



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on June 18, 2025 at 3:26 PM MDT

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### Date and Time

Thursday June 19, 2025 at 4:30 PM MDT

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Early Childhood Center Board Room

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Record Attendance		Sara Mejeur	1 m
<b>B.</b> Call the Meeting to Order		Sara Mejeur	
<b>C.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m

These minutes were approved in the April Board meeting; however, the minutes didn't reflect it in the system.

	Purpose	Presenter	Time
Approve minutes for OPA Board of Directors Meeting on March 20, 2025			
<b>D.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on May 15, 2025			
<b>E.</b> Opportunity for Public Input	Discuss	Sara Mejeur	5 m
<b>II. Finance</b>			<b>4:38 PM</b>
<b>A.</b> Liability Insurance Update	Vote	Sara Mejeur	5 m
Jeff Hirst will attend the meeting to provide an update.			
<b>B.</b> State Auditor and Internal Audit Finance Training for New Board Members	Discuss	Debbie Deem	5 m
Brenda completed the training!			
<b>C.</b> Final FY25 Budget	Vote	Sara Mejeur	5 m
<b>D.</b> FY26 Initial Budget	Vote	Sara Mejeur	5 m
<b>E.</b> Short Term CD	Vote	Debbie Deem	5 m
Invested \$500,000 in a short term CD.			
Current balance as of 6/18/2025: \$538,918.13			
Matures in August.			
Current PTIF rate: 4.42-4.48%			
12-18 month CD rates in Ogden: 4.35%			
<b>F.</b> HVAC Add-on	Vote	Debbie Deem	5 m
Apparently, it is industry practice to not include the economizers on the HVAC replacement bids.			
While these are not required, they are highly recommended for the functionality and extension of life for the units.			
\$130,196.68			
<b>G.</b> Phone System Carrier	Vote	Debbie Deem	5 m
Current phone provider: High Country Networks @ \$1,090/month.			
Proposed phone provider: Elevate @ \$854.08/month			

	Purpose	Presenter	Time
	<p>HCN was able to meet the price offered by Elevate; however, their services are not the same. Elevate has better services for remote phone calls and texting. They will integrate seamlessly with the intercom system.</p>		
<b>H.</b>	Copy Machine Purchase	Vote	Debbie Deem
	<p>The Color copy machine located in the ECC front office has reached its end of life. Proposal to purchase a replacement. The ECC front office has lesser usage, so we are proposing the purchase of a smaller machine.</p> <p>\$8,359.45</p>		
<b>I.</b>	Kitchen office furniture	Vote	Debbie Deem
	<p>Proposal to install cabinetry and desk areas for the kitchen managers of the Elementary and Junior High to make the areas more functional, clean, and safe.</p> <p>Proposal to use the same company that installed the cabinetry in the 3 buildings originally.</p> <p>Cost: \$8,371.00</p>		
<b>J.</b>	Curriculum Renewals	Vote	Stephanie Wright
	<ol style="list-style-type: none"> <li>1. i-Ready Site License Renewal <ol style="list-style-type: none"> <li>1. Math diagnostic and monitoring program used K-6.</li> </ol> </li> <li>2. Waterford Renewal <ol style="list-style-type: none"> <li>1. ELA digital tool used in Kindergarten</li> </ol> </li> <li>3. 95 Phonics Renewal <ol style="list-style-type: none"> <li>1. ELA curriculum supplement, K-6</li> </ol> </li> <li>4. CPM Student Renewal <ol style="list-style-type: none"> <li>1. Secondary Mathematics Curriculum</li> </ol> </li> </ol>		
<b>K.</b>	Teach FX Purchase	Vote	Stephanie Wright
	<p>18,000 for 2 years for 50 teachers and  27,000 for 2 years for 75 teachers;  16,000 for 3 years for 50 teachers  24,000 for 3 years with 75 teachers</p>		

	Purpose	Presenter	Time
<b>L.</b> Read 180 Expansion & Math 180 Purchase Math and Reading curriculum supports used primarily with Students with Disabilities K-9.	Vote	Stephanie Wright	5 m
<b>III. Administrative Business</b>			<b>5:38 PM</b>
<b>A.</b> Administrative Annual Report	Discuss	Administration	10 m
<b>B.</b> FY26 Board Meeting Schedule Third Thursday of each month. Exceptions: No meeting in July or December October and May will be the 4th Thursday due to Fall Break and the ending of school respectively.	Vote	Sara Mejeur	5 m
<b>C.</b> FY26 School Plan	Vote	Debbie Deem	5 m
<b>IV. Policy Updates</b>			<b>5:58 PM</b>
<b>A.</b> Policy Updates  1. Student and Parent Handbook - reformatted and organized. USBE parent portal site added. 2. Data Governance Plan updates	Vote	Debbie Deem	5 m
<b>V. Other Business</b>			<b>6:03 PM</b>
<b>A.</b> Discussion	Discuss	Debbie Deem	5 m
<b>VI. Closing Items</b>			<b>6:08 PM</b>
<b>A.</b> Adjourn Meeting	Vote		