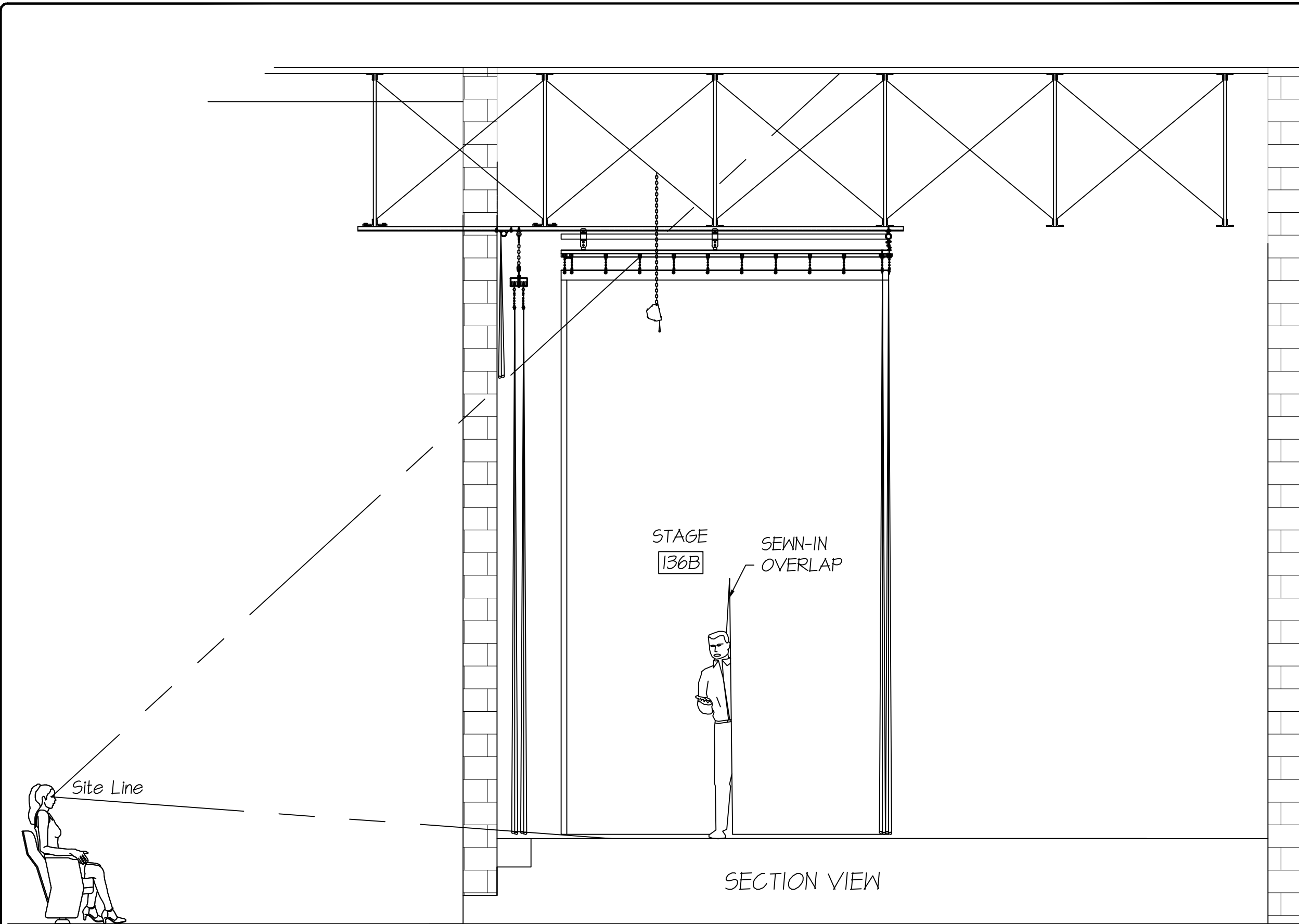
Coversheet

Elementary Stage Curtains

Section: II. Finance
Item: C. Elementary Stage Curtains
Purpose: Vote
Submitted by:
Related Material: Ogden_Preparatory_School_SECTION_VIEW_11.10.23.pdf
Ogden_Preparatory_School_ELEVATION_VIEW_11.10.23.pdf
Ogden_Preparatory_School_PLAN_VIEW_11.10.23.pdf
Huish Stage Curtains.pdf
qte_Ogden_Prep_School_2311.440grg.pdf
qte_Ogden_Prep_School_2311.440r1grg.pdf



