



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

OPA Board of Directors Meeting

Date and Time

Thursday November 11, 2021 at 4:30 PM MST

Location

1435 Lincoln Avenue
Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Stefanie Zwygart	1 m
B. Call the Meeting to Order		Stefanie Zwygart	
C. Approve Minutes	Approve Minutes	Stefanie Zwygart	1 m
Approve minutes for OPA Board of Directors Meeting on October 14, 2021			
D. Consent Calendar	Vote	Stefanie Zwygart	5 m
E. Opportunity for Public Input		Stefanie Zwygart	5 m
II. Finance			4:42 PM
A. Financial Review	FYI	Spencer Adams	10 m
B. Elementary Sound System	Vote	Debbie Deem	10 m

Purpose Presenter Time

We previously voted on procuring a new sounds system for the Elementary, Changes in the original bid and scope of the project have required enough changes that it is necessary to look at the project again.

III. Executive Session 5:02 PM

A. Enter Closed Session	Vote	Stefanie Zwygart	15 m
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To protect the privacy of an individual.

B. Exit Closed Sesssion	Vote	Stefanie Zwygart	10 m
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C. Decision(s) made during closed session.	Vote	Stefanie Zwygart	5 m
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This is an opportunity for the Board to vote on any items discussed during the closed session that require a Board vote.

D. Business Director Evaluation and Bonus	Vote	Stefanie Zwygart	5 m
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IV. Administrative Report 5:37 PM

A. Administrative Board Report	FYI	Administrative Team	10 m
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B. Calendar Change	Vote	Shevon Lopez	5 m
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We want to build in one virtual teacher preparation day per quarter to allow teachers time to catch up with grading and quarterly prep. Teachers are asked to do so much with very little time, so this will be very helpful.

Several districts throughout the state are moving in this direction. Some are holding them monthly. Students would be tasked with a virtual assignment related to Math, Science, and/or ELA.

Proposed dates:
January 7
March 11
May 13

C. Survey Reviews	Discuss	Stefanie Zwygart	5 m
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After reviewing the results and comments of the surveys, here are some responses to concerns:

- **Many of the concerns addressed in the survey have been brought to Administration by staff members, and we have worked toward solutions.**
- **Some follow-through actions can not be shared with employees or parents due to privacy laws. This tends to lead to the assumption that nothing was done. We will be more proactive with sharing actions when possible.**
- **Administration is working to be transparent with the “whys” of our decisions. Sometimes disagreement is viewed as lack of listening.**
- **We are planning parent training for Canvas in English and Spanish.**
- **We are working on supporting acquiring hot spots for families to improve internet access.**

	Purpose	Presenter	Time
D. Training on Junior High Signature Programs	FYI	Shevon Lopez	15 m
E. Translation Services for Policy Manual	Discuss	Stephanie Mathers	5 m

Exploring the translation of sections 7. Students and 8. Parents and Community of the Policy manual into Spanish.

V. Policies **6:17 PM**

A. Policies	Vote	Stephanie Mathers	15 m
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5.02.POL Pest Management - Aged review. Minor changes.

5.03.POL Political Signs on School Property - Aged Review. Minor changes.

7.05. POL Child Abuse and Neglect Prevention and Reporting - Aged Review. Substantial revisions in line with Utah's model policy.

B. Special Education Funding Information Resource	FYI	Debbie Deem	5 m
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VI. Committees **6:37 PM**

A. Board Committees	Discuss	Stefanie Zwygart	5 m
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VII. Other Business **6:42 PM**

A. Other Discussion Items	Discuss	Stefanie Zwygart	5 m
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Annual Trainings for Board Members:
Open Meetings Act
School Land Trust

VIII. Closing Items **6:47 PM**

A. Adjourn Meeting	FYI	Stefanie Zwygart	
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