



Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on September 10, 2024 at 3:45 PM MDT

Date and Time

Thursday September 12, 2024 at 4:30 PM MDT

Location

1487 Lincoln Avenue
Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Sara Mejeur	1 m
B. Call the Meeting to Order		Sara Mejeur	
C. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on August 15, 2024			
D. Opportunity for Public Input	Discuss	Sara Mejeur	5 m

	Purpose	Presenter	Time
	Proposed changes to fee schedule for FY25.		
E.	Ratify May, June, August Votes		5 m
	MAY		
	<ol style="list-style-type: none"> 1. Approval of 4/11/2024 minutes 2. Closed Session <ol style="list-style-type: none"> 1. Executive Director Evaluation Approval 2. Executive Director Salary Approval 3. Executive Director Bonus Approval 3. Approval of Elementary ELA Curriculum for Special Education 4. Approval of Red Apple Agreement Addendum 5. Approval of Chromebook purchase 6. Approval of Painting and Carpeting as presented. 7. Approval of Policy changes and/or creation for the following policies: <ol style="list-style-type: none"> 1. Enrollment and Lottery Policy 2. Student-Parent Handbook FY25 3. Background Check Policy 4. Service and Emotional Support Animal Policy 5. Unpaid Meal Charges Policy 6. Gender Identity and Inclusion Policy 8. Adjournment of the meeting 		
	JUNE		
	<ol style="list-style-type: none"> 1. Approve minutes from the 5/16/2024 Board Meeting 2. Approve final FY24 Budget 3. Approve initial FY25 Budget 4. Approve ECC Grass Solution 5. Approve purchase of kitchen equipment 6. Approve use of Zion Sweep Account 7. Approve Fee Schedule 8. Approve Special Education Digital Assessment Library 9. Approve FY25 Meal Prices 10. Approve the extension of Sara Mejeur's term as chair until August Meeting. 11. Approve FY25 Meeting Schedule 12. Approve Employee Benefits Handbook changes 13. Adjournment of the meeting. 		
	August		
	<ol style="list-style-type: none"> 1. Approve minutes from the 6/13/2024 Board Meeting 2. Approve ratification of sod and painting purchases 		

	Purpose	Presenter	Time
3. Approve motion to elect Sara Mejeur as Board Chair			
4. Approve motion to elect Brittany Lucas as Board Vice Chair and Treasurer			
5. Approve FY25 School Plan			
6. Approve FY25 Early Learning Plan			
7. Approve student surveys for the school year			
8. Adjournment of the meeting			
II. Finance			4:42 PM
A. Financial Review	Discuss	Spencer Adams	5 m
B. Audit Committee Members	Discuss	Debbie Deem	5 m
Sara Mejeur			
Stefanie Zwycart			
Brenda Gerena			
Brittany Lucas			
Debbie Deem			
C. State Auditor and Internal Audit Finance Training for New Board Members	Discuss	Debbie Deem	5 m
D. Turf Addition	Vote	Debbie Deem	5 m
Strip of grass between the fence and the South side of the playground at the ECC.			
III. Executive Session			5:02 PM
A. Vote to enter closed session	Vote	Sara Mejeur	15 m
...to protect the privacy of an individual.			
B. Vote to exit closed session	Vote	Sara Mejeur	5 m
C. Student Discipline Decision	Vote	Sara Mejeur	5 m
IV. Administrative Business			5:27 PM
A. Administrative Board Report	Discuss	Administration	10 m
B. LEA Specific Licenses	Vote	Debbie Deem	5 m
1. Richard Wolfert - CTE and Health Endorsements. Richard holds a valid Utah Teaching license, and is working toward the endorsements.			

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2. Ramsay Andersen - Student Government eligible endorsement. Ramsay holds a valid Utah Teaching License; however, the Student Government course requires a social studies endorsement.			
3. Heather Geiger - Elementary Education. Heather is completing her program to get her PEL, and will be applying for the AEL; however, we aren't sure it will come through before October.			
4. Kenya Garcia - Elementary Education.			
5. Olimpia Paredes - Elementary Education			
6. Rosa Rodriguez - ELA Endorsement; Rosa has a valid teaching license and History endorsement.			
C. Portrait of an OPA Student	FYI	Debbie Deem	5 m
Complete and updated on the OPA Website in both English and Spanish. https://ogdenprep.org/about-opa/portrait-of-an-opa-student/			
D. Board Trainings	Vote	Debbie Deem	5 m
School Land Trust Rules of Order Open Meetings			
It is recommended that we vote to use the Roberts Rules of Order. It is recommended that we vote to have the OPA Board of Directors serve as the OPA School Land Trust Council.			
E. Jessica Howell Board resignation	Discuss	Sara Mejeur	5 m
Jessica Howell has resigned from the OPA Board of Directors.			
V. Policy Updates			5:57 PM
A. Policy Updates	Vote	Debbie Deem	5 m
1. Charter Trust Land Council 2. Employee Recruitment and Hiring			
VI. Other Business			6:02 PM
A. Discussion	Discuss	Debbie Deem	5 m
Next Board Meeting October 10			

Purpose

Presenter

Time

VII. Closing Items

6:07 PM

A. Adjourn Meeting

Vote