



Ogden Preparatory Academy

OPA Board of Directors Meeting

Published on October 12, 2022 at 8:19 AM MDT
Amended on October 12, 2022 at 2:50 PM MDT

Date and Time

Thursday October 13, 2022 at 4:30 PM MDT

Location

1435 Lincoln Avenue
Ogden UT 84404

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Sara Mejeur	1 m
B. Call the Meeting to Order		Sara Mejeur	1 m
C. Approve Minutes	Approve Minutes	Sara Mejeur	5 m
This was approved in a previous meeting; however, the system didn't recognize it, so this is a digital fix.			
Approve minutes for OPA Board of Directors Meeting on July 21, 2022			
D. Approve Minutes	Approve Minutes	Sara Mejeur	5 m
Approve minutes for OPA Board of Directors Meeting on September 15, 2022			
E. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on September 22, 2022			
F. Opportunity for Public Input	Discuss	Sara Mejeur	5 m
II. Executive Session			4:48 PM
A. Enter closed session.	Vote	Sara Mejeur	15 m

	Purpose	Presenter	Time
... to protect the privacy of an individual.			
B. Exit Closed Session	Vote	Sara Mejeur	5 m
C. New Board Member(s)	Vote	Stefanie Zwygart	5 m
D. Board Officers Discussion and potential vote on Vice Chair.	Vote	Sara Mejeur	5 m
E. Student Concern	Vote	Sara Mejeur	5 m
III. Finance			5:23 PM
A. Financial Review	Discuss	Spencer Adams	5 m
B. Camera Upgrades	Vote	Debbie Deem	5 m
C. OPA App Development We have been researching various companies for creating a supporting a school mobile app. We narrowed the search to 3 companies: School info School Messenger School Now. We are recommending using School Info due to features and pricing combinations. The 5 year agreement gives us better pricing. While it is a 5 year commitment, if we are unsatisfied with the product, we can cancel after 1 year without penalty.	Vote	Debbie Deem	5 m
D. Early Childhood Center Playground Equipment and other ECC items Allowance of \$25,000 in the building budget. Seeking input for how the Board would like Administration to proceed with purchases for the new building.	Vote	Debbie Deem	5 m
IV. Administrative Report			5:43 PM
A. Administrative Board Report	Discuss	Administrative Team	15 m
B. TSSA Plan	Vote	Debbie Deem	5 m
V. Policies			6:03 PM
A. Policy Updates 1. Reviews with proposed edits: 1. Student and Parent Handbook, specifically Dress Code 2. E-Rate Procurement Policy 3. E-Rate Record Retention Policy 4. Family Engagement Policy	Vote	Debbie Deem	5 m
B. Board Communication Policy and Procedures Discuss the official process for receiving and responding to Board communication.	Vote	Sara Mejeur	10 m

Vote if necessary on proposed policy.

	Purpose	Presenter	Time
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VI. Other Business

6:18 PM

A. Required Trainings

FYI

Annual Trainings for Board Members:

Open Meetings Act - Annually (completed: Start fresh!)

School Land Trust - Annually (completed: Start fresh!)

State Auditor Trainings - only once per term. (Completed: Sara, Jessica, Stefanie)

USBE Internal Audit Trainings - only once (completed: Stefanie, Bill, Sara, Jessica)

VII. Closing Items

A. Adjourn Meeting

FYI

Sara Mejeur