



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on December 13, 2023 at 1:21 PM MST

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### Date and Time

Thursday December 14, 2023 at 4:30 PM MST

### Location

1487 Lincoln Avenue  
Ogden UT 84404  
Board Room

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Call the Meeting to Order		Sara Mejeur	
<b>B.</b> Record Attendance		Sara Mejeur	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on November 9, 2023			
<b>D.</b> Opportunity for Public Input			5 m
<b>E.</b> Approval of new Board member	Vote	Sara Mejeur	5 m

	Purpose	Presenter	Time
<b>II. Finance</b>			<b>4:42 PM</b>
<b>A. Financial Review</b>	FYI	Spencer Adams	5 m
<b>B. ECC Playground Expansion</b>	Vote	Debbie Deem	5 m
<p>We propose installing a 30x92 cement pad to expand the hard surface area of the ECC playground. This area will be painted with activities suitable for young students. We propose installing a turf area adjacent to the cement pad for additional playground equipment. Additionally, a turf bike path will be installed around the perimeter of the play area.</p> <p>Cement contractors were contacted; however, we were unable to get responses or bids. J&amp;J Pools were contacted and provided the bid of \$33,120 for the concrete work. This is \$12/sqft. This is significantly cheaper than other cement work we have had done previously. J&amp;J Pools' references and previous work has been reviewed favorably.</p> <p>Three companies were contacted for turf proposals, 2 responded. Purchase Green is the lowest bid at \$41,632. Purchase Green installed the other turf areas at the school. Their work was satisfactory, and they were good to work with.</p> <p>We request the Board approve the expansion of the play area at the ECC with concrete and turf installed by J&amp;J Pools and Purchase Green.</p>			
<b>C. Elementary Stage Curtains</b>	Vote	Debbie Deem	5 m
<p>The Elementary Stage has served many purposes over the years including storage and office space.</p> <p>We propose installing a stage curtain system to improve the look of the area as well as make it serviceable as a stage.</p> <p>The curtain system will include a front curtain and valance in Navy Blue with a 3 sided curtain behind in black. A plan view is attached.</p> <p>2 vendor bids are attached.</p> <p>OPA Administration request the Board approve the installation of the Elementary stage curtains by Huish's for \$29,990.</p> <p>Huish's bid was lower; their references were good; they are local to Utah.</p>			
<b>D. Cabinets for the ECC Kitchen</b>	FYI	Debbie Deem	5 m

	Purpose	Presenter	Time
<p>We sent out for bids for installing some cabinetry in the ECC kitchen and cafeteria. We received 3 bids. The contractor who installed the cabinetry in the rest of the building returned a bid for under \$5,000.</p> <p>This cabinetry will give the Kitchen staff work and storage space in a student friendly and aesthetically pleasing way.</p>			

<b>E.</b>	Google Suite Licensing	Vote	Debbie Deem	5 m
<p>Licensing is required annually to operate all the Google Suite functions for students and staff.</p> <p>We pay for staff licenses, and student licenses are free.</p>				

We purchased our chromebooks from Bluum, so we would like to purchase the licenses from Bluum. License costs are non-varying.  
 Cost for 175 Staff licenses: \$7,906.50

**III. Executive Session 5:07 PM**

<b>A.</b>	Enter Executive Session	Vote	Sara Mejeur	5 m
<p>...To protect the privacy of an individual.</p>				
<b>B.</b>	Exit Executive session	Vote	Sara Mejeur	5 m
<b>C.</b>	Student Discipline Decision	Vote	Sara Mejeur	5 m

**IV. Administrative Business 5:22 PM**

<b>A.</b>	Administrative Board Report	FYI	Debbie Deem	5 m
<b>B.</b>	Something To Talk About amendment	Vote	Debbie Deem	5 m

We were just going to have an SLT be added a 2nd day, but instead we decided to lessen that time and just add 2 hours a week to the current time she already has (8 hours now instead of 6 hours) to help manage the 80 students on the caseload. This results in 5 days of work of SLP and 4 days SLT to manage 85-90 students.

The caseload is now 110 students which is too much for the current plan to manage. We propose to bring in a 2nd team of a SLP and SLT for 16 hours (8 hours SLP and 8 hours SLT a week) to manage 20-25 students. All of this is in-person therapy.

This will increase the current Speech Therapy agreement by \$28,232 for a total of \$233,000

	Purpose	Presenter	Time
<b>V. Policy Updates</b>			<b>5:32 PM</b>
<b>A. Policy Updates</b>	Vote	Stephanie Mathers	5 m
1. Child Abuse and Neglect Prevention and Reporting Policy updates			
<b>VI. Other Discussion</b>			<b>5:37 PM</b>
<b>A. Discussion</b>	Discuss	Sara Mejeur	5 m
<b>VII. Closing Items</b>			<b>5:42 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Sara Mejeur	