Stagecraft Industries, Inc.
 P.O. BOX 4442 5051 N. LAGOON AVE
 PORTLAND, OR 97208 PORTLAND, OR 97217
 Phone: 503-286-1600 Fax: 503-286-3345
 Web: www.stagecraftindustries.com



REV #	REV BY	CHK BY	DESCRIPTION	DATE

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Drawn By: (GRG) Checked By: ()


Project Name:
 OGDEN PREP SCHOOL
 OGDEN, UTAH

Section:

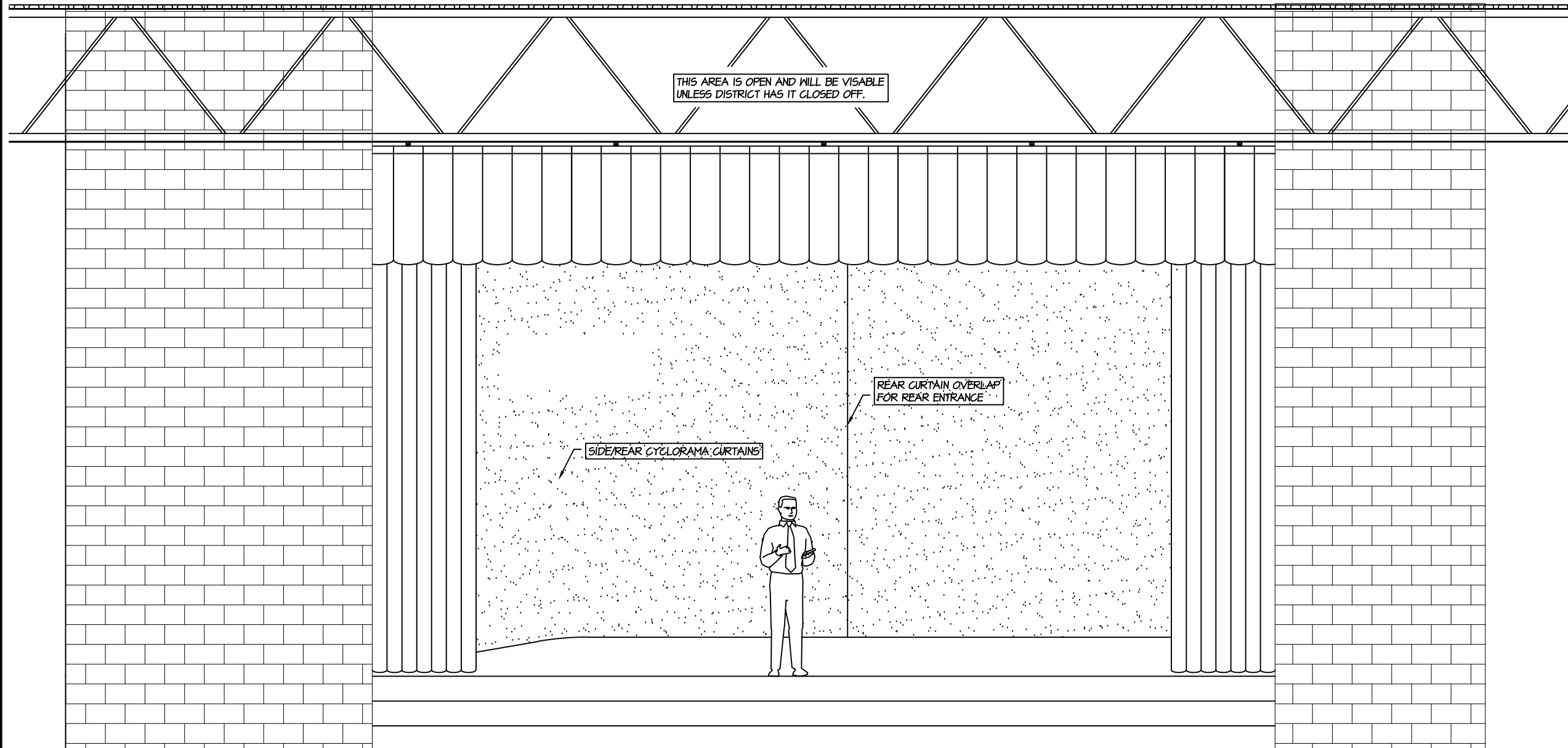
Drawing Title:
 STAGE CURTAINS
 SECTION VIEW

