



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on March 12, 2024 at 9:15 PM MDT

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### Date and Time

Thursday March 14, 2024 at 4:30 PM MDT

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (upstairs)

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Call the Meeting to Order		Sara Mejeur	
<b>B.</b> Record Attendance		Sara Mejeur	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m
	Approve minutes for OPA Board of Directors Meeting on February 8, 2024		
<b>D.</b> Opportunity for Public Input		Sara Mejeur	5 m

	Purpose	Presenter	Time
<b>II. Finance</b>			<b>4:37 PM</b>
<b>A.</b> Financial Review	FYI	Spencer Adams	5 m
<b>B.</b> Cameras in the Classrooms	Vote	Debbie Deem	5 m
<b>III. Administrative Business</b>			<b>4:47 PM</b>
<b>A.</b> Administrative Board Report	FYI	Principals	5 m
<b>B.</b> FY25 Calendar	Vote	Debbie Deem	10 m
<p>The attached calendar has been created using survey input and data gathered throughout the year.</p> <p>It is proposed that the Board approve the calendar for the 2024-2025 School Year.</p>			
<b>C.</b> Landscaping and Snow Removal	Vote	Debbie Deem	5 m
<b>IV. Policy Updates</b>			<b>5:07 PM</b>
<b>A.</b> Policy Updates	Vote	Stephanie Mathers	5 m
<ol style="list-style-type: none"> <li>1. Fee Schedule</li> <li>2. Family Engagement Policy revisions</li> <li>3. Building Use Policy revisions</li> <li>4. Internet Safety and Acceptable Use Policy revisions</li> <li>5. Internet Safety Policy archival</li> </ol>			
<b>V. Other Discussion</b>			<b>5:12 PM</b>
<b>A.</b> Discussion	Discuss	Sara Mejeur	5 m
<p>Please complete Conflict of Interest Forms sent to OPA email through Adobe Sign.</p>			
<b>VI. Closing Items</b>			<b>5:17 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Sara Mejeur	

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for OPA Board of Directors Meeting on February 8, 2024

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board of Directors Meeting

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### Date and Time

Thursday February 8, 2024 at 4:30 PM

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (upstairs)

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Directors Present

B. Gerena, B. Lucas, S. Mejeur

### Directors Absent

J. Howell, S. Zwygart

### Ex Officio Members Present

D. Deem, K. Kennington

### Non Voting Members Present

D. Deem, K. Kennington

### Guests Present

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S. Adams, S. Wright, T. Young

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## I. Opening Items

### A. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Feb 8, 2024 at 4:38 PM.

### B. Record Attendance

### C. Approve Minutes

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 01-11-24.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

### D. Opportunity for Public Input including input on Fee Schedule and ELA Curriculum

No public input.

## II. Finance

### A. Financial Review

Presented by Spencer Adams.

Looking at the end of January numbers.

- Expenses
- Revenue

No questions at this time.

### B. JH Gym Projector system

B. Lucas made a motion to approve the purchase of the JH Projector System with Webb.

B. Gerena seconded the motion.

Presented the three quotes for this project. We propose going with the Webb bid.

However, we will need to get electrical done. They will still be the cheapest option. They have also done work for us in the Elementary gym.

The board **VOTED** to approve the motion.

### C. FY25 Chromebook Purchase

B. Lucas made a motion to approve the 130 Chromebook purchase from Pine Cove.

B. Gerena seconded the motion.

Discussed the quotes and proposed going with Pine Cove is cheaper, and has touch-screen devices. They are local, which we like.

The board **VOTED** to approve the motion.

**D. FY25 Q-Board Procurement**

B. Lucas made a motion to approve the purchase of 15 Q-Boards from Pine Cove.

B. Gerena seconded the motion.

Recommended going with the Pine Cove quote.

The board **VOTED** to approve the motion.

**E. Math Curriculum for Grades 6-9**

B. Lucas made a motion to approve the CPM math curriculum purchase.

B. Gerena seconded the motion.

Discussed the different curriculum options. We made a recommendation for CPM adoption.

The board **VOTED** to approve the motion.

**III. Executive Session**

**A. Enter Closed Session**

Did not need closed session today.

**B. Exit Closed Session**

**C. Student discipline vote**

**IV. Administrative Business**

**A. Administrative Board Report**

Discussed the Board Report.

- ECC
- Elementary
- Junior High
- Teaching & Learning
- Operations

**B. Data Review for School Land Trust**

B. Lucas made a motion to approve the school land trust plan with the new proposed goals for 2025.

B. Gerena seconded the motion.

Reviewed last year's data and discussed our proposal of adjusting the goals.

The board **VOTED** to approve the motion.

### **C. Phone System**

B. Lucas made a motion to switch our phone system to High Country Networks.

B. Gerena seconded the motion.

We want a cheaper phone system for next year. Our recommended would be High Country Networks, because we can get a new intercom and bell system which we need.

The board **VOTED** to approve the motion.

## **V. Policy Updates**

### **A. Policy Updates**

B. Lucas made a motion to approve the change in policy for cash handling to three days.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Other Discussion**

### **A. Discussion**

No additional items to discuss.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,  
S. Mejeur

# Coversheet

## Financial Review

**Section:** II. Finance  
**Item:** A. Financial Review  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** February 2024 Budget Summary.pdf  
February 2024 Budget Detail.pdf

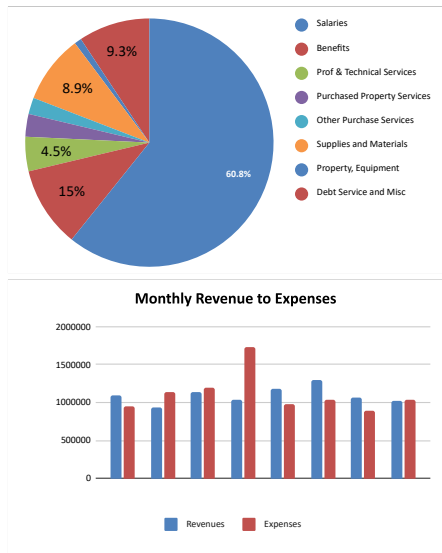




## Financial Summary as of February 29, 2024

### 66.7% through the Year BUDGET REPORT EXPENSES RATIOS

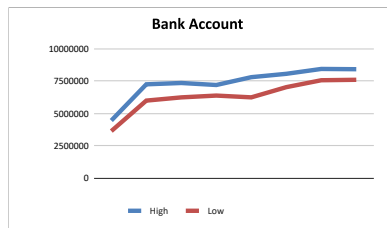
	Year-to Date Actuals	Approved Budget	Forecast	% of Forecast
<b>Enrollment</b>	1015	1020	1015	
<b>Revenue</b>				
1000 Local	\$ 709,266	\$ 1,113,000	\$ 968,872	73%
3000 State	\$ 7,276,087	\$ 10,643,721	\$ 11,089,659	66%
4000 Federal	\$ 358,972	\$ 1,441,211	\$ 1,543,182	23%
<b>Total Revenue</b>	<b>\$ 8,344,325</b>	<b>\$ 13,197,932</b>	<b>\$ 13,601,713</b>	<b>61%</b>
<b>Expenses</b>				
100 Salaries	\$ 5,046,646	\$ 7,799,099	\$ 7,952,161	63%
200 Benefits	\$ 893,651	\$ 1,339,031	\$ 1,376,403	65%
300 Prof & Technical Services	\$ 382,365	\$ 574,464	\$ 586,254	65%
400 Purchased Property Services	\$ 273,014	\$ 343,080	\$ 386,651	71%
500 Other Purchase Services	\$ 115,685	\$ 240,842	\$ 280,842	41%
600 Supplies and Materials	\$ 804,612	\$ 921,000	\$ 1,165,553	69%
700 Property, Equipment	\$ 527,391	\$ 130,517	\$ 121,804	433%
800 Debt Service and Misc	\$ 914,126	\$ 1,218,098	\$ 1,218,198	75%
<b>Total Expenses</b>	<b>\$ 8,957,490</b>	<b>\$ 12,566,131</b>	<b>\$ 13,087,866</b>	<b>68%</b>
<b>Net Income from Operations</b>	<b>\$ (613,165)</b>	<b>\$ 631,801</b>	<b>\$ 513,847</b>	
<b>Operating Margin</b>	-7.3%	4.8%	<b>3.8%</b>	



	Actual	Goal	Covenants
Operating Margin	3.78%	3.55%	
MADS (Modified Acc)	1.42	1.41	1.10
Days Cash on Hand	235	100	30
Unrestricted DCOH	232	100	30
Building Payment %	9%	20%	

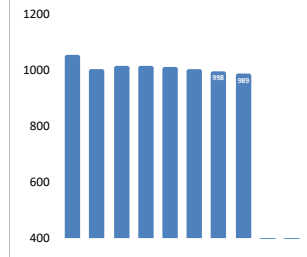
### CASH RESERVES ENROLLMENT

<b>Ending Cash Balance</b>	\$ 8,436,802
<b>Ending Unrestricted Cash Balance</b>	\$ 8,330,162
Days Cash on Hand	235



	Actual Ytd	Forecast
<b>Last Year Reserve Balance</b>	\$ 2,398,744	\$ 2,398,744
<b>Reserves Added this Year</b>	\$ (613,165)	\$ -
Early Childhood Center	\$ 410,465	\$ 410,465
<b>Expenses from Reserves</b>		
Early Childhood Center	\$ 1,210,058	\$ 1,210,058
Bond Issuance & Related C	\$ -	\$ -
	\$ -	\$ -
<b>New Reserve Balance</b>	<b>\$ 3,406,102</b>	<b>\$ 4,019,267</b>

	A	S	O	N	D	J	F	M	A	M
<b>Daycare</b>	19	19	19	19	19	19	19	19		
<b>Pre-K</b>	12	19	21	21	21	21	21	21	0	0
<b>1</b>	91	96	98	99	96	97	99	97	0	0
<b>2</b>	108	101	101	101	100	100	101	101	0	0
<b>3</b>	97	92	95	96	96	94	96	95	0	0
<b>4</b>	105	98	98	97	99	98	98	98	0	0
<b>5</b>	108	104	106	106	104	104	102	101	0	0
<b>6</b>	114	107	111	109	110	109	108	105	0	0
<b>7</b>	98	92	93	93	91	91	90	90	0	0
<b>8</b>	116	111	108	110	111	109	108	107	0	0
<b>9</b>	116	106	106	106	105	104	103	102	0	0
<b>Total</b>	1056	1003	1035	1015	1011	1004	998	989	0	0





Actuals as of: February 29, 2024 Percentage of Year: 66.7%

Budget Detail Report	(1,040 Students)	(1,020 Students)	1020	(-5 Students)	1015	FY24 Capitalization Forecast	% of Forecast	Debbie's Changes
	FY23 Actuals	FY24 Actuals	FY24 Budget	Changes	FY24 Forecast			
<b>Revenue</b>								
<b>1000 Local</b>								
1340 Preschool Revenue	\$ -	\$ 99,033	\$ 420,000	\$ (277,062)	\$ 142,938		69.3%	
Afterschool Revenue (Daycare)		\$ 45,663	\$ 200,000	\$ (128,000)	\$ 72,000		63.4%	
1510 Interest on Investments	\$ 297,551	\$ 295,476	\$ 250,000	\$ 150,000	\$ 400,000		73.9%	
1600 Lunch Program (Students & Adults)	\$ 81,717	\$ 44,862	\$ 60,000	\$ -	\$ 60,000		74.8%	
1710 Student Sales	\$ 20,173	\$ 23,341	\$ 13,000	\$ 10,341	\$ 23,341		100.0%	
1710 Art Expo	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000		0.0%	
1740 Student Fees	\$ 12,191	\$ 2,714	\$ -	\$ 2,714	\$ 2,714		100.0%	
1760 Fines		\$ 1,248	\$ 3,000	\$ (1,700)	\$ 1,300		96.0%	
1741 Trips (Co-Curricular Fees)	\$ 64,382	\$ 30,339	\$ 80,000	\$ -	\$ 80,000		37.9%	
1910 Rental of Facility	\$ 10,760	\$ 9,851	\$ 10,000	\$ -	\$ 10,000		98.5%	
1920 Contributions & Donations	\$ 47,486	\$ 12,160	\$ 40,000	\$ (10,000)	\$ 30,000		40.5%	
1920 Employer Childcare Startup Grant	\$ -	\$ 72,649	\$ -	\$ 72,649	\$ 72,649		100.0%	
1990 Medicaid	\$ 13,334	\$ 32,561	\$ 25,000	\$ 7,561	\$ 32,561		100.0%	
1990 Miscellaneous	\$ 13,275	\$ 39,369	\$ 10,000	\$ 29,369	\$ 39,369		100.0%	
<b>Total 1000:</b>	<b>\$ 560,869</b>	<b>\$ 709,266</b>	<b>\$ 1,113,000</b>	<b>\$ (144,128)</b>	<b>\$ 968,872</b>		<b>73.2%</b>	
<b>3000 State</b>								
0.3005 Regular School Prgm K	\$ 207,641	\$ 251,144	\$ 380,492	\$ (4,059)	\$ 376,433		66.7%	
0.3010 Regular School Prgm 1-12	\$ 3,237,015	\$ 2,471,455	\$ 3,780,110	\$ (73,242)	\$ 3,706,868		66.7%	
0.3020 Professional Staff	\$ 271,735	\$ 196,546	\$ 295,392	\$ (763)	\$ 294,629		66.7%	
31.1205 Special Education -- Add-On	\$ 571,134	\$ 491,228	\$ 620,936	\$ 115,906	\$ 736,842		66.7%	
31.1210 Special Education -- Self-Contained	\$ 42,526	\$ 20,639	\$ 46,392	\$ (15,433)	\$ 30,959		66.7%	
31.1220 Special Education -- Extended Year	\$ 4,130	\$ 3,197	\$ 4,505	\$ 291	\$ 4,796		66.7%	
31.1225 Special Education - Impact Aid	\$ 10,360	\$ 8,479	\$ 11,302	\$ 1,416	\$ 12,718		66.7%	
31.1278 Special Education- Extended Year Stipend	\$ 5,558	\$ 4,370	\$ -	\$ 4,370	\$ 4,370		100.0%	
31.5201 Class Size Reduction K-8	\$ 315,730	\$ 241,657	\$ 344,504	\$ 17,982	\$ 362,486		66.7%	
31.5344 Enhancement for At-risk students	\$ 233,591	\$ 247,384	\$ 254,737	\$ 116,339	\$ 371,076		66.7%	
31.5901 CTE College & Career Awareness	\$ 5,616	\$ 4,364	\$ 5,914	\$ 328	\$ 6,242		69.9%	
32.0500 Charter School Base Amount	\$ 88,610	\$ 77,874	\$ 117,300	\$ (575)	\$ 116,725		66.7%	
32.5310 Flexible Allocation	\$ -	\$ 1,734	\$ -	\$ 2,600	\$ 2,600		66.7%	
32.5619 Charter School Local Replacement	\$ 2,766,655	\$ 2,115,665	\$ 3,135,480	\$ 35,493	\$ 3,170,973		66.7%	
32.5651 Educator Professional Time (HB 396)	\$ 110,416	\$ 127,508	\$ 77,000	\$ 11,336	\$ 88,336		144.3%	
32.5653 Public Ed Capital & Tech	\$ 130,769	\$ -	\$ -	\$ -	\$ -		0.0%	
34.5665 Grow Your Own Teacher	\$ 31,221	\$ -	\$ 15,000	\$ -	\$ 15,000		0.0%	
33.5331 Gifted and Talented	\$ 8,101	\$ 6,296	\$ 7,121	\$ -	\$ 7,121		88.4%	
33.5641 Early Intervention	\$ 110,000	\$ -	\$ -	\$ -	\$ -		0.0%	
33.5805 Early Literacy (K-3)	\$ 48,630	\$ 43,967	\$ 50,541	\$ 14,185	\$ 64,726		67.9%	
34.5662 Outdoor Recreation Grant	\$ -	\$ -	\$ -	\$ -	\$ -		0.0%	
34.5807 TSSP (Teacher Salary Supplement Prgm)	\$ 8,034	\$ -	\$ -	\$ -	\$ -		0.0%	
34.5868 Teacher Materials and Supplies	\$ 9,677	\$ 10,942	\$ 9,677	\$ 1,265	\$ 10,942		100.0%	
34.5876 Educator Salary Adjustment	\$ 296,853	\$ 517,454	\$ 630,000	\$ 146,181	\$ 776,181		66.7%	
33.5911 EL Software Grant	\$ -	\$ -	\$ 25,328	\$ -	\$ 25,328		0.0%	
35.5420 School Land Trust	\$ 140,030	\$ 148,013	\$ 147,344	\$ 669	\$ 148,013		100.0%	
35.5655 Digital Teaching & Learning	\$ 62,033	\$ -	\$ 62,033	\$ (2,067)	\$ 59,966		0.0%	
35.5666 Professional Learning	\$ 6,624	\$ 4,794	\$ 7,126	\$ 66	\$ 7,192		66.7%	
35.5678 TSSA	\$ 211,153	\$ 176,273	\$ 264,409	\$ -	\$ 264,409		66.7%	
35.5679 Student Health & Counseling	\$ 12,159	\$ -	\$ 55,697	\$ 4,659	\$ 60,356		0.0%	
Mental Health Add-On Grant (Carry-Fwd)	\$ 13,396	\$ -	\$ 73,780	\$ 12,517	\$ 86,297		0.0%	Award Rc'd 1:
35.5810 Library Books & Electronic Res	\$ 986	\$ -	\$ 1,076	\$ (1,076)	\$ -		0.0%	
38.5644 STEM Endorsement Center	\$ 943	\$ -	\$ -	\$ -	\$ -		0.0%	
38.5654 Period Products in Schools	\$ 1,296	\$ -	\$ -	\$ -	\$ -		0.0%	
38.5672 Substance Abuse	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000		100.0%	
38.5674 Suicide Prevention	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		100.0%	
38.5697 LETRS Professional Development	\$ 5,764	\$ -	\$ -	\$ -	\$ -		0.0%	
38.5914 School Safety Specialist Stipend Grant	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%	
School Safety and Support Grant					\$ 144,446		0.0%	
38.8070 Liquor Tax (Lunch Program)	\$ 94,926	\$ 100,104	\$ 90,000	\$ 10,104	\$ 100,104		100.0%	
Stronger Connections (PD)	\$ -	\$ -	\$ 100,000	\$ (100,000)	\$ -		0.0%	
Early Interactive Software Program (EISP)	\$ -	\$ -	\$ 25,525	\$ -	\$ 25,525		0.0%	
<b>Total 3000:</b>	<b>\$ 9,068,312</b>	<b>\$ 7,276,087</b>	<b>\$10,643,721</b>	<b>\$ 301,492</b>	<b>\$ 11,089,659</b>		<b>65.6%</b>	
<b>4000 Federal</b>								
42.7225 ESSER III ARP	\$ -	\$ -	\$ 494,767	\$ -	\$ 494,767		0.0%	
45-4522 IDEA Preschool	\$ -	\$ -	\$ 3,487	\$ 28	\$ 3,515		0.0%	
45-4524 IDEA	\$ -	\$ -	\$ 158,618	\$ 22,791	\$ 181,409		0.0%	
45.4524 PIP	\$ -	\$ -	\$ -	\$ 27,000	\$ 27,000		0.0%	
45-8071 National School Lunch Program	\$ 103,700	\$ 37,117	\$ 75,000	\$ -	\$ 75,000		49.5%	
45-8072 NSLP - Free & Reduced	\$ 306,992	\$ 211,575	\$ 300,000	\$ -	\$ 300,000		70.5%	
45-8074 NSLP - Breakfast	\$ 52,046	\$ 40,167	\$ 75,000	\$ -	\$ 75,000		53.6%	
45-8075 Kitchen Equipment Grant	\$ -	\$ -	\$ 30,517	\$ -	\$ 30,517		0.0%	
45-8076 Supply Chain Assistance	\$ -	\$ 23,389	\$ -	\$ -	\$ -		0.0%	
45-8077 Child & Adult Day Care	\$ -	\$ 1,525	\$ -	\$ 1,525	\$ 1,525		100.0%	
45-8078 Fresh Fruits and Vegetables	\$ -	\$ 33,486	\$ -	\$ 33,486	\$ 33,486		100.0%	
45-8079 After School Program	\$ 11,990	\$ 11,060	\$ 5,284	\$ 5,776	\$ 11,060		100.0%	
45-8080 Pandemic EBT	\$ -	\$ 653	\$ -	\$ 653	\$ 653		100.0%	
48.7801 Title I - Remedial Services	\$ -	\$ -	\$ 225,247	\$ -	\$ 225,247		0.0%	
48.7860 Title II - MAPP	\$ -	\$ -	\$ 9,050	\$ -	\$ 9,050		0.0%	
48.7860 Title II	\$ -	\$ -	\$ 30,958	\$ -	\$ 30,958		0.0%	
48.7880 Title III A - English Lang Acq	\$ 26,262	\$ -	\$ 24,311	\$ 727	\$ 25,038		0.0%	
48.7905 Title IV Supporting Effective Instruction	\$ 8,972	\$ -	\$ 8,972	\$ 9,985	\$ 18,957		0.0%	
<b>Total 4000:</b>	<b>\$ 509,962</b>	<b>\$ 358,972</b>	<b>\$ 1,441,211</b>	<b>\$ 101,971</b>	<b>\$ 1,543,182</b>		<b>23.3%</b>	
<b>Total Revenue:</b>	<b>\$10,139,143</b>	<b>\$ 8,344,325</b>	<b>\$13,197,932</b>	<b>\$ 259,335</b>	<b>\$ 13,601,713</b>		<b>61.3%</b>	



