



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on December 10, 2025 at 2:39 PM MST

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### Date and Time

Thursday December 11, 2025 at 4:30 PM MST

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (ECC upstairs)

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on October 23, 2025			

	Purpose	Presenter	Time
<b>D.</b> Opportunity for Public Input	Discuss	Sara Mejeur	5 m
<b>E.</b> Ratify June, September, and October Board Meeting Votes	Vote	Sara Mejeur	5 m

1. June 19, 2025 votes and approvals:

1. 3/20/2025 minutes.
2. 5/15/2025 minutes.
3. Addition of Cyber Legal Liability to the insurance policy.
4. Final FY25 Budget.
5. Initial FY26 Budget.
6. Removal of the funds from the short term CD at expiration.
7. HVAC economizers.
8. Elevate phone carrier.
9. Purchase of a new copy machine.
10. Purchase of kitchen office furniture.
11. Curriculum renewals.
12. Purchase of Teach FX for 3 years.
13. Purchase of Read 180 and Math 180.
14. FY26 Board Meeting Schedule.
15. FY26 School Plan.
16. Updates to the Student-Parent Handbook and the Data Governance Plan.
17. Adjournment.

2. September 18, 2025 votes and approvals:

1. 6/19/2025 Minutes.
2. 9/4/2025 Minutes.
3. TSSA Budget Plan.
4. Snow Removal with Earthworks.
5. Replacement of Elementary bathroom vents.
6. Purchase of Live Scan Equipment.
7. LEA Specific Licenses.
8. Adjournment.

3. October 23, 2025 votes and approvals:

1. 9/18/2025 Minutes.
2. Purchase and installation of Verdaka sensors.
3. Purchase of Edge EX.
4. Addition of yellow-gold shirts to the uniform option.
5. Policies updated and approved:
  1. Framework for School Improvement
  2. SHiNE Policy

	Purpose	Presenter	Time
3. 504 Policy			
4. FMLA and Parental Leave Policy			
6. Adjournment.			
<b>II. Finance</b>			<b>4:42 PM</b>
<b>A.</b> Budget Review	Discuss	Spencer Adams	10 m
<b>III. Executive Session</b>			<b>4:52 PM</b>
<b>A.</b> Enter Closed Session	Vote	Sara Mejeur	5 m
<b>B.</b> Exit Closed Session	Vote	Sara Mejeur	5 m
<b>C.</b> Executive Director Fall Evaluation Approval	Vote	Sara Mejeur	5 m
<b>D.</b> New Board Member Decision	Vote	Sara Mejeur	5 m
<b>IV. Administrative Business</b>			<b>5:12 PM</b>
<b>A.</b> Administrative Board Report	FYI	Administration	10 m
<b>B.</b> Policies	Vote	Debbie Deem	5 m
1. Special Education Policies and Procedures			
1. Added nonacademic services section (page 43)			
2. Fee and Fee Waiver Policy			
1. Added language for unpaid fees and collection proceedings			
3. Budget and Title 1 Policy			
1. Added section for handling of assets purchased with federal funds			
<b>C.</b> Board Training	Discuss	Debbie Deem	5 m
1. Confirmation of Jessica Zepeda's State Auditor Training completion.			
2. Open Meetings Training			
3. School Land Trust Training			
4. Rules of Order Training			
<b>D.</b> Audit Committee Review	Vote	Sara Mejeur	5 m
Audit Committee:			

	Purpose	Presenter	Time
Sara Mejeur Brittany Lucas Pablo Valiente Jessica Zepeda Stefanie Zwygart Debbie Deem			
<b>V. Other Business</b>			<b>5:37 PM</b>
<b>A. Discussion</b>	Discuss	Debbie Deem	5 m
Next Board Meeting January 15.			
<b>VI. Closing Items</b>			<b>5:42 PM</b>
<b>A. Adjourn Meeting</b>	Vote		