



Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on March 19, 2025 at 9:42 AM MDT

Amended on March 19, 2025 at 9:45 AM MDT

Date and Time

Thursday March 20, 2025 at 4:30 PM MDT

Location

1487 Lincoln Avenue

Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Sara Mejeur	1 m
B. Call the Meeting to Order		Sara Mejeur	
C. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on February 19, 2025			

	Purpose	Presenter	Time
D. Approve Minutes	Approve Minutes	Sara Mejeur	5 m
Approve minutes for OPA Board Meeting on March 17, 2025			
E. Opportunity for Public Input	Discuss	Sara Mejeur	5 m
Opportunity to review the proposed FY26 Fee Schedule.			
F. Ratify February Board Meeting and March 17 Board Meeting Votes	Vote	Sara Mejeur	5 m
Due to a lack of an in-person quorum, the following votes need to be ratified.			
<ul style="list-style-type: none"> • February 19, 2025 votes <ul style="list-style-type: none"> ◦ Approval of January Board meeting minutes. ◦ Approval to change the MADS goal to 1.3 with the corresponding operating margin. ◦ Approval of the 5-year MyPerspectives ELA curriculum. ◦ Approval of the OPA Admin Structure policy and the Safety and Security policy. • March 17, 2025 vote <ul style="list-style-type: none"> ◦ Approval of the FY26 School Land Trust Plan 			

II. Finance

4:47 PM

A. Financial Review	Vote	Spencer Adams	5 m
B. State Auditor and Internal Audit Finance Training for New Board Members	Discuss	Debbie Deem	5 m
Did Pablo and Brenda have a chance to complete the Finance Training?			
C. HVAC Replacements and Upgrade for Elementary and Junior High Buildings	Vote	Debbie Deem	10 m
<ul style="list-style-type: none"> • RFP Timeline: <ul style="list-style-type: none"> ◦ February 28, 2025 RFP Released and advertised ◦ March 13, 2025 Responses due no later than 5:00 PM MT ◦ March 14, 2025 Evaluation ◦ March 20, 2025 Final selection and approval. 			

One submission from Jensen.

	Purpose	Presenter	Time
D. Summer Carpet replacement	Vote	Debbie Deem	10 m

Requesting \$40,955 to replace the carpet in the JH Library, Administrative hallway, 2 classrooms, along with the vestibules, elevators, and reception area.

E. Relay Agreement	Vote	Debbie Deem	5 m
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Relay is a company that assists with the filing of Medicaid submissions and reports in conjunction with Special Education services. We have been working with Relay for several years on their basic plan at \$7,000.

By upgrading the plan at a rate of \$9,500, they will provide additional assistance with reporting and finding Medicaid funding opportunities. We fully anticipate increasing the income from Medicaid more than the cost of this service. Additionally, it will save staff time in conjunction with the submissions and reports.

Requesting the approval of the Relay agreement for \$9,500.

F. Summer Painting	Vote	Debbie Deem	5 m
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Daniel Solorio, one of our parents, has been painting for us for several years.

Request approval for contract with Daniel to paint the hallways and stairwells, and 8 classrooms.

Cost: \$27,000

III. Administrative Business 5:27 PM

A. Administrative Board Report	Discuss	Administration	10 m
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B. FY26 Calendar and Hours and Days	Vote	Debbie Deem	5 m
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IV. Policy Updates 5:42 PM

A. Policy Updates	Vote	Debbie Deem	5 m
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- Benefit Handbook update.
 - Added language to make the increase in 401K matching funds effective with the start of agreements.
- Enrollment and Lottery Policy updates.
 - Added clarification for enrollment denial or provisional enrollment.
 - Added appeal process for denial.

	Purpose	Presenter	Time
V. Other Business			5:47 PM
A. Discussion	Discuss	Debbie Deem	5 m
Next Board Meeting April 17, 2025			
VI. Closing Items			5:52 PM
A. Adjourn Meeting	Vote		