Actuals as of: February 29, 2024 Percentage of Year: 66.7%

Budget Detail Report	(1,040 Students)	(1,020 Students)	1020	(-5 Students)	1015	FY24 Capitalization Forecast	% of Forecast	Debbie's Changes
	FY23 Actuals	FY24 Actuals	FY24 Budget	Changes	FY24 Forecast			
<b>Expenses</b>								
<b>100 Salaries</b>								
121 Principals and Assistants	\$ 693,256	\$ 487,878	\$ 779,951	\$ (31,247)	\$ 748,704		65.2%	\$ 748,704.00
131 Teachers	\$ 3,333,530	\$ 2,406,758	\$ 3,540,599	\$ 62,844	\$ 3,603,443		66.8%	
132 PTO Cash out	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000		0.0%	
132 Substitute Teachers	\$ 67,456	\$ 35,107	\$ 65,818	\$ -	\$ 65,818		53.3%	
133 Special Education Director & Teachers	\$ 436,594	\$ 410,517	\$ 753,589	\$ (44,000)	\$ 709,589		57.9%	
134 Stipends (Sports, other)	\$ 124,114	\$ 22,703	\$ 30,000	\$ -	\$ 30,000		75.7%	
134 Stipends (flow through: ESY, TSSP, School Saf	\$ -	\$ 2,400	\$ -	\$ 4,511	\$ 4,511		53.2%	
134 Stipends (Greensheets)	\$ -	\$ 4,523	\$ 5,000	\$ -	\$ 5,000		90.5%	
134 HB 396 Educator Professional Time Stipend	\$ 57,726	\$ 294	\$ 50,000	\$ 38,336	\$ 88,336		0.3%	
134 End of Year Bonus / Returning Bonus	\$ 43,066	\$ 28,375	\$ 44,000	\$ -	\$ 44,000		64.5%	
134 Christmas Bonus	\$ 61,082	\$ 71,758	\$ 60,000	\$ 11,758	\$ 71,758		100.0%	
142 Counselor & Social Worker	\$ 132,160	\$ 157,476	\$ 242,750	\$ -	\$ 242,750		64.9%	
143 Nurse SRO	\$ 668	\$ -	\$ 1,246	\$ -	\$ 1,246		0.0%	
145 Librarian	\$ 151,804	\$ 108,594	\$ 165,500	\$ -	\$ 165,500		65.6%	
152 Secretarial & Clerical	\$ 204,534	\$ 145,804	\$ 214,879	\$ -	\$ 214,879		67.9%	
161 General Ed TA	\$ 5,590	\$ -	\$ -	\$ -	\$ -		0.0%	
After School Program (ESSER III)	\$ -	\$ 66,775	\$ 181,976	\$ (41,847)	\$ 140,129		47.7%	
162 Special Education TA	\$ 389,735	\$ 280,934	\$ 325,858	\$ 33,851	\$ 359,709		78.1%	
163 Title I TA	\$ 213,361	\$ 209,655	\$ 270,253	\$ 42,853	\$ 313,106		67.0%	
164 Early Literacy (K-3) TA	\$ 63,523	\$ 47,838	\$ 64,498	\$ -	\$ 64,498		74.2%	
165 Land Trust TA	\$ 46,160	\$ 27,667	\$ 44,436	\$ 4,825	\$ 49,261		56.2%	
166 Early Intervention TA	\$ 12,878	\$ 4,633	\$ 16,520	\$ -	\$ 16,520		28.0%	
167 ESSER III TA (Put with Afterschool)	\$ 78,786	\$ -	\$ -	\$ -	\$ -		0.0%	
182 Facility Support	\$ 42,455	\$ 51,167	\$ 61,255	\$ 12,809	\$ 74,064		69.1%	
184 IT Support	\$ 68,917	\$ 81,833	\$ 120,241	\$ 8,192	\$ 128,433		63.7%	
190 Preschool Teachers	\$ -	\$ 139,598	\$ 353,035	\$ (102,041)	\$ 250,994		55.6%	\$ -
191 Food Service	\$ 318,945	\$ 254,359	\$ 392,695	\$ 7,772	\$ 400,467		63.5%	
<b>Total 100:</b>	<b>\$ 6,546,340</b>	<b>\$ 5,046,646</b>	<b>\$ 7,799,099</b>	<b>\$ 8,616</b>	<b>\$ 7,952,161</b>		<b>64.7%</b>	
<b>200 Benefits</b>								
220 Social Security	\$ 495,633	\$ 381,201	\$ 596,631	\$ -	\$ 596,631		63.9%	
230 Retirement	\$ 146,277	\$ 110,083	\$ 160,000	\$ 4,681	\$ 164,681		66.8%	
241 Group Insurance	\$ 340,904	\$ 289,376	\$ 400,000	\$ 32,691	\$ 432,691		66.9%	
242 Waiver Benefit	\$ 159,875	\$ 95,125	\$ 150,000	\$ -	\$ 150,000		63.4%	
270 Worker's Compensation Fund	\$ 17,479	\$ 10,019	\$ 17,400	\$ -	\$ 17,400		57.6%	
280 Unemployment Insurance	\$ 11,345	\$ 7,847	\$ 15,000	\$ -	\$ 15,000		52.3%	
<b>Total 200:</b>	<b>\$ 1,171,513</b>	<b>\$ 893,651</b>	<b>\$ 1,339,031</b>	<b>\$ 37,372</b>	<b>\$ 1,376,403</b>		<b>64.9%</b>	
<b>300 Prof &amp; Technical Services</b>								
320 Substitute Services	\$ 7,546	\$ 1,995	\$ 8,000	\$ -	\$ 8,000		24.9%	
320 Other Contracted Services	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000		0.0%	
320 Mental Health (Weber Health Services)	\$ 13,235	\$ 4,749	\$ 15,000	\$ -	\$ 15,000		31.7%	
323 Speech Therapy	\$ 157,014	\$ 147,805	\$ 204,768	\$ 28,232	\$ 233,000		63.4%	
323 Psychology / Behavior	\$ 9,203	\$ 6,138	\$ 10,000	\$ -	\$ 10,000		61.4%	
330 Employee Training & Development	\$ 80,329	\$ 67,386	\$ 132,000	\$ (32,000)	\$ 100,000		67.4%	
352 Audit Services	\$ 22,150	\$ 22,858	\$ 22,300	\$ 558	\$ 22,858		100.0%	
345 Business Manager Services	\$ 85,680	\$ 58,264	\$ 87,396	\$ -	\$ 87,396		66.7%	
349 Legal	\$ 35,958	\$ 160	\$ 10,000	\$ -	\$ 10,000		1.6%	
355 IT Services	\$ 52,873	\$ 73,010	\$ 85,000	\$ -	\$ 85,000		85.9%	
<b>Total 300:</b>	<b>\$ 463,988</b>	<b>\$ 382,365</b>	<b>\$ 574,464</b>	<b>\$ 11,790</b>	<b>\$ 586,254</b>		<b>65.2%</b>	
<b>400 Purchased Property Services</b>								
410 Garbage / Sewer / Water	\$ 34,452	\$ 36,030	\$ 60,000	\$ -	\$ 60,000		60.1%	
430 Repairs / Maintenance / Monitoring	\$ 183,047	\$ 105,197	\$ 120,000	\$ 20,000	\$ 140,000		75.1%	
433 Cleaning & Custodial Services	\$ 71,244	\$ 82,937	\$ 132,000	\$ -	\$ 132,000		62.8%	
435 Lawn Care & Snow Removal	\$ 63,077	\$ 41,199	\$ 30,240	\$ 16,760	\$ 47,000		87.7%	
443 Lease of Copy Machines	\$ 4,391	\$ 1,401	\$ 840	\$ 561	\$ 1,401		100.0%	
450 Construction Services	\$ -	\$ 6,250	\$ -	\$ -	\$ 6,250		100.0%	
<b>Total 400:</b>	<b>\$ 356,211</b>	<b>\$ 273,014</b>	<b>\$ 343,080</b>	<b>\$ 37,321</b>	<b>\$ 386,651</b>		<b>70.6%</b>	
<b>500 Other Purchase Services</b>								
520 Property & Liability Insurances	\$ 40,680	\$ 38,869	\$ 44,142	\$ -	\$ 44,142		88.1%	
530 Communication (Phone & Internet)	\$ 18,290	\$ 17,146	\$ 3,000	\$ 29,000	\$ 32,000		53.6%	
540 Marketing	\$ 1,667	\$ 818	\$ 5,000	\$ -	\$ 5,000		16.4%	
542 Board Expenses	\$ 2,591	\$ 179	\$ 3,500	\$ -	\$ 3,500		5.1%	
580 Travel / Per Diem	\$ 19,377	\$ 8,984	\$ 5,000	\$ 11,000	\$ 16,000		56.2%	
510 Field Trips (Bussing & Entrance Fees)	\$ 18,737	\$ 8,460	\$ 30,000	\$ -	\$ 30,000		28.2%	
590 Student Activities - Aguilas Bussing	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200		0.0%	
591 Sports (Bussing, Fees, Tri, Weight Training)	\$ 21,247	\$ 15,786	\$ 25,000	\$ -	\$ 25,000		63.1%	
592 Trips	\$ 104,670	\$ 23,848	\$ 120,000	\$ -	\$ 120,000		19.9%	
593 Clubs	\$ 3,720	\$ 1,595	\$ 4,000	\$ -	\$ 4,000		39.9%	
<b>Total 500:</b>	<b>\$ 230,979</b>	<b>\$ 115,685</b>	<b>\$ 240,842</b>	<b>\$ 40,000</b>	<b>\$ 280,842</b>		<b>41.2%</b>	



Actuals as of: February 29, 2024 Percentage of Year: 66.7%

Budget Detail Report	(1,040 Students)	(1,020 Students)	1020	(-5 Students)	1015	FY24 Capitalization Forecast	% of Forecast	Debbie's Changes
	FY23 Actuals	FY24 Actuals	FY24 Budget	Changes	FY24 Forecast			
<b>600 Supplies and Materials</b>								
611 Classroom/ Legislative Supplies	\$ 46,677	\$ 48,014	\$ 35,000	\$ 15,000	\$ 50,000		96.0%	
611 SpEd Supplies	\$ 10,528	\$ 13,356	\$ 10,000	\$ 10,000	\$ 20,000		66.8%	
611 Preschool Supplies	\$ -	\$ 26,894	\$ 1,000	\$ 31,362	\$ 32,362		83.1%	
611 Garden Grant	\$ -	\$ -	\$ -	\$ -	\$ -		0.0%	
611 Event Supplies	\$ 3,164	\$ 10,971	\$ 30,000	\$ -	\$ 30,000		36.6%	
613 OPA Apparel / Concessions	\$ 15,632	\$ 26,971	\$ 20,000	\$ 6,971	\$ 26,971		100.0%	
619 Yearbooks	\$ 5,571	\$ 6,160	\$ 6,000	\$ 160	\$ 6,160		100.0%	
618 Art Expo	\$ -	\$ 426	\$ 2,400	\$ (1,974)	\$ 426		100.0%	
616 Aguilas & 7 Habits	\$ 2,402	\$ 1,647	\$ 3,000	\$ 3,000	\$ 6,000		27.5%	
614 Staff Meals / Appreciation / Prof Dev	\$ 44,198	\$ 15,903	\$ 20,000	\$ 18,000	\$ 38,000		41.9%	
615 Counseling / Cultural Supplies	\$ 44	\$ 34	\$ -	\$ 34	\$ 34		100.0%	
612 Office Supplies	\$ 64,875	\$ 45,446	\$ 35,000	\$ 15,000	\$ 50,000		90.9%	
621 Natural Gas	\$ 39,565	\$ 17,373	\$ 50,000	\$ -	\$ 50,000		34.7%	
622 Electricity	\$ 75,416	\$ 51,259	\$ 85,000	\$ -	\$ 85,000		60.3%	
630 Lunch Program Food & Supplies	\$ 395,659	\$ 336,935	\$ 440,000	\$ -	\$ 440,000		76.6%	
641 Curriculum & Educational Software	\$ 147,434	\$ 133,769	\$ 110,000	\$ 125,000	\$ 235,000		56.9%	
644 Library	\$ 20,417	\$ 12,653	\$ 15,000	\$ -	\$ 15,000		84.4%	
650 Technology Related Supplies	\$ 711	\$ 17,663	\$ 8,000	\$ 12,000	\$ 20,000		88.3%	
680 Maintenance Supplies	\$ 45,490	\$ 16,016	\$ 35,000	\$ -	\$ 40,000		40.0%	
680 Cleaning Supplies (BEAR)	\$ -	\$ 23,122	\$ 15,600	\$ 5,000	\$ 20,600	\$ 5,241.00	89.5%	
<b>Total 600:</b>	<b>\$ 917,783</b>	<b>\$ 804,612</b>	<b>\$ 921,000</b>	<b>\$ 239,553</b>	<b>\$ 1,165,553</b>	<b>\$ 5,241.00</b>	<b>69.0%</b>	
<b>700 Property, Equipment</b>								
710 Land and Site Improvement	\$ 41,150	\$ 164,659	\$ 10,000	\$ -	\$ 10,000	\$ 150,197.00	102.8%	
733 Furniture and Fixtures	\$ 69,230	\$ 117,742	\$ 10,000	\$ -	\$ 10,000	\$ 115,173.00	94.1%	
733 ECC Furniture and Fixtures	\$ -	\$ 41,287	\$ -	\$ -	\$ 41,287		100.0%	
734 Technology-Related Hardware & Software	\$ 143,451	\$ 187,327	\$ 80,000	\$ (50,000)	\$ 30,000	\$ 129,284.85	117.6%	
738 Kitchen Equipment	\$ 72,755	\$ 16,376	\$ 30,517	\$ -	\$ 30,517		53.7%	
<b>Total 700:</b>	<b>\$ 326,586</b>	<b>\$ 527,391</b>	<b>\$ 130,517</b>	<b>\$ (50,000)</b>	<b>\$ 121,804</b>	<b>\$ 394,654.85</b>	<b>433.0%</b>	
<b>800 Debt Service and Misc</b>								
810 Dues and Fees	\$ 20,136	\$ 21,197	\$ 30,000	\$ -	\$ 30,000		70.7%	
812 Banking Fees	\$ 1,873	\$ 1,120	\$ 3,000	\$ -	\$ 3,000		37.3%	
850 Bond - Restricted Assets	\$ 1,114,842	\$ 891,809	\$ 1,165,098	\$ -	\$ 1,165,098		76.5%	
850 Contingency	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000		0.0%	
890 Miscellaneous	\$ -	\$ -	\$ -	\$ 100	\$ 100		0.0%	
<b>Total 800:</b>	<b>\$ 1,136,851</b>	<b>\$ 914,126</b>	<b>\$ 1,218,098</b>	<b>\$ 100</b>	<b>\$ 1,218,198</b>		<b>75.0%</b>	
<b>Total Expenses:</b>	<b>\$ 11,150,251</b>	<b>\$ 8,957,490</b>	<b>\$ 12,566,131</b>	<b>\$ 324,752</b>	<b>\$ 13,087,866</b>	<b>\$ 399,895.85</b>	<b>68.4%</b>	\$ 748,704.00
<b>Net Income:</b>	<b>\$ (1,011,108)</b>	<b>\$ (613,165)</b>	<b>\$ 631,801</b>	<b>\$ (65,418)</b>	<b>\$ 513,847</b>			
<b>Reserve Funds Used in Year:</b>						<b>1.44</b>		
<b>Fund Reserve:</b>						<b>\$ 477,690</b>	<b>Diff:</b>	<b>\$ 36,156.65</b>

# Coversheet

## Cameras in the Classrooms

**Section:** II. Finance  
**Item:** B. Cameras in the Classrooms  
**Purpose:** Vote

**Submitted by:**

**Related Material:**

Procurement Comparison Form - Camera System.pdf  
Coram AI Ogden Prep School - 14x.pdf  
Coram AI Ogden Prep School - 38x.pdf  
Coram AI Ogden Prep School - 18x.pdf  
801 Technology Estimate OPA JHS Cams.pdf  
801 Technology Estimate OPA ECC Cams.pdf  
801 Technology Estimate OPA All Cams.pdf  
801 TechnologyEstimate OPA ES Cams.pdf  
ETS Quote CM-1806 Verkada Camera System with 5 Year License (NASPO UT AR2472).pdf  
ETS Quote CM-1800 Verkada Camera System with 10 Year License (NASPO UT AR2472).pdf  
BLUUM Quote\_310463\_1706857636782.pdf  
BLUUM Quote\_310462\_1706857537504.pdf  
BLUUM Quote\_309950\_1706817294366.pdf  
BLUUM Quote\_310461\_1706857414852.pdf



**Official Form  
of  
Ogden Preparatory Academy**

**3. Fiscal Management**

**3.06.TPL.1 Procurement Comparison Form**

**Effective/Revision Date:** 05/11/2020

**Page 1 of 3**

**Item(s) and/or Service(s) being procured**

Campus Camera Addition

Vendor #1	Total Cost/time frame	Date Received
Coram	78,120.00, 3 years (renewal)	1/08/2024
Contact Name	Contact Number/Email	Website/other
Ivan Garin	<a href="tel:650.436.9453">650.436.9453</a> <a href="mailto:ivan.garin@coram.ai">ivan.garin@coram.ai</a>	<a href="https://www.coram.ai/">https://www.coram.ai/</a>

**Specific Characteristics of Proposal**

- Cameras come with analytics like facial recognition, license plate recognition,
  - Can alert if a specific person (or vehicle) is seen by any of the cameras
- Search and instantly find just about anything (ex: man in blue shirt walking a dog)
  - This will search all cameras and provide a compilation of all the results.
- Recordings are saved for 30 days.
- Can use existing cameras, and the additional cameras are provided at no cost.
- Cameras and NVRs (camera servers) have a lifetime warranty
- Hardware is ours to keep if OPA chooses to renew or not.
- Building bid breakdown
  - OPAJHS Cams : [10,200.00](#)
  - OPAElementary Cams: [24,840.00](#)
  - OPAECC Cams: [8,120.00](#)

Vendor #2	Total Cost	Date Received
801 Technology	<a href="#">61,410.00</a>	1/09/2024
Contact Name	Contact Number/Email	Website/other
Alex Veater	385-208-0834 <a href="mailto:alex@801technology.com">alex@801technology.com</a>	<a href="https://www.801technology.com/">https://www.801technology.com/</a>

Specific Characteristics of Proposal

- Uses existing setup OPA has.
  - Axis Camera system
- Has local support; the installer is the same for future support.
- Bids broken down by Building
  - OPAJHS Cams : [19,137.00](#)
  - OPAElementary Cams: [32,151.00](#)
  - OPAECC Cams: [10,122.00](#)

Vendor #3	Total Cost	Date Received
ETS	<b>403,344.00(10)/281,603.00 (5)</b>	1/10/2024
Contact Name	Contact Number/Email	Website/other
Jason Bilanzich	8017845664	www.etscorp.com

Specific Characteristics of Proposal

- Full replacement of camera system for whole campus
- [10 Year Subscription](#) , [5 Year Subscription](#)
- Verkada is a closed system; this can limit what we can use with it. (other cameras, vape sensors, ect.)
- Very expensive!
- AI assistance for search,face , and license plate detection
- No servers are needed; recordings are saved locally for 30 days.
- The system integrates with our Vape Sensors
- If we chose this option, we would be able to recoup some costs by selling our current cameras and servers.