Project: Sheet:
 Date: 11.10.23 SR3.0

3 SECTION VIEW OF PLATFORM
 SCALE: NTS= 1'-0"



Stagecraft Industries, Inc.
 P.O. BOX 4442 PORTLAND, OR 97208 5051 N. LAGOON AVE PORTLAND, OR 97217
 Phone: 503-286-1600 Fax: 503-286-3345
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REV #	REV BY	CHK BY	DESCRIPTION	DATE

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Drawn By: (GRG) Checked By: ()

Project Name:
 OGDEN PREP SCHOOL
 OGDEN, UTAH

Section:

Drawing Title:
 STAGE CURTAINS
 ELEVATION VIEW

Project: Sheet:
 Date: 11.10.23 SR2.0

2 ELEVATION VIEW OF PLATFORM
 SCALE: NTS= 1'-0"

Huish's

1767 South State Street

Orem, Utah 84097

Phone (801) 225-1512 Fax (801) 225-1519

November 14, 2023

TO: **Ogden Prep** located at 1487 Lincoln Ave. Ogden, UT
RE: **New Stage Tracks and New Stage Curtains**
ATTN: Annie Mackay

Huish's propose to furnish all materials and perform all labor necessary to complete the following according to price listed below, and description:

Huish's will install one new front stage track and one new rear stage track, along with curtains to go with them as priced below.

Stage Tracks

Front Stage Track: 416S by H & H Specialties, approx. 38' wide bi-parting including all hardware hangers and installation **Price \$8,780**

Mid Stage Track: 316W by H & H Specialties, approx. 47' in length including the wings that angle toward the front opening and including all hardware hangers and installation
Price \$8,970

Stage Curtains

Front Curtain and Front Valance Fabric: Prestige 25oz Polyester Velour
Color: To be determined

All Curtains will have 50% fullness sewn into a box pleat every 1' on center. Pricing includes installation after the tracks are installed.

Front Curtain and Front Valance Price \$6,310

Rear Curtain Panels to fit on 48' of track

Fabric: Encore 15oz

Color: Black? But to be determined

All Curtains will have 50% fullness sewn into a box pleat every 1' on center. Pricing includes installation after the tracks are installed.

5 panels that are 10' wide Price \$5,930

Price includes installation and all materials.

Price does not include tax. We will need your tax exempt information.

We are approximately 10-12 weeks from date of order to date of completion. The biggest delay is getting the fabric ordered because we order directly from the mill and they will dye it to the color selected. We pass along savings to you by ordering directly from the mill.

If you would like to order your project and to get on our schedule, we require a 50% down payment. The remaining amount owed will be due within 30 days after installation. If you have any questions regarding the bid proposal stated above, please feel free to contact me at the numbers listed above. Thank you for allowing Huish's to bid your stage curtain needs. We look forward to doing business with you.

Sincerely,
Jason Huish – President



QUOTATION / BILL OF MATERIALS

5051 N. Lagoon Ave, Portland, OR 97217-7693
503-286-1600 503-286-3345 fax

5503 Sixth Ave S, Seattle, WA 98108-2503
PO Box 80191, Seattle, WA 98108-0191
206-763-8800 206-763-1324 fax

Visit us at www.stagecraftindustries.com

November 15, 2023

Ogden Preparatory Academy
1415-1435 Lincoln Ave,
Ogden, UT 84404

(801) 627-2066 School
(760) 486-1021 cell
amackay@ogdenprep.org

quotation Number: 2311.440grg
Attn.: Annie MacKay



We are pleased to provide a quote for the following project:

**Ogden Preparatory School. Ogden, UT.
Stage Curtains and Equipment**

[Size and fabrication per GRG prospect drawings]

Provide:

- One (1) valance curtain: Fabric: 25oz. IFR Velour. 50% Fullness Sewn-in. Color: TBD.
- One (1) batten for above curtain. (curtain shall have blind ties on top)
- One (1) Pr. front curtain: Fabric: 25oz. IFR Velour. 50% Fullness Sewn-in. Color: TBD.
- One (1) H&H #401A Track for above curtain rigged for manual cord operation.
- One (1) Pr. side/rear curtain: Fabric: 16oz IFR SuperSet. 50% Fullness Sewn-in. Color: Black
- One (1) 50' SCI #316w curved I-beam track for above curtains, rigged for walk-draw operation.

