



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on May 15, 2024 at 1:24 PM MDT

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### Date and Time

Thursday May 16, 2024 at 4:30 PM MDT

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (upstairs)

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Record Attendance		Sara Mejeur	1 m
<b>B.</b> Call the Meeting to Order		Sara Mejeur	
<b>C.</b> Approve Minutes	Approve Minutes	Sara Mejeur	1 m

Approve minutes for OPA Board of Directors Meeting on April 11, 2024

	Purpose	Presenter	Time
<b>D.</b> Opportunity for Public Input: General and on Fee Schedule  Proposed changes to fee schedule for FY25.	Discuss	Sara Mejeur	5 m
<b>II. Executive Session</b>			<b>4:37 PM</b>
<b>A.</b> Vote to enter closed session  ...to protect the privacy of an individual.	Vote	Sara Mejeur	15 m
<b>B.</b> Vote to exit closed session	Vote	Sara Mejeur	5 m
<b>C.</b> Director Evaluation  Ratification and/or amendments of evaluation as presented. Salary approval. Bonus structure approval.	Vote	Sara Mejeur	5 m
<b>III. Finance</b>			<b>5:02 PM</b>
<b>A.</b> Financial Review	Discuss	Spencer Adams	5 m
<b>B.</b> Elementary ELA Curriculum for Special Education  <ul style="list-style-type: none"> <li>• UFLI (K-3) \$160</li> <li>• Read 180 (G4-6) \$8,959.92</li> </ul> Total: \$9,119.92	Vote	Stephanie Wright	5 m
<b>C.</b> Red Apple Agreement Addendum	Vote	Sara Mejeur	5 m
<b>D.</b> Audit Committee Members  Sara Mejeur Jessica Howell Stefanie Zwygart Brenda Gerena Brittany Lucas Debbie Deem	Discuss	Debbie Deem	5 m
<b>E.</b> State Auditor and Internal Audit Finance Training for New Board Members	Discuss	Debbie Deem	5 m

	Purpose	Presenter	Time
<b>F.</b> Fraud Risk Assessment	Discuss	Spencer Adams	5 m
<b>G.</b> Chromebook Purchase	Vote	Debbie Deem	5 m

Replacement of the 1st and 2nd Grade student chromebooks.

- Bluum: 225 Chromebooks with Licensing (125 touch screen)
  - \$57,462.50
- Pinecove Consulting: 200 chromebooks with licensing
  - \$58,923
- Dell: 123 Chromebooks, no licensing
  - \$61,051.35
- Les Olsen: 200 chromebooks with licensing
  - \$69,908

Request that the Board approve the purchase of 225 chromebooks and licenses from Bluum.

<b>H.</b> Paint and Carpet	Vote	Debbie Deem	5 m
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Painting:

7 rooms and hallways and stairwells in the Junior High and Elementary.

- Brush Brothers: \$29,943
- Painter 1: \$30,564.80
- Daniel Solorio: \$27,000

Proposed that we contract with Daniel Solorio to complete the painting needs this year.

Carpet:

Wall 2 Wall tear out and install carpet squares for 5 rooms and the Elementary Library.

\$44,831.00

**IV. Administrative Business 5:42 PM**

<b>A.</b> Administrative Board Report	Discuss	Administration	10 m
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**V. Policy Updates 5:52 PM**

<b>A.</b> Policy Updates	Vote	Debbie Deem	5 m
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	Purpose	Presenter	Time
1. Enrollment and Lottery Policy			
1. Added Kindergarten requirements per recent legislation.			
2. Added safe school disclosure and disciplinary proceeding requirements for students wishing to come to OPA.			
2. Student/Parent Handbook			
1. Updated for new year.			
3. Background Check Policy			
1. Added language to comply with requirements not to charge patrons for background check fees.			
4. Service and Emotional Support Animal Policy			
1. Aged review. Cleaned up extraneous language by changing definition of "Service Animal"			
5. Unpaid Meal Charges Policy			
1. Aged review. Some language clean up.			
6. Gender Identity and Inclusion Policy			
1. Added restrictions on what employees cannot do. Took out guidance reference as no guidance was given.			
<b>VI. Other Business</b>			<b>5:57 PM</b>
<b>A. Discussion</b>	Discuss	Debbie Deem	5 m
Next Board Meeting June 13.			
<b>VII. Closing Items</b>			<b>6:02 PM</b>
<b>A. Adjourn Meeting</b>	Vote		