Vendor #4	Total Cost	Date Received
Bluum	<b>59,811.00</b>	2/1/2024
Contact Name	Contact Number/Email	Website/other
Adil Moledina	9059463722	www.bluum.com

Specific Characteristics of Proposal

- Uses our existing camera system; we are just adding to the total
  - Axis Camera system
- The two camera servers come with licenses , so the number of extra licenses needed is lessened (20)

**3.06.TPL.1 Procurement Comparison Form**

- The axis system is open, so we can add other devices and systems if we choose without having to replace the whole setup.

Specific documents to support bids should be attached to this form.

~~Check if a second form is attached for additional vendor proposals. If completed digitally, additional vendor fields may be copied and pasted above in lieu of an additional form.~~

OPA Employee Contact Name	Date of Review
Michael Berube	1/8/2024
Considerations for Decision	
<p>The option provided by 801 Technology appears to be the most suitable selection. Due to their local status, support would be provided quickly. The bid makes use of our current camera systems, so we would only be required to add to our camera count. We could make necessary additions to the system without undertaking a comprehensive revision. Moreover, server upgrades would be simplified and less expensive. Since this is the existing system, there is no necessity for end users to acquire proficiency in an unfamiliar system. Yes, the option provided by Bluum is cheaper; however, we have had issues with response times from Bluum. 801, on the other hand, is very responsive. Nevertheless, the AI assistants provided by the other two alternatives do accelerate queries in addition to face and license plate recognition. The Verdaka option is costly, but it is available for a subscription of 5 years or 10 years.</p>	
Vendor Selected	Date of Approval

Document History

Approved: 05/11/2020

Legal References

3.06.TPL.1 Procurement Comparison Form	
Effective/Revision Date: 05/11/2020	Page 3 of 3





# Ogden Prep School - 14x

**Ogden Preparatory Academy**

1415 Lincoln Avenue  
 Ogden, UT 84404  
 United States

Reference: 20240108-130427559

Quote created: January 8, 2024

Quote expires: February 7, 2024

Quote created by: Ivan Garin

ivan.garin@coram.ai

**Mike Berube**

mberube@ogdenprep.org

**Comments from Ivan Garin**

**Products & Services**

Item & Description	Quantity	Unit Price	Total
5MP Turret Camera	14	\$185.00	\$0.00 after 100% discount
Video feed license Video feed license base	14	\$360.00	\$5,040.00 for 3 years
16 channel Coram Point NVR w/ 30 days storage	1	\$3,080.00	\$3,080.00 for 3 years
One-time subtotal			\$8,120.00 after \$2,590.00 discount
<b>Total</b>			<b>\$8,120.00</b>

## Purchase terms

This Order Form is governed by and incorporated herein by reference to the Coram AI Terms of Service as published at [www.coram.ai/terms-of-service](http://www.coram.ai/terms-of-service) or such terms that may be agreed among the parties in a signed writing, (the “**Agreement**”) by and between Coram AI, Inc (“**Coram AI**”) and the customer named above (“**Customer**”).

**Order Term:** This Order Form will be effective as of the date of last signature and continue to the end of the Subscription Term(s) listed above (the “**Order Term**”). The “Subscription Term” begins at the Customer’s first use of the Coram AI System and continues through the end of the number of months or years listed above. This Order Form will be automatically renewed for successive one-year periods unless either party notifies the other party of its intent not to renew at least thirty (30) days prior to the end of the then-current Order Term.

**Hardware:** Coram AI will ship the Hardware to the Company’s address listed above unless the Customer notifies Coram AI of a different delivery address. Any Coram Point NVR not returned to Coram AI at the end of the Subscription Term must be purchased by the Customer, and Coram AI will issue an invoice (immediately due and payable) for such Hardware.

### **Additional Order Form Terms:**

1. The Subscription Fee represents the price for use of the Coram AI during the Order Term only. The Subscription Fee listed herein does not carry over to any subsequent periods beyond the Order Term.
2. Payment obligations hereunder are non-cancelable, and any sums, when paid, shall be non-refundable except as provided in the Agreement.
3. All other terms of the Agreement apply, and the parties expressly disclaim any additional or differing terms not set out in this Order Form or the Agreement.

## Questions? Contact me



Ivan Garin

[ivan.garin@coram.ai](mailto:ivan.garin@coram.ai)

Coram AI  
1231 Alderwood Avenue  
Sunnyvale, CA 94089  
United States



# Ogden Prep School - 38x

**Ogden Preparatory Academy**

1415 Lincoln Avenue  
 Ogden, UT 84404  
 United States

Reference: 20240108-130121002

Quote created: January 8, 2024

Quote expires: February 7, 2024

Quote created by: Ivan Garin

ivan.garin@coram.ai

**Mike Berube**

mberube@ogdenprep.org

**Comments from Ivan Garin**

**Products & Services**

Item & Description	Quantity	Unit Price	Total
5MP Turret Camera	38	\$185.00	\$0.00 <small>after 100% discount</small>
Video feed license Video feed license base	38	\$360.00	\$13,680.00 <small>for 3 years</small>
24 channel Coram Point NVR w/ 30 days storage	3	\$3,720.00	\$11,160.00 <small>for 3 years</small>
One-time subtotal			\$24,840.00 <small>after \$7,030.00 discount</small>
<b>Total</b>			<b>\$24,840.00</b>

## Purchase terms

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## Questions? Contact me



Ivan Garin

[ivan.garin@coram.ai](mailto:ivan.garin@coram.ai)

Coram AI  
1231 Alderwood Avenue  
Sunnyvale, CA 94089  
United States



# Ogden Prep School - 18x

**Ogden Preparatory Academy**

1415 Lincoln Avenue  
 Ogden, UT 84404  
 United States

Reference: 20240108-130311869

Quote created: January 8, 2024

Quote expires: February 7, 2024

Quote created by: Ivan Garin

ivan.garin@coram.ai

**Mike Berube**

mberube@ogdenprep.org

**Comments from Ivan Garin**

**Products & Services**

Item & Description	Quantity	Unit Price	Total
5MP Turret Camera	18	\$185.00	\$0.00 after 100% discount
Video feed license Video feed license base	18	\$360.00	\$6,480.00 for 3 years
24 channel Coram Point NVR w/ 30 days storage	1	\$3,720.00	\$3,720.00 for 3 years
One-time subtotal			\$10,200.00 after \$3,330.00 discount
<b>Total</b>			<b>\$10,200.00</b>

## Purchase terms

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## Questions? Contact me



Ivan Garin

[ivan.garin@coram.ai](mailto:ivan.garin@coram.ai)

Coram AI  
1231 Alderwood Avenue  
Sunnyvale, CA 94089  
United States

### 801 Technology LLC

9553 Alane Hollow Rd  
 West Jordan, UT 84081 US  
 alex@801technology.com

### Estimate

ADDRESS  
 Ogden Preparatory Academy  
 1415 Lincoln Ave  
 Ogden, UT 84404

ESTIMATE OPA JHS Cams  
 DATE 01/09/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Axis Camera System	Dell Poweredge R350 Camera Server Quad Core Intel Processor, 16GB RAM DDR4 UDIMM, 32TB Onboard Storage, 1yr Basic Hardware Warranty	1	3,895.00	3,895.00
	Install/Configuration	Installation And Configuration of Axis Camera Server Solution	6	95.00	570.00
	Axis Camera License	AXIS Camera Station - (v. 5) - Core Device license - ESD - Win	18	89.00	1,602.00
	Security Camera	AXIS M3086-V - Network surveillance camera - dome - vandal resistant / impact resistant / dust resistant / water resistant - color (Day&Night) - 4 MP - 2688 x 1512 - fixed iris - fixed focal - audio - LAN 10/100 - MJPEG, H.264, AVC, HEVC, H.265, MPEG-4 Part 10, MPEG-H Part 2 - PoE Plus Class 2	18	359.00	6,462.00
	Security Camera	AXIS P1467-LE - Network surveillance camera - bullet - outdoor - weather resistant / impact resistant - color (Day&Night) - 5 MP - 2592 x 1944 - 720p - auto iris - vari-focal - audio - GbE - MJPEG, H.264, AVC, HEVC, H.265, MPEG-4 Part 10, MPEG-H Part 2 - DC 10 - 28 V / PoE Plus Class 3	2	829.00	1,658.00
	Install/Configuration	Installation And Configuration of Axis Camera	18	75.00	1,350.00
	Low Voltage Installation	CAT6 Cable Run To Camera Location	18	200.00	3,600.00
SUBTOTAL					19,137.00
TAX					0.00
TOTAL					<b>\$19,137.00</b>

Accepted By

Accepted Date



### 801 Technology LLC

9553 Alane Hollow Rd  
 West Jordan, UT 84081 US  
 alex@801technology.com

## Estimate

ADDRESS  
 Ogden Preparatory Academy  
 1415 Lincoln Ave  
 Ogden, UT 84404

ESTIMATE OPA ECC Cams  
 DATE 01/09/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Axis Camera License	AXIS Camera Station - (v. 5) - Core Device license - ESD - Win	14	89.00	1,246.00
	Security Camera	AXIS M3086-V - Network surveillance camera - dome - vandal resistant / impact resistant / dust resistant / water resistant - color (Day&Night) - 4 MP - 2688 x 1512 - fixed iris - fixed focal - audio - LAN 10/100 - MJPEG, H.264, AVC, HEVC, H.265, MPEG-4 Part 10, MPEG-H Part 2 - PoE Plus Class 2	14	359.00	5,026.00
	Install/Configuration	Installation And Configuration of Axis Camera	14	75.00	1,050.00
	Low Voltage Installation	CAT6 Cable Run To Camera Location	14	200.00	2,800.00
SUBTOTAL					10,122.00
TAX					0.00
TOTAL					<b>\$10,122.00</b>

Accepted By

Accepted Date

### 801 Technology LLC

9553 Alane Hollow Rd  
 West Jordan, UT 84081 US  
 alex@801technology.com

## Estimate

ADDRESS  
 Ogden Preparatory Academy  
 1415 Lincoln Ave  
 Ogden, UT 84404

ESTIMATE  
 DATE  
 OPAAII Cams  
 01/09/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Axis Camera System	Elementary School Complete Camera System + Integrate Existing	1	32,151.00	32,151.00
	Axis Camera System	Jr. High School Complete Camera System + Integrate Existing	1	19,137.00	19,137.00
	Axis Camera System	ECC Additional Cameras/Licenses/Cabling	1	10,122.00	10,122.00
SUBTOTAL					61,410.00
TAX					0.00
TOTAL					<b>\$61,410.00</b>

Accepted By

Accepted Date

### 801 Technology LLC

9553 Alane Hollow Rd  
 West Jordan, UT 84081 US  
 alex@801technology.com

### Estimate

ADDRESS  
 Ogden Preparatory Academy  
 1415 Lincoln Ave  
 Ogden, UT 84404

ESTIMATE  
 DATE  
 OPAES Cams  
 01/09/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Axis Camera System	Dell Poweredge R350 Camera Server Quad Core Intel Processor, 16GB RAM DDR4 UDIMM, 32TB Onboard Storage, 1yr Basic Hardware Warranty	1	3,895.00	3,895.00
	Install/Configuration	Installation And Configuration of Axis Camera Server Solution	6	95.00	570.00
	Axis Camera License	AXIS Camera Station - (v. 5) - Core Device license - ESD - Win	36	89.00	3,204.00
	Security Camera	AXIS M3086-V - Network surveillance camera - dome - vandal resistant / impact resistant / dust resistant / water resistant - color (Day&Night) - 4 MP - 2688 x 1512 - fixed iris - fixed focal - audio - LAN 10/100 - MJPEG, H.264, AVC, HEVC, H.265, MPEG-4 Part 10, MPEG-H Part 2 - PoE Plus Class 2	36	359.00	12,924.00
	Security Camera	AXIS P1467-LE - Network surveillance camera - bullet - outdoor - weather resistant / impact resistant - color (Day&Night) - 5 MP - 2592 x 1944 - 720p - auto iris - vari-focal - audio - GbE - MJPEG, H.264, AVC, HEVC, H.265, MPEG-4 Part 10, MPEG-H Part 2 - DC 10 - 28 V / PoE Plus Class 3	2	829.00	1,658.00
	Install/Configuration	Installation And Configuration of Axis Camera	36	75.00	2,700.00
	Low Voltage Installation	CAT6 Cable Run To Camera Location	36	200.00	7,200.00
SUBTOTAL					32,151.00
TAX					0.00
TOTAL					<b>\$32,151.00</b>

Accepted By

Accepted Date

<b>ISSUED TO</b>	<b>DATE</b>	<b>PROJECT DESCRIPTION</b>
Ogden Prep Academy Attn: Debbie Deem	1/10/2024	Verkada Camera System with 5 Year License (NASPO UT AR2472)
	<b>EXPIRATION DATE</b>	<b>PROJECT MANAGER</b>
	2/9/2024	Bilanzich, Jason D jason.bilanzich@etscorp.com

DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
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\*\*\* Scope of Work \*\*\*

This is NASPO UT AR2472

Camera Systems

- ECC(Qty.38)
- JR(Qty.65)
- Elem(Qty.39)
- Install Cameras according to map locations

Verkada System

- Review all names of devices with Admin
- Train admin on system
- Verkada devices come with a 10-year hardware warranty.

Verkada software licenses include:

- Unlimited users and access across web and mobile platforms
- Unlimited cloud archiving of video clips
- Automatic firmware and cloud software updates

01. ECC Cameras	1	80,199.00	80,199.00
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- (Qty.14) Cat 6 Cable
- (Qty.23) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max
- (Qty.11) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max
- (Qty. 2) CB62-E Outdoor Bullet Camera, 512GB, 30 Days Max
- (Qty.2) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max
- (Qty.2) Arm Mount ACC-MNT-2
- (Qty.2) Pendant Cap ACC-MNT-8
- (Qty.2) Corner Mount ACC-MNT-10
- (Qty.2) Square Junction Box Mount
- (Qty.2) Poe Injector
- (Qty.36) 10-Year Camera License
- (Qty.2) 10-Year Multisensor Camera License
- Installation Labor
- Setup and Configure

02. JH Cameras	1	75,138.00	75,138.00
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- (Qty.18) Cat 6 Cable
- (Qty.5) CD62-E Outdoor Dome Camera, 128GB, 30 Days Max
- (Qty.28) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max
- (Qty.3) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max
- (Qty. 1) CB62-E Outdoor Bullet Camera, 512GB, 30 Days Max
- (Qty.2) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max
- (Qty.2) Arm Mount ACC-MNT-2
- (Qty.2) Pendant Cap ACC-MNT-8
- (Qty.2) Corner Mount ACC-MNT-10
- (Qty.1) Square Junction Box Mount
- (Qty.2) Poe Injector
- (Qty.37) 10-Year Camera License
- (Qty.2) 10-Year Multisensor Camera License
- Installation Labor
- Setup and Configure

<b>ISSUED TO</b>	<b>DATE</b>	<b>PROJECT DESCRIPTION</b>
Ogden Prep Academy Attn: Debbie Deem	1/10/2024	Verkada Camera System with 5 Year License (NASPO UT AR2472)
	<b>EXPIRATION DATE</b>	<b>PROJECT MANAGER</b>
	2/9/2024	Bilanzich, Jason D jason.bilanzich@etscorp.com

DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
03. Elem Cameras	1	118,027.00	118,027.00
<ul style="list-style-type: none"> <li>- (Qty.36) Cat 6 Cable</li> <li>- (Qty.2) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max</li> <li>- (Qty.6) CD62-E Outdoor Dome Camera, 128GB, 30 Days Max</li> <li>- (Qty.55) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max</li> <li>- (Qty.3) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max</li> <li>- (Qty.3) Arm Mount ACC-MNT-2</li> <li>- (Qty.3) Pendant Cap ACC-MNT-8</li> <li>- (Qty.3) Corner Mount ACC-MNT-10</li> <li>- (Qty.3) Poe Injector</li> <li>- (Qty.63) 10-Year Camera License</li> <li>- (Qty.3) 10-Year Multisensor Camera License</li> <li>- Installation Labor</li> <li>- Setup and Configure</li> </ul>			
04. Doorbell	1	8,239.00	8,239.00
<ul style="list-style-type: none"> <li>- (Qty.4) TD52 Video Intercom</li> <li>- (Qty.4) 10-Year Intercom License</li> <li>- Installation labor</li> </ul>			

**TERMS AND CONDITIONS**

For equipment purchases, payment is due prior to work being completed. Project invoices will be Due Upon Receipt. Invoices not paid within terms will be subject to an interest charge of 18% per annum. If collection is required, the undersigned agrees to pay collection costs and reasonable attorney fees. Standard manufacturer's warranty applies to equipment unless otherwise stated. Sign and date below to accept this quote.

<b>SUBTOTAL</b>	281,603.00
<b>SALES TAX</b>	0.00
<b>QUOTE TOTAL</b>	<b>281,603.00</b>

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Thank you for considering ETS for your project. We are pleased to present you with a project quote for the services we will provide. The quote presented in this document includes a description of the services we will provide and the total project cost. We strive to take all factors into consideration to provide a fair and accurate quote for your project. If the project requires a change in materials or scope of work, ETS will produce a change order for your approval.

The following process will be followed by client or ETS if a change to this quote is required:

- A request to change or add to any part of the project must be made in writing and will be considered a 'Change Order' to the original project.
- If the Change Order will require a difference in the original project cost, an estimated amount will be provided to the Client for review and approval.
- The Client will confirm the Change Order via email response or signature on change order quote, and in doing so, it is agreed that the Client will pay any difference in cost illustrated in the change order once the project is completed and invoiced. If the Change Order requires some payment upfront, this will be noted.

If you have any questions or concerns about the project quote, please do not hesitate to contact us. We appreciate the opportunity to work with you and look forward to the possibility of partnering on this project.

<b>ISSUED TO</b>	<b>DATE</b>	<b>PROJECT DESCRIPTION</b>
Ogden Prep Academy	1/10/2024	Verkada Camera System with 10 Year License (NASPO UT AR2472)
	<b>EXPIRATION DATE</b>	<b>PROJECT MANAGER</b>
	2/9/2024	Bilanzich, Jason D jason.bilanzich@etscorp.com

DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
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\*\*\* Scope of Work \*\*\*

This is NASPO UT AR2472

Camera Systems (Qty.142)

- ECC(Qty.38)
- JR(Qty.65)
- Elem(Qty.39)
- Install Cameras according to map locations

Verkada System

- Review all names of devices with Admin
- Train admin on system
- Verkada devices come with a 10-year hardware warranty.

Verkada software licenses include:

- Unlimited users and access across web and mobile platforms
- Unlimited cloud archiving of video clips
- Automatic firmware and cloud software updates

01. ECC Cameras	1	116,924.00	116,924.00
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- (Qty.14) Cat 6 Cable
- (Qty.23) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max
- (Qty.11) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max
- (Qty. 2) CB62-E Outdoor Bullet Camera, 512GB, 30 Days Max
- (Qty.2) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max
- (Qty.2) Arm Mount ACC-MNT-2
- (Qty.2) Pendant Cap ACC-MNT-8
- (Qty.2) Corner Mount ACC-MNT-10
- (Qty.2) Square Junction Box Mount
- (Qty.2) Poe Injector
- (Qty.36) 10-Year Camera License
- (Qty.2) 10-Year Multisensor Camera License
- Installation Labor
- Setup and Configure

02. JH Cameras	1	106,118.00	106,118.00
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- (Qty.18) Cat 6 Cable
- (Qty.5) CD62-E Outdoor Dome Camera, 128GB, 30 Days Max
- (Qty.28) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max
- (Qty.3) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max
- (Qty. 1) CB62-E Outdoor Bullet Camera, 512GB, 30 Days Max
- (Qty.2) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max
- (Qty.2) Arm Mount ACC-MNT-2
- (Qty.2) Pendant Cap ACC-MNT-8
- (Qty.2) Corner Mount ACC-MNT-10
- (Qty.1) Square Junction Box Mount
- (Qty.2) Poe Injector
- (Qty.37) 10-Year Camera License
- (Qty.2) 10-Year Multisensor Camera License
- Installation Labor
- Setup and Configure



<b>ISSUED TO</b>	<b>DATE</b>	<b>PROJECT DESCRIPTION</b>
Ogden Prep Academy	1/10/2024	Verkada Camera System with 10 Year License (NASPO UT AR2472)
	<b>EXPIRATION DATE</b>	<b>PROJECT MANAGER</b>
	2/9/2024	Bilanzich, Jason D jason.bilanzich@etscorp.com

DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
03. Elem Cameras	1	169,897.00	169,897.00
<ul style="list-style-type: none"> <li>- (Qty.36) Cat 6 Cable</li> <li>- (Qty.2) CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max</li> <li>- (Qty.6) CD62-E Outdoor Dome Camera, 128GB, 30 Days Max</li> <li>- (Qty.55) CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max</li> <li>- (Qty.3) CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max</li> <li>- (Qty.3) Arm Mount ACC-MNT-2</li> <li>- (Qty.3) Pendant Cap ACC-MNT-8</li> <li>- (Qty.3) Corner Mount ACC-MNT-10</li> <li>- (Qty.3) Poe Injector</li> <li>- (Qty.63) 10-Year Camera License</li> <li>- (Qty.3) 10-Year Multisensor Camera License</li> <li>- Installation Labor</li> <li>- Setup and Configure</li> </ul>			
04. Doorbell	1	10,405.00	10,405.00
<ul style="list-style-type: none"> <li>- (Qty.4) TD52 Video Intercom</li> <li>- (Qty.4) 10-Year Intercom License</li> <li>- Installation labor</li> </ul>			

**TERMS AND CONDITIONS**

For equipment purchases, payment is due prior to work being completed. Project invoices will be Due Upon Receipt. Invoices not paid within terms will be subject to an interest charge of 18% per annum. If collection is required, the undersigned agrees to pay collection costs and reasonable attorney fees. Standard manufacturer's warranty applies to equipment unless otherwise stated. Sign and date below to accept this quote.