Includes:

- sewn-in overlap on each side for entrance
- overlapping master carriers at rear for entrance
- black tow-cords w/black steel pull-rings

Customer's cost delivered and installed.....\$ 36,795.00

Please Note Exclusions / Comments

- 1) Terms: Net 30 days, upon approved credit. -or- 50% deposit, remainder upon completion.
- 2) Credit cards: are accepted with an additional 3% processing fee.
- 3) Prices: good 15 days from above date.
- 4) Completion: To be determined based on current production schedule upon receipt of order.
- 5) Taxes: Taxes, if any, are NOT INCLUDED.
- 6) Wages: Priced at standard wage rate. Prevailing wage rate is additional of applicable.
- 7) Sufficient structural support by others.
- 8) Price does not include submittal drawings.
- 9) Fabric colors to be selected from Stagecraft Industries standards.
- 10) All fabric is inherently flame resistant.
- 11) Any changes in above quotation will require a change order that may affect the price.
- 12) All work shall be performed during regular working hours, Monday – Friday.

Contractors Licenses

AK - CONE5095 • AZ - 129893 • CA - 252177 • HI - C15872 • ID - 11989-AAA-4(10150) • IA - C120072 • MS - 10626-SC
MT - 5442 • NE - 50547 • NV - 0012299 • NM - 060655 • ND - 40821 • OR - 65050 • UT -10479671-5501 • WA - STAGEI*365R8

Signature of Purchaser

Date

Gary Graham
Stagecraft Authorized Signature

262
Extension

Printed Name _____

Printed Name Gary Graham



QUOTATION / BILL OF MATERIALS

5051 N. Lagoon Ave, Portland, OR 97217-7693
503-286-1600 503-286-3345 fax

5503 Sixth Ave S, Seattle, WA 98108-2503
PO Box 80191, Seattle, WA 98108-0191
206-763-8800 206-763-1324 fax

Visit us at www.stagecraftindustries.com

December 11, 2023

Ogden Preparatory Academy
1415-1435 Lincoln Ave,
Ogden, UT 84404

(801) 627-2066 School
(760) 486-1021 cell
amackay@ogdenprep.org

quotation Number: 2311.440r1grg
Attn.: Annie MacKay



We are pleased to provide a quote for the following project:

**Ogden Preparatory School. Ogden, UT.
Stage Curtains and Equipment**

[Size and fabrication per GRG prospect drawings]

Provide:

- | | | | |
|---|----------------------------|-----------------------|--------------|
| One (1) valance curtain: | Fabric: 25oz. IFR Velour. | 50% Fullness Sewn-in. | Color: TBD. |
| One (1) batten for above curtain. (curtain shall have blind ties on top) | | | |
| One (1) guillotine curtain: | Fabric: 25oz. IFR Velour. | 50% Fullness Sewn-in. | Color: TBD. |
| One (1) ADC T-Lift™ 2.0 automated curtain rigging system. | | | |
| One (1) Pr. side/rear curtain: | Fabric: 16oz IFR SuperSet. | 50% Fullness Sewn-in. | Color: Black |
| One (1) 50' SCI #316w curved I-beam track for above curtains, rigged for walk-draw operation. | | | |

Includes:

- sewn-in overlap on each side for entrance
- overlapping master carriers at rear for entrance
- black tow-cords w/black steel pull-rings

Customer's cost delivered and installed.....\$ 100,120.00

Please Note Exclusions / Comments

- 1) Terms: Net 30 days, upon approved credit. -or- 50% deposit, remainder upon completion.
- 2) Credit cards: are accepted with an additional 3% processing fee.
- 3) Prices: good 15 days from above date.
- 4) Completion: To be determined based on current production schedule upon receipt of order.
- 5) Taxes: Taxes, if any, are NOT INCLUDED.
- 6) Wages: Priced at standard wage rate. Prevailing wage rate is additional of applicable.
- 7) Sufficient structural support by others.
- 8) All Electrical hookup & power supply is to be provided by customers Electrical contractor.
- 9) Price does not include submittal drawings.
- 10) Fabric colors to be selected from Stagecraft Industries standards.
- 11) All fabric is inherently flame resistant.
- 12) Any changes in above quotation will require a change order that may affect the price.
- 13) All work shall be performed during regular working hours, Monday – Friday.

