



Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on October 10, 2023 at 5:00 PM MDT

Date and Time

Thursday October 12, 2023 at 4:30 PM MDT

Location

1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Call the Meeting to Order		Sara Mejeur	
B. Record Attendance		Sara Mejeur	1 m
C. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
	Approve minutes for OPA Board of Directors Meeting on September 14, 2023		
D. Opportunity for Public Input			5 m

	Purpose	Presenter	Time
E. Ratify Votes from September Board Meeting	Vote	Sara Mejeur	5 m

Due to the lack of an in-person quorum, all September votes need to be ratified.

1. Approved 8/17/2023 Board Meeting minutes
2. Approved the purchase and installation of locking door knobs for the ECC classrooms.
3. Approved the FY24 School Days and Hours.
4. Approved the change in Yearbook fees after October 18.
5. Approved the revision to the video recording policy.
6. Meeting Adjourned.

II. Finance 4:42 PM

A. Financial Review	FYI	Spencer Adams	5 m
B. CACFP - Early Childhood Meals	Vote	Debbie Deem	5 m

Daycare and Preschool meals are governed by the CACFP rather than the NSLP.

Request the Board approve the serving of meals in the OPA Early Childhood Center for the daycare and preschool students. Breakfast and Lunch are provided, breakfast is optional.

C. TSSA Budget approval	Vote	Debbie Deem	5 m
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The Teacher and Student Success Act is tied to our school improvement plan which has been previously approved by the Board.

The TSSA allows for 40% of its budget to be allocated to salaries. The remaining 60% will be allocated to the salaries of supportive personnel such as the librarians.

D. Speech Services increase costs potential	Vote	Debbie Deem	5 m
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- Our Speech caseload has increased beyond our expectations. This is requiring the services of a Speech Language Technician 1-2 days per week in addition to what we currently contract for.
- Something to Talk About, our Speech contractor, is going to have an SLT start 1 day/week now, and possibly increase in January depending on the final

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	caseload after kindergarten screening is complete. They don't want to change the contract until January.		
	<ul style="list-style-type: none"> • Each day of an SLT from January to May adds about \$6,000 total for the year to the budget. • For these services, our contract will increase between \$8,500 and \$18,000. • Request Board approval to move forward with the increase in services. The actual contract cost will be brought to the Board once the SLT requirements are solidified. 		

E.	Lawn Mesh	Vote	Debbie Deem	5 m
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We have finished installing the lawn mesh in front of the Elementary, and we are excited about it's potential.

We would like to install lawn mesh on the Elementary play area (behind the JH), and on the ECC play area.

Elementary Field requires 47 standard rolls for \$11,487.74

ECC Field requires 20 standard rolls for \$5,020.20

We looked at options for an upgraded mesh that is more rubberized; however, the cost is 3 times the standard. We are confident the standard will be sufficient. There will also be enough mesh to put around the pavilion and the small libraries on the east of the Elementary.

III. Administrative Business 5:07 PM

A.	Administrative Board Report	FYI	Debbie Deem	5 m
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B.	LEA Specific Licenses	Vote	Debbie Deem	5 m
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The following teachers require a provisional license while they complete the programs they are in for obtaining the certification.

Request an LEA Specific License for up to 3 years for:

1. Amanda Sanchez requires an LEA specific endorsement for Special Education Mathematics
 1. Amanda has a Professional Educator License in Special Education. She is in a program to obtain her Mathematics endorsement.
2. James Rhodes requires LEA Specific endorsements in Science Core and Social Studies Composite.
 1. James has an Associate Educator License with an Anthropology endorsement. He is completing the work for the other endorsements.

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3. Ramsay Andersen requires an LEA Specific endorsement for English as a Second Language.			
1. Ramsay has a Professional Educator License with a Spanish endorsement. He is in a program Masters Degree and then will pursue his ESL endorsement.			
4. Jessica Lambertsen requires an LEA Specific endorsement for Career and Technical Education.			
1. Jessica has a Professional Educator License with a Health and PE endorsement. She is pursuing a CTE endorsement.			
5. Millie Price requires an LEA Specific endorsement for Photography.			
1. Millie is in the process of renewing her Professional License, and getting her photography endorsement.			
6. Celeste Bradford has applied for her Associate Educator License, but it has not posted.			
7. Jesse Wayment has applied for his Associate Educator License, but it has not posted.			
C. Local Health Trends https://tinyurl.com/yrz37963	FYI	Debbie Deem	5 m
D. Open and Public Meetings Act Training			5 m
E. School Trust Land Training	Discuss	Debbie Deem	5 m
F. FY24 Trust Land Plan Review	FYI	Debbie Deem	5 m
G. RCD Training	FYI	Kasey Kennington	10 m
H. Gifted and Talented Plan	FYI	Debbie Deem	5 m
IV. Policy Updates			5:52 PM
A. Policy Updates	Vote	Stephanie Mathers	5 m
1. Succession of Key Personnel Policy (Draft to be adopted)			
2. Child Nutrition Program Procurement and Code of Conduct Policy (aged review)			
3. Grievance Policy-Parents (suggested updates)			
V. Other Discussion			5:57 PM
A. Discussion	Discuss	Sara Mejeur	5 m

Purpose

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Time

VI. Closing Items

6:02 PM

A. Adjourn Meeting

Vote

Sara Mejeur