<b>SUBTOTAL</b>	403,344.00
<b>SALES TAX</b>	0.00
<b>QUOTE TOTAL</b>	<b>403,344.00</b>

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Thank you for considering ETS for your project. We are pleased to present you with a project quote for the services we will provide. The quote presented in this document includes a description of the services we will provide and the total project cost. We strive to take all factors into consideration to provide a fair and accurate quote for your project. If the project requires a change in materials or scope of work, ETS will produce a change order for your approval.

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If you have any questions or concerns about the project quote, please do not hesitate to contact us. We appreciate the opportunity to work with you and look forward to the possibility of partnering on this project.



# Quote

#310463

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

02/01/2024

**Bill To**

Accounts Payable  
 OGDEN PREPARATORY ACADEMY  
 1435 Lincoln Ave.  
 OGDEN UT 84404-5678

**Ship To**

MICHAEL BERUBE  
 OGDEN PREPARATORY ACADEMY  
 1415 LINCOLN AVE  
 Ogden UT 84404-5678

**Memo:**

Axis Cameras - Elem

Expires	Sales Rep	Contract	Terms
02/29/2024	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
36	<b>02374-001</b> AXIS M3086-V 4 Megapixel Indoor Network Camera - Color - Mini Dome - TAA Compliant - H.264, H.265, Zipstream, H.264H, H.264M, H.264 (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) - 2688 x 1512 - 2.40 mm Fixed Lens - RGB CMOS - HDMI - Ceiling Mount, Wall Mount - IK08 - IP42 - Water Resistant, Dust Resistant, Impact Resistant, Vandal Resistant	Axis	\$305.00	\$10,980.00
1	<b>Product Required</b> 02538-001 AXIS Camera Station S1232 Rack Recording server	Axis	\$6,839.00	\$6,839.00
4	<b>0879-010</b> Axis Elicencing AXIS Camera Station v. 5.0 - Core Device License - 1 License - Electronic - PC	Axis	\$74.00	\$296.00
1	<b>Product Required</b> INSTALLATION OF CAMERAS	Bluum	\$13,777.00	\$13,777.00

**\*\*Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

<b>Subtotal</b>	\$31,892.00
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$31,892.00





# Quote

#310463

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

02/01/2024

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



310463



# Quote

#310462

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

02/01/2024

**Bill To**

Accounts Payable  
 OGDEN PREPARATORY ACADEMY  
 1435 Lincoln Ave.  
 OGDEN UT 84404-5678

**Ship To**

MICHAEL BERUBE  
 OGDEN PREPARATORY ACADEMY  
 1415 LINCOLN AVE  
 Ogden UT 84404-5678

**Memo:**

Axis Cameras - JH

Expires	Sales Rep	Contract	Terms
02/29/2024	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
17	<b>02374-001</b> AXIS M3086-V 4 Megapixel Indoor Network Camera - Color - Mini Dome - TAA Compliant - H.264, H.265, Zipstream, H.264H, H.264M, H.264 (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) - 2688 x 1512 - 2.40 mm Fixed Lens - RGB CMOS - HDMI - Ceiling Mount, Wall Mount - IK08 - IP42 - Water Resistant, Dust Resistant, Impact Resistant, Vandal Resistant	Axis	\$305.00	\$5,185.00
1	<b>02341-001</b> Axis Fixed Bullet Cameras	Axis	\$699.00	\$699.00
1	<b>Product Required</b> 02895-001 AXIS Camera Station S1216 Rack Recording Server	Axis	\$3,545.00	\$3,545.00
2	<b>0879-010</b> Axis Elicencing AXIS Camera Station v. 5.0 - Core Device License - 1 License - Electronic - PC	Axis	\$74.00	\$148.00
1	<b>Product Required</b> INSTALLATION OF CAMERAS	Bluum	\$6,888.00	\$6,888.00

**\*\*Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

<b>Subtotal</b>	\$16,465.00
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$16,465.00





# Quote

#310462

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

02/01/2024

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



310462



# Quote

#309950

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

01/30/2024

**Bill To**  
 Accounts Payable  
 OGDEN PREPARATORY ACADEMY  
 1435 Lincoln Ave.  
 OGDEN UT 84404-5678

**Ship To**  
 MICHAEL BERUBE  
 OGDEN PREPARATORY ACADEMY  
 1415 LINCOLN AVE  
 Ogden UT 84404-5678

Memo:  
 Axis Cameras

Expires	Sales Rep	Contract	Terms
02/29/2024	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
65	<b>02374-001</b> AXIS M3086-V 4 Megapixel Indoor Network Camera - Color - Mini Dome - TAA Compliant - H.264, H.265, Zipstream, H.264H, H.264M, H.264 (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) - 2688 x 1512 - 2.40 mm Fixed Lens - RGB CMOS - HDMI - Ceiling Mount, Wall Mount - IK08 - IP42 - Water Resistant, Dust Resistant, Impact Resistant, Vandal Resistant	Axis	\$305.00	\$19,825.00
3	<b>02341-001</b> Axis Fixed Bullet Cameras	Axis	\$699.00	\$2,097.00
1	<b>Product Required</b> 02895-001 AXIS Camera Station S1216 Rack Recording Server	Axis	\$3,545.00	\$3,545.00
1	<b>Product Required</b> 02538-001 AXIS Camera Station S1232 Rack Recording server	Axis	\$6,839.00	\$6,839.00
20	<b>0879-010</b> Axis Elicencing AXIS Camera Station v. 5.0 - Core Device License - 1 License - Electronic - PC	Axis	\$74.00	\$1,480.00
1	<b>Product Required</b> INSTALLATION OF CAMERAS	Bluum	\$26,025.00	\$26,025.00

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<b>Subtotal</b>	\$59,811.00
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$59,811.00





# Quote

#309950

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

01/30/2024

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

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309950





# Quote

#310461

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

02/01/2024

**Bill To**

Accounts Payable  
 OGDEN PREPARATORY ACADEMY  
 1435 Lincoln Ave.  
 OGDEN UT 84404-5678

**Ship To**

MICHAEL BERUBE  
 OGDEN PREPARATORY ACADEMY  
 1415 LINCOLN AVE  
 Ogden UT 84404-5678

**Memo:**

Axis Cameras - ECC

Expires	Sales Rep	Contract	Terms
02/29/2024	822 Adil Moledina		Net 30

Qty	Item	MFG	Price	Ext. Price
12	<b>02374-001</b> AXIS M3086-V 4 Megapixel Indoor Network Camera - Color - Mini Dome - TAA Compliant - H.264, H.265, Zipstream, H.264H, H.264M, H.264 (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) - 2688 x 1512 - 2.40 mm Fixed Lens - RGB CMOS - HDMI - Ceiling Mount, Wall Mount - IK08 - IP42 - Water Resistant, Dust Resistant, Impact Resistant, Vandal Resistant	Axis	\$305.00	\$3,660.00
2	<b>02341-001</b> Axis Fixed Bullet Cameras	Axis	\$699.00	\$1,398.00
14	<b>0879-010</b> Axis Elicencing AXIS Camera Station v. 5.0 - Core Device License - 1 License - Electronic - PC	Axis	\$74.00	\$1,036.00
1	<b>Product Required</b> INSTALLATION OF CAMERAS	Bluum	\$5,358.00	\$5,358.00

**\*\*Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

<b>Subtotal</b>	\$11,452.00
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$11,452.00





# Quote

#310461

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

02/01/2024

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

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Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



310461

# Coversheet

## Administrative Board Report

**Section:** III. Administrative Business  
**Item:** A. Administrative Board Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Administrative Board Report March 2024.pdf

# ADMINISTRATIVE BOARD REPORT

## March 2024



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## Early Childhood Center

- 100th day-huge success!
- Kindergarten field trip to the Treehouse Museum
- Pre-K career week!

## Upcoming:

- March 21st- Spring Picture Day
- April 11th-Kindergarten Family Night
- April 17th-OPA Family Skate Night



# ADMINISTRATIVE BOARD REPORT

## March 2024



OGDEN PREPARATORY  
ACADEMY



## Elementary

### Events & Celebrations

- 6th LIM Assembly - March 13
  - Synergize
- Family Nights
  - No Family Nights in March
  - Kindergarten - Thursday, April 11
  - 1st Grade - Tuesday, April 23
- Leader in Me leadership tours
  - Our school was asked to provide a school tour to local school leadership from Northern Utah
    - Our leadership teams provided tours and shared what each leadership team is responsible for.



# ADMINISTRATIVE BOARD REPORT



OGDEN PREPARATORY  
ACADEMY

## March 2024

## Junior High

### AVID & LIA Happenings

- **Latinos in Action (LIA) students attended the LIA conference held at Weber State. This year's keynote speaker was Richard Montanez, a former Frito-Lay custodian who ended up inventing Hot Cheetos. The conference encourages positive cultural identity, service to community, and educational excellence.**
- **Advancement Via Individual Determination (AVID) students put together a recruitment video encouraging others to apply for next year's AVID Elective courses. AVID courses provide students relational and academic supports while pushing them to dream big. AVID's mission is to "close the opportunity gap by preparing all students for college and career readiness and success in a global society."**
- **AVID 8-9 students took a college field trip to Utah State and at the end of March, AVID 9 students will be visiting two campuses in southern Utah.**



# ADMINISTRATIVE BOARD REPORT

## March 2024



OGDEN PREPARATORY  
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## Teaching & Learning

...

### February Employee of the Month

#### Academic Excellence

#### James Rhodes- JH Social Studies & Science

James Rhodes exemplifies academic excellence. Not only does he require a high degree of rigor for his assignments, he has also stepped in this semester and taken on a study hall class where he is determined to help students regain the credits they need to graduate. James goes above and beyond to help all students reach academic excellence. Additionally, James works tirelessly in school to get his licensure and seeks out other certifications to make him a better educator.

#### Individual Growth

#### Natalie Garcia - Elementary Special Education Teacher

Natalie does a lot to help the students she works with. She is always seen going above and beyond to make sure her students are getting what they need. I have seen HUGE individual growth with my students that she works with. She is really making a difference in our students on an individual level!

#### Character Development

#### Jessica Sotelo - Grade 1 Teacher

Jessica inspires both students and colleagues to be their best. In addition to being an exemplary teacher, she has taken on the task of running a leadership team after school, so even our youngest students have the opportunity to showcase their leadership skills.

### Assessment Updates

- [2023-2024 MOY Assessment Summary](#)
- [2023-2024 Assessment Calendar](#)
- **WIDA Testing**
  - Complete!
- **APPL - Spanish Speaking Test**
  - Scheduled for end of March
- **End of Year Testing**
  - We will be completing our summative training, and finalizing all assessment schedules before Spring Break
  - Test Window:
    - April 22- May 10

# ADMINISTRATIVE BOARD REPORT

## March 2024

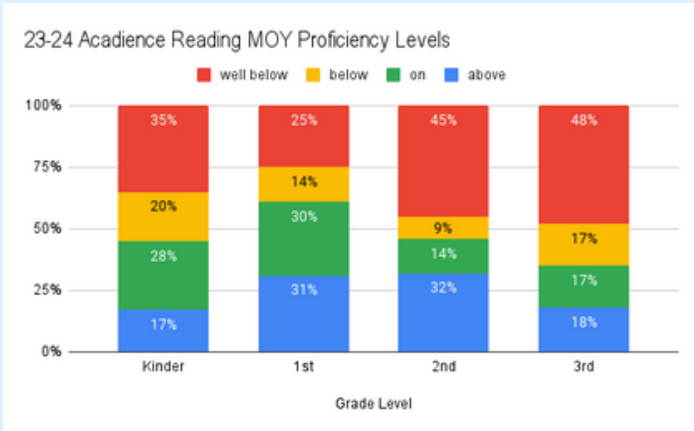


OGDEN PREPARATORY ACADEMY

### MOY ASSESSMENT DATA, 23-24

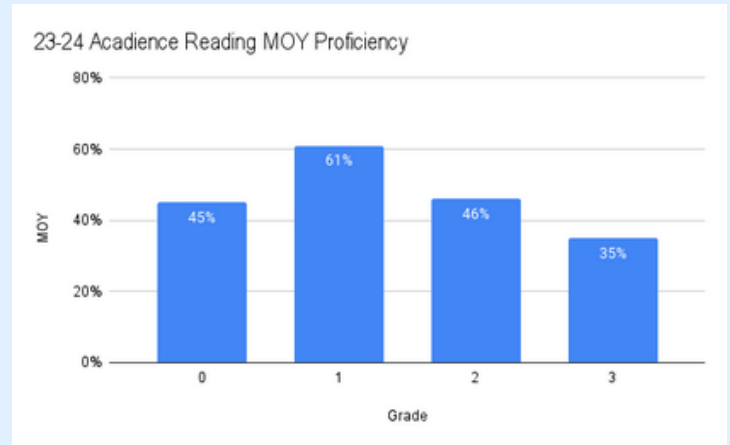
## ACADIENCE READING

#### Score Breakdown:



#### Proficiency:

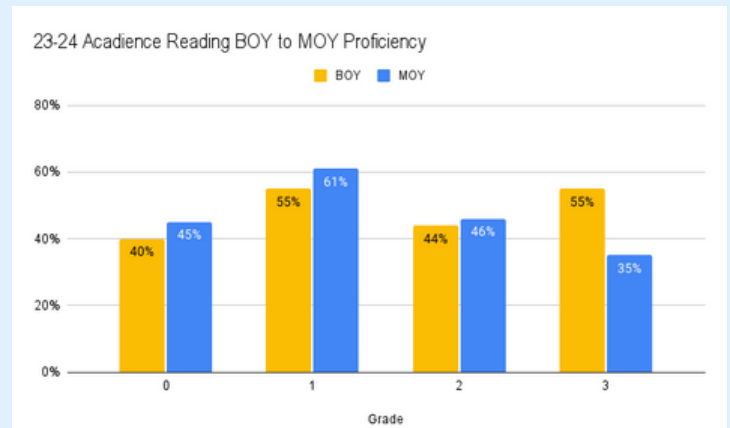
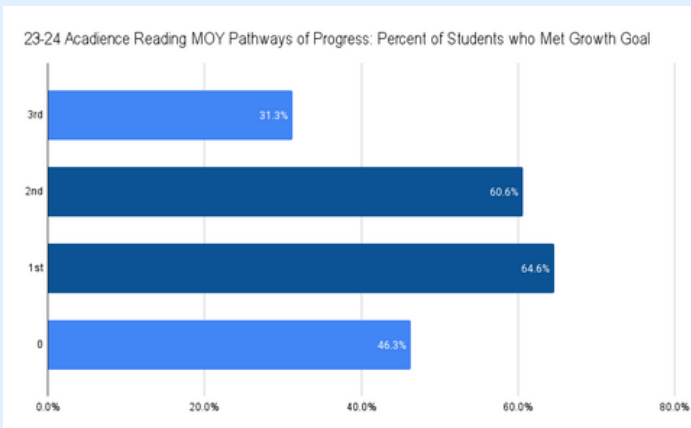
Proficiency is based on the number of students scoring on or above grade level.



#### Growth:

Shows the percentage of students who made typical or better growth from BOY to MOY. The state goal is 60%.

Compare Proficiency from BOY to MOY.





# ADMINISTRATIVE BOARD REPORT

## March 2024



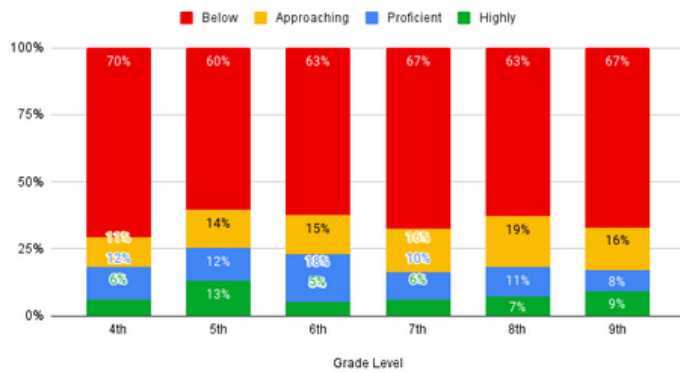
OGDEN PREPARATORY ACADEMY

### MOY ASSESSMENT DATA, 23-24

## STAR READING

#### Score Breakdown:

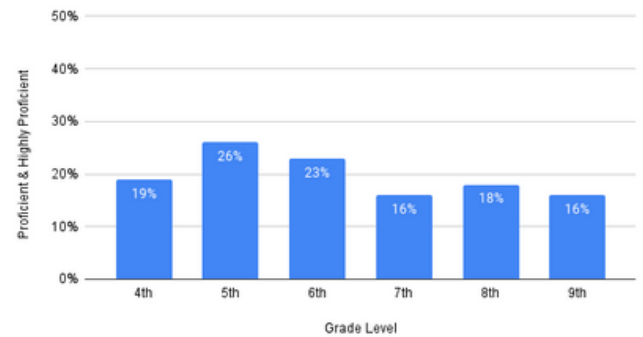
23-24 Star Reading MOY Data



#### Proficiency:

Proficiency is based on the number of students scoring on or above grade level.

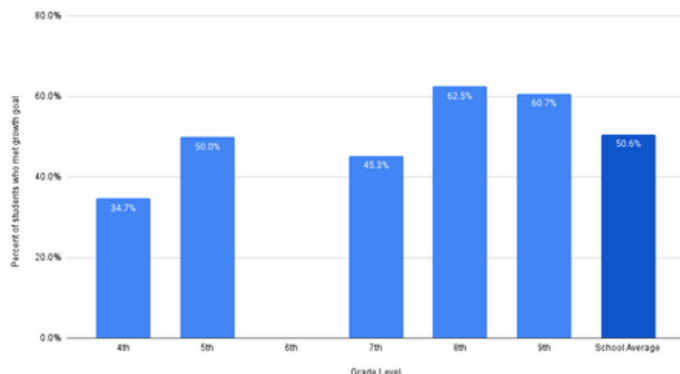
23-24 Star Reading MOY Proficiency



#### Growth:

Shows the percentage of students who had an SGP (Student Growth Percentile) of Greater than 50 from BOY to MOY.

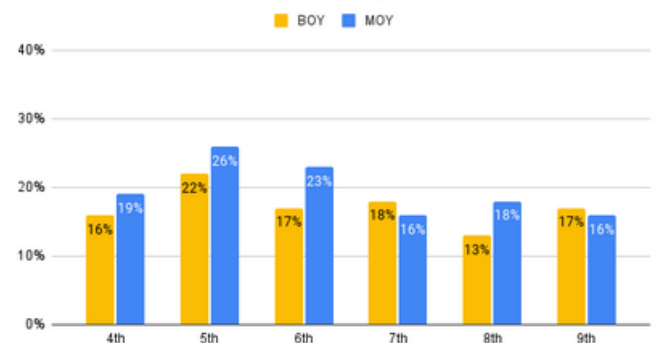
23-24 BOY to MOY Star Reading: Percentage of Students who Met Growth (SGP > 50)



\*Missing 6th data - there is a reporting error

Compare Proficiency from BOY to MOY.

