



# OGDEN PREPARATORY ACADEMY

## Ogden Preparatory Academy

### OPA Board of Directors Meeting

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#### Date and Time

Thursday April 14, 2022 at 4:30 PM MDT

#### Location

1435 Lincoln Avenue  
Ogden UT 84404

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VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A. Record Attendance</b>		Stefanie Zwygart	1 m
<b>B. Call the Meeting to Order</b>		Stefanie Zwygart	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Stefanie Zwygart	1 m
Approve minutes for OPA Board of Directors Meeting on March 10, 2022			
<b>D. Approve Minutes</b>	Approve Minutes	Stefanie Zwygart	1 m
Approve minutes for OPA Board of Directors Meeting - Electronic on March 18, 2022			
<b>E. Opportunity for Public Input</b>	Discuss	Stefanie Zwygart	5 m
<b>F. Consent Calendar</b>	Vote	Stefanie Zwygart	5 m

1. Ratify votes from previous meetings:

1. Approved minutes from 01/12/2022, 2/10/2022 meetings.
2. Authorized the RFP process.
3. Requested charter amendment for continued distance learning program.

- |     | Purpose   | Presenter | Time |
|-----|---|-----------|------|
| 4.  | Approval of construction proposals for Silverpeak design, Stout Construction, and Roundtable Funding.                                 |           |      |
| 5.  | Approval of AVID annual agreement.  |           |      |
| 6.  | Selection of Life Touch as photography and yearbook vendor for FY23.  |           |      |
| 7.  | Approval of Spanish Assessment purchase.  |           |      |
| 8.  | Approval of Panorama purchase.  |           |      |
| 9.  | Approval of Red Apple Agreement Extension.  |           |      |
| 10. | Approval of FY23 School Calendar.   |           |      |
| 11. | Approval of FY23 School Land Trust Plan.  |           |      |
| 12. | Approval of FY23 Salary Schedules.  |           |      |
| 13. | Approval of FY23 Fee Schedule.  |           |      |
| 14. | Approval of Benefit Handbook amendments, effective FY23.  |           |      |
| 15. | Approval of policies: 1.03.POL updated, 1.04.POL archived, 2.03.POL archived, 8.04.POL archived, 3.12.POL approved, 6.09.POL updated. |           |      |
| 16. | Selection of E-Rate vendor, Net Diverse.  |           |      |
| 17. | Approval of chromebook purchases.   |           |      |
| 18. | Selection of Black's Lawn and Junk for lawn and snow removal services.  |           |      |

**II. Executive Session 4:44 PM**

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|-----------|---|------|------------------|-----|
| <b>A.</b> | Enter Closed Session  | Vote | Stefanie Zwygart | 5 m |
|           | To protect the privacy of an individual.  |      |                  |     |
| <b>B.</b> | Exit Closed Session   | Vote | Stefanie Zwygart | 5 m |
| <b>C.</b> | Student Discipline  | Vote | Stefanie Zwygart | 5 m |
|           | Opportunity to vote on student issue discussed in closed session.   |      |                  |     |
| <b>D.</b> | Director Evaluation, Salary, and Bonus  | Vote | Stefanie Zwygart | 5 m |
|           | Opportunity to approve discussion during closed session regarding Director's evaluation, salary, and bonus. |      |                  |     |

**III. Finance 5:04 PM**

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|-----------|--|---------|---------------|-----|
| <b>A.</b> | Financial Review   | Discuss | Spencer Adams | 5 m |
| <b>B.</b> | Red Apple Finance Agreement  | Vote    | Debbie Deem   | 5 m |
|           | Amended to allow for up to a 2% increase in fees each year based on WPU and LRF increases. |         |               |     |

**IV. Administrative Report 5:14 PM**

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|-----------|---|---------|---------------------|------|
| <b>A.</b> | Administrative Board Report   | Discuss | Administrative Team | 15 m |
| <b>B.</b> | Health Curriculum Approval  | Vote    | Stefanie Zwygart    | 5 m  |
|           | We use the USBE approved curriculum Essential Health Skills for Middle School. It is required that the use be approved in a public meeting. |         |                     |      |

	Purpose	Presenter	Time
<b>V. Policies</b>			<b>5:34 PM</b>
<b>A. Policy Updates</b>	Vote	Stephanie Mathers	5 m
<ul style="list-style-type: none"> <li>1. Archive the following: <ul style="list-style-type: none"> <li>1. 7.09.POL</li> </ul> </li> <li>2. Revise the following: <ul style="list-style-type: none"> <li>1. 2.01.POL</li> <li>2. 7.12.POL Credit Acceptance Policy</li> </ul> </li> <li>3. Approve the following <ul style="list-style-type: none"> <li>1. 4.09.POL (templates are attached, but do not need Board approval)</li> </ul> </li> </ul>			

<b>VI. Other Business</b>			<b>5:39 PM</b>
<b>A. Required Trainings</b>	FYI		
Annual Trainings for Board Members: Open Meetings Act - Annually (completed: Bill, Sara, Molly) School Land Trust - Annually (completed: Stefanie, Bill, Jessica, Sara, Molly) State Auditor Trainings - only once per term. (Completed: Tyler, Sara, Molly) USBE Internal Audit Trainings - only once (completed: Stefanie, Bill, Tyler, Molly, Sara)			

<b>VII. Closing Items</b>			
<b>A. Adjourn Meeting</b>	FYI	Stefanie Zwygart	