



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

OPA Board Meeting

Date and Time

Thursday March 19, 2020 at 12:00 PM MDT

Location

1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

| | Purpose | Presenter | Time |
|--|--------------------|------------------|-----------------|
| I. Opening Items | | | 12:00 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | | |
| B. Call the Meeting to Order | | | |
| C. Approve Minutes | Approve Minutes | | |
| Approve minutes for OPA Board Meeting on February 20, 2020 | | | |
| II. Public Comment | | | 12:00 PM |
| A. Opportunity for Public Comment | Discuss | Tyler D'Hulst | 5 m |
| III. Finance | | | 12:05 PM |
| Finance | | | |
| A. Financial Review | FYI | Spencer Adams | 5 m |

| | Purpose | Presenter | Time |
|------------------------|---------|---------------------|------|
| B. RCD Training | Vote | Kasey Kennington | 5 m |

Request to approve the contract for Responsibility Centered Discipline training, August 2020. Trainers will be on site to train staff. We will also be hosting a parent night for the public.

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| C. PTIF Resolution | Vote | Spencer Adams | |
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The PTIF resolution needs to be updated, because the current PTIF resolution lists Laura D'Hulst as one of the authorized persons.

IV. School Update 12:15 PM

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| A. Administrative Board Report | Discuss | Kasey Kennington | 5 m |
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| B. Annual Progress Report - Special Education | FYI | Elizabeth Callison | 5 m |
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| C. School Land Trust Plan Discussion | Discuss | Debbie Deem | |
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The School Land Trust Plan for FY21 is due April 1. We will be discussing ideas for how to support our school goals with the Land Trust funds. The Administration will then draft the plan for Board approval.

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| D. Spain Trip Discussion | Discuss | Tyler D'Hulst | |
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The Board and Administration will discuss whether it is safe and prudent to continue with the Spain trip in May.

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| E. Job Descriptions for Principals and Director | Discuss | Kasey Kennington | 5 m |
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V. Policies 12:30 PM

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| A. Fee Schedule | Vote | Debbie Deem | |
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To review our fee structure;

- We sent out a survey to all parents to gather information on school fees.
- We held a parent advisory group to review fees.
- We reviewed all spending allotments, requests, and actual expenses.

Using the information gathered, we recommend the attached fee schedule and spend plan.

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| B. Conflict of Interest Policy and Disclosure | Vote | Debbie Deem | 5 m |
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The office of the Utah State Auditor sent out a list of policies that need to be in place along with a list of requirements for each policy. Using this information, the Conflict of Interest policy was updated. We did not have a Disclosure form, so the form was created based on the model form provided by the State.

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| C. Parent and Student Handbook changes | Vote | Stephanie Mathers | |
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| D. Business Travel and Expense Reimbursement Policy | Vote | Debbie Deem | 5 m |
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| | Purpose | Presenter | Time |
|--|----------------|------------------|-------------|
| Propose changes to the Business Travel and Expense Reimbursement Policy to recommend carpooling when available, as well as create a minimum miles for reimbursement qualifications to 50 miles round trip. | | | |

VI. Other Business

12:40 PM

A. Discussion

Discuss

Tyler
D'Hulst

5 m

Assignments, Discussion, Review as needed.

VII. Closing Items

12:45 PM

A. Adjourn Meeting

Vote