23-24 BOY to MOY Star Reading Proficiency Data



# ADMINISTRATIVE BOARD REPORT

## March 2024

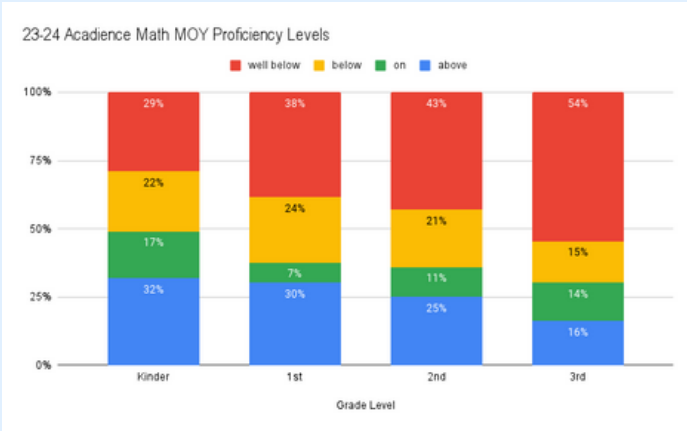


OGDEN PREPARATORY ACADEMY

### MOY ASSESSMENT DATA, 23-24

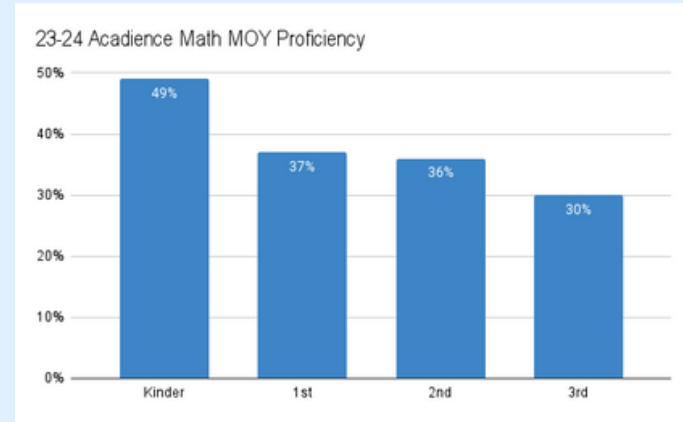
## ACADIENCE MATH

#### Score Breakdown:



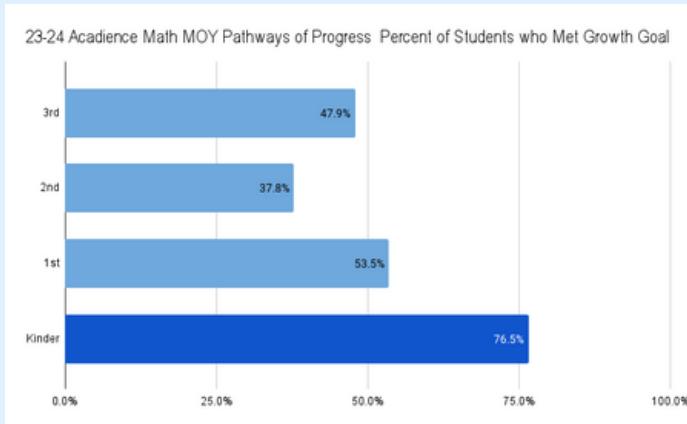
#### Proficiency:

Proficiency is based on the number of students scoring on or above grade level.

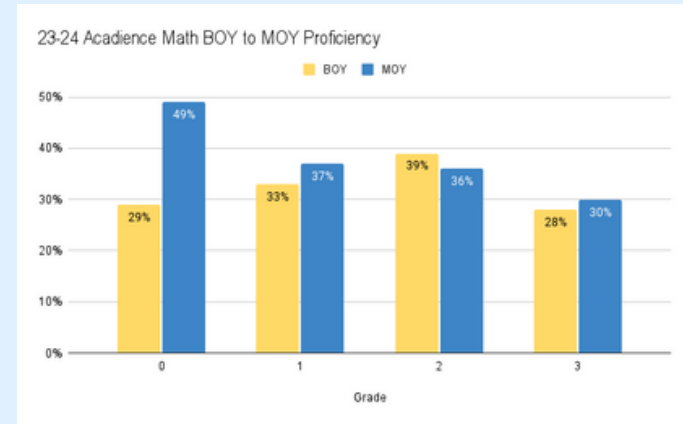


#### Growth:

Shows the percentage of students who made typical or better growth from BOY to MOY.



Compare Proficiency from BOY to MOY.



# ADMINISTRATIVE BOARD REPORT

## March 2024



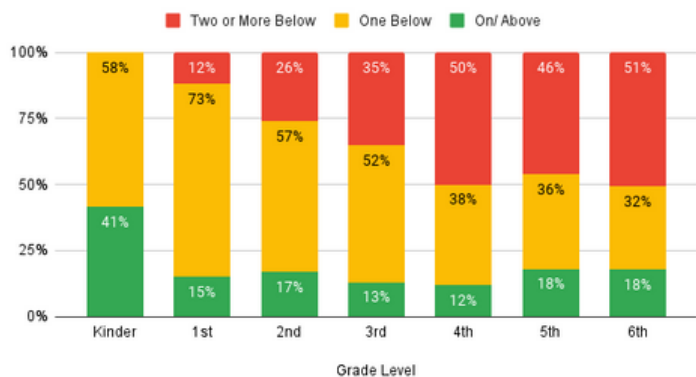
OGDEN PREPARATORY ACADEMY

### MOY ASSESSMENT DATA, 23-24

## I-READY DIAGNOSTIC

#### Score Breakdown:

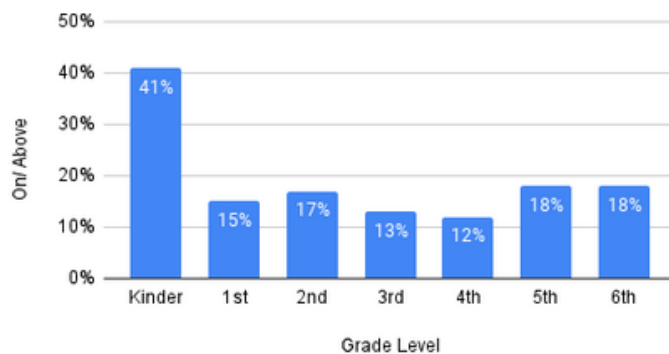
23-24 i-Ready MOY Overall Data



#### Proficiency:

Proficiency is based on the number of students scoring on or above grade level.

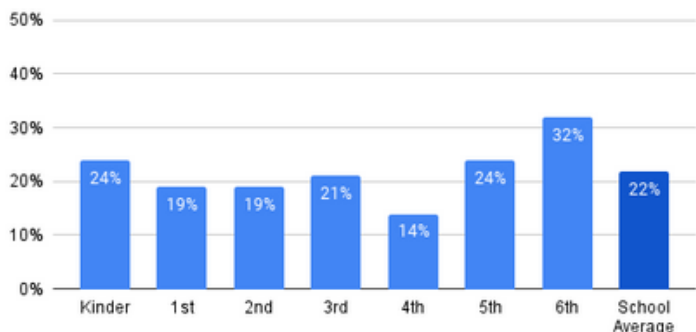
23-24 i-Ready MOY Proficiency



#### Growth:

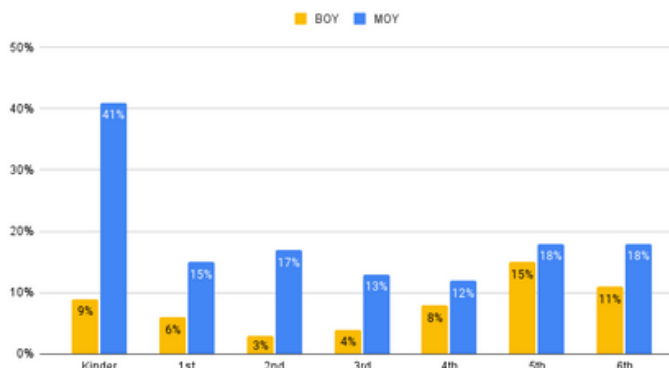
Shows the percentage of students who have already met their growth goal for the entire school year.

23-24 i-Ready MOY % of Students who Met Typical or Better Growth Goals



Compare Proficiency from BOY to MOY.

23-24 BOY to MOY i-Ready Proficiency



# ADMINISTRATIVE BOARD REPORT

## March 2024



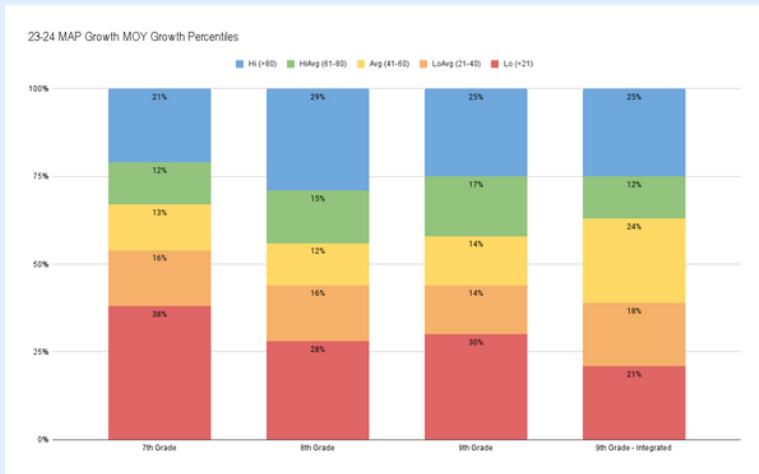
OGDEN PREPARATORY ACADEMY

### MOY ASSESSMENT DATA, 23-24

## MAP GROWTH

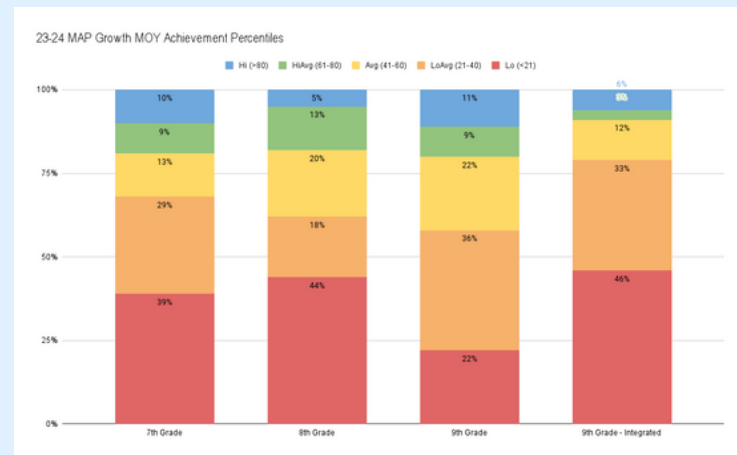
#### Growth:

Shows the percentile ranking for observed growth between two testing terms compared to other same-grade US students.

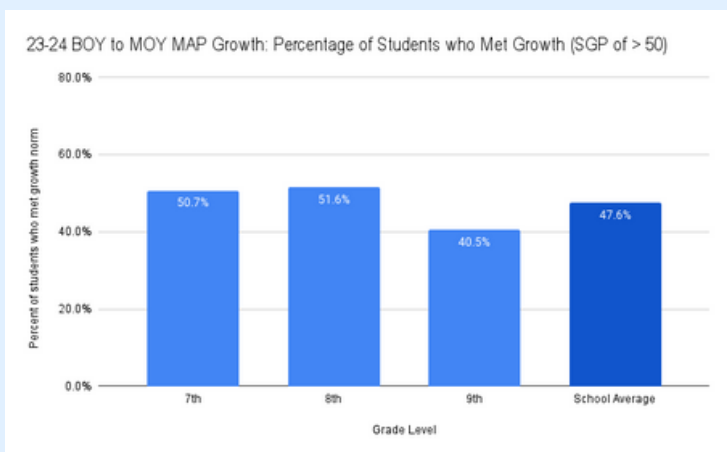


#### Achievement:

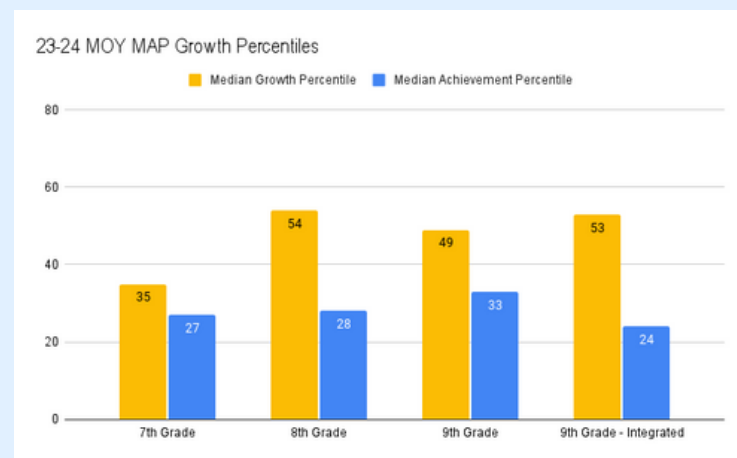
Shows how student scores compare to other same-grade US students for one testing window (MOY).



Shows the percentage of students who had an SGP (Student Growth Percentile) of greater than 50 from BOY to MOY.



Median Growth and Achievement Percentile by Grade-level





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# ADMINISTRATIVE BOARD REPORT

## March 2024

## Operations

### Business and Human Resources

- COVID Tax Refund. Appeal is pending. We are working with B10 to figure out how to manage their bill, since we may not be able to keep the funds.
- School Land Trust FY25 plan has been submitted.
- Elizabeth Callison has decided to step down as Special Education Director. She will be working with us as an evaluator. Aimee Melton, one of the Elementary SpEd Coordinators, will be the Special Education Director for next year.
- 

### Programs

- Title 1 visit follow-up: we submitted the Cash Handling Policy. We need to make revisions to the Family Engagement Policy, and we have 8 Teaching Assistants who are working on becoming Highly Qualified.
- School Land Trust
  - Final Report for FY23 filed
  - Plan for FY25 filed
  - LEA Assurances submitted.

### PTIF (Public Treasurer's Interest Fund)

December 2023 to February 2024

- Ending Balance: \$5,522,266.40
- Deposit: 0
- Interest deposited: \$74,758.60



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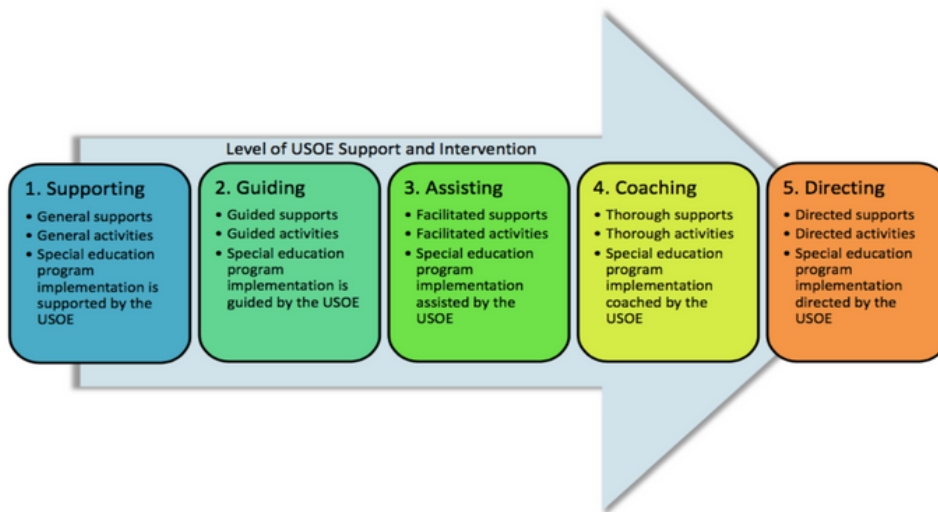
# ADMINISTRATIVE BOARD REPORT

## March 2024

### Special Education

### APR board report

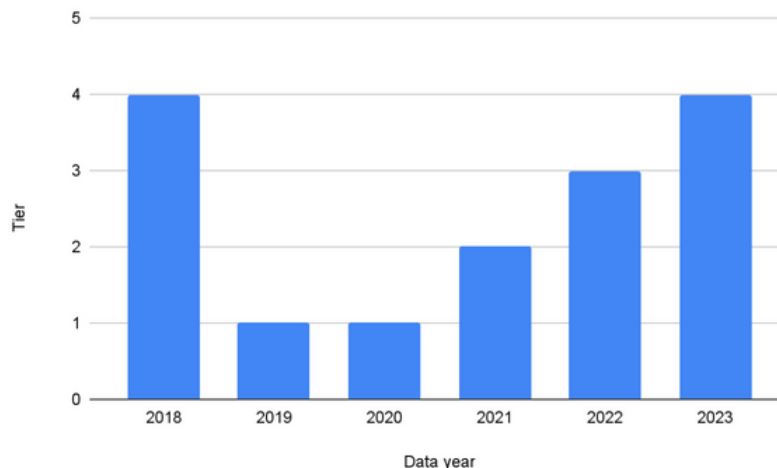
Special Education Program Implementation Monitoring Tiers



For more information on tier determination, please click [here](#)

### OPA RDA tier data

OPA's 2019 risk score was related to dropout rate and proficiency in Math and ELA.





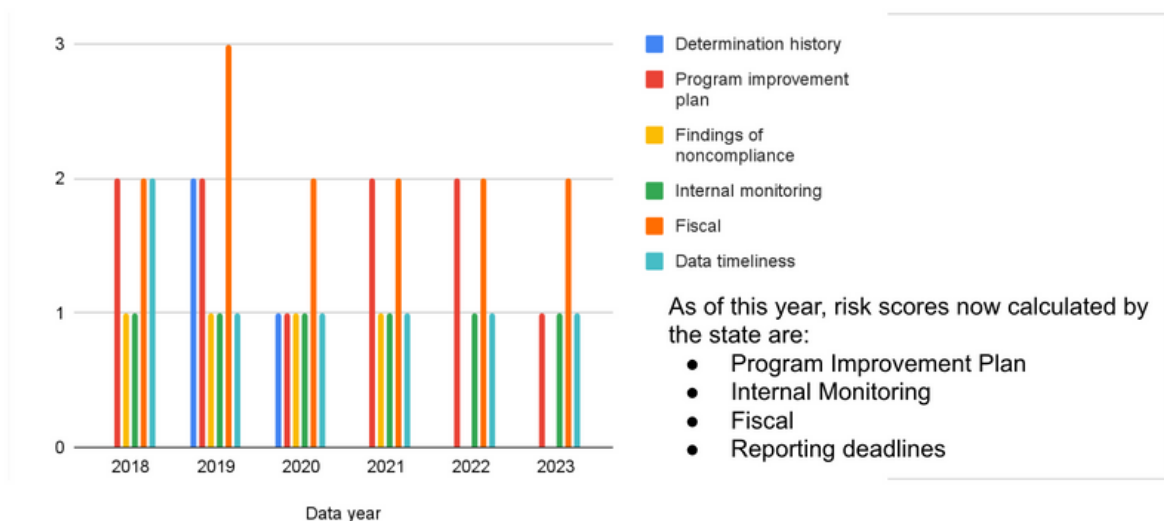
OGDEN PREPARATORY  
ACADEMY

# ADMINISTRATIVE BOARD REPORT

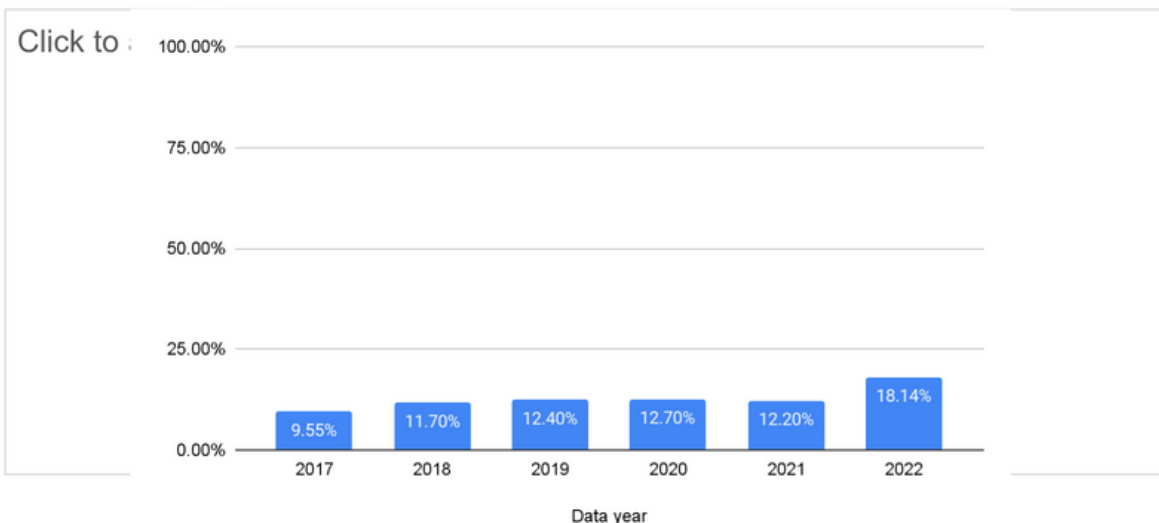
## March 2024

### Special Education

#### Risk score determinations



#### Prevalence of students with disabilities within OPA currently receiving special education supports.





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# ADMINISTRATIVE BOARD REPORT

## March 2024

### Special Education

#### Indicator 3A- State assessment participation

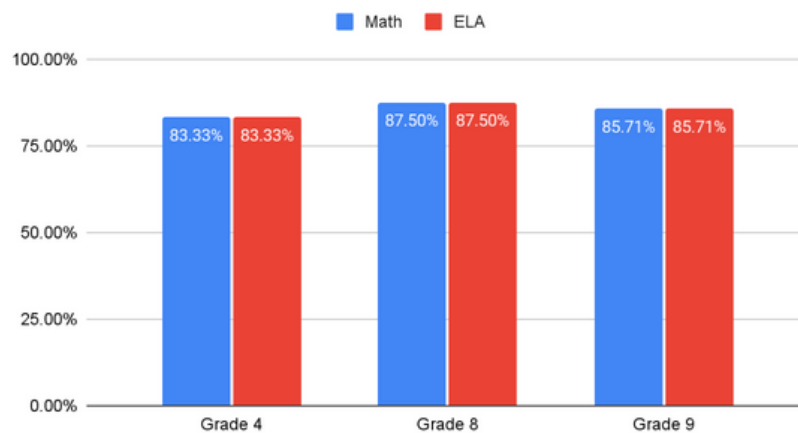
For the 2023 data, the USBE only looked at data for 4th, 8th and 9th grades in regard to participation and proficiency.