Contractors Licenses

AK - CONE5095 • AZ - 129893 • CA - 252177 • HI - C15872 • ID - 11989-AAA-4(10150) • IA - C120072 • MS - 10626-SC
MT - 5442 • NE - 50547 • NV - 0012299 • NM - 060655 • ND - 40821 • OR - 65050 • UT - 10479671-5501 • WA - STAGEI*365R8

Signature of Purchaser

Date

Gary Graham
Stagecraft Authorized Signature

262
Extension

Printed Name _____

Printed Name Gary Graham

Coversheet

Google Suite Licensing

Section: II. Finance
Item: E. Google Suite Licensing
Purpose: Vote
Submitted by:
Related Material: Quote_301243_1700245093236 (1).pdf



Quote

#301243

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)
 4675 E. Cotton Center Blvd
 Suite 155
 Phoenix AZ 85040
 www.bluum.com

11/17/2023

Bill To

Accounts Payable
 OGDEN PREPARATORY ACADEMY
 1435 Lincoln Ave.
 OGDEN UT 84404-5678

Ship To

MICHAEL BERUBE
 OGDEN PREPARATORY ACADEMY
 1415 LINCOLN AVE
 Ogden UT 84404-5678

Memo:
 Google Suite Enterprise

Expires	Sales Rep	Contract	Terms
11/30/2023	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
175	GSEFEFULL Google G Suite Full Free student licenses are offered at a faculty/staff to student ratio of 1:10	Google	\$45.18	\$7,906.50

****Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

Subtotal	\$7,906.50
Tax Total	\$0.00
Shipping Cost	\$0.00
Total	\$7,906.50

To accept this quotation, sign here : _____

Printed Name/Title/Date : _____

Shipping and Billing Address listed on quote are accurate : []Yes []No

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions. For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



Coversheet

Administrative Board Report

Section: IV. Administrative Business
Item: A. Administrative Board Report
Purpose: FYI
Submitted by:
Related Material: Administrative Board Report December 2023.pdf

ADMINISTRATIVE BOARD REPORT

December 2023



OGDEN PREPARATORY
ACADEMY

Early Childhood Center

- Thanksgiving festivities-next year, we will invite parents!
- Kindergarten went on a field trip to the Nature Center.

Upcoming this week:

- Wednesday- Spanish program in best dress!
- Thursday- Gingerbread houses.
- Friday- Polar Express (Kinder)
New Year's Party (Preschool)



ADMINISTRATIVE BOARD REPORT

December 2023



OGDEN PREPARATORY
ACADEMY



Elementary

Events & Celebrations

- 3rd LIM Assembly - Dec 13
 - Begin With the End in Mind
 - Spanish Christmas Concert
 - Spirit Day #2
- Elementary Choir & Jr. High Guitar Class Concert - Dec 13
- Family Nights
 - 5th Grade - Dec 7 (Polar Express)
 - 3rd Grade - Jan 18 (Neon? theme)
- Renewed focus on the basics
 - Lesson planning
 - Teach Like a Champion
 - Grade level team teaching specific skills and techniques to staff



ADMINISTRATIVE BOARD REPORT

December 2023




OGDEN PREPARATORY ACADEMY

Junior High

Events & Celebrations

- This year we are using Eagle Reward tickets as a motivator for our foundations: Be Prepared, Be Safe, Be Respectful and Be Responsible. Students earn tickets for following the focus foundation and they're able to spend their ticket at Friday's student store. It's been a huge hit.
- Our Safe & Civil Schools coach visited on December 5-6. He was able to conduct common area observations and compare the data to our September visit data. We have shown a lot of growth in increasing positive teacher-student interactions and decreasing common space behavioral incidents.

 Introduction to the STOIC Framework

stoic Someone admired for patience and endurance in the face of adversity.

