



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

OPA Board of Directors Meeting

Date and Time

Thursday March 10, 2022 at 4:30 PM MST

Location

1435 Lincoln Avenue
Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Stefanie Zwygart	1 m
B. Call the Meeting to Order		Stefanie Zwygart	1 m
C. Approve Minutes	Approve Minutes	Stefanie Zwygart	1 m
Approve minutes for OPA Board of Directors Meeting on February 10, 2022			
D. Opportunity for Public Input	Discuss	Stefanie Zwygart	5 m
E. Consent Calendar	Vote	Stefanie Zwygart	5 m
1. Ratify votes from 02/10/2022 Meeting			
1. Approved minutes from 01/12/2022 meeting.			
2. Authorized the RFP process.			
3. Requested charter amendment for continued distance learning program			

	Purpose	Presenter	Time
F. Employee of the Month: January		Stephanie Wright	5 m

Employees voted upon for Leading by Example.
 Winners:
 Jenny Westbroek, JH Secretary
 Stephanie Wright, Academic Director

II. Executive Session 4:48 PM

A. Enter Closed Session	Vote	Stefanie Zwygart	5 m
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To protect the privacy of an individual.

B. Exit Closed Session	Vote	Stefanie Zwygart	5 m
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C. Student Discipline	Vote	Stefanie Zwygart	5 m
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Opportunity to vote on student issue discussed in closed session.

D. Construction Proposals	Vote	Stefanie Zwygart	5 m
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Opportunity to vote on the proposals relating to a new building which were reviewed in the closed session.

III. Finance 5:08 PM

A. Financial Review	Discuss	Spencer Adams	5 m
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B. AVID Annual Agreement	Vote	Debbie Deem	5 m
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We implement AVID Secondary at the Junior High in addition to AVID Excel for our English Learners. We wish to continue the AVID program.
 The professional development requirement for AVID Excel is a 2 year agreement, this is year 2.

C. Student Photography and Yearbook Provider for FY23	Vote	Debbie Deem	5 m
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D. Spanish Assessment	Vote	Debbie Deem	5 m
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We would like to start assessing the Spanish acquisition of our students.
 We propose starting with a verbal assessment in grades 3 through 9 to give us a baseline.
 We will be using the ACTFL/AAPPL language assessment at \$10/student.

Total expected cost: \$7,300

E. Panorama	Vote	Debbie Deem	5 m
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Panorama is a database that allows all student data to be viewed in one place.
 Panorama is the only provider of this service and has an agreement with USBE.

Annual cost: \$31,350
 Proposed purchase of 1 year partnership of student surveys and student success.

F. Red Apple Agreement Extension	Vote	Debbie Deem	5 m
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Proposal to extend the Red Apple agreement to include construction support services.
 Jeff Biesinger from Red Apple will work with the OPA Board and Ogden Preparatory Academy to coordinate the construction of a new building.

	Purpose	Presenter	Time
IV. Administrative Report			5:38 PM
A. Administrative Board Report	Discuss	Administrative Team	15 m
B. Special Education Annual Report	Discuss	Elizabeth Callison	15 m
C. FY23 School Calendar	Vote	Debbie Deem	5 m
Proposal to approve the present calendar and the instructional days of 180 and hours of 1062.9			
D. FY23 School Land Trust Plan	Vote	Debbie Deem	15 m
E. OPA Salary Schedules	Vote	Debbie Deem	15 m
The OPA Administration carefully reviewed the salary schedules of each neighboring district, Ogden, Weber, and Davis. After deliberation, with an intent to attract and keep highly qualified effective staff members, the OPA Administration proposes the approval of new salary schedules to be effective for the FY23 school year.			

V. Policies			6:43 PM
A. FY23 Fee Schedule	Vote	Debbie Deem	5 m
B. OPA Benefit Handbook	Vote	Debbie Deem	10 m
C. Policy Updates	Vote	Stephanie Mathers	5 m

- Policies 1.04 Board member responsibilities and 1.03 were combined into 1.03 Board Job Descriptions.
 - Recommend archival of 1.04 and the approval of changes to 1.03.
- New policy: 3.12.POL Budget and Title I Policy
 - Recommend approval.
- Review: 6.09.POL Grievance Policy (STAFF)
 - Recommend approval of changes.
- Archive: Information was duplicated in other policies
 - 2.03.POL Records Management Policy.
 - 8.04.POL Family Education Rights and Privacy Policy
 - Recommend archival.

VI. Other Business		
A. Required Trainings	FYI	
Annual Trainings for Board Members: Open Meetings Act - Annually (completed: Bill, Sara) School Land Trust - Annually (completed: Stefanie, Bill, Jessica, Sara) State Auditor Trainings - only once per term. (Completed: Tyler, Sara, Molly) USBE Internal Audit Trainings (completed: Stefanie)		

E-Rate: We have applied for E-Rate funding for the networking of the new building. Once the proposal window closes, we have to vote within a day.

- Schedule a meeting March 18. Electronic.
 - ERate Vote
 - Technology purchases Vote

VII. Closing Items

A. Adjourn Meeting

Purpose	Presenter	Time
FYI	Stefanie Zwygart	