In addition, data was broken out into RISE, Aspire and DLM data.

Historically, this was not disaggregated for grades 3-8, and included DLM data.

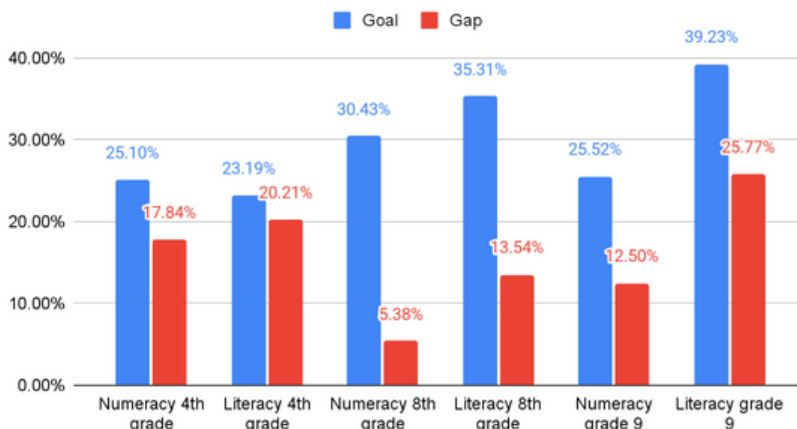
Students opting out may affect this score.

OPA's RISE participation (State goal >95%)



#### Indicator 3d- Gap calculation (gened vs. sped)

Gap calculation (We want this LOWER than the state goal)



This is a new calculation this year- all calculated gaps should be BELOW the state goal. We are PROFICIENT on this indicator





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# ADMINISTRATIVE BOARD REPORT

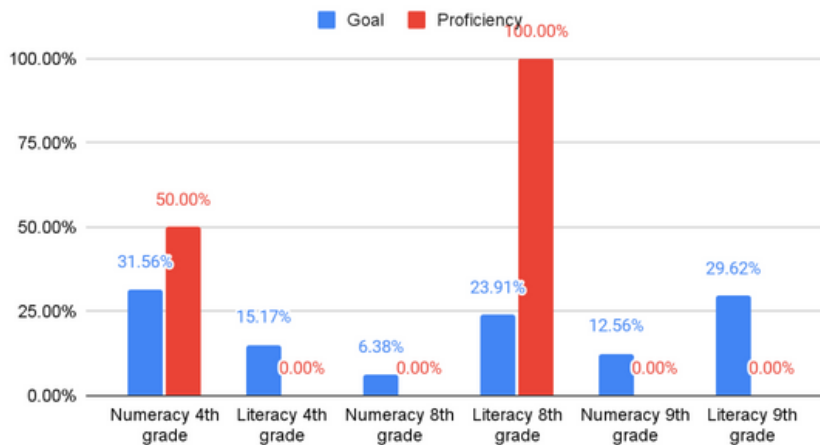
## March 2024

### Special Education

	RISE proficiency 4th grade- ELA	RISE proficiency 4th grade- Math	RISE proficiency 8th grade- ELA	RISE proficiency 8th grade- Math	Utah Aspire Plus proficiency- 9th Math	Utah Aspire Plus proficiency- 9th ELA
2018	9.09%	9.09%	0.00%	0.00%		
2019	16.67%	5.56%	0.00%	0.00%		
2021	7.14%	14.29%	0.00%	0.00%		
2022	0.00%	16.67%	0.00%	0.00%		
2023	0.00%	5.56%	0.00%	0.00%	0.00%	0.00%

### Indicator 3c- State alternate assessment proficiency

Alternate assessment State goals vs. OPA proficiency



RISE and DLM were disaggregated for this measure, and only grade 4, 8 and 9 were identified for analysis by the state.

Students on the alternate assessment are taught using the Essential Elements, and the test functions very differently than the RISE



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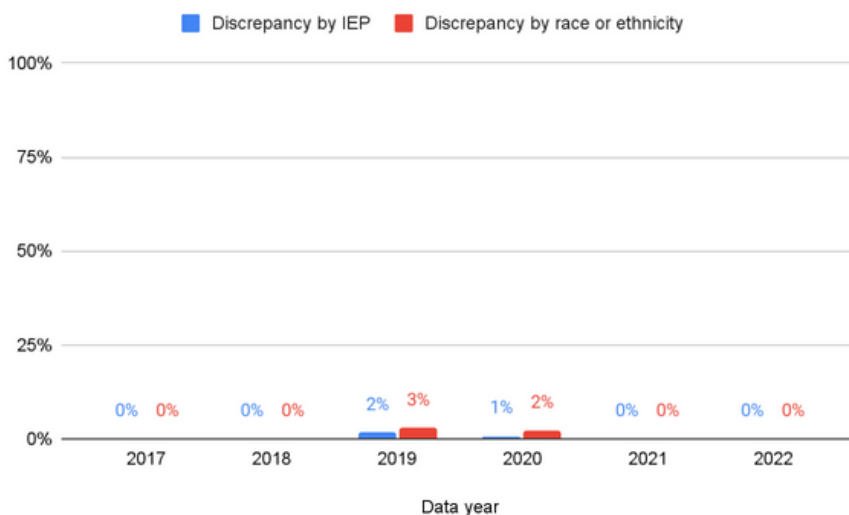
# ADMINISTRATIVE BOARD REPORT

## March 2024

### Special Education

#### Indicator 4- Suspension and expulsion rates for SWD

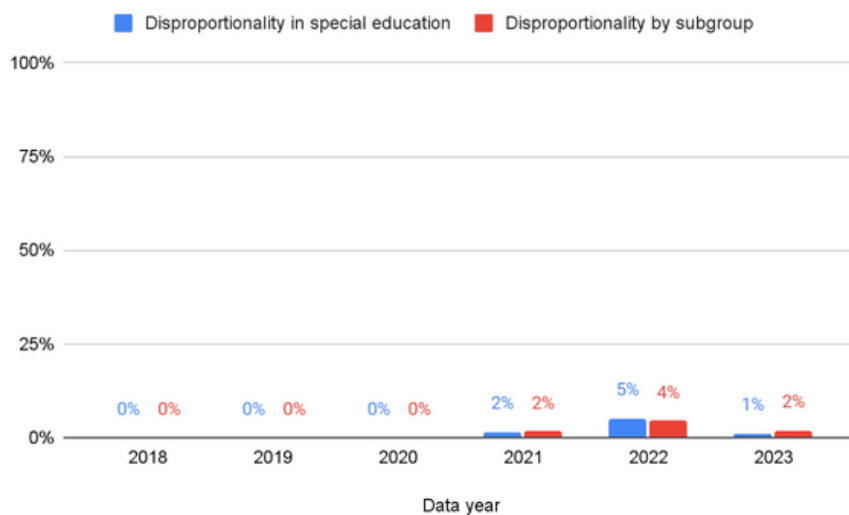
These scores are calculated based on any disproportionality in suspension or expulsion for students with disabilities in comparison to general education peers and students with disabilities and minority status in comparison with peers. For FFY 2020 and 21, OPA exceeded the state target discrepancy rate of 0%.



#### Indicator 9- Disproportionality

Disproportionality refers to over-identification of certain ethnic populations for special education services.

The disproportionality identified is for students who are white. This is not considered a risk factor.





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ACADEMY

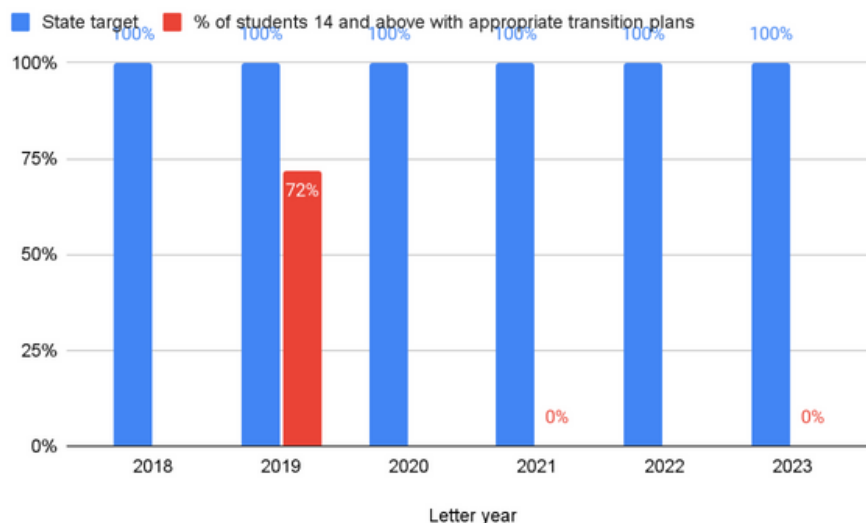
# ADMINISTRATIVE BOARD REPORT

## March 2024

### Special Education

#### Indicator 13: Secondary transition plans

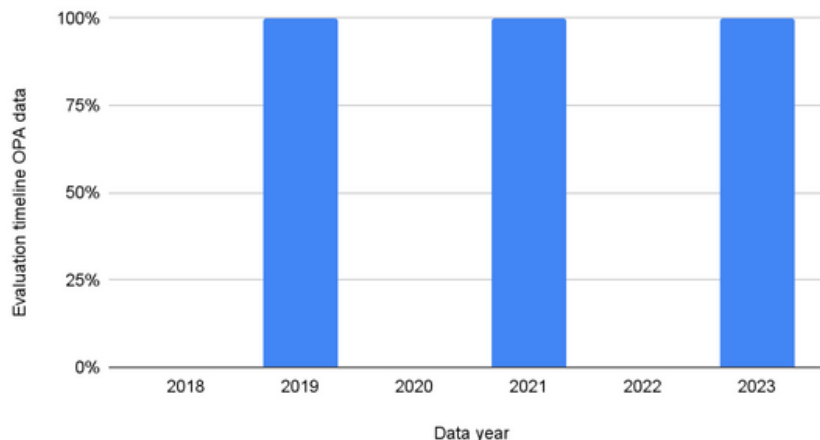
Transition planning expectations have changed significantly based on input from OSEP. OPA's numbers for 2023 were 0% due to a lack of active language in the goal writing, and misunderstandings regarding the use of the state-approved transition elevated app as a transition assessment. All JH sped teachers participated in the Utah Transition Institute over the summer and are enrolled in the state-approved course on transition planning through MIDAS.



#### Indicator 11: Child Find/Initial Evaluation timelines

For initial evaluations, the timeline is 45 school days. For children entering foster care or at the request of DCFS, we have 30 calendar days to complete initial evaluations or reevaluations. State and federal guidelines require 100% compliance with these time limits. Blank years are years where the state office did not come in for a file review.

Evaluation timeline





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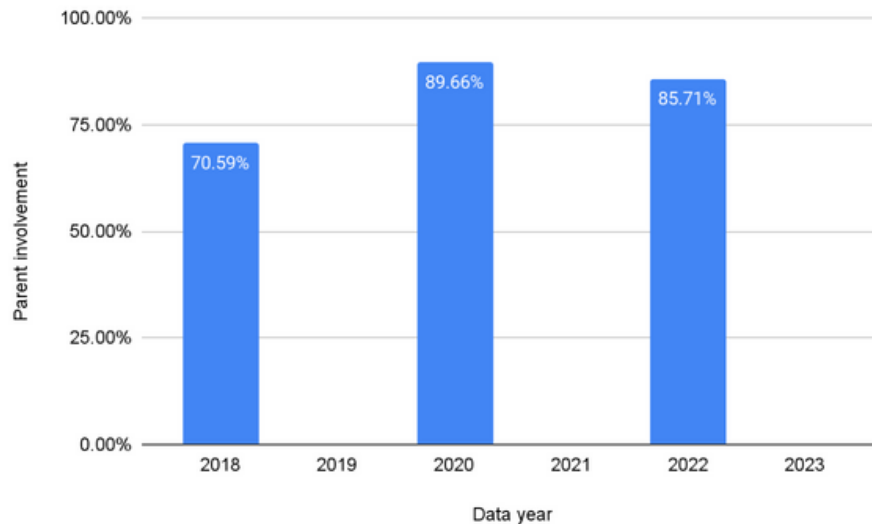
# ADMINISTRATIVE BOARD REPORT

## March 2024

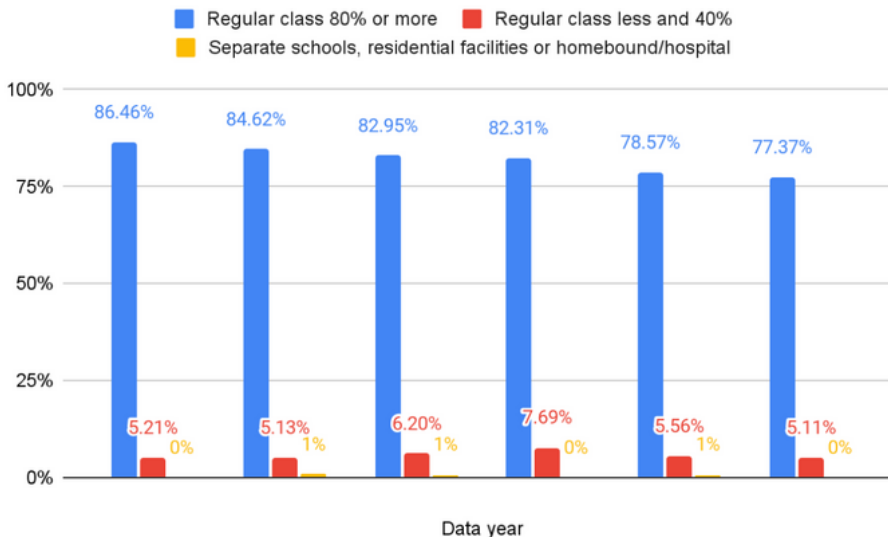
### Special Education

#### Indicator 8: Parent involvement

On small schools like ours, the state does the parent survey every other year. Years missing data are years in which this indicator was not applicable. The state target for this is >78.38%. OPA has been identified for the parent survey this year, and we will have data next year.



#### Indicator 5: Access to the general curriculum



Data not listed in the letter is students who are in the general education setting between 41% and 79% of the time. This group comprised 17.52% of our population for 2022-2023.

One reason for the decline of "80% students" is that a larger proportion of our population are considered functional skills or require the services of the behavior unit.



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ACADEMY

# ADMINISTRATIVE BOARD REPORT

## March 2024

### Data Enrollment

Grade	PreK	K	1	2	3	4	5	6	7	8	9	All
FY24 Mar	40	97	101	95	98	101	105	90	107	102	93	1029
FY23 Mar	0	100	103	100	102	102	92	101	114	103	100	1017
October 1	38	98	101	95	99	106	111	93	109	106	99	1055
Goal enrollment	60	100	100	100	100	100	105	105	110	110	110	1040
Lottery Pull target	69	110	110	110	110	110	115	115	120	120	120	1140

### Waitlist- 2023-2024    Waitlist- 2024-2025

Grade	OGDEN PREPARATORY ACADEMY					
	I	A	GWL	SWL	TWL	FWL
PS	0	0	0	0	0	0
K	0	138	0	0	0	0
1	1	41	1	0	0	0
2	0	31	0	0	0	0
3	0	30	0	0	0	0
4	2	26	1	1	0	0
5	8	36	3	5	0	0
6	1	35	0	1	0	0
7	0	38	0	0	0	0
8	1	32	1	0	0	0
9	3	17	1	2	0	0
Totals:	16	424	7	9	0	0

Grade	OGDEN PREPARATORY ACADEMY					
	I	A	GWL	SWL	TWL	FWL
PS	25	2	13	12	0	0
K	9	79	7	2	0	0
1	24	0	7	17	0	0
2	9	0	5	4	0	0
3	5	0	3	2	0	0
4	12	0	5	7	0	0
5	6	0	5	1	0	0
6	15	0	12	3	0	0
7	13	0	10	3	0	0
8	1	0	1	0	0	0
9	6	0	4	2	0	0
Totals:	125	81	72	53	0	0

### Trends

Annual Withdrawals		Student Retention		Teacher Retention	
2017	76	2019	87.74%	2018	83.00%
2018	70	2020	86.80%	2019	87.00%
2019	58	2021	91.21%	2020	90.00%
2020	77	2022	89.13%	2021	87.14%
2021	94	2023	92.79%	2022	89.47%
2022	78	2024	96.33%	2023	85.54%
2023	100	2022 Charter Average	79.80%	2024	84.21%

# Coversheet

## FY25 Calendar

**Section:** III. Administrative Business  
**Item:** B. FY25 Calendar  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** FY25 OPA School Calendar.pdf



# OGDEN PREPARATORY ACADEMY

2024-2025

## School Year Calendar

OPA Phone: 801.627.2066 OPA Website: [www.ogdenprep.org](http://www.ogdenprep.org)

**Early Childhood Center (preK-K)**  
1487 Lincoln Avenue  
Ogden UT 84404

**Elementary School (1-6)**  
1415 Lincoln Avenue  
Ogden UT 84404

**Junior High (7-9)**  
1435 Lincoln Avenue  
Ogden UT 84404

July 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**OPA Vision**

**Inspiring  
Lifelong Learning,  
Service, and  
Leadership**

**OPA Mission**

**Academic Excellence,  
Character Development,  
and  
Individual Growth**

**Every Student, Every Teacher, Every Day!**

August 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

<b>Days in Terms</b>	<b>School Hours</b>
Term 1: 46	School Begins: 8:05 am
Term 2: 43	School Ends:
Term 3: 45	Regular Day: 3:00 pm
Term 4: 46	Minimum Day: 12:45 pm

Minimum Day  
 Minimum Day; \$2/Free Dress (JH only fee)

**Term Dates**

August 8	Back to School Night
August 13-16	First week; Minimum Days
August 13	School Starts/Term 1 Begins
October 14	Term 2 Begins
January 6/7	Term 3 Begins
March 13	Term 4 Begins
May 23	Last Day of School

**No School**

September 2	Labor Day
October 17-18	Fall Break
Nov 25-29	Thanksgiving Break
Dec 23 - Jan 3	Winter Break
January 20	MLK Day
February 17	Presidents' Day
March 7	No School
Mar 31-Apr 4	Spring Break

**At-Home Learning Days**

October 16	February 5	May 21
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**Teacher Professional Development (student holiday)**