The five variables of STOIC provide a compact summary of the methods used by effective classroom managers to encourage responsible behavior. Teachers can adapt these variables to build or revise their classroom management plan.

S **Structure for Success**
Identify any changes in physical arrangements, scheduling, procedures, supervision patterns, and so on that may have a positive effect on behavior.

T **Teach Expectations**
Identify a plan to teach students to function successfully in the structure you have created. This can be as simple as a goal discussion or as involved as daily modeling and rehearsal of responsible behavior. The intervention plan must address when, where, and how positive expectations will be taught to the student.

O **Observe and Monitor**

- ▶ Short term—circulate through and scan the room continually.
- ▶ Long term—collect data to determine progress (or lack thereof) across time.

I **Interact Positively**

- ▶ Provide noncontingent attention by greeting and showing an interest in the student.
- ▶ Provide contingent attention in the form of frequent positive feedback on behavioral and academic effort. When students are meeting your expectations, following your procedures, and engaging appropriately in academic tasks, provide age-appropriate positive feedback. This can be verbal, written, or (to a limited extent) nonverbal. Your positive feedback should be specific, contingent, and nonembarrassing. In particular, look for opportunities to praise students for exhibiting the expectations that have been taught.
- ▶ Maintain at least a 3:1 ratio of positive to corrective interactions. Be sure that students are getting, on average, at least three times more attention when engaged and exhibiting expected behaviors than when off task and violating expectations.

C **Correct Fluently**
Respond to misbehavior calmly, consistently, briefly, and immediately. Always correct respectfully. Determine how you will react to each type of misbehavior that may be related to this problem. Your goal is to be on "automatic pilot" when correcting any chronic misbehavior so you can keep your focus on instruction and on building positive relationships with targeted and nontargeted students.

ADMINISTRATIVE BOARD REPORT

December 2023



OGDEN PREPARATORY
ACADEMY

Teaching & Learning

...

November Employee of the Month

Academic Excellence

Alejandra Ochoa - Elementary Teaching Assistant

I am nominating Ale because she has been so helpful in jumping around different areas to support grades 3 and up. She is assigned to work primarily in grades 4-6, but if and when 3rd grade is short-staffed with TAs, she adjusts her schedule, more than expected, to ensure there's enough coverage and support for the third grade team. She is definitely reliable and consistent and a major team player.

Character Development

Tasha Gonce - Elementary Grade 6 Teacher

I would not have survived this long without her. She helps uplift everyone who is willing to learn from her. She is always kind, generous and helpful. She is really the heart of the 6th grade team and brings us all together and makes us strong.

Individual Growth

Millie Price - Junior High Photography Teacher

Millie has strongly represented individual growth by always being willing to learn and make small adjustments to strengthen her instruction, motivational system, and classroom management. She strives to find what works for her students. She is open-minded and a great example of a lifelong learner!

Assessment Updates

- [2023-2024 BOY Assessment Summary](#)
- [Latest Assessment Newsletter](#)
- [2023-2024 Assessment Calendar](#)
- Middle of Year (MOY) Testing Window - In Progress!
 - Acadience Reading & Math
 - i-Ready Diagnostic
 - Star Reading
 - MAP Growth
- WIDA Test Preparation - Testing begins in January.



OGDEN PREPARATORY
ACADEMY

ADMINISTRATIVE BOARD REPORT

December 2023

Operations

Board Surveys

- We worked to get more parent involvement, but didn't get many. We included on social media, the website, principal communications, and put QR codes in the windows of each building.
- Parents: Overall the responses were good. There were some responses regarding feeling welcome and engaged. This is something we have been targeting this year particularly, and we will continue to work on improvement.
- JH Staff: The JH has been working with Safe and Civil Schools to revamp their behavior system. This is requiring a change in the way teachers respond to behavior issues in their classrooms. As with any change, there has been some discomfort and push back; however, they are working through those hurdles and making progress.
- Elementary Staff (including ECC): Great response to some of the systems that Kasey and Angela have put in place.
- Staff overall: we recognize that some staff are not feeling appreciated or valued. We have discussed ways to improve. We do have several systems in place for this, but there is always room for improvement.



