



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy OPA February Board Meeting

Date and Time

Thursday February 21, 2019 at 4:30 PM MST

Location

1415 Lincoln Avenue; Ogden, UT 84404

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

| | Purpose | Presenter | Time |
|--|---|----------------|----------------|
| I. Opening Items | | | 4:30 PM |
| A. Record Attendance and Guests | | | |
| B. Call the Meeting to Order | | | |
| C. Approve Minutes | Approve Minutes | Nick Bowsher | 5 m |
| | Approve minutes for OPA January Board Meeting on January 24, 2019 | | |
| II. Finance | | | 4:35 PM |
| A. Financial Review | Discuss | Spencer Adams | 5 m |
| III. Board Training | | | |
| IV. Reports | | | 4:40 PM |
| A. CEO Report | FYI | Amie Campbell | 10 m |
| B. Finance Committee Report | Discuss | Tyler D'Hulst | 5 m |
| C. Governance Committee Report | Discuss | Steve Ballard | 5 m |
| D. Academic Excellence Committee Report | Discuss | Samantha Shupe | 5 m |

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| E. Math Task Force Report | Discuss | Laura D'Hulst | 5 m |
| F. Development and Marketing Committee Report | Discuss | Nick Bowsher | 5 m |
| This report shall include the report of the Marketing Task Force. | | | |
| G. Technology Task Force Report | Discuss | | 5 m |

V. Policies

5:20 PM

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|------------------------|------|-------------|-----|
| A. Audit Policy | Vote | Debbie Deem | 5 m |
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Samantha Shupe found the lost Audit Policy in a 2015 Board Packet. The Policy called for a formation of an Audit Committee, which creates an unnecessary burden on the Board. Additionally, much information was redundant and under inapplicable headers. Unnecessary and redundant information was removed. Language was simplified for easier reading.

Research has determined that the requirement for the policy is that we conduct an annual audit.

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| B. Substitute Teacher Policy | Vote | Debbie Deem | 5 m |
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New policy created per State Compliance Officer request.

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| C. Foreign Exchange Students and Guests Policy | Vote | Debbie Deem | 5 m |
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New policy created per State Compliance Officer request.

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| D. Policy, Procedure and Template Creation, Adoption and Revision Policy | Vote | Debbie Deem | 5 m |
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New policy created per State Compliance Officer request.

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| E. Procurement Policy | Vote | Debbie Deem | 5 m |
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Revision to Procurement policy to bring into compliance with State Rule.

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| F. Purchasing and Disbursement Policy | Vote | Debbie Deem | 5 m |
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Revisions to Purchasing and Disbursement Policy to allow for designation of Administrator duties to a Finance Committee member.

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| G. Constitutional Freedoms Policy | Vote | Debbie Deem | 5 m |
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Creation of policy per State Compliance Officer request.

VI. Other Business

VII. Closing Items

5:55 PM

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| A. Adjourn Meeting | Vote | | |
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