August 5-8	November 1	January 6
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**Family-Teacher Conferences**

**Thursday: 1 pm - 7 pm; Friday 8 am - 12 pm**

1st day: minimum; 2nd day: no school

September 26-27	Family-Teacher Conferences
March 5-6	Family-Teacher Conferences

September 24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



Attendance is critical.  
Utah code requires 95% attendance.  
5% absences = 9 days.  
You can track your absences here to be sure

**Absence Tracker**


Scan for  
**Principal Updates**



*Wednesdays of each week are minimum days for students with Professional Development sessions for teachers, unless otherwise noted.*

# Coversheet

## Landscaping and Snow Removal

**Section:** III. Administrative Business  
**Item:** C. Landscaping and Snow Removal  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** FY24 Lawn Care comparison - Sheet1.pdf  
migueliglesias\_estimate\_240.pdf  
Estimate\_1948\_from\_Wangsgaards\_Landscaping\_\_Construction (1).pdf



Task	Iglesias			Wangsaards			OPA				
	Frequency	cost	Total	Frequency	cost	Total	Item	Qty	Cost	Total First Year	Subsequent years
Weekly mowing and edging	30	\$1,300.00	\$39,000.00	30	\$500.00	\$15,000.00	Storage	1	\$10,000.00	\$10,000.00	
Fertilizer and weed control	3	\$1,100.00	\$3,300.00	5	\$600.00	\$3,000.00	Lawn Mower	1	\$15,000.00	\$15,000.00	
Sprinkler	8	\$90.00	\$720.00	2	\$500.00	\$1,000.00	Trimmers	3	\$300.00	\$900.00	\$300.00
Spring/Fall Cleanup	2	\$1,900.00	\$3,800.00			\$0.00	Spreader	1	\$100.00	\$100.00	\$100.00
snow removal	10	\$750.00	\$7,500.00	10	\$600.00	\$6,000.00	Summer person	1	\$9,440.00	\$9,440.00	\$9,440.00
Salt spray and melt	10	\$300.00	\$3,000.00	10	\$515.00	\$5,150.00	Gas	30	\$5.00	\$150.00	\$150.00
Aerate				2	\$700.00	\$1,400.00	Fertilizer	45	\$55.00	\$2,475.00	\$2,475.00
Weekly debris cleanup and removal				30	\$25.00	\$750.00	Maintenance	2	\$100.00	\$200.00	\$400.00
										\$38,265.00	\$12,865.00
Total landscaping			\$46,820.00			\$21,150.00					
Total All			\$57,320.00			\$32,300.00					
Monthly	12	\$5,800.00	\$69,600.00								

# ESTIMATE



## Prepared For

Ogden Preparatory Academy  
 1435 Lincoln ave  
 Ogden , Utah 84404  
 (801) 675-7823

### Miguel Iglesias

1462 N 4300 W St  
 Plain City, Utah 84404  
 Phone: (385) 333-6993  
 Email: iglesiaslawncarellc@gmail.com

Estimate # 240

Date 03/13/2024

Description	Rate	Quantity	Total
Yard maintenance Weekly service lawn mowing and edging Weekly \$1300	\$1,300.00	1	\$1,300.00
Fertilizer and weed control Fertilizer , \$1100 for each time Spring Summer Fall	\$1,100.00	1	\$1,100.00
Sprinkler repair Sprinkler system star up and check for any issues in spring. \$90 hour rate	\$90.00	1	\$90.00
Spring/ fall clean up Yard clean up ,aeration ,	\$1,900.00	1	\$1,900.00
Snow removal Snow removal parking lot and sidewalks. \$750 each time	\$750.00	1	\$750.00
Salting Salt sprayer and ice melt	\$300.00	1	\$300.00

Yard maintenance full year \$5800	\$5,800.00	1	\$5,800.00
Include mowing, edging trimming Weed removal in flower beds Fertilizer , snow plow and salter			

Sprinkler system starting up and winterizer

No including parts and labor for any problems and the sprinklers system  
 And winterizer

<b>Subtotal</b>	\$11,240.00
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<b>Total</b>	<b>\$11,240.00</b>
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Thank you for considering IGLESIAS LAWN CARE LLC. for your landscaping needs. No job is too big or small, and our mission is to deliver excellence. Using our knowledge and expertise.

#### Landscape maintenance specifications

##### Mowing

Law areas will be mowed to keep them looking neat. All clippings will be spread or removed from sidewalks of building areas. We will inspect and evaluate site conditions prior to mowing to check for any sprinkler damage or trash pick.

All trash & debris is to be picked up prior to mowing. A site inspection and litter cleanup in both the landscaping and paved surfaces is to occur, even when mowing is not required.

##### Edging

Will be done around all turf perimeters and along walks and curving to maintain a neat and consistent edge. shall be completed weekly with a steel blade device to keep turf from encroaching or growing over any of the surfaces. Edges of all soft edged plant beds or tree rings shall be trimmed or edged weekly.

##### Trimming

will be done around all walls post trees structures and other areas where mowers cannot cut all this will be done weekly.

##### Lawn fertilizing/

Will be done spring summer & fall to keep a health looking lawn..

Detailing will include trimming and pruning, raking mulch beds to remove debris and general debris removal. It is expected that shrubs will be maintained with proper separation as to not have plant life growing into each other.

##### Weed Removal & Bed Maintenance

Weed control and/or removal will be performed using appropriate manual and/or chemical methods during each landscape service in plant beds, open beds, joints in walks, curbs, and paved areas to maintain a neat and proper appearance. Weeds in excess of two (2") in height must be removed manually.

##### Aerating

Will be done begging of the season.

##### General cleanup

Litter and trash will be pickup and removed from all lawn areas and flower beds and disposed of properly on a weekly basis prior to mowing. all clipping dirt and debris from above operations will be removed

by sweeping  
and or blowing the sidewalks parking lot.

Irrigation systems

Any damage to any sprinkler heads or other systems done by IGLESIAS LAWN CARE LLC will be repaired by IGLESIAS LAWNCARE LLC Any failure in the system or damage due to other reasons will be charged separately.

(\$80.00) hourly rate.

Irrigation startup and shutoff blow out end of season.

Will be invoiced separately.

the cost for any major irrigation sprinkler repair will be submitted for a work order. We will notify you

regarding the problem and wait for approval. Prior to any labor or materials needed to fix the problem.

Spring/fall cleanups

Spring cleanup of all dead leaves, weeds rubbish and other unsightly materials on the common areas. Shrubs

bushes will be trimmed.

Fall/cleanup

We shall perform a general clean during the fall until all the leaves have fallen from trees even if this causes the

final clean to be performed in December. this includes drain pans wells and under shrubs and bushes.

Spring/fall cleaning will be invoiced separately.

the cost of landscape maintenance to all above services will be provide from March to November

\$5800 (monthly service cost)

Spring Cleaning work scope

Clearing of all leaves, branches, clutter and debris from the entire property

Mowing the grass

Re-edging and cleaning garden and flower beds pulling of all weeds.

Redefining the borders of the lawn

Re-seed lawn as needed.

Pruning and trimming of the trees in the property. All suckers will be cut all branches lower then 7 feet will be

trimmed.

Trimming all bushes shrubs will be trimmed properly and cleaned

\$2500

Snow plow and ice control \$1050 for push Thank you

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Miguel Iglesias

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Ogden Preparatory Academy

**Wangsgaard's Landscaping & Construction**

454 37th St  
 Ogden, UT 84403  
 801-815-9117  
 jeff@wlc-utah.com  
 wlc-utah.com



**ADDRESS**

Ogden Preparatory  
 Academy Junior High  
 1435 Lincoln Ave  
 Ogden, UT 84404

Estimate 1948

DATE 03/13/2024

DESCRIPTION	QTY	RATE	AMOUNT
Weekly mowing, trimming and blowing.	1	500.00	500.00
Aerate: Recommended 1-2 times per year.	1	700.00	700.00
Fertilize: 5 applications per year. (price per application)	1	600.00	600.00
Weekly debris cleanup and removal	1	25.00	25.00
Sprinkler System Start-up	1	500.00	500.00
Winterize Sprinkler System	1	500.00	500.00
Sprinkler Repairs (price per man hour) plus materials	1	60.00	60.00
Any additional landscape services (price per man hour)	1	60.00	60.00

Please initial next to any and all services you want to have done this year.

Sign and send a copy to:  
 Wangsgaard's Landscaping & Construction  
 454 37th St.  
 South Ogden, UT 84403

Thank you for your business.

Sincerely,  
 Jeff Wangsgaard

**TOTAL \$2,945.00**

FINANCIAL AGREEMENT: I agree to pay Wangsgaard's Landscaping & Construction in accordance with its regular rates and terms. A one-time \$20 late Fee plus a Monthly finance charge of 10% will be added to the invoice on the unpaid balance. Should it be necessary to assign the account to a collection agency, the responsible party agrees to pay any and all collection fees on past due balance(s).

Accepted By

Accepted Date

FINANCIAL AGREEMENT: I agree to pay Wangsgaard's Landscaping & Construction in accordance with its regular rates and terms. A one-time \$20 late Fee plus a Monthly finance charge of 10% will be added to the invoice on the unpaid balance. Should it be necessary to assign the account to a collection agency, the responsible party agrees to pay any and all collection fees on past due balance(s).



# Coversheet

## Policy Updates

**Section:** IV. Policy Updates  
**Item:** A. Policy Updates  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 7.16.POL Fee Schedule (EN) - Google Docs.pdf  
8.03.POL Parent and Family Engagement Policy - Google Docs.pdf  
5.01.POL Building Use Policy - Google Docs.pdf  
9.03.POL Internet Safety and Acceptable Use Policy DRAFT.pdf  
7.08.POL Internet Safety Policy.pdf



# OGDEN PREPARATORY ACADEMY

## Official Policy

### 7. Students

#### 7.16.POL Fee Schedule

**Effective/Revision Date:** 09/18/2023

**Page 1 of 4**

Fee Name	Amount
<b>Course/Grade Related Fees (Curricular)</b>	
Endurance Training/year <i>VASA membership; Sports program pays balance of membership.</i>	\$8.00/month
Credit Recovery <i>(not to be waived)</i>	\$25/semester
Advanced Placement Testing Fees <i>(not to be waived)</i>	Varies by test
<b>Personal Discretionary Expenses (not to be waived)</b>	
PE Uniform Shirt - 1 item	8.00
PE Uniform Shirt - 2 items	15.00
Yearbook Elementary, Soft Cover	17.00
Yearbook Elementary, Hard Cover	21.00
Yearbook Junior High	24.00
Class Change Fee	10.00
Replacement Name Tag*	5.00
Replacement Headphones*	8.00
Replacement or Repair for Chromebook**	Up to \$343
Lost or damaged books	Cost of book

<b>Extracurricular Opportunities</b>	
School Dances	Varies \$1-\$5
Lagoon School Day	Varies \$45-\$55
Uniform Free Day	<b>\$24</b> <i>Fee for grades 7-9 only</i>
<b>Expeditionary Learning Opportunities (Co-Curricular)</b>	
Spain Field Trip** <i>Air and bus travel; lodging; food; tuition; tour guides; entrance fees</i>	\$3,000.00
West Coast Science Expedition** <i>Fuel expenses; entrance fees; lodging fees; supplies; tours</i>	<del>\$300.00</del> <b>\$350.00</b>
Southern Utah Science Expedition** <i>Fuel expenses; entrance fees; lodging fees; supplies; tours</i>	\$100.00

*\*Work alternatives to payment are available.*

*\*\* Amounts reflect maximums; individual amounts may vary depending on actual costs, student count, trip fees, and fundraising revenues.*

Fee Limits

Curricular Fees

Per Student :       \$75  
Per Family:         \$150

Personal Discretionary Expenses

No Limits

Expeditionary Learning Opportunities

1. No Limits
2. Service Requirements:
  - a. Science Expeditionary Learning Opportunities (Oregon and Escalante): Each trip has a 2 hour service project requirement for all attendees.
  - b. Spain Trip:
    - i. All attendees must participate in group planned service and fundraising activities. No more than 20 hours.

<b>7.16.POL Fee Schedule</b>	
Effective/Revision Date: 09/18/2023	Page 2 of 4

- ii. Individual fundraising opportunities are also provided. Hours may vary.

<b>Student Device (chromebook) Repair Costs</b>	
<ul style="list-style-type: none"> <li>• <i>Part costs are wholesale costs and may be subject to change based on availability.</i></li> <li>• <i>These costs are based on the device being reparable in house. Additional costs or replacement may be required for extensive damages.</i></li> <li>• <i>Repairs will only be made if the cost is less than replacement.</i></li> </ul>	
Item	Amount
Casing	\$20.00
Battery	\$25.00
Radiator	\$22.00
WiFi Card	\$25.00
Motherboard	\$150.00
Speakers	\$20.00/pair
USB Board (if applicable)	\$35.00
Trackpad	\$35.00
Keyboard	\$60.00
Display Bezel	\$20.00
Display	\$130.00
Camera	\$15.00
Keys	\$0.10/each
Labor	\$40.00/hour

Document History

Approved: unknown

Revised: 06/16/2016

06/14/2017 *Added: Ultimate Frisbee, Environmental Science, Biology, Weight Training; Equalized electives; Simplified/increased yearbook; Removed robotics.*

07/19/2017 *Changed the PE shirt fee to \$8, made the PE shorts optional.*

06/13/2018 *Changed the Endurance Training Fee to \$8/month; \$72/year due to VASA membership costs*

<b>7.16.POL Fee Schedule</b>	
Effective/Revision Date: 09/18/2023	Page 3 of 4

- 06/12/2019 *Added Credit Recovery at \$25/semester.  
Removed Grade level fees to increase transparency.  
Added Student and Family maximums.  
Added additional fees to make the schedule more inclusive.*
- 08/15/2019 *Reduced the cost of Junior High Yearbook to reflect actual costs.  
Added replacement earbud costs.*
- 03/19/2020 *Removed course specific charges except Endurance Training and Weight training facility fees. Added one grade level fee. Added spend plan information, and service and fundraising requirements for trips.*
- 05/21/2020 *Increased grade level fee to account for chromebook check out. Increased individual and family maximums to correspond to grade level fee increase.*
- 03/11/2021 *Added Chromebook repair costs, adjusted some fees as needed, and corrected trip descriptions.*
- 07/14/2021 *Removed class fees and sports fees.*
- 03/10/2021 *Updated category names to reflect reporting language; adjusted some fees due to changes in costs.*
- 03/09/2023 *Vasa membership charges removed. Replacement planner removed.*
- 09/14/2023 *Raised yearbook prices due to increased costs. Effective October 19, 2023.*

Legal References

<b>7.16.POL Fee Schedule</b>	
Effective/Revision Date: 09/18/2023	Page 4 of 4



# OGDEN PREPARATORY ACADEMY

## Official Policy

### 8. Parents and Community

#### 8.03.POL Parent and Family Engagement Policy

**Effective/Revision Date:** 11/10/2022

**Page 1 of 3**

It is the policy of the Ogden Preparatory Academy Board, in partnership with parents and families and in accordance with state and federal guidelines, to establish a parent and family engagement procedural framework.

Ogden Preparatory Academy (the School) regards parent and family engagement as vital to the academic success of students. Parents and families are the initial teachers of children and serve as partners with the school on helping students achieve academic success.

The School will build family capacity and foster strong parent and family engagement by taking the following actions:

- Employ a Family Engagement Coordinator to facilitate meaningful opportunities for parents to interact with and advise the school throughout the school year.
- Form a Family Engagement Committee, led by the Family Engagement Coordinator, to meet regularly and provide feedback, suggestion, and coordination on a variety of school related issues.
- Provide periodic family activities to engage students and families.
- Conduct at least one comprehensive parent survey per year, with additional, smaller surveys conducted as needed.

The Family Engagement Coordinator and the Family Engagement Committee will involve parents and families in a variety of school activities.

- The Family Engagement Coordinator will submit an annual report of successful parent and family activities to School Administration.
- The [www.ogdenprep.org](http://www.ogdenprep.org) website will maintain information about a list of volunteer opportunities for parents and families to access.
- School Principals will provide communication to families, which will include volunteer and involvement activities.
- Teachers will inform parents about volunteer opportunities related to their classroom.

As a Title 1 School, Ogden Preparatory Academy will use Title 1 structures and requirements to increase parent and family engagement and student achievement:

- Develop and distribute a School-Family Compact describing the responsibilities of the school, the parent, and the student for improved student achievement.
- Hold an annual Title 1 Meeting to inform parents and families of OPA Title 1 activities and the parent and family rights to be engaged in the education of their student(s).
- The Administration will annually report to the OPA Board regarding how the Title I funds and other funds were used to support effective parent and family engagement.
- Follow all other Title 1 regulations and requirements.

The School will engage families in the process of ongoing school review and improvement.

- OPA will share the achievement data from the school with families.
- The School will make annual survey data available to both families and the Board of Directors.
- Using the structure of the Family Engagement Committee, the School will invite input from families regarding the School's academic goals and annual School Improvement Plan

OPA will engage parents and families in the development of the OPA School Plan.

- OPA Administration will review parent survey data when developing the School Improvement Plan.
- Members of the Family Engagement Committee will have the opportunity to review information about and drafts of OPA's School Plan.
- The OPA Board will give final approval of the School Plan in an open public meeting.

The School will provide coordination and technical assistance to promote quality parent and family engagement activities.

- OPA will provide annual training to teachers on effective parent and family engagement strategies.
- The School will provide information and training on the use of digital tools available for families.
- The School will take steps to make technology available to all students and families.
- The School will take steps to ensure that technology and other documentation is available in the home language of each family.

OPA will coordinate parent and family engagement strategies with other programs.

- School Administration will meet quarterly to discuss plans and coordinate efforts across grade levels and programs.
- OPA will discuss evidence-based instructional practices, character development frameworks, and behavioral support systems with families.

<b>8.03.POL Parent and Family Engagement Policy</b>	
Effective/Revision Date: 11/10/2022	Page 2 of 3

The Family Engagement Coordinator will lead an annual evaluation of the Parent and Family Engagement, including this policy and any related procedures.

- Conduct an annual evaluation of the content and effectiveness of the parent and family engagement policy that identifies:
  - barriers to engagement of parents, especially parents who are economically disadvantaged, disabled, of limited English or literacy proficiency, or of any racial or ethnic minority;
  - the needs that parents and families have that may prevent them from helping with their children’s learning and from engaging with school staff; and
  - strategies to support successful family-school interactions.
- Use the findings of the annual evaluation in the following ways:
  - Educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and families, in the value and usefulness of parent/family contributions.
  - Educate teachers, specialized instructional support personnel, principals, and other staff regarding how to reach out to, communicate with, and work with parents as equal partners.
  - Implement and coordinate parent programs in coordination with the Family Engagement Coordinator and Family Engagement Committee.
  - Plan activities and create systems to build ties between parents/families and the school.

**Document History**

Approved:	Unknown	
Revised:	03/12/2014	
	02/23/2017	<i>Clarified responsibilities between school personnel and OPAPPO.</i>
	11/9/2018	<i>Name changed from Parent Involvement Policy; no vote necessary.</i>
	01/24/2019	<i>Updated language to include families and engagement. Add reference to annual title 1 meeting and inclusion of parents in establishment of policy.</i>
	11/10/2022	<i>Updated to rework organization of family engagement, to include family engagement coordinator, and to rename roles and responsibilities.</i>
	03/14/2024	<i>Added Policy evaluation requirement from USBE.</i>

**Legal References**

<b>8.03.POL Parent and Family Engagement Policy</b>	
Effective/Revision Date: 11/10/2022	Page 3 of 3





# OGDEN PREPARATORY ACADEMY

## Official Policy

### 5. Facilities

#### 5.01.POL Building Use Policy

**Effective/Revision Date:** 11/09/2023

**Page 1 of 5**

### PURPOSE

The purpose of this policy is to establish directives for the use of the Ogden Preparatory Academy (the “School”) building and facilities by outside individuals and groups.

### POLICY

In accordance with state law, the School’s facilities are available for use as a “civic center” when such use does not interfere with a School function or purpose, does not violate any applicable law or regulation, and does not otherwise impose an unreasonable burden on the School or expose the School or participants to unreasonable risk.

Any permission to use School facilities is granted pursuant to Utah Code 53A-3-413 and -414 and is considered a permit for governmental immunity purposes under Utah Code 63G-7-201(4)(c). The School therefore has full governmental immunity under Utah Code 63G-7-301(5)(c) for claims arising in connection with such use of the facilities.