OGDEN PREPARATORY
ACADEMY

ADMINISTRATIVE BOARD REPORT

December 2023

Operations

Business

- The IRS audit of the COVID stimulus funds returned a decision that the claim is disallowed. The group assisting with the filing considers this to be incorrect, and are preparing to appeal.
- School Mental Health Qualifying Grant Carryforward Grant has been approved; \$86,297
- IDEA Grant has been submitted.
- Title I Grant has been submitted. The DMI (desktop monitoring instrument) has been completed and approved. We are preparing for a site visit in January.
- School Safety and Support Grant has been approved. We are working with the Ogden Police Department to hire a School Resource Officer.
- The ECC playground continues to hold water. Lawn Butler, the contractor One West used for the landscaping, has been working on installing drains. The area to the north of the playground will be cemented and will have artificial turf laid, so it will be a mess for a while.
- We had Daniel Solario paint some additional walls at the ECC around the administration offices.
- The LU systems have finally finished installation in the ECC multipurpose room and cafeteria. Teachers are starting to use them.
- The kindergarten touch screen chromebooks have been received and distributed. Some that were sent were not touch screens, so that is being troubleshooted.
- The Daycare grant receipts were submitted for reimbursement.
- We are required to have a certified Records Officer. That certification was completed.
- Grow Your Own Educator Grant reporting was submitted.
- USBE December data submission was completed.
- FY23 Maintenance of Equity Letter Certification submitted
- Indirect Costs have been entered and certified in UPEFS
- Deferred revenue has been certified in UPEFS.

PTIF (Public Treasurer's Interest Fund)

October - November 2023

- Ending Balance: \$5,447,507.80
- Deposit: 0
- Interest deposited: \$49,369.77



OGDEN PREPARATORY
ACADEMY

ADMINISTRATIVE BOARD REPORT

December 2023

Data

Enrollment

Grade	PreK	K	1	2	3	4	5	6	7	8	9	All
FY24 Dec	40	96	100	96	99	104	110	91	111	105	99	1051
FY23 Dec	0	100	103	100	102	101	92	102	113	108	107	1028
October 1	38	98	101	95	99	106	111	93	109	106	99	1055
Goal enrollment	60	100	100	100	100	100	105	105	110	110	110	1040
Lottery Pull target	69	110	110	110	110	110	115	115	120	120	120	1140

Grade	OGDEN PREPARATORY ACADEMY					
	I	A	GWL	SWL	TWL	FWL
K	0	132	0	0	0	0
1	1	39	1	0	0	0
2	0	26	0	0	0	0
3	0	28	0	0	0	0
4	0	24	0	0	0	0
5	3	36	1	2	0	0
6	0	26	0	0	0	0
7	1	37	1	0	0	0
8	0	29	0	0	0	0
9	0	16	0	0	0	0
Totals:	5	393	3	2	0	0

Waitlist- 2023-2024

Trends

Annual Withdrawals		Student Retention		Teacher Retention	
2017	76	2019	87.74%	2018	83.00%
2018	70	2020	86.80%	2019	87.00%
2019	58	2021	91.21%	2020	90.00%
2020	77	2022	89.13%	2021	87.14%
2021	94	2023	92.79%	2022	89.47%
2022	78	2024	96.33%	2023	85.54%
2023	100	2022 Charter Average	79.80%	2024	84.21%

Coversheet

Policy Updates

Section: V. Policy Updates
Item: A. Policy Updates
Purpose: Vote
Submitted by:
Related Material: 7.05.POL_Child_Abuse_and_Neglect_Reporting_Policy.pdf



OGDEN PREPARATORY ACADEMY

Official Policy

7 Students

7.05.POL Child Abuse and Neglect Prevention and Reporting Policy

Effective/Revision Date: 11/11/2021

Page 1 of 3

POLICY

Ogden Preparatory Academy (the “School”) takes seriously the legal responsibility of its personnel to protect the physical and psychological well-being of its students. We believe that the School's personnel have an important role to play in the elimination of child abuse, because they are in a unique position to observe children over extended periods of time on a daily basis.

MANDATORY REPORTING

If a School employee *has reason to believe* that a child may have been subjected to incest, molestation, sexual exploitation, sexual abuse, physical abuse, human trafficking, or neglect, or observes a child being subjected to conditions or circumstances which would reasonably result in such, the employee shall immediately make an oral report to the nearest peace officer, law enforcement agency or Division of Child Family Service (“DCFS”) and to the School’s Principal or School Counselor.

