



# Ogden Preparatory Academy

## OPA Board of Directors Meeting

Published on September 13, 2022 at 4:28 PM MDT

---

### Date and Time

Thursday September 15, 2022 at 4:30 PM MDT

### Location

1435 Lincoln Avenue  
Ogden UT 84404

---

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
A. Record Attendance		Sara Mejeur	1 m
B. Call the Meeting to Order		Sara Mejeur	1 m
C. Approve Minutes	Approve Minutes	Sara Mejeur	1 m
Approve minutes for OPA Board of Directors Meeting on August 18, 2022			
D. Opportunity for Public Input	Discuss	Sara Mejeur	5 m
<b>II. Finance</b>			<b>4:38 PM</b>
A. Financial Review	Discuss	Spencer Adams	5 m
<b>III. Administrative Report</b>			<b>4:43 PM</b>
A. Administrative Board Report	Discuss	Administrative Team	15 m
B. OPA Tree Plan	Vote	Debbie Deem	5 m
OPA Administration proposes the planting of trees to provide shade and added beauty to the school grounds.			

	Purpose	Presenter	Time
This project will cost between \$10,000 and \$20,000 due to the scope of the project. \$10,000 is for smaller, younger trees, and \$20,000 would be for larger trees.			

OPA Administration is looking for grants to assist with the cost of this project; however, the cost is in the budget.

A former parent is providing the trees at a discounted rate.

<b>C. Nose Piercings</b>	Vote	Shevon Lopez	5 m
--------------------------	------	--------------	-----

<b>D. Health Curriculum and Community Updates</b>	Vote	Debbie Deem	5 m
---	------	-------------	-----

Jessica Lambertsen is our Health Education Specialist, and she has received the USBE required training.

The curriculum we use for Health education is Essential Health Skills for Middle School. It is on the USBE recommended materials and curricula list.

Health Stats for our community can be found at <https://tinyurl.com/yrz37963> for your review.

Adoption of curricular materials is required.

<b>E. LEA License Proposals</b>	Vote	Debbie Deem	5 m
---------------------------------	------	-------------	-----

The following educators are in the process of getting their Utah Educator License; however, they will not be completed with the process prior to the October 1 deadline. All the educators listed are expected to receive their Associate Educator Licenses before August, 2023.

- Hazel Christiansen
- Shelby Benson
- Joshua Kirk
- Ariana Romero
- Jeremy Nielsen
- Devon Hoxer
- Kaylee Kendell
- Taylor Tollestrup
- Emma Draper
- John Norvell
- Natalie Garcia
- Andria Boer

OPA Administration requests the OPA Board of Directors approves LEA Specific Licenses for these educators for the term of 1 year.

#### IV. Policies

**5:18 PM**

<b>A. Policy Updates</b>	Vote	Debbie Deem	5 m
--------------------------	------	-------------	-----

1. Aged Reviews with proposed edits:
  1. Arrest Reporting Policy (Minimal changes for clarity of who needs to report and to whom they should report.)
  2. PTIF Fund Transfer Policy (No edits proposed.)
2. Approve the following New Policies:
  1. Student Promotion and Retention
    1. Occasionally parents or teachers request the retention or promotion of a student. This policy outlines the process for reviewing, approving, and appealing these requests.
  2. Electronic Resource and Personal Device Policy

	Purpose	Presenter	Time
1. This policy combines for clarity and simplicity information found in other policies and procedures which have been archived.			

<b>V. Other Business</b>	<b>5:23 PM</b>
--------------------------	----------------

A. Board Member Recruitment Update	Discuss	Stefanie Zwygart	5 m
------------------------------------	---------	------------------	-----

B. Required Trainings	FYI		
-----------------------	-----	--	--

Annual Trainings for Board Members:  
 Open Meetings Act - Annually (completed: Start fresh!)  
 School Land Trust - Annually (completed: Start fresh!)  
 State Auditor Trainings - only once per term. (Completed: Sara, Jessica)  
 USBE Internal Audit Trainings - only once (completed: Stefanie, Bill, Sara)

<b>VI. Closing Items</b>	<b>5:28 PM</b>
--------------------------	----------------

A. Adjourn Meeting	FYI	Sara Mejeur	
--------------------	-----	-------------	--