



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on June 7, 2023 at 6:38 PM MDT

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### Date and Time

Thursday June 8, 2023 at 4:30 PM MDT

### Location

1435 Lincoln Avenue  
Ogden UT 84404  
Library

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A. Call the Meeting to Order</b>			
The Board of Directors will be touring the Early Childhood Center from 4:30 to approximately 4:45 pm.			
<b>B. Record Attendance</b>			1 m
<b>C. Approve Minutes</b>	Approve Minutes	Sara Mejeur	1 m
<b>D. Opportunity for Public Input</b>			5 m

	Purpose	Presenter	Time
<b>E.</b> Ratify votes from February, March, April, May meetings.	Vote	Sara Mejeur	5 m

Since there was not an in-person quorum present at the February 9, February 12, March 9, or March 23 Board meetings, all votes must be ratified.

February 9, 2023

- Approved the minutes from the January 12, 2023 Board Meeting
- Approved the HVAC control upgrade.
- Approved the Les Olsen quote for the phone system to support all buildings.
- Approval to enter and exit an Executive Session to protect the privacy of an individual.
- Approved adding Esteban Trevino as a voting Board member to the Ogden Preparatory Academy Board of Directors.
- Approved the School Land Trust Plan for FY24.
- Approved the updates and revisions for the School Improvement Framework Policy, the Background Check Policy, and the Cash Handling Policy.

February 22, 2023

- Approved the e-Rate proposal Recommended by Net Diverse.

March 9, 2023

- Approved the Leader In Me Membership renewal fee.
- Approved the purchase of the Linq/Titan Kitchen Management Software.
- Approved the resurfacing of the parking lot bid from Morgan Pavements.
- Approved the usage of Wall 2 Wall for carpeting and Daniel Solario for Painting.
- Approved the usage of Board on Track for the reduced fee.
- Approved the proposed FY24 Salary Schedules.
- Approved the Fee Schedule.
- Approved the custodial services agreement with Advanced Building Care.
- Approved the landscaping and snow removal agreement with Wangsgaards Landscaping and Construction.
- Approved the revisions to the Alternative Languages Services Policy.

March 23, 2023

- Approved the sod purchase and installation from Ogden Lawn and Landscape with the protective mesh to be installed over the sod.
- Approved the purchase of the chromebooks from Bluum without the warranty.

April 13, 2023

- Approved minutes for the March 9 and March 23 Board Meetings.
- Approved the purchase of No Red Ink.
- Approved the FY24 School Calendar
- Approved the Director's Evaluation
- Approved the amendments to the following policies:
  - Tuition Reimbursement
  - Employee Immigration Policy
  - Safe School Policy

May 18, 2023

- Approved minutes for the April 13, 2023 meeting.
- Calendar adjustments; moved the beginning of daycare and the schedule for back to school nights.
- Playground Ground cover procurement.
- Outdoor classroom procurement
- Safe and Civil Schools Foundations Program agreement.
- UEPC Bridgeworks Turnaround Support Agreement.
- Something to Talk About FY24 Contract.
- Jamf 4 year agreement
- Math Manipulative purchase
- Furniture and Supplies purchases.
- ELLevation Renewal
- Projectors for ECC and JH.
- Approved Brenda Gerena as a new Board member.
- Student Handbook revisions.
- Benefits handbook revisions.

**II. Finance**

**4:42 PM**

<b>A.</b>	Financial Review	FYI	Debbie Deem	5 m
<b>B.</b>	Transfer money to a CD	Vote	Spencer Adams	5 m
<b>C.</b>	Trees for ECC	Vote	Debbie Deem	5 m

We propose continuing the tree plan that was started.

Purchasing

- 72 Arborvitaes
- 7 flowering cherry trees
- 7 flowering crab apple trees
- 1 flowering pear tree

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• 1 Autumn Blaze Maple</li> </ul> <p>\$7,310</p>			
<p><b>D. Interactive White Boards</b></p> <p>We would like to purchase an additional 10 interactive white boards.</p>	Vote	Debbie Deem	5 m
<p><b>E. Copy Machines</b></p> <p>Michael Berube received some donated copy machines from Wayfair. We need to purchase 1 copy machine for the new building, and we will buy out the lease of a copy machine we have whose lease is expiring. The lease buyout cost is minimal.</p> <p>Proposed Purchase: MX-M1056 BW system</p>	Vote	Debbie Deem	5 m
<p><b>F. Staff Device Purchases</b></p> <p>20 iPads: \$9,000 10 Macbook Airs: \$7,990</p>	Vote	Debbie Deem	5 m

### III. Administrative Report

5:12 PM

<p><b>A. Administrative Board Report</b></p>	FYI	Debbie Deem	5 m
<p><b>B. Vision Change</b></p> <p>Current Vision:</p> <p>The Vision of Ogden Preparatory Academy is to provide all students with quality academic growth while inspiring lifelong learning, service, and leadership. Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA's students will gain confidence and a sense of self-worth that will prepare them to face the challenges in a competitive world.</p> <p>Proposed Vision:</p>	Vote	Debbie Deem	5 m

	Purpose	Presenter	Time	
The Vision of Ogden Preparatory Academy is to provide all students with opportunities for quality academic growth while inspiring lifelong learning, service, and leadership.				
<b>C.</b>	Approve Meal Prices for FY24	Vote	Sara Mejeur	5 m
No changes to previous price structure.				
<b>D.</b>	Completion of Audit Trainings	Vote	Debbie Deem	5 m
It is required that Board members complete State and USBE audit trainings. It is required that completion be recorded in an open Board meeting.				
<b>IV.</b>	<b>Policy Updates</b>			<b>5:32 PM</b>
<b>A.</b>	Policy Updates	Vote	Stephanie Mathers	5 m
Reviews with proposed edits:				
<ul style="list-style-type: none"> <li>• Field Trip Policy</li> <li>• Animals inside the school</li> </ul>				
New Policy				
<ul style="list-style-type: none"> <li>• Elevator Use Policy</li> </ul>				
Archive				
<ul style="list-style-type: none"> <li>• Effective Educator Standards</li> </ul>				
<b>V.</b>	<b>Other Discussion</b>			<b>5:37 PM</b>
<b>A.</b>	Discussion	Discuss	Debbie Deem	5 m
<ol style="list-style-type: none"> <li>1. Goodbye and Thank You to Bill Davis for his service to OPA.</li> <li>2. Board meeting on June 28.</li> <li>3. Next year's board meeting schedule - particular day or time?</li> <li>4. Amendment of bylaws to allow for a 2 year officer term as well as other changes necessitated by a 5 member Board.</li> </ol>				
<b>VI.</b>	<b>Closing Items</b>			<b>5:42 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Adjourn Meeting	FYI	Sara Mejeur	