1. An oral report to a principal, supervisor, school nurse, school counselor, social worker, psychologist, or other District staff does not satisfy the employee’s personal duty to report to the nearest peace officer, law enforcement agency or DCFS.
2. The oral report to the nearest peace officer, law enforcement agency, or DCFS may be made with the Principal or School Counselor present, but the person making the report must be present.
3. The reporting employee must record the name of the individual and the agency contacted to make the required report.
4. The reporting employee must complete a copy of the Youth Concern Reporting Form (Form) and provide the original copy of the ~~Form Child Abuse and Neglect Reporting Form~~ to the School Counselor within twenty-four hours.
5. The reporting employee may retain a copy of the Form for their records provided it is stored in a secure location.
6. The School Counselor will scan and upload the Form into a secure, digital file. The secure file will be accessible to Administration and The Mental Health Team.
7. The employee or School Counselor shall notify the Building Principal of the report within one business day. ~~The Principal will keep the form in a separate file, and it shall not be placed in the student’s permanent file. The form should also be sent to the agency to which the oral report was given.~~

8. The Principal will preserve the anonymity of the person making the report and any others involved in any investigation.
9. If the suspected perpetrator of child abuse or neglect is a School employee, the Principal shall immediately report the allegation to the Utah State Office of Education. Steps shall be taken to assure that further abuse or neglect is prevented by the suspected perpetrator.

LIMITED ROLE OF SCHOOL PERSONNEL IN INVESTIGATIONS

Investigations of reports of abuse for children seventeen (17) years of age and younger are the responsibility of DCFS. However, to determine whether or not there is *reason to believe* that abuse or neglect has occurred, school employees may (but are not required) to gather information only to the extent necessary to determine whether a reportable circumstance exists.

1. Investigations by School Employees prior to submitting a report shall not go beyond what is minimally necessary to support a reasonable belief that a reportable problem exists.
2. School employees shall not contact the child's parents, relatives, friends, neighbors, etc. for the purpose of determining the cause of the injury and/or apparent neglect.
3. It is not the responsibility of the Principal or any other school employees to prove who the abuser is or that the child has been abused or neglected, or to determine whether the child is in need of protection.
4. School employees shall not contact the parents, relatives, friends, neighbors, etc. for the purpose of determining the cause of the injury and/or apparent neglect.
5. Notes of voluntary or spontaneous statements by the child shall be given to the investigational agency.
6. The Principal may provide the child's parents with a basic notification of the alleged incident and that a report has been made to DCFS/law enforcement. The parents should then be told that they will receive any/all additional information about the investigation from DCFS.
7. If school officials are contacted by parents about child abuse reports, school personnel shall not confirm or deny that a contact or investigation is taking place. A school employee should refer the caller to law enforcement or DCFS.
8. School officials shall cooperate with DCFS and law enforcement employees authorized to investigate reports of alleged child abuse and neglect.

IMMUNITY FROM LIABILITY

Persons making reports or participating in good faith in an investigation of alleged child abuse or neglect are immune from any civil or criminal liability that otherwise might arise from those actions.

FAILURE TO REPORT

An individual is guilty of a class B misdemeanor if the individual willfully fails to report the suspected abuse or neglect.

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If the School has substantial grounds to believe that an educator (as defined in Utah Code §53E-6-102) has knowingly failed to report suspected abuse or neglect, the School shall file a complaint with the Utah State Board of Education.

TRAINING

Child Abuse Reporting Training

The Business Director shall distribute annually to all school employees copies of the School’s procedures for reporting suspected child abuse or neglect.

Child Sexual Abuse Prevention Training

At least every other year, elementary and secondary school employees shall complete the USBE approved training and instruction on child sexual abuse and human trafficking prevention and awareness on the following subjects:

1. Responding to a disclosure of child sexual abuse in a supportive, appropriate manner
2. Identifying children who are victims or may be at risk of becoming victims of human trafficking or commercial sexual exploitation
3. The mandatory reporting requirements described in this policy.

Document History

Approved: 12/12/2012

Revised: 11/11/2021 *Expanded to comply with state law and include procedural aspects of the policy.*

Legal References

Utah Code Ann. § 53A-6-502

Utah Code Ann. § 62A-4a-402, et seq.

Utah Administrative Rules R277-401

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