



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

OPA Board Meeting

Date and Time

Thursday February 20, 2020 at 4:30 PM MST

Location

1415 Lincoln Avenue, Ogden UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|-------------------|----------------|
| I. Opening Items | | | 4:30 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | | |
| B. Call the Meeting to Order | | | |
| C. Approve Minutes | Approve Minutes | | |
| Approve minutes for OPA Board Meeting on January 30, 2020 | | | |
| II. Public Comment | | | 4:30 PM |
| A. Opportunity for Public Comment | Discuss | Tyler D'Hulst | 5 m |
| B. Opportunity for Public Comment on Fee Schedule and Waiver Policies. | Discuss | Tyler D'Hulst | |
| III. Finance | | | 4:35 PM |
| Finance | | | |
| A. Financial Review | FYI | Spencer Adams | 5 m |
| B. Health Curriculum approval and purchase | Vote | Stephanie Mathers | 5 m |
| We recently applied for the SSAE Student Support Academic Enrichments Title IV A to purchase an updated Health Curriculum. This grant was approved. | | | |
| Attached is the grant, for your perusal, and an excerpt from the grant showing the budget allocation. Due to the cost of the curricular materials, a board vote is required. | | | |

| | | | |
|--|---------|-------------------|----------------|
| IV. School Update | | | 4:45 PM |
| A. Administrative Board Report | Discuss | Kasey Kennington | 20 m |
| B. Kindergarten class sizes and configuration for FY21 | Vote | Kasey Kennington | |
| The OPA Administration proposes that we move from 3 full-day and 2 half-day kindergarten sections to 4 full-day kindergarten sessions for the FY21 school year. | | | |
| <ul style="list-style-type: none"> • Currently, class sizes are set at 22 (They are smaller this year due to lack of interest in half-day). This change will require moving to 25 students/class. We need 100 students in Kindergarten to effectively feed the 1st grade. • We will maintain 1 teacher and 1 teaching assistant in each class. • This will help support parents during the school year with child care schedules. • Currently, parents are not informed they have half-day until after testing in August. This will remove the unknown element of registering for kindergarten at OPA, and allow parents to make plans. • This will assist with marketing for enrollment. | | | |
| C. FY21 Calendar | Vote | Kasey Kennington | 5 m |
| Administration sent a survey for calendar input to parents and staff. 159 parents and 87 staff members responded to the survey. | | | |
| Administration met to review the Calendar input surveys from Parents and Staff. Decisions were made for the calendar based on the majority of responses. | | | |
| V. Executive Session | | | 5:10 PM |
| A. Enter Closed Session | Vote | Tyler D'Hulst | 5 m |
| <ul style="list-style-type: none"> • To discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence | | | |
| B. Exit Closed Session | Vote | Tyler D'Hulst | 5 m |
| C. Closed Meeting Discussion Vote | Vote | Stephanie Mathers | |
| VI. Board Training | | | 5:20 PM |
| A. Open and Public Meetings and Governance Training | FYI | Erin Preston | 20 m |
| VII. Academic Excellence | | | 5:40 PM |
| Academic Excellence | | | |
| A. Academic Committee Report | Discuss | Samantha Shupe | 5 m |
| VIII. Growth and Development | | | 5:45 PM |
| Development | | | |
| A. Development Committee Report | Discuss | Stefanie Zwygart | 5 m |
| IX. Governance | | | 5:50 PM |
| Governance | | | |
| A. Governance Committee Report | Discuss | Nick Bowsher | 5 m |
| X. Policies | | | 5:55 PM |
| A. Business Travel Policy | Vote | Stephanie Mathers | 5 m |
| Added a minimum distance for mileage reimbursement. | | | |

B. Enrollment and Lottery Policy Vote Kasey Kennington 5 m
The previous policy did not have a provision for using preferences in pulling the lottery. We wanted to add that provision; however, we didn't want to be specific with the preferences, so if the Exhibit A or Bylaws change, we don't have to update the policy.

XI. Other Business **6:05 PM**

A. Discussion Discuss Tyler D'Hulst 5 m
Assignments, Discussion, Review as needed.

XII. Closing Items **6:10 PM**

A. Adjourn Meeting Vote