The OPA Administration will consider facility rentals that meet the following requirements:

1. Short Term Rentals:
  - a. Short Term rentals will be considered to groups, individuals, and organizations seeking to use the facilities for private use.
  - b. Short term agreements are not to exceed 50 days. These agreements can ~~auto-renew~~auto-renew, but the School retains the ability to stop use at the end of each term.
  - c. Failure to adhere to the terms of this agreement may result in immediate termination of an agreement.
2. Rentals by religious groups and for religious purposes will not be permitted.
3. Ball sports are not allowed in the Elementary Gymnasium.

The School retains the right to consider the overall objective of the event prior to entering into a rental agreement with an organization. The School’s participation in a rental agreement with an organization does not imply an endorsement or affiliation with the group or event. **The School shall give scheduling preference to active employees.**

The kitchen shall not be rented.

**PROCEDURES**

Fees for the use of facilities shall be charged as outlined in this Policy and will be collected prior to use. Installment payments may be arranged.

A Building Use Agreement must be signed by the user prior to the date of use.

Usage time shall initially be computed from the time of requested opening to anticipated closing of the building(s). Closing time shall be the time when all persons associated with the use have left the building and the building has been secured. Any fees shall be adjusted for additional time used. The renter is responsible **for ensuring to ensure** the building is secure during use.

Equipment and property shall not be loaned or removed from the building. The School may provide access cards to 3rd party vendors and organizations as part of a rental agreement.

Facilities such as computer labs and media centers shall not be used unless approved by the Administration and school personnel are present during the entire ~~time of the~~ function.

All renters must provide supervision to maintain order and prevent damage to or loss of School property.

A member of the Administration shall coordinate with the renter to ensure supervision requirements are met. The School shall monitor renters using video surveillance and other technology.

Any individual or entity using the facilities for commercial purposes must provide, before use, a Certificate of Insurance evidencing public liability coverage of one million dollars (\$1,000,000) per occurrence and naming the School as an additional insured.

The renter must comply with any applicable standards of safety and behavior of the School and Utah law. Violation of any of these standards is grounds for termination of the use agreement and the immediate removal of individuals associated with the use. Violation may result in the forfeiting of all deposits and additional charges may be assessed.

<b>5.01.POL Building Use Policy</b>	
Effective/Revision Date: 11/09/2023	Page 2 of 5

Additional fees may be charged for use of School equipment (~~spotlight~~~~spot lights~~, DVD players and televisions, microphones, etc.) and supplies.

The Administration may establish conditions of use intended to protect the facilities from damage or unreasonable wear and tear.

Renters shall pay for any damage to the facilities or School equipment caused by their use.

**RENTAL INQUIRIES**

Organizations interested in renting School facilities should email the school at [info@ogdenprep.org](mailto:info@ogdenprep.org) or fill out a contact form on the school website.

**FEES**

Except where the Administration has discretion under this Policy, renters will be charged fees as set forth in the Fee Schedule below, which is subject to periodic review and revision.

School Clubs, Groups, Organizations, and ~~individual~~ classes may use the facilities free of charge for qualifying, school-related activities. Such use must be approved by and coordinated with the Administration. These activities must be approved by the Administration before notice of the event is distributed.

The Administration may grant free use of the facilities to non-profit organizations at the Administration’s discretion when the use will not create additional expense for the School.

**Security Deposit**

At the discretion of the Administration, the renter may be charged a refundable security deposit of up to \$500. The Administration shall determine the amount of the security deposit based on the size of the group, the location of the activity, and the type of activity involved. Security deposits shall be paid by the renter in a transaction prior to the first event or activity held at the school.

Following the rental period, the Administration or designee shall inspect the facility for damage or areas requiring custodial services. Any such extra charges shall be deducted from the security deposit, and the remaining security deposit shall be refunded to the renter. Should there be no extra charges assessed, the full amount of the security deposit shall be refunded.

**Personnel**

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The Administration will set fees based on the number and type of personnel required for a particular activity. General supervision of the facility may be assigned to a custodian, teacher, administrator, or other qualified staff member.

Renters must pay for any additional custodial services that are required.

**OPA BUILDING RENTAL FEE SCHEDULE**

The Rental Fee Schedule is established by the Board and is subject to periodic review.

Active OPA employees shall receive a 50% discount on rental fees.

<b>OPA Building Rental Fee Schedule</b>	
<b>Facility</b>	<b>Fee</b>
Parking Lot	\$40/day
Gymnasium Only	\$75 1st hour \$25 for each additional hour
Soccer Field	\$75 1st hour \$25 for each additional hour
Other school indoor areas	As negotiated
<b>Personnel</b>	<b>Fee</b>
Building Supervisor	\$40/hour
Additional Staff	\$30/hour
<b>Equipment</b>	<b>Fee</b>
Equipment fees are done on a case-by-case basis. Administrator or designee will determine fees. Fees shall be documented in the Building Rental Agreement.	TBD
<b>A la Carte Custodial</b>	<b>Fee</b>
Custodial fees are included in the rental fees listed above. In the event that a rental fee is waived for a nonprofit or charity, a required custodial fee will be assessed.	\$75/day

Document History

Approved: 08/14/2013

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Revised: 11/19/2015  
10/14/2021 *To include an updated fee schedule and detailed procedures.*  
11/09/2023 *Updated soccer field prices*  
03/14/2024 *Disallowed ball sports in Elementary gym; Granted employee preference and discount.*

**Legal References**

Utah Code 53A-3-413  
Utah Code 53A-3-414  
Utah Code 63G-7-201(4)(c)  
Utah Code 63G-7-301(5)(c)

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# OGDEN PREPARATORY ACADEMY

## Official Policy

### 9. Information Systems

#### 9.03.POL Internet Safety and Acceptable Use Policy

Effective/Revision Date:

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### PURPOSE

Ogden Preparatory Academy (the School) recognizes the value of the internet and electronic communications to facilitate student learning and help the School's employees accomplish the School's mission. Because of the potential harm to students and the School from misuse of these resources, the School requires the safe and responsible use of computer networks, including e-mail and the Internet. This policy is intended to ensure such safe and responsible use and to comply with Utah Administrative Rule R277-495, the Children's Internet Protection Act, and other applicable laws.

### DEFINITIONS

1. Personal Electronic Devices: electronic media, communication devices, transmitters, receivers, or players, including but not limited to mobile phones, phones with or without video or picture-taking capability, electronic music or video players, iPods, tablets, iPads, smart watches, and electronic gaming devices.
2. School Provided Electronic Devices: Laptops, tablets, access to computers, and other devices that transmit digital curriculum, which are owned by the School.
3. School day: the hours that make up the School day according to the School's schedule.
4. School-sponsored activities: field trips, curricular and extracurricular activities, and extended School-sponsored trips or activities, including School-provided transportation to and from such activities.
5. Instructional time: the hours during the School day designated by the School for class instruction.
6. Technology Protection Measure: a specific technology that blocks or filters Internet access to visual depictions that are:
  - a. Obscene: as that term is defined in section 1460 of title 18, United States Code.
  - b. Child Pornography: as that term is defined in section 2256 of title 18, United States Code; or
  - c. Harmful to minors.
7. Harmful to Minors: any picture, image graphic image file, or other visual depiction that:
  - a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
  - b. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or

simulated, normal or perverted sexual acts, or a lewd exhibition of the genitals;  
and

- c. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

8. Sexual Act/Sexual Contact: defined in section 2246 of title 18, United State Code.

### **INTERNET SAFETY**

It is the School’s policy to:

- 1. Prevent user access over its computer network to, or transmission of, inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications;
- 2. Prevent unauthorized access and other unlawful online activity;
- 3. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- 4. Comply with the Children’s Internet Protection Act (section 254(h) of title 47, United States Code).

The School shall establish procedures to accomplish these objectives and ensure compliance with applicable laws.

### **THE SCHOOL’S RIGHTS**

It is the School’s policy to maintain an environment that promotes safe, ethical, and responsible conduct in all activities that involve the use of the School’s electronic resources. The School recognizes its legal and moral obligation to protect the well-being of students and to preserve the integrity of its electronic resources. The School’s rights in connection with its electronic resources include but are not limited to the following:

- 1. All data, files, programs, and materials downloaded with or used, sent, received, or stored upon the School’s electronic resources are the School’s property, and the School may deal with such items as it deems appropriate.
- 2. The School may log network use and monitor server space utilization by users and assumes no responsibility or liability for files deleted due to violation of server space allotments.
- 3. The School may remove a user account on the network with or without notice.
- 4. The School may monitor all user activities on the School’s electronic resources, including but not limited to real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
- 5. The School may provide internal and external controls of network usage as appropriate and feasible, including but not limited to restricting online destinations through software or other means.

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6. The School may limit or restrict, with or without notice, access to the School's electronic resources for those who do not abide by these procedures or other direction governing the use of the School's electronic resources.
7. The School may determine, in its sole discretion, what materials, files, information, software, communications, and other content or activity are permitted or prohibited.
8. The School may delete or remove, with or without notice, any files, programs, data, or other materials from any of the School's electronic resources.
9. The School may provide additional policies or guidelines regarding acceptable use of electronic resources.

## **EMPLOYEE RESPONSIBILITIES**

Use of the School's electronic resources is a privilege intended to help employees fulfill their responsibilities and promote the School's mission. In order to maintain this privilege, users must agree to comply with these procedures. Users who are aware of any violation of these procedures by any employee must report the violation to their supervisor. Employees are responsible for any School electronic resources issued to them at all times and may be held responsible for any inappropriate use, regardless of the user.

Employees may use privately owned electronic devices at School or at School-sponsored activities in accordance with rules and procedures established by OPA Administration and/or the OPA Board.

Violation of these procedures is grounds for discipline, up to and including termination. The School may also notify law enforcement as appropriate, and such actions may subject an employee to criminal penalties.

## **STAFF ACCEPTABLE USE OF SCHOOL ELECTRONIC RESOURCES**

These policies and procedures apply to employees' and volunteers' use of the School's electronic resources, and employees must agree to these terms as a condition of employment. Improper use of the School's electronic resources by employees has the potential to negatively impact students, damage the School's image, and impair the School's electronic resources. Therefore, this policy is intended to govern employees' and volunteers' use of the School's electronic resources, and employees must agree to these terms as a condition of employment. The Administrative Team shall establish rules and procedures regarding employees' use of the School's electronic resources.

This policy will be reviewed periodically to ensure that it continues to meet the School's needs.

## **AT-WILL EMPLOYMENT**

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Nothing in these procedures is intended to create additional rights for any employee or to otherwise alter or amend the at-will nature of the employment relationship between the School and any employee.

**EMPLOYEES’ RESPONSIBILITIES REGARDING STUDENTS’ USE OF ELECTRONIC RESOURCES**

Employees who supervise students, control electronic resources, or otherwise have the ability to observe student use of School electronic resources are responsible for educating students on the appropriate use of the School’s electronic resources. Such employees shall make reasonable efforts to monitor such use to ensure that it is consistent with applicable rules. Employees should make reasonable efforts to become familiar with the Internet and the use of the School’s electronic resources to help ensure effective monitoring, instruction, and assistance.

**STUDENT ACCEPTABLE USE OF SCHOOL ELECTRONIC RESOURCES AND DEVICES**

The School makes various electronic resources available to students. These resources include computers and other electronic devices and related software and hardware as well as the School’s network and access to the Internet. The School’s goal in providing such electronic resources to students is to enhance the educational experience and promote the accomplishment of the School’s mission.

Electronic resources can provide access to a multitude of information and allow communication with people all over the world. Along with this access comes the availability of materials that may be considered inappropriate, unacceptable, of no educational value, or even illegal. The School has initiated safeguards to restrict access to inappropriate materials, and use of the Internet and other electronic resources is monitored as well.

In order to use the School’s electronic resources, students must be willing to abide by the rules of acceptable use. Use of the School’s electronic resources is a privilege, and students have no expectation of privacy in connection with their use of the School’s electronic resources. Students who abuse this privilege by actions such as damaging the School’s electronic resources; violating copyrights; bullying, hazing, intimidation, harassment, and threats; accessing pornography or other obscene or inappropriate material; inappropriate language; gambling; unauthorized games; or other unauthorized or inappropriate use, will be subject to discipline. Violation of policies and rules regarding the use of the School’s electronic resources may also result in confiscation of School-issued devices and denial of access to the School’s electronic resources. This may result in missed assignments, inability to participate in required assignments and assessments, and possible loss of credit or academic grade consequences.

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The School may contact law enforcement if School employees believe that a student has used School electronic resources in connection with a violation of criminal law, and criminal penalties may arise from inappropriate use of electronic resources. This applies to the use of the School's electronic resources at any time and place, whether on or off School grounds.

Students are personally responsible for School electronic resources provided to them and the students and their parents/guardians may be held responsible for loss or damage to such electronic resources.

Parents play an important role in helping students understand what does and does not constitute acceptable use.

The School may establish agreements for students to sign acknowledging that they understand the rules for use of the School's electronic resources.

### **ACCEPTABLE USE STANDARDS**

Standards for acceptable use of the School's electronic resources include but are not limited to the following:

1. All use of the School's electronic resources, including but not limited to use of computers and other electronic devices, use of e-mail, and network and Internet access must be consistent with the School's mission.
2. Network accounts are to be used only by the authorized user of the account for the authorized purpose.
3. Users must take reasonable steps to protect the privacy of students, School employees and other members of the School community and must strictly maintain the confidentiality of information regarding such individuals.
4. Use of the School's electronic resources, whether inside or outside the School, must comply with the School's employee handbook, as established from time to time.
5. Employees must comply with applicable copyright laws, ethical rules, and other applicable laws and regulations.
6. Users must exercise appropriate professional judgment and common sense when transporting files to and from school, keeping in mind copyright and other legal issues, as well as ensuring that the non-School to or from which files are being transferred are employing appropriate virus-control technologies.
7. Users must exhibit professionally appropriate behavior when using the School's electronic resources in order to professionally represent and preserve the image the School.
8. Users must take reasonable precautions to protect the School's electronic resources in order to reduce repair costs, maintain the integrity of the network, and protect the

<b>6.04.POL Internet Safety and Acceptable Use Policy</b>	
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School’s assets. Employees who damage School electronic resources may be financially responsible for the cost of repair or replacement.

9. From time to time, the School will make determinations on whether specific uses of the School’s electronic resources are consistent with the intent of these procedures.

**UNACCEPTABLE USE**

The following uses of the School’s electronic resources are prohibited:

1. Excessive use of the School’s electronic resources for personal matters. “Excessive use” includes but is not limited to use of electronic resources in a manner that interferes with an employee’s performance of work-related responsibilities or with the functioning of the School’s electronic resources.
2. Use of the School’s electronic resources in connection with social networking sites for non-academic purposes is prohibited.
3. Use of the School’s electronic resources for commercial or for-profit purposes.
4. Use of the School’s electronic resources for product advertisement or political lobbying.
5. Personal electronic devices may only be connected to the School’s network with appropriate authorization.
6. Intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users, or impersonating or misrepresenting other users of the School’s network.
7. Unauthorized use or disclosure of personal student information in violation of the Family Educational Rights and Privacy Act, 34 CFR, Part 99.
8. Use of the School’s electronic resources in a manner that disrupts the use of the network by others.
9. Destroying, modifying, or abusing the School’s electronic resources in any way.
10. Use of the School’s electronic resources in a manner that threatens or impairs the integrity or security of the network.
11. Use of the School’s electronic resources for hate mail, chain letters, harassment, discriminatory remarks, and other antisocial behaviors.
12. Downloading or installation of any software, including shareware and freeware, for use on the School’s electronic resources without the approval of Administration or designee.
13. Use of any software on the School’s electronic resources in violation of the applicable license or use agreement.
14. Use of the School’s electronic resources to access, process, store, send or receive pornographic, sexually explicit or otherwise inappropriate material (as determined by the Principal).
15. Use of the School’s electronic resources for downloading entertainment software, files or other material not related to the mission of the School. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other

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forms of software and files not directly related to the instructional and administrative purposes of the School.

16. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of federal copyright law.
17. Use of the School’s electronic resources for any unlawful purpose.
18. Use of the School’s electronic resources to intentionally access, process, store, send or receive materials containing profanity, obscenity, racist terms, or other harassing, abusive, intimidating, threatening, discriminatory or otherwise offensive language or images.
19. Use of the School’s electronic resources for playing games unless it is for instructional purposes or otherwise approved by the Principal or designee.
20. Participating in activities, including but not limited to the preparation or dissemination of content, which could damage the School’s professional image, reputation and/or financial stability.
21. Permitting or granting access to the School’s electronic resources, including but not limited to granting use of an e-mail or network account or password, to another individual, including but not limited to someone whose access has been denied or terminated.
22. Portable data storage devices may only be used to backup or transport files and data between computers and use of such devices for the operation of unauthorized portable applications is prohibited.
23. Establishing connections to live communications, including text, voice, or video, may only be done in a manner approved by the Principal or designee.
24. Malicious use of the School’s electronic resources to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system.

**DISCLAIMER**

1. The School cannot be held responsible for information that is retrieved via the network.
2. Pursuant to the Electronic Communications Privacy Act of 1986 (18 U.S.C. § 2510, et seq.), notice is hereby given that there are no facilities provided by the School’s system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
3. The School is not responsible for any damage users may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by the School’s negligence or your errors or omissions.
4. Use of any information obtained is at the user’s own risk.
5. The School makes no warranties (expressed or implied) with respect to:

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- a. The content of any advice or information received by a user, or any costs or charges incurred as a result of seeing or accepting any information;
  - b. Any costs, liability, or damages caused by the way the user chooses to use his or her access to the network.
6. The School reserves the right to change its policies and rules at any time.

## **PRIVACY**

Use of and access to the School’s electronic resources is provided to employees as a tool for the School’s business. The School reserves the right to monitor, inspect, copy, review, store or remove, at any time, without prior notice, any and all usage of the School’s electronic resources such as the network and the Internet, including but not limited to e-mail, as well as any and all materials, files, information, software, electronic communications, and other content transmitted, received or stored in connection with this usage. All such information, content, and files are the property of the School. Employees should have no expectation of privacy regarding them. Network administrators may review files and intercept communications for any reason, including but not limited to maintaining system integrity and ensuring employees are using the system consistently with these procedures.

### Document History

Approved:

### Legal References

Children's Internet Protection Act (47 U.S.C. § 254(h))  
Utah Administrative Rule R277-495  
Family Educational Rights and Privacy Act, 34 CFR, Part 99

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**Official Policy  
of  
Ogden Preparatory Academy**

**7. Students**

**7.08.POL Internet Safety Policy**

**Effective/Revision Date:** 04/18/2012

**Page 1 of 3**

It is the policy of Ogden Preparatory Academy (the "School") to:

- a. Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- b. Prevent unauthorized access and other unlawful online activity;
- c. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- d. Comply with the Children's Internet Protection Act (47 U.S.C. § 254(h))

**DEFINITIONS**

Key terms are as defined in the Children's Internet Protection Act.

1. Technology Protection Measure: a specific technology that blocks or filters Internet access to visual depictions that are:
  - a. Obscene: as that term is defined in section 1460 of title 18, United States Code.
  - b. Child Pornography: as that term is defined in section 2256 of title 18, United States Code; or
  - c. Harmful to minors.
2. Harmful to Minors: any picture, image graphic image file, or other visual depiction that:
  - a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
  - b. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated, normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - c. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
3. Sexual Act/Sexual Contact: defined in section 2246 of title 18, United State Code.

**ACCESS TO INAPPROPRIATE MATERIAL**

To the extent practical, technology protection measures (or "internet filters") shall be used to block or filter internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children’s Internet Protection Act, Blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

### **INAPPROPRIATE NETWORK USAGE**

To the extent possible, steps shall be taken to promote the safety and security of users of the School online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes:

1. Unauthorized access, including so-called “hacking” and other unlawful activities and
2. Unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

### **EDUCATION, SUPERVISION AND MONITORING**

It shall be the responsibility of all members of the School staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children’s Internet Protection Act, the Neighborhood Children’s Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act. This will include educating students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms as well as cyber bullying awareness and response.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Principal or designated representatives.

#### Document History

Approved: unknown  
Revised: 04/18/2012

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**Legal References**

Children's Internet Protection Act (47 U.S.C. § 254(h))

Neighborhood Children's Internet Protection Act

Protecting Children in the 21<sup>st</sup> Century Act

United States Code title 18 section 1460

United States Code title 18 section 2256

United States Code title 18 section 2246

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Effective/Revision Date: 04/18/2012

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